

# Developing Good Employee Relations

## Course Description

Effective businesses encourage the development of positive relationships between managers and employees, as well as amongst co-workers. Establishing and maintaining good work relationships is the key to a positive workplace, and it doesn't have to take a lot of time.

This course will define employee relations and cover the many benefits good relations can bring to an organization.

It'll explain how to build confidence in management, including sharing the company vision, building strong teams and the importance of employee feedback.

It'll examine how a proactive HR presence benefits employee relations. Then look at employment contracts and the role of the Employee Handbook.

The course briefly discusses Performance Management including information on motivating employees and how best to show your appreciation of their contribution to the company.

Finally, it'll show you how to deal effectively with complaints, discipline and how to combat negativity.

## Modules

Course	Module Number	Module Name	Pass % Required
Developing Good Employee Relations	1	Good Employee Relations	70
Developing Good Employee Relations	2	Implementation and HR	70
Developing Good Employee Relations	3	Contracts	70
Developing Good Employee Relations	4	Employee Handbook	70
Developing Good Employee Relations	5	Managing Performance	70
Developing Good Employee Relations	6	Recruitment, Retention and Training	70
Developing Good Employee Relations	7	Complaints, Discipline and Negativity	70

## Recommended System Requirements

- Browser: Up to date web browser
- Video: Up to date video drivers
- Memory: 1Gb+ RAM
- Download Speed: Broadband (3Mb+)

**Duration:** 45 minutes (*Note: This is based on the amount of video content shown and is rounded off. It does not account in any way for loading time or thinking time on the questions).*