



Arc Valley Construction

1982 Aspen Circle
Pueblo, CO 81006
Ph: (719) 583-1385
Fax: (719) 583-1387
PM@arcvalley.com

EMPLOYMENT APPLICATION FORM

We consider applicants for all positions regardless of race, color, religion, creed, gender, national origin, age, marital or veteran status, sexual orientation, or any other legally protected status.

(Please Print)

POSITION(S) Applied for: _____

Date of Application: _____

How did you learn about us? Advertisement Employment Agency Friend
 Relative Walk In Other _____

Personal Information:

Name: _____
Last First Middle

Address: _____

City State Zip

Home Phone: _____ Cell Phone: _____

Email Address: _____

Social Security Number: _____ - _____ - _____



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	YES	NO
Have you ever filed an application with us before?		
Have you ever been employed with us before? If Yes, Give date: _____		
Are you under the age of 18?		
Are you currently employed?		
May we contact your present employer?		
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?		
Can you speak Spanish?		

On what date would you be available for work? _____

Are you available to work: Full Time Part-Time Shift Work Temporary

	YES	NO
Are you currently on "LAY OFF" status and subjected to recall?		
Can you travel if a job requires it?		
Do you have a current drivers license?		
Have you been convicted of a felony within the last 7 years?		

If YES, please Explain:
 (Conviction will not necessarily disqualify an applicant from employment)



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Education:

	Name of School	Address	Course of Study	Years Completed	Diploma/Degree
High School					
Undergraduate College					
Graduate School					
Other (Specify)					

Describe any job-related training received in the United States Military.

Describe any specialized training, apprenticeship, skills and extracurricular activities.

List professional, trade, business or civic activities and offices held.

(You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or protected status)



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Experience Questions:

How long have you been a carpenter? Where did you learn?

	YES	NO
Can you read blueprints?		
Can you do a layout?		
Can you cut roofs? Stairs?		
Can you hang a hollow metal door & install commercial hardware?		

Can you do trim work? If YES, specify system used. YES NO

How much commercial work have you done? Please Specify. YES NO

How much residential work have you done? Please Specify. YES NO

Can you weld? Please Specify. YES NO

Can you operate any heavy equipment? Please Specify YES NO



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Have you formed foundations? If YES, specify system used. YES NO

	YES	NO
Can you finish concrete flatwork?		
Have you installed curb & gutter?		
Can you hang drywall, tape & finish?		
Can you layout & install a suspended ceiling?		
Are you familiar with the basics of mechanical & electrical systems?		
Do you have your own tools?		

Have you ever erected a metal building? If YES, please specify. YES NO

What is the extent of your interior finish experience?

Can you supervise a project? If YES, please specify. YES NO

What are your work related GOALS? Please specify.



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Employment Experience:

Start with your present or last job. Include any job-related military service assignments and volunteer activities. *(You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or protected status)*

Employer:	Dates Employed		Work Performed:
Address:	From	To	
Telephone #(s):			
Job Title:	Hourly Rate/Salary		
Supervisor:	Starting	Final	
Reason for Leaving:			

Employer:	Dates Employed		Work Performed:
Address:	From	To	
Telephone #(s):			
Job Title:	Hourly Rate/Salary		
Supervisor:	Starting	Final	
Reason for Leaving:			

Employer:	Dates Employed		Work Performed:
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Applicant's Statement:

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at this time.

I hereby understand and acknowledge that, unless otherwise defined by application law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

For Personnel Department Use ONLY

Arrange Interview: YES NO

Remarks:

Employed: YES NO Hourly Rate: _____ Department: _____

By: _____ Date: _____