

Minutes – Pryor Field Airport Authority (10/13/2020)

- **Present (Authority, Staff):** Nathan Fowler, Roger Minor, John Scherff, Clint Shelton, Adam Foutz (Airport Manager), Natalie Hobbs (Airport Engineer, GMC)
- **Present (Guests):** Larry Hall, Steve Rizzuto, Patrick Bramlett, Darrel Caldwell, Jeff Hoover, Judith Burleson, Nena Gorrell, Sam Buchanan, Rick Hart, Alfred Wright, Faith Hooper, Jordan Smith, Kelly Furlong.
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm

Open Session

- **The minutes from the September 8, 2020 and September 20, 2020 minutes were motioned for acceptance by Mr. Scherff, second by Mr. Shelton. The motion unanimously carried.**

Old Business: NONE

New Business:

- Adam Foutz and Natalie Hobbs provided updates on the Capital Improvement Projects (CIP) currently underway at Pryor Field. The taxiway rehabilitation final inspection was conducted 10/13/2020. Adam Foutz, Nathan Fowler, and Natalie Hobbs will seek to schedule a meeting with Dr. Burke of Calhoun Community College regarding the land acquisition of “Tract 6” adjacent to the terminal building.
- Alabama Farmers Cooperative (AFC) has asked to amend the lease of their premises to include ground handling of their aircraft. Rent will be increased to \$2,700.00 monthly, with a \$75 call out fee (as needed), and \$25 aircraft cleaning fee (as needed). **The motion to accept amending the lease was made by Mr. Shelton, second by Mr. Minor. In Favor: Mr. Shelton, Mr. Minor, Mr. Fowler. Against: Mr. Scherff. The motion carried.**
- **Resolution 101320-1 regarding the 2021 Pre-Application to the FAA and ALDOT for land acquisition, site-prep of the land, and the concrete apron rehabilitation project was motioned for acceptance by Mr. Scherff, second by Mr. Shelton. The motion unanimously carried. Estimated total costs of the Authority share for FY21 would be \$285,000 if all projects were awarded.**
- Adam Foutz (Airport Manager) presented information regarding moving Authority banking accounts to Regions Bank. The Authority will open the following: Primary Checking, Fuel Account Checking, Money Market, and the Airport Manager Expense Account. The Airport Manager expense account will be bound by the same terms as dictated from the 11/12/2019 meeting of the Authority. The account may be loaded the first of each month to reflect a balance of \$1,000.00 at the request of the Airport Manager to Regions Bank.
- **Adam Foutz (Airport Manger) presented Janitorial Quotes for the terminal building. The low quote by Russell Janitorial and Carpet Cleaning of \$625.00/monthly, with a \$325 carpet cleaning, and \$450 grout/tile cleaning was motioned for acceptance by Mr. Shelton, second by Mr. Scherff. The motion unanimously carried. The Authority will provide all paper products and trash liners. The Airport Manager will purchase a Sam’s Club Membership for wholesale purchases.**
- Adam Foutz (Airport Manager) provided a status update on the FBO start-up of Pryor Flight Center, beginning business on October 17, 2020.

Public Comments:

- Mrs. Judith Burleson asked when the windsocks would be replaced. Adam Foutz (Airport Manager) expressed that we are waiting for it to cool off to kill the large hornets’ nests attached to the current wind sock assembly. Once the weather cools, we will measure the diameters and purchase a new wind sock for both wind sock assemblies.
- Mr. Darrel Caldwell inquired what will happen to North Alabama Aviation’s Fuel. Mr. Fowler replied that the Authority will purchase the remaining inventory and sell until depleted prior to new fuel being delivered.
- Ms. Nena Gorrell asked about extending Sunday operating hours. Mr. Fowler replied that the Authority will review operating hours after operations begin.
- **Mr. Nathan Fowler adjourned the meeting at 6:07pm. Motion to adjourn by Mr. Shelton, second by Mr. Scherff. The motion unanimously carried.**