

**JUNE 2020 BOARD MEETING MINUTES**

**MEETING CALLED TO ORDER 636PM**

**SECRETARY REPORT (JENNIFER MOVED TO ACCEPT, DWAYNE 2<sup>ND</sup>, ACCEPT ALL - YES**

**TREASURER REPORT – ACCEPTED (Weldon wants breakdown of lawyer fees)**

**DELINQUENCIES/VIOLATIONS/FACILITIES**

-Vote to accept homeowners time frame to fix a violation (homeowner asked for 30 days) #109401930

Jennifer(m) y Angelika-yes Dwayne-yes Shelley (2<sup>nd</sup>) y Weldon-yes

-As of 6/17/2020--- 31 homes in delinquent status

-30-day notice for liens to be added on the notices sent out end of June/ beginning of July

-R&S- paver work to be completed on June 26, 2020. Pool will be closed 2 to 3 hours for this

-Ever Ready Termite to do work July 6, 2020. Pool will be closed the entire day of July 6, 2020

-Greg's Lock is looking into our warranty for the alarm lock system at the pool door(400 lbs)

-Greg's lock gave us a quote on a new gate closer, motion to accept the bid?

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**MOTION:** To waive fees of the following accounts (late charge fees)

#109401220 \$0.01 #109402670 \$2.87 #109403010 \$0.01 #109403350 \$0.01

#109401230 \$0.01 #109402700 \$1.44 #109402620 \$0.01

#109403790 \$0.87 #109403540 \$1.44 #109402840 \$1.44

Jennifer(m)-yes Angelika(2<sup>nd</sup>)-yes Dwayne-yes Shelley-yes Weldon-yes

**UNFINISHED BUSINESS**

-No Alcohol signs to be installed this week

-Hand soap dispensers will be installed to the wall in the right manner this week

-Sand was changed in the filter system the week of June 7, 2020. Leisure World completed this.

-Website update – Jennifer will be sending a mass email update when the website goes live

**NEW BUSINESS**

**RATIFY:** supplies needed to mail the political resolution out to the community TOTAL \$ 258.91

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** appoint Dwayne Smith to the board of directors

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** Leisure World to change the sand in both filters TOTAL \$ 1010.94

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** bid from R&S for the paver work. Change the bid amount to \$1906.00 from \$1708.00

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** to proceed with Ever Ready original bid for termite prevention TOTAL \$ 856.00  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** the motion made on June 10, 2020 of asking Weldon to shut the website he owns named harborviewhomeownersassociation.com  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-abstain

**RATIFY:** shut down harborviewhoa.org. Jennifer will complete this by June30, 2020  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**RATIFY:** New website for the community \$720.00 for 5 years of website maintenance and \$84.86 for 5 years of domain name fees. The website is name hoaharborview.com  
TOTAL \$ 804.86  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

### **Welcome packet**

EXPECTATION: Deliver these within 1 month of move in date.  
Report Friday before 2 weeks  
Items submitted to the new homeowner have to be approved by the board.

**MOTION:** Angelika to remain the board member in charge of this. And to accept the items delivered to each new homeowner house as follows: folder with information about the HOA, bagel, salt and penny.  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes  
Passed out 3/5 thus far.

### **Pool Closings/Cleaning**

EXPECTATION: To keep the calendar updated and make sure everyday is filled with a name.  
Volunteers are not allowed to be doing this without a board member present.  
**MOTION:** Angelika to be in charge of keeping the pool closing/cleaning and trash calendar updated weekly.  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

### **HOA Life program**

EXPECTATION: To update the homeowner information within 2 to 3 days of ownership change.  
**MOTION:** Angelika to keep this program HOA Life updated per the expectations from above.  
Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

### **Violations**

Each board member (4) will each take a week and do the violation drive that week. This will go in a rotation schedule.

**EXPECTATIONS:** Violations need to be done once a week.

Can't violate trashcans on Thursday or Friday (trashcans allowed in driveway these days)

You can drive Sunday- Wednesday. Violations have to be done by Wednesday evening.

Jennifer will continue to keep mailing out the violation letters on Thursday/ Friday.

Jennifer will continue the calendar for this scheduling of this each week.

**MOTION:** Each board member (4 of us) will be doing the violation drive on a week rotation (each board member does one week and the rotation keeps happening). Board members will be following the above expectations for this.

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

### **Board email**

Each board member (4 of us) will take a weekend each month and be in charge of maintaining the board email.

**EXPECTATIONS:** Jennifer and Shelley will respond to emails Monday thru Friday weekly.

Each board member will take a weekend in a 4 week rotation.

Jennifer will keep the calendar schedule for this.

If you need help with this, please reach out to Jennifer.

**MOTION:** Each board member (4 of us) will take a weekend each month on a rotation and be responsible for answering all emails that come through the board email account. Each board member will seek out help when needed. Emails need to be replied back to in a timely manner. Typical amount of time accepted would be 2 to 3 hours. Board members will follow the above expectations with this.

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

### **Bids for year 2021**

Bids are needing to be started in the month of July. We have 3 categories we need to get bids in Lawn-care, Sprinklers and Pool. Shelley volunteered to get sprinkler bids

**EXPECTATION:** Jennifer to get bids for Lawn-care and Pool (3 of each). The board member who volunteers accepts responsibility for the sprinkler bids (3). Bids will need to be submitted to Jennifer no later than September 1, 2020.

**MOTION:** Jennifer will get bids for Lawn-care and Pool. Pool bid is going to be hard to get 3 but will make every attempt to do this. The board member who volunteers needs to get the bids (3) for Sprinklers. Bids submitted to Jennifer no later than September 1, 2020.

Jennifer(m)-yes Angelika-yes Dwayne-yes Shelley(2<sup>nd</sup>)-yes Weldon-yes

**MOTION:** To seek legal counsel "Todd Billy" to advise on abolishing the HOA BOD.  
Jennifer(2<sup>nd</sup>)-No Angelika-No Dwayne-No Shelley(M)-No Weldon-No

**MOTION:** The board member stating "Jennifer Pease is not valid due to her WD" to provide documentation to support the claim. Acceptable documentation -letter from his attorney  
Jennifer(2nd)-yes Angelika-Abstain Dwayne-yes Shelley(M)-yes Weldon-No

**MOTION:** Jennifer Pease to provide board with documentation supporting her interest in the property and ability to serve on the board. Acceptable documentation-WD and DOT  
Jennifer-yes Angelika-yes Dwayne(2<sup>nd</sup>)-yes Shelley(M)-yes Weldon-yes

**MOTION:** Ask a board member to resign due to inability to be able to fulfill the responsibilities of the board position they are holding

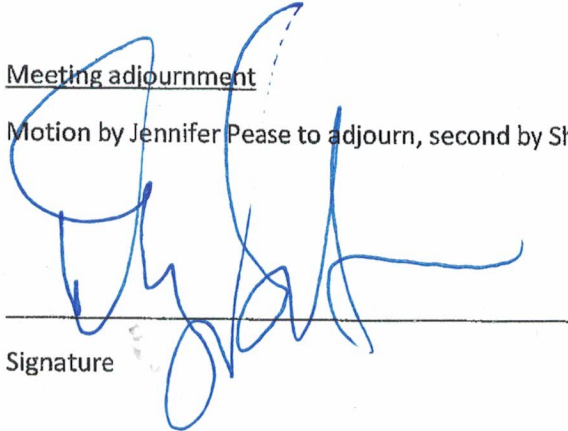
Jennifer(2nd)-yes Angelika-Abstain Dwayne-yes Shelley(M)-yes Weldon-No

Community Forum Discussion

- Homeowner asked about solar panels
- Discussion about covenants
- Discussion about proxy vote and electronic voting
- Homeowner discussed the validity of Jennifer's position
- Homeowner motioned to have Todd Billy look into WD

Meeting adjournment

Motion by Jennifer Pease to adjourn, second by Shelley Delich to adjourn meeting at 8pm.



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Signature

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Date