



NOTICE OF A REGULAR MEETING OF THE FOREST LAKES FIRE DISTRICT BOARD OF DIRECTORS DRAFT AGENDA



The Board of the Forest Lakes Fire District will meet in regular session on July 18, 2026 at 10:00 am at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic or video conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Dennis Massion, Israel Torres, Julie Swanson, Sue Conrad, Pete Batschelet)
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT. (Julie) Thanks to the Auxiliary for sponsoring the Ice Cream Social on July 5th; and thanks to all the volunteers for all their good work!
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE JUNE 20, 2026 REGULAR BOARD MEETING.(Julie)
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR JUNE 2026. (Pete is not expected to be in attendance, Julie will review) Note: the June 30, 2026 Financial Statement will also serve as our year end statement.
- 8 BUSINESS.
 - a. Discussion and Possible Action re: Approve Auditor General (FY2026-27) Budget Submittal to County Treasurer by August 1st. (Pete and Wanda have collaborated on above and budget will be submitted by the deadline.)
 - b. Discussion and Possible Action re: Resolution of Governing Body Approving the Operating Budget for FY2026-27. Chairman suggests we postpone a vote on above until the Treasurer is available in person to address any comments or questions.
 - c. Upcoming Special District Candidate Election. We have three board positions up for election, and three candidates: Pete Batschelet, Julie Swanson and Kevin Waite. We expect the election to be canceled by Coconino County. Wanda will confirm details.
 - d. At the November 2026 regular board meeting, we will administer the Oath of Office to the recently elected board members. On or after December 1st, we will hold a special board meeting to elect new board officers.



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- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez)
 - a. Call volume and accounts receivable.
 - b. New Server for the Department. The server conversion is in progress. The contract has been signed and we are pleased with the selling price. The first payment is due next month.
 - c. Update on drone acquisition, and certifications, and potential operators. (Dave and Dino)
 - d. Quarterly financial review by Angela Bertram. Completed?(Dave and Wanda)
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 11 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
- 12 ADJOURNMENT. There being no further business before the board, the meeting is adjourned.