

# 2024-2025 Verification Worksheet (Dependent Student) Verification Tracking Group V1

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Federal regulations require that before awarding federal student aid, we ask you to confirm the information you reported on your FAFSA to verify that you provided correct information. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school.

## SECTION 1 INCOME VERIFICATION

1a. Did you file, or were you required to file a U.S. Income Tax Return for 2022?

Yes ☐ No ☐

1b. Did your parents file, or were your parents required to file, a U.S. Income Tax Return for 2022?

☐ ☐

If you (and/or your parents) filed, **or were required to file**, a U.S. Income Tax Return for 2022, to satisfy this requirement please ensure your federal tax information has been transferred into your FAFSA record by the IRS. This can be done at [www.studentaid.gov](http://www.studentaid.gov). If you cannot use this option, you must provide the institution with a signed copy of your (and your parent's) 2022 U. S. Income Tax Return **INCLUDING APPLICABLE SCHEDULES** or an **IRS Tax Return Transcript** available either online at [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946. Consult with a financial aid advisor at the institution for more guidance.

If you (and/or your parents) did not file, **and were not required to file**, a U.S. Income Tax Return for 2022, you must list the source and amount of income earned during 2022 below, **provide copies** of W-2s or explain why W-2s are not available. Parents who were non-filers of a 2022 U. S. Income Tax Return must submit a "Verification of Non-Filing" letter from the IRS. This letter can be obtained by filing IRS form 4506-T and checking box #7.

**IF YOU DID NOT WORK AND HAD NO EARNED INCOME IN 2022, CHECK THIS BOX ☐ AND PROCEED TO SECTION 2**

**IF MARRIED, AND YOUR SPOUSE DID NOT WORK AND HAD NO EARNED INCOME IN 2022, CHECK THIS BOX ☐ AND PROCEED TO SECTION 2**

**IF YOU OR YOUR PARENT DID NOT FILE A TAX RETURN, COMPLETE THE APPROPRIATE SECTION BELOW**

Employer's Name	2022 Amount Earned by Student	2022 Amount Earned by Parents	You must include your IRS W2 or 1099. Explain here if it is not provided.

## SECTION 2 FAMILY SIZE VERIFICATION

List the people in your family who will receive more than half of their support from your parents' resources from 7/1/2024 through 6/30/2025. The first line should represent the student for whom this form is being completed, and whose signature will appear in the Certification at the bottom of this page.

**DO NOT FORGET TO INCLUDE YOUR PARENT OR PARENTS WHO ARE PROVIDING THE SUPPORT FOR THE FAMILY.**

Full Name	Age	Relationship
		SELF / STUDENT

## CERTIFICATION & SIGNATURE

Each person signing below certifies that all information reported on this worksheet is complete and correct.

Student's Name \_\_\_\_\_ Student's Signature \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Date

Parent's Name \_\_\_\_\_ Signature (at least one parent must sign) \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**