



## MASTER PLAN COMMITTEE MEETING MINUTES OF MAY 3, 2019



Roll call-Members present-Chief Rodriquez, John Faherndorf, Tom Cummiskey, John Nelson, Scott Bennet, Denny Walter.  
Members absent-John Hennessey, Quentin Tolby.

Agenda item 3-Discussion and Possible Action re: approving meeting minutes from April 12th, 2019. Minutes approved by unanimously.

Agenda item 4a, Prioritized list of operational items from Chief.

Chief presented his prioritized list. They are fuel station and shed relocation to include permit process with the county for addressing the fuel station so we meet code. The fuel station preferred would be a double walled, above ground, 2,000 gallon that would be purchased used. The location will be directly west of the electrical panel on the existing concrete slab [new station]. Funding will possibly come from costs savings from this fiscal year for the fuel station and relocation of the three sheds. This project will run parallel to the Annex Refurbishment.

The other operational priority is to construct a garage/enclosure for the front end loader and a side by side. The remaining brick could be used as stem wall and then framed to reduce costs. Location yet to be determined.

Agenda item 4b, Conceptual site ideas-Scooter/Denny.

Scooter provided a site map that showed parking areas and on-site large rock placement. Dirt that is stock piled would be graded, lowered and sloped on the SW side of the property and treated with rock to reduce erosion. This approach with the dirt would eliminate any cost to the district if hauling was needed.

Agenda item 4c, Building permit. Coconino County Community Development requires a building permit for the work that will be performed at the Annex for the storm damage repairs.

A roofer from Payson will be providing a damage assessment and bid for repairs to the roof.

Agenda item 5, Site walk. Team walked the site to get a good understanding of the layout, size and challenges. Team understood the drainage at the SW corner is off limits for any type of construction so that water flow is not disturbed. Scooter explained his idea of lowering the dirt mound and creating a gradual slope to the team. Chief pointed out the leach field and explained it's limitations. Team explored the contents of the garage and items on the exterior. Secondary leach field location was identified and



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discussion ensued that the trailer park idea is a good one for that location as the trailers would not be permanent. Chief explained the Annex and it's condition and the team agreed that exterior refurbishment was a priority.

Agenda item 6, Next Steps. Reduction of clutter and elimination of non-essential items on District property to maybe include an auction/garage sale for surplus items. Chief will identify surplus items to have the board approve sale of such.

A request was made by member Walter to explore an alternate time [i.e. morning] to better accommodate committee team members schedules. Chief Rodriguez replied he would have the discussion with Committee Chair Hennessey to determine best approach.

Meeting adjourned at 2:28

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