



**NOTICE OF A SPECIAL MEETING OF THE  
FOREST LAKES FIRE DISTRICT BOARD  
OF DIRECTORS  
DECEMBER 1, 2022**



The Board of the Forest Lakes Fire District will meet in special session on Thursday December 1, 2022 at 10:00 am. It is anticipated all board members will attend telephonically, with Chief Rodriquez and Admin Asst. Julie Mattila dialing in from the main equipment bay of the fire station. (Dial in information: 888-861-1255; Participant Pin: 767585#.) Members of the public may attend telephonically or join Chief and Julie M. at the fire station. The only agenda item is administrative in nature, as required Bylaws, addressing the election of board officers and designation of committee chairs following change in board composition.

*AS PER USUAL PRACTICE, IMMEDIATE PAST BOARD CLERK JOHN HENNESSEY WILL BE ACTING CHAIR UNTIL THE NEW CHAIR IS ELECTED, PER AGENDA ITEM 5a), AT WHICH TIME THE NEWLY ELECTED CHAIR WILL ASSUME DUTIES OF BOARD CHAIR.*

- 1 CALL TO ORDER. (Acting Chair John Hennessey)
- 2 PLEDGE OF ALLEGIANCE. (Dispensed with due to telephonic attendance.)
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Acting Chair John Hennessey) John Hennessey, Israel Torres, Pete Batschelet, Dennis Massion and Julie Swanson.
- 4 ACTING CHAIR'S WELCOME AND ELECTION BACKGROUND INFORMATION.

*Board members Pete Batschelet, Dennis Massion and Julie Swanson were deemed elected by the Coconino County Board of Supervisors at their September 13, 2022 board meeting. Oaths of office were administered by past board Chair Tom Cumiskey at the November 19, 2022 board meeting. Their terms of office begin December 1, 2022 and end November 30, 2026. John Hennessey and Israel Torres, whose terms of office end November 30, 2024, complete the five-member board.*

*Pete, Dennis and Julie will have provided certificates of compliance stating they completed open meeting law training as required by statute.*

- 5 BUSINESS
  - a) Motion and possible action re: Election of Chair, Clerk and Treasurer. Designation of new officers is required whenever there is a change in board composition. Once the new Chair is elected, he/she assumes control of the balance of the meeting agenda.
  - b) Motion and possible action re: Appointment of committee chairs for standing Finance and Budget and Strategic Planning Committees; and special subcommittees for Governmental Advocacy, Policies/Procedures and Bylaws, and Master Planning. Appointment of new committee chairs is required whenever there is a change in Board composition.
- 6 FIRE BOARD COMMENTS.
- 7 ADJOURNMENT.