

The regular meeting of the Mount Moriah Town Council was held in council chambers on Wednesday, January 19, 2022. Meeting opened at 7:00 p.m.

Present at the meeting:

Mayor	Lisa Duffney
Deputy Mayor	Shelley LeRoy
Councilors	Brad Porter Sandra Wells Arthur Hamlyn David Butt
Town Clerk/Manager	Carol Skeard
Absent	Councilor Brad Penney

Adoption of Agenda

Motion 2022-001 LeRoy/Porter

Be it be resolved that the agenda for January 19, 2022 council meeting be adopted.

All in Favor

Motion Carried

Delegations

Mount Moriah Recreation Committee

- No correspondence from the Mount Moriah Recreation Committee.

Mount Moriah Volunteer Fire Department

- Upon advice from Fire and Emergency Services, there are no Fire Department meetings or training.

Great Humber Joint Council

- Email from Terry Randell, Secretary, Great Humber Joint Council, informing the council that there will be no meeting in January given the current Covid-19 situation in the province. Instead, they will attempt to meet on Saturday, February 26, 2022 in Reidville if the situation at the time has improved. This will be their Annual General Meeting and it is their hopes to elect a new Executive at the meeting.

Errors or Omissions of Minutes

Deputy Mayor LeRoy pointed out that there is a spelling error on page 4, Maintenance Person was spelled with two s's, where as it should have been only one s.

Adoption of Minutes

Motion 2022-002 Butt/Hamlyn

Be it be resolved that the minutes of December 15, 2022 council meeting be adopted as amended.

All in Favor

Motion Carried

Business Arising from Minutes

Working on expropriation of sewer outfall on Main Street and pump on Serpentine Road.

In regards to an OHS Representative, it must be a worker not connected to management who is chosen by co-workers to monitor health, safety and welfare of workers employed in the work place. The council will check to see if there can be an exemption made to these regulations, so that the Town Clerk/Manager, Carol Skeard, can be the OHS Representative.

In regards to the internet for Serpentine Road. The representative for Bell Aliant, Mark Duggan, is no longer in the position to deal with the Universal Broadband Funding for the internet. However, the Town Clerk/Manager, Carol Skeard, email Maggie Papoulias, Bell Aliant and she informed the Town Clerk/Manager, that they have not heard from any funding for Universal Broadband Funding for internet since the summer. However, the council will keep checking with Ms. Papoulias.

Town Clerk/Manager, Carol Skeard, has to get First-Aid Kits for the Town Hall, Office and Fire Hall.

Deputy Mayor LeRoy has the facebook settings updated for the Town's account.

The Municipal Regulations have been sent to the Minister for approval.

The Town Clerk/Manager, Carol Skeard, was inquiring how many times a week the council wants the water line flushed. The council agreed for now they will flush the water once a week.

The Town Clerk/Manager, Carol Skeard, informed the council that she sent another email to Thomas Blundon, Department of Transportation and Infrastructure regarding water running onto Morrison's stretch. She also spoke to Mr. Blundon regarding this issue.

Finance (Bills Payable for Approval)

Deputy Mayor LeRoy asked if some of the bills were for two months. The Town Clerk/Manager, Carol Skeard, informed Deputy Mayor LeRoy that some of the bills are for two months.

Motion 2022-003 Wells/LeRoy

Be it be resolved that the bills are paid up to and including Pasadena Contractors Limited.

All in Favor

Motion Carried

Motion 2022-004 Wells/LeRoy

Be it be resolved that the bill for Tract for \$64,112.50, be paid when funding becomes available from Federation of Canadian Municipalities.

All in Favor

Motion Carried

Finance Committee

On Monday, January 17, 2022, the Finance Committee met to complete the 2022 Budget. Present at the meeting Mayor Lisa Duffney, Deputy Mayor Shelley LeRoy, Councilor Sandra Butt, Councilor Arthur Hamlyn and Town Clerk/Manager, Carol Skeard. The 2022 Budget was completed.

There was some discussion regarding pay increase of 3% for employees.

Motion 2022-005 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will pay each councilor a remuneration of \$1,800.00 per year and the Mayor \$3,300.00 per year. The remunerations will be paid quarterly.

All in Favor Motion Carried

Motion 2022-006 LeRoy/Wells

Be it be resolved that the Mount Moriah Town Council will give the Town Employees, 1% per hour raise, commencing January 1, 2022.

In Favor: Deputy Mayor LeRoy
Councilor Wells
Councilor Hamlyn
Councilor Butt

Opposed: Mayor Duffney
Councilor Porter

Motion Carried

Motion 2022-007 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a mill rate of 7.50 mills on assessed value, minimum Property Tax \$400.00.

All in Favor Motion Carried

Motion 2022-008 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a minimum vacant land tax of \$400.00.

All in Favor Motion Carried

Motion 2022-009 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Residential Water/Sewer Tax of \$625.00 per unit per year.

All in Favor Motion Carried

Motion 2022-010 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Water/Sewer Tax of \$625.00 on service or serviceable land.

All in Favor Motion Carried

Motion 2022-011 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Water Tax of \$535.00 per unit per year.

All in Favor Motion Carried

Motion 2022-012 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Commercial Water and Sewer Tax of \$705.00 per unit per year, plus meter reading if over the maximum allotment per day.

All in Favor Motion Carried

Motion 2022-013 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Business Tax of 12 mills on assessed value of property, basic Business Tax minimum \$250.00.

All in Favor Motion Carried

Motion 2022-014 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge Utility Company's a Business Tax of 2.5% of Gross Revenue.

All in Favor Motion Carried

Motion 2022-015 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge Business Tax on farm land at a rate of 12 mills on the assessed value of property.

All in Favor Motion Carried

Motion 2022-016 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge a Water and Sewer connection fee of cost incurred with a deposit of \$3,000.00. If cost is less than deposit paid, exceeded amount will be refunded to the property owner. If cost exceeds the deposit, balance remaining will be the responsibility of the property owner and due upon completion.

All in Favor Motion Carried

Motion 2022-017 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge Water on/off fee of \$100.00 for shut-offs for tax purposes.

All in Favor Motion Carried

Motion 2022-018 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will not charge the Water on/off fee of \$100.00, if someone must have their water turned off in case of an emergency.

All in Favor Motion Carried

Motion 2022-019 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge \$100.00 for a Compliance Letter.

All in Favor Motion Carried

Motion 2022-020 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge \$100.00 for a Tax Certificate.

All in Favor Motion Carried

Motion 2022-021 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will give a 3% discount on all current year's taxes that are paid in full by March 31, 2022.

All in Favor

Motion Carried

Motion 2022-022 LeRoy/Hamlyn

Be it be resolved that in 2022 any resident wishing to pay out their 2022 Water and Sewer and Property Tax from February 28, 2022 to December 31, 2022, must come to the council office to sign an agreement by February 28, 2022. First payment will be due on February 28, 2022, with each following payment due at the end of each month. Before any resident can set up a payment plan for 2022 Water and Sewer and Property Tax, prior years' Water and Sewer and Property Tax must be paid in full.

All in Favor

Motion Carried

Motion 2022-023 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will charge interest on all outstanding Taxes as of June 30, 2022, at a rate of prime interest charged by the chartered bank on January 1, 2022 plus 3%.

All in Favor

Motion Carried

Motion 2022-024 LeRoy/Hamlyn

Be it be resolved that if all Water and Sewer and Property Taxes for 2022 are not paid in full by June 30, 2022 or a payment plan put in place, the council will disconnect water services and start court proceedings to collect taxes. If water is disconnected, it will not be turned back on until all taxes have been paid in full plus \$100.00 off/on fee.

All in Favor

Motion Carried

Motion 2022-025 LeRoy/Hamlyn

Be it be resolved that the Mount Moriah Town Council will charge a dog licensing fee of \$5.00, this licensing fee will be a onetime licensing fee.

All in Favor

Motion Carried

Motion 2022-026 LeRoy/Hamlyn

Be it be resolved that deadline for payment of 2022 Business Tax will be June 30, 2022.

All in Favor

Motion Carried

Motion 2022-027 LeRoy/Hamlyn

Be it be resolved that the cost of a Renovations Permit - \$25.00; New Home - \$250.00; Garage and Shed - \$50.00; Renovations to change Shed or Garage to Residential Home -\$200.00. Development Permits - \$25.00. Permits for pre-existing new homes that were granted in 2020 and 2021 will be the rate of \$200.00 If building permit is not picked up before construction begins the cost of the permit will double.

All in Favor

Motion Carried

Motion 2022-028 LeRoy/Hamlyn

Be it be resolved that the Mount Moriah Town Council will charge \$50.00 for an NSF Cheque.

All in Favor

Motion Carried

Motion 2022-029 LeRoy/Hamlyn

Be it be resolved that in 2022 the Mount Moriah Town Council will no longer charge residents a Poll Tax. However prior years poll tax must be paid in full.

All in Favor

Motion Carried

Motion 2022-030 LeRoy/Hamlyn

Be it be resolved that the Mount Moriah Town Council adopts the 2022 Budget this 19th day of January 2022.

All in Favor

Motion Carried

Maintenance Committee/Report

- Total cost of repairing weeping tile Mildred Bellows was \$6,484.86. Department of Transportation and Infrastructure said they will pay for material and equipment. Bill for materials and equipment for \$5,611.55 was sent to Department of Transportation and Infrastructure. If Department pays this amount remainder of bill will be sent to property owner at 91A Main Street for \$873.31.
- Motion 2022-031 Hamlyn/Porter
Be it be resolved that the Mount Moriah Town Council will hire Jack Dunphy as Temporary/Full Time Maintenance Manager with possibility of extension.
All in Favor Motion Carried
- Motion 2022-032 Porter/Hamlyn
Be it be resolved that the council will pay Jack Dunphy \$20.00 per hour.
All in Favor Motion Carried
- Motion 2022- 033 LeRoy/Hamlyn
Be it be resolved that Jack Dunphy will be given orientation from December 20 -24, 2021 and begin work on Tuesday, January 4, 2022.
All in Favor Motion Carried
- Price Quotes for Heavy Equipment Rentals for the Town of Mount Moriah for January 1, 2022 to December 31, 2022 were opened on January 6, 2022. Present at the opening Mayor Lisa Duffney, Town Clerk/Manager, Carol Skeard and Ryan Lowe. Price Quotes were received from the following:
Ambstemel Trucking Ltd.
A-1 Transportation Ltd.
D & D Excavating & Trucking Ltd.
G & F Murley Excavations Ltd.
Sharon Wheeler
Motion 2022-034 Wells/Porter
Be it be resolved that when hiring Heavy Equipment for the Town of Mount Moriah the council will start with the lowest price quote.
All in Favor Motion Carried
- Deputy Mayor Shelley LeRoy brought it the attention of the council that she feels that the council should discontinue the clothing allowance of \$150.00. She feels that the \$150.00 should only be for safety clothing.
Motion 2022-035 LeRoy/Butt
Be it be resolved that the clothing allowance of \$150.00 be discontinued.

In Favor. Deputy Mayor Leroy
Councilor Butt

Opposed: Councilor Hamlyn
Councilor Wells
Councilor Porter
Mayor Duffney

Motion Defeated

- The water connection for Harold Clarke, 126 Main Street has been completed.
- Mayor Duffney pointed out that she feels that the council should purchase a wand for reading the water meters. Mayor Duffney informed the council that according to the City of Corner Brook workers the Town's water usage is gone up significantly. At least with the wand the council could get some idea of the water being used by residents. The approximate cost of a wand is \$6,000.00.

Motion 2022-036 Hamlyn/Porter

Be it be resolved that the Mount Moriah Town Council purchase a wand (hand held radio) for reading the water meters.

All in Favor

Motion Carried

Correspondence

Mr. Alfred Gosse attended the council meeting to discuss with the council the sewer outfall that is on his property at 116 Main Street. Mr. Gosse explained to the council that when they put the sewer outfall on his property years ago, the outfall was going to be eventually removed and the sewer line was going to be differed to the main outfall at the end of Murley's Drive. There was a lengthy discussion regarding the sewer outfall on Mr. Gosse's property. There was some discussion regarding Mr. Gosse selling the piece of property to the sewer outfall to the Town for fair market value. If Mr. Gosse does not sell the property to the council, the council will have to expropriate the property. The council will contact Municipal Assessment Agency to get a fair market value of the roadway to the sewer outfall approximately 50 feet x 800 feet.

Letter from Judy Brake, Manager of Plans and Operations (A), Emergency Services Division, regarding the Town's Municipal Emergency Management Plan (MEMP) was approved by the Director of Emergency Services in 2018. Mrs. Brake informed the council that it is time to revisit the plan to ensure the hazards, risks and vulnerabilities identified remain relevant and that all contact information is accurate. The council will have to update the emergency plan.

Letter from Brian N. Hiller, Chartered Professional Accountant, outlining the terms of his engagement to audit the financial statements of Town of Mount Moriah for the year ended December 31, 2021.

Letter from Stephen Mercer, CPA, CA, Director, Municipal Finance, Department of Municipal and Provincial Affairs regarding Town Hall Basement Renovations, Project Number: 17-CEEP-22-068, informing the council that the funding for the noted project under the Community Enhancement Employment Program has been approved for an additional \$1,707.14, for a revised project total of \$15,207.14.

Email from Boyd Ivany, Design Approval Tech IIB, Department of Transportation and Infrastructure, Municipal Infrastructure Division regarding the Consultant Fee Request for Mount Moriah Water and Sewer Replacement along Route 450 and Serpentine Road – Project 17-GI-22-00008 closed on December 15, 2021. Bids were received from 16 out of the 18 consultants invited. They reviewed the bids submitted and have completed their evaluation. Aguathuna Drafting and Consulting Company was the lowest bidder at \$118,852.14.

Motion 2022-037 Wells/Butt

Be it be resolved that the Mount Moriah Town Council accepts the bid from Aguathuna Drafting and Consulting Company for \$118,852.14.

All in Favor

Motion Carried

Letter from Kim Kieley, P. Eng., FEC, Director – Municipal Infrastructure, Transportation and Infrastructure, regarding Approval to Enter into Contract-Consultant Services, Re: 17-GI-22-00008 – Water and Sewer along Route 450 and Serpentine Road.

Motion 2022-038 Butt/LeRoy

Be it be resolved that the Mount Moriah Town Council enter into the Prime Consultant Agreement (PCA) in the amount of \$118,852.14 (HST included, with Aguathuna Drafting and Consulting Company, Re: 17-GI-22-00008 - Water and Sewer along Route 450 and Serpentine Road.

All in Favor

Motion Carried

Email from Kim MacPherson, Manager, Municipal Training Programs, Department of Municipal and Provincial Affairs regarding Code of Conduct -Virtual Information Sessions – February 22 & 23. The Town Clerk/Manager, Carol Skeard will check into this further to see if this session can be done on a smart TV. The council will get the key from James Gillam, Recreation Committee for the lock for the TV in the Town Hall.

Letter from Don Hearn, Executive Director/CEO, Municipal Assessment Agency regarding Municipal Representative to Board of Directors Elected.

Email from Gerry Phillips, Town of Humber Arm South regarding if the Town would be interested in talking about managing our various town regulations. This would include the Town of Humber Arm South, Town of York Harbour, Town of Lark Harbour and the Town of Mount Moriah. Before the council can make a commitment to an enforcement officer the Town would need additional information.

Email from Bobbi Skanes, PM, Director, Project Management, Tract Consulting Inc. regarding Asset Management Offer of Continued Service for Consideration. There are two options that the council can go with. The Town Clerk/Manager, Carol Skeard, will contact Bobbie Skanes to see what each option entails.

Email from Service Canada regarding Canada Summer Jobs 2022- Call for Applications. The council will check with the Mount Moriah Volunteer Fire Department and the Mount Moriah Recreation Committee to see if either organization would like to apply for these Student Summer Jobs. The council will take care of the project.

Email from Colleen Soulliere, A/Director of Arts and Heritage, Department of Tourism, Culture, Arts and Recreation regarding Come Home Year 2022 Cultural Funding. The deadline for applications is January 31, 2022, the council will check into this further.

Email from Derrice Watton, Q.C., Murphy & Watton Barristers, Solicitors, Notaries regarding Tom Brake, Kari Sigurdsson's and Harold Clarke turning over Birchy Drive to the Town of Mount Moriah. Councilor Wells questioned the ownership of the first part of Birchy Drive. The council will check into this further.

Email from Alicia Legge, Community Information Officer, Epilepsy Newfoundland and Labrador regarding Purple Day March 26th is fast approaching and they are counting down to this important date for international Awareness of Epilepsy. She was wondering if the council would be interested in lighting up the town/city hall Purple for Epilepsy awareness on March 26th. The council will look into getting a light to put up over the Mount Moriah Sign and putting a purple light bulb in it. Also, the council will look at putting a trim around the Mount Moriah Sign.

Email from Government of Newfoundland and Labrador, Department of Health and Community Services regarding Work-Isolation for Essential Workers Identified as Asymptomatic Close Contacts.

Email from Amanda Earle-Pennell, B.A., M.S.W. Wellness Facilitator, Community Health, Western Health regarding Western Regional Wellness Coalition Wellness Grants.

Email from Communities in Bloom regarding Scotts Canada launches 2022 Gro for Good Grants Initiative. The council will check into this grant further for community gardens.

Email from Municipalities Newfoundland and Labrador regarding what it means for council's in regards to modified Alert Level 4.

Email from Municipalities Newfoundland and Labrador regarding Learning About Our New Training Program for Municipal Councilors and Administrators.

Info Note January 10, 2022.

Development and Building Applications

Building application from Tyson and Dana Murley, 14 Murley's Drive, Mount Moriah to build a new home at 9 Murley's Drive, Mount Moriah. Before the council can make a decision on this building application the council will need a Lot Plan of the location of the home on the property.

Building application from Kirk & Stephanie Fowler, 6 MacDonald Drive, Mount Moriah to build a new home at 46 Soper's Drive, Mount Moriah. Before the council can make a decision on this building application the council will need a Lot Plan of the location of the home on the property.

New Business

- The council reviewed the Policies and Procedures between the Town of Mount Moriah and Employees. Changes were made, this will be tabled at the next council meeting.

- Deputy Mayor LeRoy is working on the newsletter.
- Deputy Mayor LeRoy received a complaint that Davis Drive don't be snow cleared until 8:00 or 8:30 a.m. The council will check with Paul Murley regarding the snow clearing of Davis Drive
- Councilor Arthur Hamlyn would like to thank Loader Operator, Paul Murley, on the excellent job with snow clearing.
- Councilor Wells was wondering if the manhole/catch basin at the bottom of Serpentine Road could be changed to a cover with grates, instead of the one that is currently there with just one hole.
- Councilor Butt pointed out that the street light between 117 and 119 Main Street, Mount Moriah is out.

Notice of Motion

- No notice of motion.

Next Council Meeting

- The next council meeting will be Wednesday, February 16, 2022.

Adjournment

Motion 2022-039 LeRoy/Porter

There being no further business meeting adjourned at 9:45 p.m.

All in Favor

Motion Carried

Mayor

Town Clerk/Manager

