Best Practices for Creating an Inclusive

Training for Members

Ensure your leaders (chairs and executive board) and members receive comprehensive diversity and inclusion training. Utilize resources from campus departments and external organizations specializing in inclusivity and equity.

Intolerance to Hate and Bias

Implement a zero-tolerance policy for hate, bias, and discrimination within your chapter. Include a clause in your constitution addressing these issues and establish procedures for investigating and reprimanding members involved in such acts.

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Policy and Constitutional Revisions

Regularly review your organization's policies and practices to identify and eliminate inequality, marginalization, and implicit bias. When making changes to your constitution or policies, carefully consider their impact on all groups within your organization.

Active Allyship

Demonstrate active allyship by attending events organized by marginalized communities as an organization. Your presence and support can make a significant difference.

Reviewing Promotional and Fundraising Materials

Check all promotional and custom fundraising materials for cultural sensitivity. Conduct research and, if in doubt, consult campus departments or experts to ensure appropriateness and avoid cultural insensitivity.

Set Goals for Inclusion and Equity

Establish clear goals for promoting inclusion and equity within your organization. Regularly measure your progress towards these goals and make necessary adjustments to ensure continuous improvement.

Culturally Sensitive Event Planning

- <u>Inclusive Event Organization</u>: Plan events that are inclusive of marginalized communities and groups. Ensure that your events and social gatherings are free from offensive actions or remarks. For themed parties, thoroughly research and evaluate the appropriateness of the theme.
- <u>Representation in Planning</u>: When organizing events for marginalized communities (training, workshops, fundraisers, galas, charity events), involve representatives from those communities in the planning process and ensure speakers are from the group you are supporting.



This handout was compiled by Difficult-Discussions Inc. Downloadable copy can be found at <u>https://difficult-discussions.com/educational-handouts</u>.