

Harborview HOA Application for Solar Panel Installation

Any Owner desiring to install a solar energy system on their home must submit a Solar Application

Solar Panel Application Procedure

1. Owner and their contractor must complete the Solar Panel Application and submit the signed application, plans, specifications, drawings, photos, calculations, and brochures to the HOA Board for review.
2. The HOA will contact the contractor's project manager to review the installation requirements. Any issues related to the Application that the HOA may need addressed will be discussed.
3. The HOA will schedule the Owner's Application review on the next HOA agenda. Note: The HOA meets on the 4th Tuesday of the month and the applications must be received 10 days prior to the meeting date for consideration.
4. The HOA will review the Owner's Solar Panel Application and inform the homeowner of its decision.
5. After Application approval, the HOA will inform the Owner and their contractor that the Application has been approved. The contractor will then provide target start and completion dates.
6. Upon completion of installation, the Owner or their contractor will notify the HOA Board, and a final inspection will be performed. If required, a re-inspection by the HOA can take place once corrective actions noted are completed.
8. Within 3 months of system installation, the Owner shall provide the Board a certificate of operation, indicating the system is operational and in use.

Homeowner:

Property Address: _____

Property Owner(s): _____ Date: _____

Property Owner(s): _____ Date: _____

Email: _____

Phone: _____

Contractor:

Company: _____

Name: _____ Date: _____

Title: _____

Application Date: _____

Proposed Start Date: _____

Email: _____

Phone: _____

Installation:

Total # of panels: _____

Panel Make/Model _____

Roof installation location: _____

Color of solar frames and hardware: _____

Description:

Describe the roof installation plan, conduit location and connection point to meter. See Attachment for Solar Panel Resolution. Include Diagram of panel location & panel layout (attach documents as required)

Notes:

- o Application must be completed and signed by owner and contractor.
- o Attach all pertinent installation documents (panel layout, brochure, calculations, drawings, photos).
- o This application will be reviewed by the HOA Board for approval to ensure it meets all HOA solar installation requirements as outlined in the Harborview HOA Resolution on Solar Panels.