



**FOREST LAKES FIRE DISTRICT BOARD
REGULAR BOARD MEETING
SEPTEMBER 19, 2026-for posting**



- 1 CALL TO ORDER at 10:02 am. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Sue Conrad, Israel Torres, Julie Swanson and Pete Batschelet) Sue and Pete attended via TEAMS. Israel and Julie were present. Dennis was not present.
Also in attendance were Chief Rodriquez, Wanda Burnett, John Nelson, Dino Cerchie, Kevin Waite, Scott Keele, Wayne Hoida and Cheryl Rogers.
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT
 - a) Welcome to any members of the public who may be present.
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS.
On behalf of the FLFD Auxiliary, Scott Keele presented Chief Rodriquez a check in the amount of \$65,000.00. \$50,000 was the anonymous donation and \$15,000 was fundraisers and other donations.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE AUGUST 15, 2026 REGULAR BOARD MEETING. (Julie) Motion to approve minutes made by Israel Torres and seconded by Sue Conrad. Motion carried.
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR AUGUST 2026. (Pete)
Discussion of future Finance Committee meetings. Pete will call for a meeting in the near future. (Pete)

Pete Batschelet reviewed financials noting that propane was prepaid for the year and that insurance premium for October has been paid. He then made a motion to approve the financials and they were seconded by Sue, motion carried.



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**Forest Lakes Fire District
August 2026
General Fund Financial Packet Cover Sheet**



August 2026 =16.67%

Monthly Revenue: \$ 14,946.12

YTD Revenue \$ 57,115.15 = 3.7%

Monthly Expenses: \$ 112,124.83

YTD Expenses \$ 242,475.01 = 17.1%

Monthly Net Gain/Loss: \$ -97,178.71

YTD Net Gain/Loss: \$ -185,359.86

End of Month Cash Balance: \$ 330,331.92

Total Budget: \$ 1,544,914.00



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**FOREST LAKES FIRE DISTRICT
FY 26-27 CASH FLOW PROJECTIONS**

	A	B	C	D	E
2		\$518,238.00			
3		1st Qtr	Jul-26	Aug-26	Sep-26
4			Actual	Actual	Projected
5		Income	\$42,169.03	\$14,946.12	\$70,897.15
6		Expense	\$130,350.18	\$112,124.83	\$141,794.30
7		Income%	3.04%	1.08%	5.00%
8		Expense%	9.40%	8.08%	10.00%
9		Cash Balance	\$427,510.63	\$330,331.92	\$259,434.77
10					
11		2nd Qtr	Oct-26	Nov-26	Dec-26
12			Projected	Projected	Projected
13		Income	\$255,229.74	\$255,229.74	\$70,897.15
14		Expense	\$141,794.30	\$77,986.87	\$77,986.87
15		Income%	18.00%	18.00%	5.00%
16		Expense%	10.00%	5.50%	5.50%
17		Cash Balance	\$372,870.21	\$550,113.08	\$543,023.36
18					
19		3rd Qtr	Jan-27	Feb-27	Mar-27
20			Projected	Projected	Projected
21		Income	\$70,897.15	\$49,628.10	\$49,628.01
22		Expense	\$141,794.30	\$70,897.23	\$70,897.15
23		Income%	5.00%	3.50%	3.50%
24		Expense%	10.00%	5.00%	5.00%
25		Cash Balance	\$472,126.21	\$450,857.08	\$429,587.94
26					
27		4th Qtr	Apr-27	May-27	Jun-27
28			Projected	Projected	Projected
29		Income	\$212,691.45	\$113,435.44	\$56,717.72
30		Expense	\$99,256.01	\$141,794.30	\$148,884.02
31		Income%	15.00%	8.00%	4.00%
32		Expense%	7.00%	10.00%	10.50%
33		Cash Balance	\$543,023.38	\$514,664.52	\$422,498.22
34		Approved Budget	Projected EOY CB:		\$422,498.22
35		\$1,387,124	Difference:		\$ (95,740)
36		A v P REV	100.00%		
37		0 A v P EXP	100.00%		



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In accordance with the statutory requirements of A.R.S. 48-807, by virtue of accepting the entire detailed financial report the Board certified that:

- a. The District has reconciled all balance sheet accounts for the preceding fiscal month, and the Board has reviewed them.
- b. The District has produced a financial report for the preceding fiscal month, including a register of all checks, warrants, and deposits; a statement of the District's financial activities; and a statement of the District's net assets.
- c. The District has produced a cash flow projection report for the current fiscal year and said report has been updated to include the actual revenues and expenditures for the preceding fiscal month.
- d. The Governing Board has reviewed the financial reports, the updated cash flow projection report, and all month-end fund statements and reports of the preceding month, including any reports provided by the County Treasurer and each of the financial institutions in which the District maintains an account.

The District is in compliance pursuant to A.R.S. 48-807 (N) & (O) and no reports indicate an adverse impact on the ongoing operations or liquidity of the District.

8 BUSINESS.

- a. Status Update re: Grant Activities. (Dave/John Nelson)

A submission of \$17,000 was made to State Forestry for re-imbursement of grant funds. We have completed 36 of the 42 approved lots. The others are in the works.

- b. Status Update re: Governmental Advocacy Committee. (Israel)

Out of session until January. John Flynn of AFDA will be a presence in the fund raising and campaigning of potential congressional candidates, as their policies will affect us.

- c. Status Update re: Quarterly Financial Review with Angela Bertam. (Dave/Wanda)

The year end journal entries have been sent from Angela. Once they are input, the books will be sent to our auditor.

- d. STRAP Document: If all Members have reviewed the latest copy, discussion, and call for a vote to approve for publication. (Julie)

Israel Torres made the motion to approve the STRAP document, seconded by Sue Conrad, motion cried.

9 FIRE CHIEF'S REPORT. (Chief Rodriquez)

- a. Status Update re: EMS Receivables - on par

- b. Call volume and synopsis of type of call.

There was a lightning strike to a residential structure, we also did an assist for Heber/Overgaard for an accident involving 4 fatalities in 1 vehicle. 2 persons in the other vehicle were flown out with driver being arrested.

- c. Re: Firewise designation continuance. GWTS is a designated disposal site for green waste; lot cleaning and clearing was initiated in 2008, the year that Chief started. What happens if everything stops?

Dino gave a report stating that a Firewise program was started in 2026 and we are now a Firewise community. In 2027 the expectation is to improve the program with adding a kids program and having the garden club work with the community to help with planting in the open areas where trees were removed. FLOA has agreed to pay \$10,000 for the fire analysis for the community. He has also reached out to SRP for any grants to help with the program. SRP believes that preventing forest fires helps reduce erosion and the problems that come with it.



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Dino also gave a drone update. We now have 4 drones, 2: training drones, 1: 4T drone and 1: 4TD which is an all-weather drone. We also have a portable Starlink to have access to the internet when necessary.

There have been a total of 55 flights. 84% of flights have been for training, maintenance and demos. While 16% have been for actual missions. We have had 2 lost dogs and 2 flights assisting Forest Service in spotting fires.

- d. Chief and our legal representative have been corresponding with Flagstaff Police Dept. regarding the dispatch per-call rate. Chief addressed the outcome. -we are keeping things status quo.
- e. State of the Department report. -presentation was given and will be posted on the website.
- f. Donations received- all are designated for the drone program.

10 CALL TO THE PUBLIC/AUDIENCE COMMENTS.

John Nelsen reported that after several years, Niles radio has finally upgraded the Brookbank tower with a microwave system shared by the Sheriff's office. This will be a monitored system and if there is any drop in the system there will be a switchover to the Cellular One fiber system. This should help with dispatch tremendously.

He also noted that due to the fatal accident, his function as Public Information Officer had to be stepped up. A new email for PIO was added to assist with dispersing information promptly.

11 FIRE BOARD COMMENTS.

Israel thanked John Nelson for representing the department after the accident.

He also thanked the chair and treasurer and the entire board, staff and volunteers for all their work which serves to make the department run so well.

12 ADJOURNMENT at 10:45 am.