

The regular meeting of the Mount Moriah Town Council was held in council chambers on Wednesday, February 16, 2022. Meeting opened at 7:00 p.m.

Present at the meeting:

Mayor	Lisa Duffney
Deputy Mayor	Shelley LeRoy
Councilors	Brad Penney Brad Porter Arthur Hamlyn David Butt
Town Clerk/Manager	Carol Skeard
Absent	Councilor Sandra Wells

Adoption of Agenda

Motion 2022-040 LeRoy/Hamlyn

Be it be resolved that the agenda for February 16, 2022 council meeting be adopted.

All in Favor

Motion Carried

Delegations

Mount Moriah Recreation Committee

- No correspondence from the Mount Moriah Recreation Committee.

Mount Moriah Volunteer Fire Department

- No correspondence from the Mount Moriah Volunteer Fire Department.

Great Humber Joint Council

- The next Great Humber Joint Council meeting will be in Reidville on Saturday, February 26, 2022.

Errors or Omissions of Minutes

Deputy Mayor LeRoy pointed out that on page 2, Motion 2022-004 Sandra/LeRoy

Be it be resolved that the bill for Tract for \$64,112.50, be paid when funding becomes available from Federation of Canadian Municipalities.

All in Favor

Motion Carried

This motion should have been Motion 2022-004 Wells/LeRoy

Be it be resolved that the bill for Tract for \$64,112.50, be paid when funding becomes available from Federation of Canadian Municipalities.

All in Favor

Motion Carried

On page 3: There was some discussion regarding pay increase for employees, should have read: there was some discussion regarding pay increase of 3% for employees.

Councilor Hamlyn pointed out that on page 7 under Correspondence regarding Alfred Gosse. There was some discussion regarding Mr. Gosse selling the piece of property to the sewer outfall to the council for fair market value. This should have read: There was some discussion regarding Mr. Gosse selling the piece of property to the sewer outfall to the Town for fair market value. Also, If Mr. Gosse do not sell the property to the council, the council will have to expropriate the property. This should have read: If Mr. Gosse does not sell the property to the council, the council will have to expropriate the property.

Adoption of Minutes

Motion 2022-041 LeRoy/Hamlyn

Be it be resolved that the minutes of January 19, 2022 council meeting be adopted as amended.

All in Favor

Motion Carried

Business Arising from Minutes

Waiting to hear from Brad DiCesare, Municipal Assessment Agency regarding the fair market value of the piece of property that the pump is located on, on Serpentine Road 50 feet x 50 feet.

The Town Clerk/Manager, Carol Skeard, informed the council that according to Brad DiCesare, Municipal Assessment Agency, the fair market value on the piece of property approximately 50 feet x 800 feet belonging to Mr. Alfred Gosse that leads to the Town's sewer outfall is \$33,000.00. There was some discussion regarding this piece of property. However, the council would have to get a survey of the property done to determine the exact size of the property and the exact fair market value.

Councilor David Butt arrived at 7:07 p.m.

The council will write Mr. Alfred Gosse informing him that the council has checked with the Municipal Assessment Agency regarding the fair market value of the piece of property 50 feet x 800 feet leading to the Town's sewer outfall the current estimated fair market value is \$33,000.00, this is a broad spectrum until the land is actually surveyed.

The Town Clerk/Manager, Carol Skeard, informed the council that she spoke with Valerie Ducey at Workplace NL regarding as to whether the Town Clerk/Manager can be the OHS Representative. Since the Town has less than 6 full time employees the Town Clerk/Manager can be the Designate. However, she will need to do the two-day course, to become the designate.

Town Clerk/Manager, Carol Skeard, still has to get the First-Aid Kits for the Town Hall, Office and Fire Hall.

The council has not heard back from the Minister of Department of Municipal and Provincial Affairs regarding the approval of the municipal regulations.

The Town Clerk/Manager, Carol Skeard, informed the council that the Department of Transportation and Infrastructure paid for the materials and equipment for \$5,611.55 for the repairs to the weeping tile at 91A Main Street, Mt. Moriah. The property owner will be responsible for paying \$873.31.

The council must get the Town's Municipal Emergency Management Plan (MEMP) updated.

The Town Clerk/Manager, Carol Skeard, informed the council that she registered all of the council for the Code of Conduct-Virtual Information Session on February 23, 2022, at 6:00 p.m. The Town Clerk/Manager and the Mayor will try to connect the TV in the Town Hall, so everyone can do the session together.

The Town Clerk/Manager, Carol Skeard, spoke to Bobbi Skanes, PM, Director Management, Tract Consulting Inc. regarding Asset Management Offer of Continued Service for Consideration. The quote for the two options for the Asset Management will help with and teach the staff how to do the updates, the cost will be \$3,250.00.

Motion 2022-042 Hamlyn/LeRoy

Be it be resolved that the Mount Town Council will approve the price quote of \$3,250.00 for continue services to maintain the Asset Management Plan.

All in Favor

Motion Carried

The Mount Moriah Recreation Committee applied for three students under the Canada Summer Jobs 2022.

In regards to funding through the Department of Tourism, Culture, Arts and Recreation for Come Home Year 2022 Cultural Funding. In order to apply for this funding, the town must be having a festival.

The Town Clerk/Manager, Carol Skeard, informed the council that she spoke to Glen Seaborn, Poole Althouse regarding the information that Derrek Watton sent the council regarding the signing over of Birchy Drive to the Town of Mount Moriah. The information that Mr. Watton sent to the council do not clarify who the owner is of the top of Birchy Drive. Mr. Seaborn suggested that the council get a title search of the property completed at the expense of the property owners on Birchy Drive. Mr. Thomas Brake and Mr. Kari Sigurdson attended the council meeting. There was a lengthy discussion regarding the takeover of Birchy Drive by the Town of Mount Moriah. The council agreed that if the residents could provide the Town with a copy of Harold Clarke's survey showing he is the owner of the top of Birchy Drive than no title search would need to be done. However, if no survey is provided/or there is no clarification of the owner of the top of Birchy Drive than a title search will have to be completed at the resident's expense.

The Town Clerk/Manager, Carol Skeard, informed the council that Tyson and Dana Murley's building application was not re-tabled, since Mr. or Mrs. Murley did not send in a Lot Plan for the location of the house on the property.

The invoices for Water/Sewer and Property Tax and the newsletter have been sent out to the property owners.

The manhole/catch basin cover still needs to be replaced (with a cover with a grate), at the bottom of Serpentine Road. The Maintenance Manager will have to get the measurements of the manhole cover. Councilor Penney will check into this further.

Finance (Bills Payable for Approval)

Motion 2022-043 Penney/Porter

Be it be resolved that the bills are paid, see attached list.

All in Favor

Motion Carried

Committee Reports

Finance Committee

- The Town Clerk/Manager, Carol Skeard, informed the council that Mr. Brian Hillier is currently in the process of doing the 2021 audit.

Maintenance Committee/Report

- The council will advertise for a casual call-in loader operator to help with the snow clearing when it is needed. Rate of pay will be \$23.00 per hour.
- The council will advertise for a casual call-in maintenance person. Rate of pay \$13.20 per hour.
- The Town Clerk/Manager, Carol Skeard, informed the council that she spoke to Mr. Jay Hussey's worker at Workplace NL and she was informed that a specialized do not have to give a report to the Town on Mr. Hussey's condition, they only have to give the report to Workplace NL. Mr. Hussey is not expected to return to work before October 2022.
- Mayor Duffney informed the council that during the weekend of January 2022, she had several calls from Judy Batten, 1 Sweetapple Drive, regarding they had no water because the water was frozen. Mrs. Batten was inquiring as to what the council can do. It was later determined that the water was frozen on the property owner's property. The council will send a letter to Mr. Kirk Fitchett, 1 Sweetapple Drive, Mount Moriah, informing him that in the Spring 2022 he should have the problem with the water freezing on his property rectified to prevent the freezing of the water in the future.

Correspondence

- Letter from Ryan Lowe informing the council that as of February 18, 2022, he will be resigning his position as call-in maintenance man.
- Email from Colin George wondering if there is a plan in place for culverts to be done on MacDonald Drive. If there is no plan can there be so many culverts installed per year. There was some discussion regarding installing so many culverts at a time on MacDonald Drive. This will be looked at in the Spring 2022.
- Email from Jeff Boardman regarding a new culvert installed on the back road just above the track bed that is causing water issues for him and several others on MacDonald Drive. Since this culvert has been installed it fills up the ditch on the track then it over flows onto their back land. This has never caused any issues until this fall. Mr. Boardman would like to know what the Council is going to do to fix this issue that the culvert has caused. The Town Clerk/Manager,

informed the council that the Maintenance Manager, Jack Dunphy, has a backhoe lined up for tomorrow to try and rectify the problem.

- Councilor Brad Porter left the council meeting at 8:27 p.m.
- Email from Jeff and Glenda Porter regarding their backland off Hussey's Lane that has no access and no water and sewer and is valued too high. They contacted Municipal Assessment Agency regarding the value of the land and it was reduced for the year 2021 and 2022. We are writing regarding their past taxes from 2016 to 2020 which were assessed incorrectly and therefore they were over taxed. They are requesting that the overpayment for those years (\$1,206.50) to be put towards 2021, 2022 and 2023 taxes. There was some discussion regarding the property taxes for Jeff and Glenda Porter.

Motion 2022- 044 Hamlyn/LeRoy

Be it be resolved that the Mount Moriah Town Council credit Jeff and Glenda Porter's property tax bill for \$1,206.50 for previous overpayment of property tax from 2016 to 2020.

All in Favor

Motion Carried

Councilor Brad Porter returned to the council meeting at 8:31 p.m.

- Email from Gerry Phillips, Councilor Town of Humber Arm South, regarding getting together for a meeting later this month or early next month to discuss an enforcement officer to enforce the Town's regulations. The council would like to have some figures on the cost involved before they attend a meeting regarding an enforcement officer.
- Email from Hilary Spinney, Land Management Specialist, Western Region Crown Lands Office, Department of Fisheries, Forestry and Agriculture regarding a referral for Kirk & Stephanie Fowler for a Home Gardening Permit at the end of Soper's Drive Extension.
Motion 2022- 045 LeRoy/Butt
Be it be resolved that the Mount Moriah Town Council approves Kirk & Stephanie Fowler's application for crown land for home gardening at the end of Soper's Drive Extension.
All in Favor Motion Carried
- Email from Lidice Hidalgo, Project Coordinator, Funding, Municipal Asset Management Program Federation of Canadian Municipalities congratulating the Town on the completion of their FCM municipal asset management project. If everything in your submission is in order, you may expect to receive your disbursement up to 30 days from this email.
- Letter from Krista Lynn Howell, MHA, District of St. Barbe – L'Anse aux Meadows, Minister, Department of Municipal and Provincial Affairs regarding Joint Working Group on Regionalization - Report and Recommendations.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Minister Davis Announces Call for Applications for Climate Change Challenge Fund.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Report and Recommendations Released on Regionalization; Minister Howell Available to Media.

- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding participation True North Challenge Encourages Newfoundlanders and Labradorians to Get Active.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Minister Howell Announces Project Approved for Municipal Come Home Year Celebrations Grants. The Town of Mount Moriah has been approved for Beautification of Cook's Brook (Construction of picnic tables and benches for the Cook's Brook area)
- Letter from Don Hearn, Executive Director/CEO, Municipal Assessment Agency regarding Urban Director elected to Municipal Assessment Agency's Board of Directors.
- Letter from Gerry Lahey, Operator Education, Training and Certification Program, Department of Environment and Climate Change regarding 2022 Clean and Safe Drinking Water Workshop.
- Email from Municipalities Newfoundland and Labrador regarding Regional Governance: The Key to Municipal Renewal.
- Email from Municipalities Newfoundland and Labrador regarding the report and recommendations of the Joint Working Group on Regionalization was released by the Department of Municipal and Provincial Affairs.
- Info Note January 31, 2022.
- Info Note February 7, 2022.

Development and Building Applications

- Building application from Kirk and Stephanie Fowler to building a new home at 46 Soper's Drive, Mount Moriah. Mr. Fowler attended the council meeting. Mr. Fowler asked if the council will be responsible for the road to his property at 46 Soper's Drive. Mayor Duffney pointed out that the council is not responsible for the extension of the road, as the extension of Soper's Drive is a Right of Way given to the Town of Mount Moriah by crown lands.
Motion 2022-046 Butt/Hamlyn
Be it be resolved that the Mount Moriah Town Council approves Kirk and Stephanie Fowler's building application to build a new home at 46 Soper's Drive, Mount Moriah.
All in Favor Motion Carried

New Business

- Each Councilor was given a copy of Policies and Procedures between the Town of Mount Moriah and Town Employees.
Motion 2022-047 LeRoy/Hamlyn
Be it be resolved that the Mount Moriah Town Council adopt the Policies and Procedures between the Town of Mount Moriah and Town Employees.
All in Favor Motion Carried

- Deputy Mayor Shelley LeRoy completed the newsletter that was enclosed with the 2022 Taxes. Each councilor was given a copy of the newsletter.
- Button on crosswalk light at the bottom of Serpentine Road needs to be repaired.
- Discussed getting sign with new printed on it to be put in front of crosswalk light.
- Snow needs to be cleaned out around the crosswalk light at the bottom of Serpentine Road.
- Fire hydrants need to be kept clear at all times.
- Deputy Mayor LeRoy spoke to Mitchell regarding where the Department of Transportation and Infrastructure could dump the snow when basketing the snow off Main Street. The snow can be dumped behind the garage.
- Deputy Mayor LeRoy informed the council that she spoke to Mitchell, Department of Transportation and Infrastructure regarding snow truck operators driving fast through Mount Moriah. Mitchell informed Deputy Mayor LeRoy that she should document the date and time, then they will be able to tell who was driving the truck.
- Excessive snow has been removed from Main Street.
- Ice buildup on Morrison's stretch.

Councilor Hamlyn left the council meeting at 9:11 p.m.

- Councilor Penney suggested that the council look at getting a working foreman.
- Town Clerk/Manager needs to enforce work orders.

Notice of Motion

- No notice of motion.

Next Council Meeting

- The next council meeting will be Wednesday, March 16, 2022.

Adjournment

Motion 2022-048 Butt/Porter

There being no further business meeting adjourned at 9:18 p.m.

All in Favor

Motion Carried

Town Clerk/Manager

Mayor