

The regular meeting of the Mount Moriah Town Council was held in council chambers on Wednesday, April 26, 2023. Meeting opened at 7:00 p.m.

**Present at the meeting:**

Mayor Lisa Duffney  
Deputy Mayor Shelley LeRoy

Councilors Sandra Wells  
Brad Porter  
Brad Penney  
Arthur Hamlyn  
David Butt

**Adoption of Agenda**

Motion 2023-019 LeRoy/Porter

Be it be resolved that the agenda for April 26, 2023 council meeting be adopted.

All in Favor

Motion Carried

**Delegations**

**Mount Moriah Recreations Committee**

- Letter from the Recreation Committee members regarding removal of property, meeting, and cleaning of the town hall. A discussion took place with regards the tables and chairs that are presently the property of the Town of Mount Moriah. The Recreation was informed by council that the tables and chairs were purchased and donated by the Recreation Committee to the Town of Mount Moriah as per motion approved by council on September 14, 2011. It was explained that because the tables and chairs are the property of the Town of Mount Moriah's they can be used for the Town's purpose and functions within the town by committees and fire department. There was a concern raised by the Recreation Committee that the black chairs were loaned out to the fire department before Christmas and that one chair was missing. It was confirmed that the fire department used their own chairs and the missing chair was located in the maintenance room in the basement of the town hall.

A concern was also raised by the Recreation Committee that when the committee was formed in 2000 that council agreed that the tables and chairs were not to be removed from the town hall for any reason including personal use. It was clarified that the tables and chairs were not used for personal use, however, will continued only to be used for town use and functions held within the town by committees and fire department.

Mayor Lisa Duffney inquired about the removal of the TV, stereo and black chairs from the town hall. Chairperson, Jody Allen advised that it was removed as the Recreation Committee heard of upcoming renovations. Mayor Duffney advised the Recreation Committee that there was no decision made by council with regards to renovations and advised that an inquiry should have been made to the town office before removal. Sufficient notice will be given to the Recreation Committee of any changes or instructions and will be given appropriate notice and unless received by council no changes will be made.

It has been brought to the attention of council on several occasions of the matter of old tables and chairs that were located in town hall before the replacement of new tables and chairs donated by the Mount Moriah Recreation Committee. Mayor Lisa Duffney inquired with the Town's maintenance staff and was advised that on completion of recreation room provided by the Town to the Recreation Committee that members of the Recreation Committee directed the Town's maintenance staff to dispose of any old tables and chairs.

It was also discussed with council that the Recreation would like meetings with the Council in the town hall. Council made the decision that any meetings will be held in council chambers or at regular public meeting so that minutes can be taken and published for public viewing. Mayor Lisa Duffney asked Chairperson, Jody Allen, if minutes were available from their public meetings and available to the public to be viewed. Ms. Allen advised council minutes are taken however not published but would be available if requested.

There was a concern by the Recreation Committee of the cleaning of the town hall from rentals, as the town hall is not being cleaned after rentals. The Recreation Committee was advised that if this should occur in the future to immediately report it to the Town Clerk/Manager, Carol Skeard. It was requested as well that the town hall floors be stripped, cleaned, and waxed, council advised that this will be scheduled to be done in the near future.

Mayor Lisa Duffney advised that she has been approached by several residents inquiring about funds of the Recreation Committee and purchases for the Town. Chairperson, Jody Allen advised if the public has any concerns that they can contact the Recreation Committee directly for any information. Mayor Duffney went on to explain that the Mount Moriah Recreation Committee is Incorporated and only affiliated with the Town of Mount Moriah as they are a private group and any funds raised can only be used at the committee's discretion. The Town of Mount Moriah cannot direct or request funds from the Recreation Committee. However, the committee can donate and/or purchase property from funds raised within the Town. Council thanked the Recreation for their past donations and purchases and look forward to continuing to work with them in the future.

- Letter from Jody Allen, Mount Moriah Recreation Committee regarding the Canada Day celebrations for July 1, 2023. The Committee discussed that the playground area and the road to the playground are badly in need of repairs and clean-up. The Committee

would greatly appreciate it if the council could repair and clean up the playfield and road before the Canada Day celebrations take place. The council will have the playground and the road cleaned up before the Canada Day celebrations. Council advised the Recreation Committee that any support or volunteering needed for the Canada Celebrations they will help in any way possible.

**Mount Moriah Volunteer Fire Department**

- Councilor Arthur Hamlyn brought the following items to the council on behalf of the fire department:
  - Locks
  - Remote for front door
  - Insulations in ceiling
  - Student to clean walls.
- Medical Calls
  - At the last council meeting the council discussed the Mount Moriah Volunteer Fire Department responding to medical calls. The Town Clerk/Manager, Carol Skeard, was inquiring what is involved in responding to medical calls. She understood from the gentlemen that taught first aid, the council would have to get approval from the Fire Commissioner, check with insurance to make sure the fire department are covered when responding to medical calls.
  - Also, what equipment is required when responding to medical calls.
- There was some discussion regarding the council and the fire department meeting with the Fire Commissioner to discuss some concerns that the council has.

**Great Humber Joint Council**

- The next Great Humber Joint Council meeting will be Saturday, April 29<sup>th</sup> @ 10:00 a.m. at the Reidville Community Hall, 2 Community Square, Reidville.

**Errors or Omissions of Minutes**

Deputy Mayor LeRoy asked if Ashley Butt and Patricia Ellsworth, Mount Moriah Recreation Committee were given a copy of the Code of Conduct. Jody Allen, Chairperson will check to see if Patricia and Ashley were given a copy of the Code of Conduct.

Deputy Mayor LeRoy was also inquiring if all the fire fighters that missed the meeting regarding the Code of Conduct, were given a copy of the Code of Conduct. The Town Clerk/Manager will check with Robyn Eddison, Mount Moriah Volunteer Fire Department to see if the fire fighters were given a copy of the Code of Conduct.

Spelling error on Page 3.

**Adoption of Minutes**

2023-020 Penney/Butt

Be it be resolved that the minutes of March 15, 2023 council meeting be adopted as amended.

All in Favor

Motion Carried

### **Business Arising from Minutes**

Still working on getting the wand to read the meters set up.

Still must get the locks for the porch door to the office, the council chambers and the fire department added onto the master key. Also, the lock on the door to the fire hall needs to be changed and the door to the office in the fire hall has the key locked in the office.

Still must check with George Murley regarding what filters must be replaced on the pump on Davis Drive.

Water that was running onto Main Street near 29 Main Street, Mount Moriah was due to the water freezing and the pipes breaking at 29 Main Street. The water has since been shut-off at this property.

### **Public Concerns**

Cindy Bennett was inquiring as to who messaged Mayor Lisa Duffney saying that Calvin Bennett was putting snow in the road which was interfering with snow clearing of Welshman's Drive on February 20, 2023. Mrs. Bennett understood that complaints had to be emailed and could not remain anonymous. Mayor Duffney pointed out that she received this message through her personal account and considered the complaint a safety issue and this is the reason why the email was sent to Calvin Bennett. Mayor Duffney asked the council if they felt that she had to say who the person was that sent her the message. Council agreed that since this message was through Mayor Duffney's private account, Mayor Duffney does not have to release the name of the person.

Letter from Ryan Lowe, 11 Sweetapple Drive, Mount Moriah requesting permission to operate a part-time business called "Wood Splitter Service" from his home. Mr. Lowe would like permission to park this mobile firewood processor in his personal driveway when not in use and run this part time business from his home.

Moton 2023-021 Hamlyn/Butt

Be it be resolved that the Mount Moriah Town Council approves Ryan Lowe's request to operate a part-time business called "Wood Splitter Service" from his home at 11 Sweetapple Drive, Mount Moriah.

All in Favor

Motion Carried

Letter from Ryan Penny, reforming the council that he is resigning from his position as casual, call-in Maintenance Man, on Thursday, April 6, 2023, as he has taken a new position with another company.

Email from Ben Metcalfe with two options:

- A. Requesting approval to install a septic field and either install a well or cistern or get town water to a plot of land on Hussey's Lane.
  
- B. Approval to remove the current structure on the rear piece of 8 Soper's Drive (3 Hussey's Lane) and build a small garage in its place to the same dimensions as the current structure. I would

have plans to have as temporary living space while we purchase the build the rest of the house on the larger plot next to it that is also for sale.

There was some discussion regarding these properties, since the Town of Mount Moriah do not own Hussey's Lane.

Motion 2023-022 Porter/Penney

Be it be resolved that the Mount Moriah Town Council contact Ben Metcalfe informing him that the only way that he can access the property at 3 Hussey's Lane would be through 1 Hussey's Lane, due to the Town of Mount Moriah not owning Hussey's Lane.

All in Favor

Motion Carried

Letter from Eric Burgeois regarding a renovation permit for 115 Main Street, Mount Moriah. The Town Clerk/Manager can issue a renovations permit.

### **Finances (Bills Payable for Approval)**

Motion 2023-023 Butt/LeRoy

Be it be resolved that the bills are paid, see attached list.

All in Favor

Motion Carried

### **Committee Reports**

#### **Finance Committee**

The 2022 Audit has been completed. The council had a deficit of (\$26,295).

Motion 2023-024 Penney/Porter

Be it be resolved that the Mount Moriah Town Council approves the 2022 Financial Statement.

All in Favor

Motion Carried

#### **Maintenance Committee**

- Mount Moriah Day at Cook's Brook Day Park will be Saturday, August 26, 2023.
- Discussed getting the biohazard box moved in the Day Park.
- Community Clean-Up will take place on Wednesday, June 14, 2023 from 6:30 p.m.-8:30 p.m.
- Town Clerk/Manager and the Mayor contacted Thomas Blundon regarding getting the Main Street and gutters swept.
- Contacted Aubrey Rose, Newfoundland Power regarding street light at Cook's Brook and Day Park.
- Clean up Week. The council will get dumpsters down behind the Town Hall.

Motion 2023-025 Penney/Porter

Be it be resolved that the Mount Moriah Town Council will have Clean-Up Sunday, May 14 from 8:00 a.m. – 8:00 p.m., Monday, May 15 from 8:00 a.m.-6:00 p.m. and Tuesday, May 16 from 8:00 a.m. – 6:00 p.m. The dumpster will be placed down behind the Town Hall.

All in Favor

Motion Carried

- The town will be renting garden bins again this year. The cost per bin will be \$25.00.

- The council will remove the shed from the playground area and will move the garden bins to the edge of the playfield.
- On Thursday, April 20, 2023, Lenny Benoit, Bay of Islands Radio met with officials from the Towns of Mount Moriah, Humber Arm South, York Harbour and Lark Harbour. Mr. Benoit encouraged any Town having an event to contact the Bay of Islands Radio and he will see that the event is advertised for the Town.

### **Correspondence**

- The Mount Moriah Town Council received a copy of the letter that William Lush, Regional Lands Administrator, Regional Lands Office sent to Shawn Edmonds regarding the approval of his application for crown land at 203 Serpentine Road.
- Letter from Kim Kieley, P. Eng., FEC, Director-Municipal Infrastructure Transportation and Infrastructure regarding Changes to Master Specification and other Updates from MI.
- Email from Municipal Training Programs, Department of Municipal and Provincial Affairs regarding Spring/Summer Mandatory Training 2023.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Applications Available for Community Garden Support Program.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Job Creation Partnerships Program Opens with Increased Wages.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Applications Open for Age-Friendly Newfoundland and Labrador Communities Program.
- Email from Judy Bolt, B.A., Constituency Assistant to Eddie Joyce, MHA, Humber-Bay of Islands District regarding Applications Now Open for Inclusion and Capacity Grant Programs.
- Email from Derek Simmons, Deputy Chief, Corner Brook Fire Department regarding a presentation “Introducing Steps to Safety” on Thursday, 1:30 p.m., April 27<sup>th</sup>, 2023, at the Corner Brook Civic Centre. A copy of this email was sent to Robyn Eddison, Mount Moriah Volunteer Fire Department.
- Email from Amanda Earle-Pennell, B.A., M.S.W., R.S.W., Wellness Facilitator, Newfoundland and Labrador Health Services-Western Zone regarding Wellness Grants.
- Email Municipalities Newfoundland and Labrador.
- Email Municipalities Newfoundland and Labrador.
- Info Note April 10, 2023.

- Info Note April 17, 2023.

### **Development and Building Applications**

Councilor Artur Hamlyn left the council meeting at 9:43 p.m.

Development Application from Arthur Hamlyn, 129 Serpentine Road, Mount Moriah. Mr. Hamlyn would like to continue landscaping property including but not limited to culvert cleaning (Movement or replacement if necessary), continued lawn and driveway development and improvement, tree planting, redirection of water/springs from backyard and driveway to prevent further erosion, redistribution/removal of excess fill to take place over the course of the year as time, weather, and ability permit.

Motion 2023-026 LeRoy/Porter

Be it be resolved that the Mount Moriah Town Council approves Arthur Hamlyn's Development Application to continue landscaping property including but not limited to culvert cleaning (Movement or replacement if necessary), continued lawn and driveway development and improvement, tree planting, redirection of water/springs from backyard and driveway to prevent further erosion, redistribution/removal of excess fill to take place over the course of the year as time, weather, and ability permit.

All in Favor

Motion Carried

Councilor Hamlyn returned to the council meeting at 9:45 p.m.

Building application from Gene Clarke, 41 Serpentine Road, Mount Moriah to build a new home. The Maintenance Men has already done an inspection of the property.

Motion 2023-027 Hamlyn/Porter

Be it be resolved that the Mount Moriah Town Council approves Gene Clarke's building application to build a new home at 41 Serpentine Road, Mount Moriah.

All in Favor

Motion Carried

### **New Business**

Letter from Tanya Campbell, Assistant Town Clerk, requesting an increase in wages from \$15.00 per hour to \$20.00 per hour.

Motion 2023-028 LeRoy/Wells

Be it be resolved that the Mount Moriah Town Council deny Tanya Campbell's request to increase her wages from \$15.00 per hour to \$20.00 per hour.

All in Favor

Motion Carried

There was some discussion regarding Tanya Campbell's work commitments to Canada Post. The council do understand the Ms. Campbell's first commitment is to Canada Post. However, if Ms. Campbell is working for Canada Post and the council need her to fill in for the Town Clerk/Manager, Carol Skeard, due to illness or holidays this do not put the council in a very good position, as they would have to close the office.

Motion 2023-029 LeRoy/Hamlyn

Be it be resolved that the Mount Moriah Town Council advertise for a Temporary Part-Time Clerk, for 35 hours biweekly at \$15.00 per hour.

All in Favor

Motion Carried

Each councilor was given a copy of the Work Alone Policy.

Motion 2023-030 LeRoy/Hamlyn

Be it be resolved that the Mount Moriah Town Council adopts the Work Alone Policy for the Town of Mount Moriah.

All in Favor

Motion Carried

The council had a private privilege meeting on Wednesday, April 19, 2023 regarding the snow plow operator as the snow clearing season has come to an end. Present at the meeting: Mayor Lisa Duffney, Deputy Mayor Shelley LeRoy, Councilor Sandra Wells, Councilor David Butt, Council Arthur Hamlyn, Councilor Brad Penney and Councilor Brad Porter.

Motion 2023-031 Porter/Penney

Be it be resolved that the Mount Moriah Town Council will lay off, Paul Murley as Loader Operator on Friday, April 21, 2023. However, Mr. Murley will be offered to start a Maintenance Position, on Monday, April 24, 2023 at \$20.00 per hour at 40 hours per week. If the council do get more snow and Mr. Murley has to use the loader, Mr. Murley will be paid the loader operate rate.

All in Favor

Moton Carried

Mayor Lisa Duffney, Deputy Mayor Shelley LeRoy and Assistant Town Clerk/Tanya Campbell met with Paul Murley on April 20, 2023 regarding the Maintenance Position at \$20.00 per hour at 40 hours per week. Mr. Murley accepted the position.

Mr. Paul Murley, was wondering while he is working as maintenance man and he must take out the loader to use, will he be paid the loader operator rate. There was some discussion regarding this matter.

Motion 2023-032 Porter/Penney

Be it be resolved that when the Maintenance Man, Paul Murley, uses the loader, he will be paid the loader operator rate. Before Paul Murley uses the loader, he must have prior approval from the Town Clerk/Manager, Carol Skeard.

In favor: Councilor Porter

Councilor Penney

Councilor Hamlyn

Council Butt

Mayor Duffney

Opposed: Deputy Mayor LeRoy

Councilor Wells

Motion Carried

Check on cost of small dumpster for down behind town hall, to put garbage in from hall.

Councilor Wells was wondering if a garbage can be put on the Main Street.

Councilor Hamlyn was inquiring about moving entrance to office.

Councilor Hamlyn was inquiring about who owned the land behind the Fire Hall. The Town Clerk/Manager, Carol Skeard will get the information regarding the owner of this property.



**Notice of Motion**

No notice of motion.

**Next Council Meeting**

The next council meeting will be Wednesday, May 17, 2023.

**Adjournment**

Motion 2023-033 Porter/Penney

There being no further business meeting adjourned at 10:23 p.m.

All in Favor

Motion Carried

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Mayor

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Town Clerk/Manager

