



KEYS MEMORIAL SCHOLARSHIP PROGRAMME

About the Organization:

Knowledge to Enable Your Success Inc. is a nonprofit organization established and incorporated in Barbados to benefit the youth of Barbados by promoting positive values through programmes that are designed to encourage mental, spiritual and educational growth. Our programmes aim not only to provide youth with the KEYS to enable them to improve their socioeconomic status, but more importantly to empower them to become the next generation of leaders.

The Scholarship Programme:

Knowledge to Enable Your Success Inc. has established a memorial scholarship programme to provide support to Barbadian students throughout their primary, secondary and tertiary education. Awards are granted without regard to race, color, creed, religion, sexual orientation, gender or disability.

The Award:

The **Roberta Antonia Trotman Memorial Scholarship** was established to honor the memory, passion and contributions of Mrs. Roberta Trotman, beloved mother of Arique Greaves and wife of Ryan Trotman. Roberta, born on 24 May, 1981 was an honorary member and avid advocate of Pinelands Creative Workshop, and the founding owner of Virtual Solutions, a virtual assistance service provider. Her passion for Information Technology, Social Media, Administration and helping others led her to not only found Virtual Solutions but to teach a Digital Transformation course at the Marcus Garvey Institute. She was particularly invested in helping young people to reach their potential and develop their passions.

Eligibility:

Applicants to the Roberta Antonia Trotman Memorial Scholarship must meet the following requirements:

- must be an orphan or be from a single parent household
- must be transitioning from secondary to tertiary level education
- must have an identified passion to be pursued as a career that requires post-secondary education

Required Essay:

- write a 1-to-2-page essay describing your passion, intended career path and course of study (include all relevant programme details) and how you want to use them to contribute to your personal development and community or country
- essay may be handwritten or typed. Handwritten essays must be neat and legible

Required Documentation:

As part of your application, you must submit:

- a completed Roberta Antonia Trotman Memorial Scholarship application form
- a copy of the student's last report card showing their name, school name and grades/marks
- a recommendation letter from one of the student's teachers outlining the seen potential
- a letter from a school official, community member or other relevant individual verifying orphan or single parent status
- required essay

Other requirements:

At the end of the school year, a short presentation (essay or video) of how the money has been used during the year is required.

Your application is **not** considered complete unless all required documents are submitted.

Award:

If selected as a recipient, the student will receive a one-time award of \$500 and a certificate. Award may be used for school related expenses.

Selection of Recipient:

Scholarship recipient is selected on the basis of completed application form, essay response, academic record, demonstrated leadership or participation in school and/or community activities and an outside appraisal (reference). Selection of recipient is made jointly by Knowledge to Enable Your Success Inc. and the benefactors of the award. All applicants agree to accept the decision as final.

Scholarship Schedule:

Application period opens June 2024

Application Deadline - Submitted by August 24, 2024

Scholarship Award Recipient announced - August 27, 2024

Scholarship Award distributed - Early September 2024

Notification:

Applicants will be notified on August 27, 2024. Not all applicants to the programmes will be selected as recipients.

Payment of Scholarship Award:

Knowledge to Enable Your Success Inc. processes scholarship payments on behalf of the benefactors of the award. Payments are made in one installment.



Roberta Antonia Trotman

2024 Memorial Scholarship

STUDENT APPLICATION FORM

(To be completed by student – please print clearly or type)

1. PERSONAL INFORMATION:

First Name: _____ Last Name: _____

Birth Date: _____

Home Address: _____

Telephone number: _____

Email address: _____

2. SCHOOL INFORMATION:

Primary School: _____

Secondary School: _____

Reference Name: _____

Reference Email Address: _____

Teacher:

Principal:

3. PARENT/GUARDIAN INFORMATION:

Parent/Guardian Name: _____

Parent/Guardian Telephone number: _____

Parent/Guardian Email Address: _____

LIST ACTIVITIES:

LIST COMMUNITY SERVICE:

Signature: _____

Date: _____

SCHOLARSHIP CHECKLIST:

- Completed application form
- Essay
- Report Card
- Recommendation letters

Submit your completed scholarship application packet via the website or email it to Programme Director, Doreen King at YOURMASTERKEYS@GMAIL.COM and include in your subject line "Roberta Antonia Trotman Memorial Scholarship Application -"Your Last Name, Your First Name".