



**NOTICE OF A REGULAR MEETING OF
THE FOREST LAKES FIRE DISTRICT
BOARD OF DIRECTORS
DRAFT AGENDA**



The Board of the Forest Lakes Fire District will meet in regular session on September 21, 2024 at 10:00 am at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic or video conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Sue Conrad, Dennis Massion, Israel Torres, Julie Swanson and Pete Batschelet)
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT
 - a) Status Update re: Master Plan Committee Design and Construction of Housing for the FEL. (Julie/Dave)
 - b)
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE AUGUST 17, 2024 REGULAR BOARD MEETING. (Julie)
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2024. (Pete)
- 8 BUSINESS.
 - a. Status Update re: New Table Officers (Julie)
 - b. Status Update re: Grant Activities. (Dave/John Nelson)
 - c. Status Update re: Governmental Advocacy Committee. (Israel)
 - d. Status Update re: Quarterly Financial Review with Angela Bertam. (Dave/Wanda)
 - e. Status Update re: Audit Preparation Process (Dave/Wanda)
 - f. Motion and Possible Action re: Change Saturday Board Meeting Time to 9 am Versus 10 am (Julie)
 - g. Discussion re: IRS Form 8038 (Wanda)
 - h. Discussion re: Winter/Summer Schedule and MS Teams (Julie)
 - i. STRAP Update Process re: Plan for the Plan (Julie)
- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez)
 - a. Status Update re: EMS Receivables and Call Volume Report.
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The



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- 11 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
- 12 ADJOURNMENT.