- 1 Call to Order. 2024 STRAP Update Session #3 was called to order by Board Chair Julie Swanson at the Forest Lakes Fire Station immediately following the adjournment of the November 14, 2024 Fire Board meeting. Attendees included all board members, with the exception of member Dennis Massion, Chief Rodriquez, Admin. Asst. Wanda Bernett, John Nelson and immediate past Chairman John Hennessey, who participated in an advisory role at the request of Chair Swanson. Wanda Bernett dialed in from the fire station, thereby establishing a physical presence for the meeting. All other participants attended via Microsoft Teams. Members of the public were advised they could attend by joining Wanda at the fire station, with public access via the south side administrative office entrance. The following topics and any variables thereto, as posted, were subject to committee consideration and discussion. There was a quorum of the FLFD Board. There were no members of the public in attendance.
- 2 Roll Call of Committee Members. Addressed in agenda item 1.
- 3 Opening Remarks. Board Chair Swanson turned the meeting over to past Chairman Hennessey for purposes of continuity of the discussion to the posted agenda, part of which covered his tenure as Board Chair. He noted that:
  - a) This is a planning session only, with no board actions allowed.
  - b) The overview of the process and the plan for remaining meetings was introduced in the August 17, 2024 board meeting, and was covered at that time.
  - c) The Finance Committee, under the leadership of Treasurer Batschelet, works the financial plan in parallel.
- 4 Apparatus Replacement Schedule (Dave)

Chief advised he was awaiting current pricing information for the 2024 update. The 2023 update was reviewed with that understanding (see attached file.) This subject was revisited in agenda item 6.

Apparatus
Replacement Cost\_.pp

## 5 FEL Shelter Update (John H.)

The intent of this discussion topic was altered per agreement of the committee based on the understanding that affordability for the proposed shelter will depend on the recommendations of the Finance Committee meeting to be held November 21<sup>st</sup>. While the need for the FEL shelter is recognized, the financial headroom for funding the construction will be challenging, most likely pushing it into years 3 to 5 of our 5-year STRAP window. The Master Plan Committee, under the leadership of newly appointed Chair Sue Conrad, will address the go-forward plans in STRAP Session 4, once the financial picture is clarified.

While the latest embodiment of the FEL shelter per the July 2024 board meeting is a steel structure from Bunger Steel, she related her personal experience with an alternative, lower cost supplier. Per the reference documents, the final approach will need to be approved by

Coconino County Community Development and address the expansive soil condition that permeates the property.

The attached files were either reviewed or referenced as background material to be used at the discretion of the Master Plan Committee Chair.











2024 STRAP Update 2024 STRAP Update FEL Shelter Financial Session #3 FEL Status Session 3 Bunger StetConsiderations and Co

Steel Building in Color.docx

STRAP Session 3 FEL Considerations.docx



Expansive Soil Summary.pptx

6 Grant Outlook and Strategy (Dave/John N.)

Grant coordinator John Nelson reviewed the following email regarding a FEMA grant opportunity which just became available. It is reproduced in its entirety.

I received notice today that the 2024 FEMA Assistance to Firefighters Grant (AFG) window will open on November 12. The application deadline is 12/20. The upcoming STRAP session would be an excellent opportunity for the leadership team to decide exactly what we want to request so we can get started immediately. This is especially important if we decide to pursue a vehicle. <u>FLFD's cost</u> share on a new FEMA grant would be 5%.

Priority	Urban Communities	Suburban Communities	Rural Communities
Н	Aerial Ambulance Pumper Rescue Vehicle Light, Medium, or Heavy Non-Transport EMS (Community Paramedic/Healthcare) Quint Brush Type III or larger	Aerial     Ambulance     Pumper     Tanker/Tender     Rescue Vehicle Light,     Medium or Heavy     Non-Transport EMS     (Community     Paramedic/Healthcare)     Quint     Brush	Aerial     Ambulance     Brush/Attack     Pumper     Tanker/Tender     Non-Transport EMS (Community Paramedic/Healthcare)     Quint

These grant proposals take quite a bit of effort and the gathering of background <u>information</u> so we all need to get on board quickly. I am willing to prepare and submit the grant at no cost to the <u>District</u>.

Let me know if any questions. ...john

Using the information from agenda item 4, it was determined FLFD should submit a FEMA grant application for a replacement for the Red and White Ambulance, R1212. The grant match is 5% and, for Finance Committee planning purposes, John's estimate is that FLFD monies would be needed about two years out. Chief and Wanda will be tasked with

background information gathering, including a verified cost estimate. Pete will be tasked with assisting with the narrative supporting the need for a replacement ambulance.

7 Update to 5-year Financial Model (Pete)

Pete deferred detailed discussions until the Finance Committee meeting on November 21<sup>st</sup>. The outcome of that session should be a balanced budget that only needs to have minor tweaks before being accepted by the STRAP Team for final approval at STRAP Session 4.

8 Goals to Include in 5-year Plan (John H.)

The 2023 STRAP Update goals were displayed for review and discussion for the purpose of creating the 2024 goals. It was agreed the goals, shown below, will be included as is, with perhaps some slight wording changes.

Our goals are strategic in nature and look out 3-5 years. They are the foundation for the tactical 1-2-year goals that the Chief and the Leadership Team develop and are actively working on. These goals are aligned with our Vison and Mission statements.

- 1. Continue to pursue our designated Master Facilities Plan projects including completion within this 5-year strategic timeframe.
- 2. Upgrade our rolling stock as planned in our latest STRAP (Strategic Plan).
- Improve non-tax revenues each year by identifying new revenue sources, and by leveraging community resources via the Auxiliary, grants, on-going donations and corporate/other.
- 4. Rebuild cash reserves to take advantage of unexpected opportunities.
- 5. Develop governmental relationships and influence with our local politicians at the Federal, State and County levels, coordinating with the Arizona Fire District Association or other representative groups as appropriate, to ultimately be able to call on these relationships for assistance with governmental matters that would benefit our District, especially related to increasing our tax revenues.
- Identify and develop the FLFD Leadership Team for the future, including qualified candidates for the Board of Directors.
- 9 Adjournment. There being no further business before the committee, the meeting was adjourned at 11:09 am.