

The regular meeting of the Mount Moriah Town Council was held in council chamber on Wednesday, December 14, 2022. Meeting opened at 7:00 p.m.

Present at the meetings:

Mayor	Lisa Duffney
Deputy Mayor	Shelley LeRoy
Councilors	Brad Penney Brad Porter Sandra Wells David Butt
Town Clerk/Manager	Carol Skeard
Absent	Councilor Arthur Hamlyn

Adoption of Agenda

Motion 2022-161 Butt/Porter

Be it be resolved that the agenda for December 14, 2022 council meeting be adopted.

All in Favor

Motion Carried

Delegations

Mount Moriah Recreation Committee

- Senior's Party, December 2, 2022 was a success.
- Children's Party, December 10, 2022 was a success.
- Continuing with Bingo and Cards

Mount Moriah Volunteer Fire Department

- Fire Department had the tree of memory on Monday, December 12, 2022.
- Table is scratched into the fire hall.

Errors of Omissions of Minutes

Deputy Mayor LeRoy pointed out that on page 6, Deputy Mayor LeRoy informed the council that she will not be maintaining and upgrading the Town's webpage. Councilor Hamlyn will take over the maintenance and upgrading of the Town's webpage. This should have read Deputy Mayor LeRoy informed the council that she will not be maintaining and updating the Town's webpage. Councilor Hamlyn will take over the maintenance and updating of the Town's web page.

Also, page 6, Motion 2022-156 Shelley/Hamlyn

Be it be resolved that the Mount Moriah Town Council purchase two gift cards for the gentlemen that worked on the flag pole for the fire hall.

All in Favor

Motion Carried

This should have read:

Motion 2022-156 Leroy/Hamlyn

Be it be resolved that the Mount Moriah Town Council purchase two gift cards for the gentlemen that worked on the flag pole for the fire hall.

All in Favor

Motion Carried

Also, page 6, Motion 2022-158 Hamlyn/Porter

Be it be resolved that the Mount Moriah Town Council send the Mount Moriah Recreation Committee a registered letter informing them they must follow the Town of Mount Moriah's Media Policy. If the members do not adhere to the Media Policy, disciplinary action will have to be taken.

All in Favor

Motion Carried

This should have read: Motion 2022-158 Hamlyn/Porter

Be it be resolved that the Mount Moriah Town Council send the Mount Moriah Recreation Committee a registered letter informing them they must follow the Town of Mount Moriah's Social Media Policy. If the members do not adhere to the Social Media Policy, disciplinary action will have to be taken.

All in Favor

Motion Carried

Also, page 7, Mayor Duffney as three times if there was a Secunder. There was no seconder for the motion, therefore there was no motion.

This should have read: Mayor Duffney asked three times if there was a Secunder. There was no seconder for the motion, therefore there was no motion.

Adoption of Minutes

Motion 2022-162 LeRoy/Butt

Be it be resolved that the minutes of November 16, 2022 be adopted as amended.

All in Favor

Motion Carried

Business Arising from Minutes

Will have to contact Parts for Trucks in Halifax regarding a removable truck crane for the town truck.

Waiting on joiner for culvert before installing the culvert in front of 12 MacDonald Drive.

Waiting on joiner for culvert to widened the intersection of Serpentine Road and Tower Road.

The wand for reading the meters has arrived, but needs to be set up and maintenance man needs to be trained to read the meters.

The Town Clerk/Manager, Carol Skeard, informed the council that Angela Rowsell, would like a Business Certificate, from the Town of Mount Moriah. The council agreed that a Business Certificate can be done for Angela Rowsell.

The Town Clerk/Manager, Carol Skeard, informed the council that The Town of Mount Moriah adopted the Policies and Procedures between the Town of Mount Moriah and Town Employees on February 16, 2022.

The council is waiting on the title search of William Crocker's land before purchasing the land that the pumphouse is located on.

The ad has been purchased for the Veterans Service Recognition Book. A copy of the book will be sent to the council.

The Town Clerk Manager, Carol Skeard, informed the council she checked with the auditor, Brian Hillier, regarding the audit of the Recreation Committees books. The auditor just checks to assure that the Recreation Committee are doing their debits and credits correctly. The auditor does not charge any extra for looking at the Recreation Committees books. However, there is a tax that the Recreation Committee are supposed to pay. Check with the Recreation Committee to assure they are paying the taxes which they are supposed to pay.

Tanya Campbell done the Code of Conduct module on Saturday, December 10, 2022.

Email was sent about water running on Morrison's stretch.

Letter was sent to Mount Moriah Recreation Committee regarding the Town of Mount Moriah Social Media Policy.

Public Concerns

Email from Alicia Park regarding the rat problem on MacDonald Drive. Ms. Park pointed out that they have been in their home for almost 6 years and this is the first time they have seen this problem. Ms. Park pointed out that this is a huge problem on their street and council needs to do something about it. The Town Clerk/Manager, Carol Skeard, informed the council that she contacted Modern Pest Control regarding the rats on MacDonald Drive. The council's contract covers the town properties, but do not cover individual properties. The property owner would have to contact a pest control service themselves. Dwayne Lilly, Modern Pest Control, pointed out that BBQ's, dog feces and bird feeders are some of the materials that attracts rats. The council also, pointed out that there is a rat problem in all of Mount Moriah and Corner Brook area. However, the council will ask Modern Pest Control to do the brook over by MacDonald Drive.

Mr. Harold Payne attended the council meeting to discuss with the council the beer bottles in the Town Hall & cleaning issues in regards to the Mix Darts. Mr. Payne was concerned about having to take the bottles out after darts on Thursday nights. Mayor Duffney pointed out that the Dart Leagues do not have to take the bottles that night. However, the council would like for the darts to put the bottles down in the room of the basement of the Town Hall and have the bottles removed twice a month. Mr. Payne was also concerned with the dart league not being able to store their materials in the cupboards in the kitchen. Mayor Duffney pointed out that the council has dedicated a room for the darts to store their things down stairs. Mr. Payne was also, concerned about the darts having to clean the town hall after darts. Mayor Duffney pointed out that the dart league has until 12 noon the next day to have the town hall cleaned.

Email from Jason Quilty informing the council that he has no problem with the council replacing the survey pin for his property at 82 Main Street on Murley's Drive in the Spring 2023. However, Mr. Quilty is concerned with how this will affect him if he were to build or if he were to sell the property. Not only is there an issue with the pin but also the place of the road and ditch. The council will have to wait until the spring 2023 to see where the survey pin for Mr. Quilty's property is placed on Murley's Drive and then the council will have to see how to rectify the problem, if Mr. Quilty property is on Murley's Drive.

The council will have to check and see if Mr. Leo Quilty still owns the timber jack and planer that is on the side of Serpentine Road. This equipment will have to be removed from the side of Serpentine Road.

Mayor Duffney asked the council if she would be in conflict regarding the next letter from Arthur Hamlyn regarding snow plow operator possibly was the victim of an assault and subsequent to this altercation, he has submitted his resignation. The council agreed that Mayor Duffney would not be in conflict.

Letter from Arthur Hamlyn regarding the snow plow operator possibly was the victim of an assault and subsequent to this altercation he has submitted his resignation. Mr. Hamlyn pointed out that this is 2022 not 1922 and aggressive behavior including but not limited to threats, intimidation and bullying has not been tolerated for many years. Mr. Hamlyn feels a registered letter should be sent to the resident outlining the occurrence and the possible ramifications including that they could be charged with assault and that such behavior will not be tolerated by the town. The council agreed that the next time a staff member has a problem with a resident, the staff member will contact the Town Clerk/Manager, Carol Skeard, and the RCMP will be contacted.

Letter from Arthur Hamlyn concerning the unpaved section of Serpentine Road. Mr. Hamlyn feels that council should develop a multi-year road maintenance and improvement plan that utilizes the gas tax benefit as well as any other available road infrastructure funding and a portion of the tax collected general revenue to be directed towards the gradual improvement of town road infrastructure. The council will have to look at what they can apply for roads under the gas tax funding.

Finance (Bills payable for Approval)

Motion 2022-163 Porter/Penney

Be it be resolved that the bills be paid, see attached list.

All in Favor

Motion Carried

Committee Reports

Finance Committee

On Wednesday, December 7, 2022, the Finance Committee had a budget meeting. Present at the meeting was Mayor Lisa Duffney, Deputy Mayor Shelley LeRoy, Councilor Sandra Wells and Town Clerk/Manager, Carol Skeard. Councilor Arthur Hamlyn attended by telephone. Budget was completed.

Motion 2022- 164 Porter/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will pay each councilor a remuneration of \$1,800.00 per year and the Mayor \$3,300.00 per year. The remunerations will be paid quarterly.

All in Favor

Motion Carried

Motion 2022-165 Porter/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a mill rate of 7.50 mills on assessed value, minimum Property Tax \$400.00.

All in Favor

Motion Carried

Motion 2022-166 Wells/Porter

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a minimum vacant land tax of \$400.00.

Motion 2022-167 Wells/LeRoy

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Residential Water/Sewer Tax of \$700.00 per unit per year.

All in Favor

Motion Carried

Motion 2022-168 Porter/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Water/Sewer Tax of \$700.00 on service or serviceable land.

All in Favor

Motion Carried

Motion 2022-169 Butt/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Water Tax of \$610.00 per unit per year.

All in Favor

Motion Carried

Motion 2022-170 Porter/ Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Commercial Water and Sewer Tax of \$800.00 per unit per year, plus meter reading if over the maximum allotment per day.

All in Favor

Motion Carried

Motion 2022-171 Wells/Butt

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Business Tax of 12 mills on assessed value of property, basic Business Tax minimum \$250.00.

All in Favor

Motion Carried

Motion 2022-172 Porter/Butt

Be it be resolved that in 2023 the Mount Moriah Town Council will charge Utility Company's a Business Tax of 2.5% of Gross Revenue.

All in Favor

Motion Carried

Motion 2022-173 Penney/Wells

Be it be resolved that in 2023 the Mount Moriah Town Council will charge Business Tax on farm land at a rate of 12 mills on the assessed value of property.

All in Favor

Motion Carried

Motion 2022-174 LeRoy/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge a Water and Sewer connection fee of cost incurred with a deposit of \$3,000.00. If cost is less than deposit paid, exceeded amount will be refunded to the property owner. If cost exceeds the deposit, balance remaining will be the responsibility of the property owner and due upon completion.

All in Favor

Motion Carried

Motion 2022-175 Wells/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge Water on/off fee of \$100.00 for shut-offs for tax purposes.

All in Favor

Motion Carried

Motion 2022-176 Butt/LeRoy

Be it be resolved that in 2023 the Mount Moriah Town Council will not charge the Water on/off fee of \$100.00, if someone must have their water turned off in case of an emergency.

All in Favor

Motion Carried

Motion 2022-177 Wells/Penney

Be it be resolved that in 2023 the Mount Moriah Town Council will charge \$100.00 for a Compliance Letter.

All in Favor

Motion Carried

Motion 2022-178 Penney/Butt

Be it be resolved that in 2023 the Mount Moriah Town Council will charge \$100.00 for a Tax Certificate.

All in Favor

Motion Carried

Motion 2022-179 Butt/Porter

Be it be resolved that in 2023 the Mount Moriah Town Council will give a 3% discount on all current year's taxes that are paid in full by March 31, 2023.

All in Favor

Motion Carried

Motion 2022-180 Wells/Penney

Be it be resolved that in 2023 any resident wishing to pay out their 2023 Water and Sewer and Property Tax from February 28, 2023 to December 31, 2023, must come to the council office to sign an agreement by February 28, 2023. First payment will be due on February 28, 2023, with each following payment due at the end of each month. Before any resident can set up a payment plan for 2023 Water and Sewer and Property Tax, prior years' Water and Sewer and Property Tax must be paid in full.

All in Favor

Motion Carried

Motion 2022-181 LeRoy/Wells

Be it be resolved that in 2023 the Mount Moriah Town Council will charge interest on all outstanding Taxes as of June 30, 2023, at a rate of prime interest charged by the chartered bank on January 1, 2023 plus 3%.

All in Favor

Motion Carried

Motion 2022-182 Butt/Penney

Be it be resolved that if all Water and Sewer and Property Taxes for 2023 are not paid in full by June 30, 2023 or a payment plan put in place, the council will disconnect water services and start court proceedings to collect taxes. If water is disconnected, it will not be turned back on until all taxes have been paid in full plus \$100.00 off/on fee.

All in Favor

Motion Carried

Motion 2022-183 Wells/Porter

Be it be resolved that the Mount Moriah Town Council will charge a dog licensing fee of \$5.00, this licensing fee will be a onetime licensing fee.

All in Favor

Moton Carried

Motion 2022-184 LeRoy/Penney

Be it be resolved that the 2023 that deadline for payment of 2023 Business Tax will be June 30, 2023.

All in Favor

Motion Carried

Motion 2022-185 Porter/Penney

Be it be resolved that the cost of a Renovations Permit - \$25.00; New Home - \$250.00; Garage and Shed - \$50.00; Renovations to change Shed or Garage to Residential Home - \$200.00. Development Permits - \$25.00. Permits for pre-existing new homes that were granted in 2020 and 2021 will be the rate of \$200.00 If building permit is not picked up before construction begins the cost of the permit will double.

All in Favor

Motion Carried

Motion 2022-186 Butt/Porter

Be it be resolved that the Mount Moriah Town Council will charge \$50.00 for an NSF Cheque.

All in Favor

Motion Carried

Motion 2022-187 Wells/LeRoy

Be it be resolved that in 2023 the Mount Moriah Town Council will no longer charge residents a Poll Tax. However prior years Poll Tax must be paid in full.

All in Favor

Motion Carried

Motion 2022-188 Porter/Penney

Be it be resolved that the Mount Moriah Town Council adopts the 2023 Budget this 14th day of December, 2022.

All in Favor

Motion Carried

Maintenance Committee

The council discussed getting the locks to the Town Office and Fire Hall put on the master key. The Town Clerk/Manager, Carol Skeard, informed the council that she contacted Department of Municipal and Provincial Affairs regarding the key to her office and according to Municipalities Act, 1999: Section 61 (1) A clerk is the secretary to the council and is responsible to it for recording the proceedings and decisions of the council and for the safekeeping of all documents of the council. Therefore, she feels that the council should not have access to her office. Also, if the council is using the council chambers the filing cabinets that are in the council chambers must be locked. The council agreed that since they are not allowed access to the office in which

the washroom is attached, the council will change the entrance to the washroom from the office to the council chambers.

Motion 2022-189 Penney/LeRoy

Be it be resolved that the Mount Moriah Town Council in 2023 will have the key to the main entrance to the council office, the key to the council chambers and the key to fire hall but on the master key.

All in Favor

Motion Carried

The Town Clerk/Manager, Carol Skeard, was inquiring as to what the council wanted done on the Community Employment Enhancement Program. Since the CEEP is for the Cook's Brook Day Park the council will purchase supplies for gazebo and band stand.

Correspondence

- Email from Liana Munroe, Senior Account Executive, Voyent Alert, ICEsoft Technologies, following up on the Voyent Alert Notification Service quote and demo from October 26, 2022. Ms. Munroe was inquiring if the council was going to move ahead with this service. Deputy Mayor LeRoy will contact Liana Munroe advising her that the council will make a decision on this service in the new year.
- Letter from Tanya Campbell requesting a pay increase. This will be discussed when HR issues are discussed.
- Email from Canada Summer Jobs, the Recreation Committee or the Mount Moriah Volunteer Fire Department will have to apply for this program for it to be eligible for 100% funding. The council will forward the email to the recreation and the fire department, to see if they are interested in this program. If these organizations do apply for this program the council will supervise the program.
- Letter from Deneen Spracklin, P. Eng., Manager, Drinking Water & Wastewater Section, Water Resources Management Division regarding Permitting requirements for water and wastewater infrastructure work.
- Email from Aubrey Rose, Engineering Technologist, Newfoundland Power regarding the proposed pole/anchor locations(s), indicated on the drawing any water/sewer infrastructure within 5 meters of the pegged location. If the work area is clear of town infrastructure and the job can proceed as designed, please return with "Approved" and signed. Since there is no water/sewer infrastructure in this area, the Town Clerk/Manager, Carol Skeard, approved the location.
- Email from Aubrey Rose, Engineering Technologist, Newfoundland Power informing the council that everything for Cook's Brook and the Day Park is registered and sent through to the pole contractor now for pole installation.
- Letter from Workplace NL regarding the 2023 Assessment Information for Firm Number 421785, the rate for the town is \$1.87.

- Email from Kim Kieley, P. Eng., FEC, Director – Municipal Infrastructure, Transportation and Infrastructure regarding Seasonal Asphalt Reminder 2022.
- Email from Lucie Papineau Pugliese, regarding starting April 1, 2023, local 10-digit dialling will be introduced in Newfoundland & Labrador.
- Memo from Catherine Morgan, CMP, Executive Assistant Municipal Assessment Agency Inc. regarding Update on the Municipal Assessment Agency.
- Email from Brian Hudson, President, Professional Municipal Administrators to the Mayor and Councillors. Mayor Duffney pointed out that she would like for the Town Clerk/Manager to attend as many events possible for training purposes.
- Email from Sandy Hounsell informing the council that he has left the position of Director of Municipal Support with the Department of Municipal and Provincial Affairs and has now setup his own municipal consulting firm “Hounsell Municipal Consulting.”
- Email from Tara Pye, Director of Communications, Western Health, regarding Flu Vaccine Clinic Update.
- Email from Mfon Oton, MMSB regarding Backyard Compost Bin Distribution Program.
- Email from Wild Flower Bee Farm looking for sponsors.
- Email from Municipalities Newfoundland and Labrador.
- Info Note November 21, 2022.
- Info Note November 28, 2022.
- Info Note December 6, 2022.

Development and Building Applications

- No Development and Building Applications.

New Business

- The Day Park Group had a Craft Fair on November 26, 2022 and raised \$364.50.
- The Day Park Group will consist of all councillors.
Motion 2022-190 Butt/LeRoy
Be it be resolved that Councillor Brad Penney, will be Chairperson of the Day Park Group and Councillor Brad Porter, will be the Co-Chairperson of the Day Park Group.
All in Favor Motion Carried
- The council will contact Department of Transportation and Infrastructure regarding putting a street light on the bridge at Cook's Brook.
- Motion 2022-191 Wells/Butt
Be it be resolved that the Mount Moriah Town Council will set up a new bank account for the Day Park Group. The signing officers will be Town Clerk/Manager, Carol Skeard and either Mayor Lisa Duffney or Deputy Mayor Shelley LeRoy.
All in Favor Motion Carried

The council meeting closed to the public at 8:46 p.m.

The council meeting reopened to the public at 9:00 p.m.

Motion 2022-192 Penney/Butt

Be it be resolved that the Mount Moriah Town Council will give the Town Clerk/Manager, Carol Skeard, a 1.5% raise effective January 1, 2023.

All in Favor Motion Carried

Motion 2022-193 Porter/Penney

Be it be resolved that the Mount Moriah Town Council will increase Tanya Campbell's wages to \$15.00 per hour effective January 1, 2023.

All in Favor Motion Carried

Motion 2022-194 Porter/Penney

Be it be resolved that the Mount Moriah Town Council will purchase \$100.00 gift cards for each councillor and the Town Clerk/Manager, Carol Skeard and \$50.00 Gift Cards for Town Employees, Tanya Campbell, Ryan Penney, Kyle Specker, Jay Hussey and Paul Murley. Calvin Bennet will be given a \$20.00 Gift Card.

All in Favor Motion Carried

Notice of Motion

- No notice of motion.

Next Council Meeting

- The next council meeting will be Wednesday, January 18, 2023.

Adjournment

Motion 2022-195 LeRoy/Porter

There being no further business council meeting adjourned at 9:04 p.m.

All in Favor

Motion Carried

Town Clerk/Manager

Mayor

Next Council Meeting