



FOREST LAKES FIRE DISTRICT BOARD REGULAR SESSION MEETING MINUTES SEPTEMBER 21, 2024-FOR POSTING



- 1 CALL TO ORDER at 10:08 am. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Sue Conrad, Dennis Massion, Israel Torres, Julie Swanson and Pete Batschelet)

Pete Batschelet and Israel Torres were not in attendance. There was still a quorum.

- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT
 - a) Status Update re: Master Plan Committee Design and Construction of Housing for the FEL. (Julie/Dave)

This topic has been tabled until the districts financials improve.

- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS.

There were no members of the public in attendance.

- 6 REVIEW AND APPROVE THE MINUTES FOR THE AUGUST 17, 2024 REGULAR BOARD MEETING. (Julie)

Dennis Massion made the motion and Sue Conrad seconded; motion was passed unanimously.

- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2024. (Pete)

With Pete out of town, this will be moved to the November Board Meeting.

- 8 BUSINESS.

- a. Status Update re: New Table Officers (Julie)

New Board

Chair: Julie Swanson

Clerk: Israel Torres

Treasurer: Pete Batschelet

Members: Dennis Masson and Sue Conrad

- b. Status Update re: Grant Activities. (Dave/John Nelson)

The District was not approved for the ongoing Fuel Reduction Grant. Apparently, we have done so well over the past 5-6 years the Forest Service felt they needed to give others the opportunity for their communities.

- c. Status Update re: Governmental Advocacy Committee. (Israel)

Israel was not in attendance. Per Chief Rodriguez Israel is trying to set up field trips for the new county officials, to show them the Forest Lakes community.

- d. Status Update re: Quarterly Financial Review with Angela Betram. (Dave/Wanda)

Angela has sent the proposed journal entries. After they are entered she wants to review them.

- e. Status Update re: Audit Preparation Process (Dave/Wanda)

Once Angela has completed her review, Wanda will collect the required documents and get them to the auditor.



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- f. Motion and Possible Action re: Change Saturday Board Meeting Time to 9 am Versus 10 am (Julie)
No Board members in attendance were interested in changing the time of the meetings.
 - g. Discussion re: IRS Form 945 (Wanda)
Wanda reported the IRS had sent a letter stating that the Form 945 for the year ending December 31, 2021 had not been submitted. (Form 945 deals with taxes withheld from employees for the pensions.) The District currently has a credit with IRS, but with there will be a shortfall once the form is completed and returned.
 - h. Discussion re: Winter/Summer Schedule and MS Teams (Julie)
The last in person meeting will be held in October. Starting in November meetings will be held via TEAMS on the Thursday prior to the 3rd Saturday of the moth.
 - i. STRAP Update Process re: Plan for the Plan (Julie)
The kickoff meeting is scheduled for Thursday September 26, 2024 in the valley. Chief Rodriquez will give the State of the Department presentation. Pete will discuss the financial future. Venue has not been set at this time.
- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez)
- a. Status Update re: EMS Receivables and Call Volume Report.
EMS receivables are still down. The highway construction and lower speed limits have reduced the calls. Labor Day was the quietest in 4 years.
The Poker Run raised \$17,000 and will be used to outfit the new battalion vehicle with lights an sirens.
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS.
No public in attendance
- 11 FIRE BOARD COMMENTS.
- 12 ADJOURNMENT at 10:42 am.