

Take control of your apparel ordering process and you'll never dread ordering company uniforms again.



Do you spend way too much time managing uniforms?

Reduce the time it takes to manage the ordering process by using our streamlined online system.



### Have you ever been overstocked?

Never be overstocked again. There is no need to order in bulk and hold stock, only to be left with odd sizes and obsolete items.



## Have you ever run over budget?

Never spend more than you have budgeted on. Our ordering rules and approval process ensure employees can't order the wrong product or order more than required.



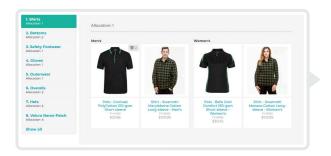
# Would you like your staff to order their own uniforms?

Employees can order their own uniforms with ease, and have them delivered to their worksite. No more to-ing and fro-ing between staff and the procurement team.

To see how easy it could be for your team to take control of their uniform ordering... **Get in touch** with us, so we can show you a better way.

Phone: 027 526 5321





#### Save time

Allow staff to order their own uniforms with a manager's approval.



### Staff can pay for excess

Allow staff to order over allocation and pay by credit card.



## **Targeted product selections**

Have specific products allocated to different staff members.



# Easy staff management

Set up new staff and deactivate old staff quickly and easily.



#### Hands-free uniform roll overs

Automatically notify staff when their new uniform allocation is available.



# Steps to get your personalised online store set up:



### 1. Firm up products

Finalise the specific products that will be available to your staff as part of the contract.



#### 2. Define staff roles

Identify roles within your organisation and assign the products needed, along with any customisations such as embroidered logos or staff names.



### 3. Establish the budget for each role

Budgets can be controlled per role by restricting the number of products that staff can order. Allocated products can be limited by dollar value, quantity, and time between resets.



# 4. Supply a list of branch/delivery addresses

These will be the default delivery addresses that items are sent to when your staff make orders.



## 5. Supply a list of staff

The staff list should contain details including: First name, last name, email address\*, branch they're associated with, role to be used, and whether they are a manager or employee\*\*.

<sup>\*</sup> Email address is only needed if the employee is expected to log in to order products.

<sup>\*\*</sup> Employees can order only for themselves, while managers can order for any employees who belong to a branch they manage. A single manager can be responsible for multiple branches.



Here are a few screenshots so you can see what to expect when using our online ordering system.

