



**NOTICE OF A REGULAR MEETING OF
THE FOREST LAKES FIRE DISTRICT
BOARD OF DIRECTORS
DRAFT AGENDA**



The Board of the Forest Lakes Fire District will meet in regular session on November 14, 2024 at 10:00 am at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. It is anticipated all board members will attend via Microsoft TEAMS, with Chief Rodriquez and Admin Asst. Wanda Bernett dialing in from the main equipment bay of the fire station, thereby establishing a physical presence for the meeting. Members of the public may attend by joining Chief and Wanda at the fire station, with public access via the south side administrative office entrance as early as 9:30 am. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE. (May be omitted due to virtual format).
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Sue Conrad, Dennis Massion, Israel Torres, Julie Swanson and Pete Batschelet)
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT
 - a) Today's board meeting is the first for the winter schedule, for which the meetings will be held at 10 am via TEAMS on the Thursday prior to the 3rd Saturday of the month. This schedule is in effect through April 2025, unless otherwise notified.
 - b) For the record, Sue Conrad is now a full voting member of the board, having served her 30 day suspense period following her appointment to the board.
 - c) Brief Recap, STRAP Update, Session 2, Which Was Held Saturday October 19th.
 - d) STRAP Update, Session 3, Will Be Held Following Today's Board Meeting After a Brief Delay for Lunch. It will be Held Via Microsoft Teams.
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE OCTOBER 19, 2024 REGULAR BOARD MEETING. (Julie)
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR OCTOBER 2024. (Pete)
- 8 BUSINESS.
 - a. Motion and Possible Action re: Approve Committee Charters (Julie)
 - a. STRAP Committee
 - b. Finance Committee
 - c. Governmental Advocacy Committee
 - d. Policies, Procedures and Bylaws Committee
 - e. Master Plan Committee
 - b. Status update re: Finance Committee. (Pete)



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- c. Status Update re: Grant Activities. (Dave/John Nelson)
 - d. Status Update re: Governmental Advocacy Committee. (Israel)
 - e. Status Update re: Annual Audit Preparation Process (Dave/Wanda)
 - f. Discussion re: January 2025 AFDA Conference in Laughlin. (Wanda/Dave/Julie)
 - g. Action re: Oaths of Office for New/Ongoing Board Members. (Julie)
 - h. Action re: Special Board Meeting to Elect New Table Officers. (Julie)
- 9 FIRE CHIEF'S REPORT. (Chief Rodriquez)
- 10 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 11 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
- 12 ADJOURNMENT.