



FOREST LAKES FIRE DISTRICT REGULAR SESSION MEETING MINUTES SEPTEMBER 20, 2025-FOR POSTING



- 1 CALL TO ORDER at 10:05 am. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Dennis Massion, Israel Torres, Julie Swanson, Sue Conrad and Pete Batschelet) Pete was not present. Also in attendance were Chief Rodriquez and Wanda Bennett.
- 4 CHAIR'S WELCOME AND ACTIVITY REPORT (Julie)
 - a) STRAP Session 1, will be determined in the future at Pete's discretion.
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. No comments at this time.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE AUGUST 16, 2025 REGULAR BOARD MEETING. Motion made by Dennis Massion and seconded by Sue Conrad, motion carried.
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2025.

In accordance with the statutory requirements of A.R.S. 48-807, by virtue of accepting the entire detailed financial report the Board certified that:

- a. The District has reconciled all balance sheet accounts for the preceding fiscal month, and the Board has reviewed them.
- b. The District has produced a financial report for the preceding fiscal month, including a register of all checks, warrants, and deposits; a statement of the District's financial activities; and a statement of the District's net assets.
- c. The District has produced a cash flow projection report for the current fiscal year and said report has been updated to include the actual revenues and expenditures for the preceding fiscal month.
- d. The Governing Board has reviewed the financial reports, the updated cash flow projection report, and all month-end fund statements and reports of the preceding month, including any reports provided by the County Treasurer and each of the financial institutions in which the District maintains an account.

The District is in compliance pursuant to A.R.S. 48-807 (N) & (O) and no reports indicate an adverse impact on the ongoing operations or liquidity of the District.

Although Pete is not present, Chairman call for a motion to approve the financials. Motion made by Israel Torres and seconded by Sue Conrad, motion carried.



Forest Lakes Fire District August 2025 General Fund Financial Packet Cover Sheet



August 2025 =17%

Monthly Revenue: \$ 11,781.82

YTD Revenue \$ 49,681.16 = 3.3%

Monthly Expenses: \$ 79,723.87

YTD Expenses \$ 191,208.74 = 12.6%

Monthly Net Gain/Loss: \$ -67,942.05

YTD Net Gain/Loss: \$ -141,527.58

End of Month Cash Balance: \$ 254,474.51

Total Budget: \$ 1,520,446.00



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FOREST LAKES FIRE DISTRICT FY 25-26 CASH FLOW PROJECTIONS

	A	B	C	D	E
2		\$402,651.00			
3		1st Qtr	Jul-25	Aug-25	Sep-25
4			Actual	Actual	Projected
5		Income	\$37,899.34	\$11,781.82	\$77,158.00
6		Expense	\$111,484.87	\$79,723.87	\$104,253.00
7		Income%	2.73%	0.85%	5.56%
8		Expense%	8.04%	5.75%	7.52%
9		Cash Balance	\$322,056.56	\$254,474.51	\$227,379.51
10					
11		2nd Qtr	Oct-25	Nov-25	Dec-25
12			Projected	Projected	Projected
13		Income	\$264,669.00	\$282,453.00	\$94,942.00
14		Expense	\$142,103.00	\$139,743.00	\$90,821.00
15		Income%	19.08%	20.36%	6.84%
16		Expense%	10.24%	10.07%	6.55%
17		Cash Balance	\$349,945.51	\$492,655.51	\$496,776.51
18					
19		3rd Qtr	Jan-25	Feb-25	Mar-25
20			Projected	Projected	Projected
21		Income	\$63,890.00	\$63,890.00	\$63,890.00
22		Expense	\$131,436.00	\$91,119.00	\$90,821.00
23		Income%	4.61%	4.61%	4.61%
24		Expense%	9.48%	6.57%	6.55%
25		Cash Balance	\$429,230.51	\$402,001.51	\$375,070.51
26					
27		4th Qtr	Apr-25	May-25	Jun-25
28			Projected	Projected	Projected
29		Income	\$183,104.00	\$84,156.00	\$79,658.00
30		Expense	\$113,213.00	\$130,242.00	\$104,253.00
31		Income%	13.20%	6.07%	5.74%
32		Expense%	8.16%	9.39%	7.52%
33		Cash Balance	\$444,961.51	\$398,875.51	\$374,280.51
34		Approved Budget	Projected EOY CB:		\$274,280.51
35		\$1,387,124	Difference:		\$ (128,370)
36		A v P REV	100.00%		
37		0 A v P EXP	100.00%		



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- 8 BUSINESS
 - a. Status Update re: Governmental Advocacy Committee. (Israel)-Out of session, no updates.
 - b. Highlights of the Wildland Fire presentation from Sept. 10th)-discussed in public comments.
 - c. Review of Fire District policy. Some of these policies have not been updated for several years. Dennis and Israel have been reviewing and have suggested some changes.
Motion made by Israel Torres and seconded by Dennis Massion, motion carried..
- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez) -Call volume normal for this time of the year with calls dropping off after Labor Day.
The donated Emblem/plaque is now hanging in the bays. The chief received a check from Auxiliary for \$17,000 this morning. 5Lakes RV Park owner donated a bed cover for the Raptor.
FLFD offers their condolences to the families of Brenna Kulikowski and Damon Thompson. FLFD were able to send crews to cover shifts at Timber Mesa during this difficult time and will send crews on Friday for Brenna's service and on Saturday for Damon's service
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Per Dino Cerchie, the CWPP has questioners for the community to fill out (available at Community Center and the Fire Department) concerning what is put into the plan. In the future, no funds will be available for anything not written into the plan. FLOA will be dedicating 25-50Kmergency Contingency Fund for emergencies.
- 11 FIRE BOARD COMMENTS. None
- 12 ADJOURNMENT at 10:30 am.
- 13 The board members went into executive session for discussion of Chief's annual review.