

# ***Minutes – Pryor Field Airport Authority (10/12/2021)***

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- **Present (Authority, Staff, Consultant):** Nathan Fowler, Larry Hall, John Scherff (teleconference), Roger Minor, Adam Foutz, C.M. (Airport Manager), Kevin Vandenberg, A.A.E (Goodwyn Mills Cawood).
- **Present (Guests):** Alfred Wright, Terry White, Patrick Bramlett, Sam Buchanan, Judith Burleson, Jon Denton, Mel Johnson
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00 pm.

## **Open Session:**

- **The minutes from the September 2021 meeting were motioned for acceptance by Mr. Fowler, second by Mr. Minor. The voice vote was as follows: Mr. Scherff: Yes; Mr. Minor: Yes; Mr. Hall: Yes; Mr. Fowler: Yes. The motion unanimously carried.**

## **Old Business:**

- Adam Foutz (Airport Manager) presented updated terms of the Ground Lease template and the Ground Lease Questionnaire as requested. **The motion to adopt the Ground Lease template and Questionnaire was made by Mr. Fowler, second by Mr. Hall. The voice vote was as follows: Mr. Scherff: Yes; Mr. Minor: Yes; Mr. Hall: Yes; Mr. Fowler: Yes. The motion unanimously carried.**

## **New Business:**

- Shoreline Aviation presented renewal policy quotes for Workers Comp. Coverage & Commercial Liability. **The quotes presented by Old Republic (Workers Comp.) in the amount of \$5,689 & W. Brown (Liability) in the amount of \$24,300 were motioned for acceptance by Mr. Fowler. Second by Mr. Scherff. The voice vote was as follows: Mr. Scherff: Yes; Mr. Minor: Yes; Mr. Hall: Yes; Mr. Fowler: Yes. The motion unanimously carried.**
- Adam Foutz (Airport Manager) presented the monthly Airport Manager & FBO Operations Report. JetA sales were 17,117g, and 100LL 4,914.5g. The FBO ended its fiscal year with record high fuel totals.
- Mr. Kevin Vandenburg updated the board on the Master Plan progress and debriefed the meeting with ownership entities.

## **Public Comments:**

Mr. Fowler announced the next meeting of the Pryor Field Airport Authority will be November 9, 2021 at 5:00pm. **The motion to adjourn was made by Mr. Hall, second by Mr. Scherff. The voice vote was as follows: Mr. Scherff: Yes; Mr. Minor: Yes; Mr. Hall: Yes; Mr. Fowler: Yes. The motion unanimously carried.**

**The meeting adjourned at 5:34pm.**