



NOTICE OF A REGULAR MEETING OF THE FOREST LAKES FIRE DISTRICT BOARD OF DIRECTORS AGENDA FOR POSTING



The Board of the Forest Lakes Fire District will meet in regular session on November 20, 2025 at 10:00 am via TEAMS, as is our practice during Fall and Winter months. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic or video conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE. Dispensed with as we are not meeting in person.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Julie Swanson, Israel Torres, Sue Conrad and Pete Batschelet) Dennis Massion is travelling.
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT (Julie)
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE OCTOBER 25, 2025 REGULAR BOARD MEETING. (Julie)
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR OCTOBER 2025. (Pete)
- 8 BUSINESS
 - a. Discussion re: Finance Committee Status. (Pete)
 - b. Discussion re: STRAP plan status. (Pete)
 - c. We have all been tasked with reviewing sections of the STRAP document. Sue reports that the sections on Equip., Services, Service Area & Guiding Operational Principles and the appendix on definitions are still appropriate. We will ask for Dave's confirmation. Chief and Wanda were tasked with updating the Organization Chart.
 - d. Dennis is involved with reviewing sick/vac./holiday leave policies. We will table his report until next month.
 - e. Julie has reviewed the Executive Summary, Introduction and Definitions. There are no substantive changes indicated. She emphasizes that we need to aggressively collect our EMS receivables, and our new policy of billing residents for amounts over and above insurance payments. She would like to point out that Chief's salary is below average compared to our neighboring districts (see attached) which leads us to the next agenda topic.
 - f. Motion to discuss and Possible Action re: Market Based Adjustment to Employment Compensation for Chief Rodriquez. (Julie)
 - g. Discussion and possible motion to move funds into a lease purchase fund account.
 - h. John Nelson's Firewise Grant report via email is same as last month: 21 acres completed; 12 additional properties w/MOU in place; 21 owners with confirmed interest but no MOU. He has remitted a request to AZDFFM for \$19,880.



**NOTICE OF A REGULAR MEETING OF
THE FOREST LAKES FIRE DISTRICT
BOARD OF DIRECTORS
AGENDA FOR POSTING**



9. FURTHER BUSINESS:
 - i. Discussion re: January 2024 AFDA Conference in Laughlin. Registration Open. (Wanda)
 - j. Status Update re: Annual Audit (Dave/Wanda)
10. FIRE CHIEF'S REPORT. (Chief Rodriquez)
 - a. Call volume etc.
 - b. Damage to 1211 Attack Truck: bids to repair, insurance coverage, what is insurance deductible?
11. CALL THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
12. FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
13. ADJOURNMENT.