



**FOREST LAKES FIRE DISTRICT BOARD  
REGULAR SESSION MEETING MINUTES  
February 19, 2026 – FOR POSTING**



- 1 CALL TO ORDER at 10:02am. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE. Omitted due to remote nature of meeting.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Sue Conrad, Dennis Massion, Israel Torres, Julie Swanson and Pete Batschelet) Sue Conrad NOT in attendance.. Quarum was met with Pete Batschlet, Julie Swanson, Israel Torres and Dennis Massion. Also in attendance were Chief Rodriquez, Wanda Bernett, John Nelson and Andrew Went (auditor).
- 4 CHAIRMAN’S WELCOME AND ACTIVITY REPORT (Julie)
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. None
- 6 Review of annual audit by Andrew Went, Atlas CPA’s & Advisors.  
The audit went well. There were no issues or major concerns found. The fund balance looks good and increased about \$100,000.He expects things to go well in the future and will reach out at the end of the year to coordinate next years audit.
- 7 REVIEW AND APPROVE THE MINUTES FOR THE JANUARY 22, 2026 REGULAR BOARD MEETING. (Julie) Mation to approve the minutes made by Dennis Massion and seconded by Pete Batschelet, motion carried.
- 8 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR JANUARY 2026. (Pete)



**Forest Lakes Fire District  
January 2026  
General Fund Financial Packet Cover Sheet**



**January 2026 =58.33%**

**Monthly Revenue: \$ 46,709.36**

**YTD Revenue \$ 992,057.05 = 65.2%**

**Monthly Expenses: \$ 77,786.47**

**YTD Expenses \$ 717,719.86 = 47.2%**

**Monthly Net Gain/Loss: \$ -31,077.11**

**YTD Net Gain/Loss: \$ 274,337.19**

**End of Month Cash Balance: \$ 619,979.28**

**Total Budget: \$ 1,520,446.00**



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**FOREST LAKES FIRE DISTRICT  
FY 25-26 CASH FLOW PROJECTIONS**

	A	B	C	D	E
2		<b>\$402,651.00</b>			
3		<b>1st Qtr</b>	<b>Jul-25</b>	<b>Aug-25</b>	<b>Sep-25</b>
4			<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
5		Income	\$37,899.34	\$11,781.82	\$77,935.67
6		Expense	\$111,484.87	\$79,723.87	\$91,012.82
7		Income%	2.73%	0.85%	5.62%
8		Expense%	8.04%	5.75%	6.56%
9		Cash Balance	\$322,056.56	\$254,474.51	\$214,734.67
10					
11		<b>2nd Qtr</b>	<b>Oct-25</b>	<b>Nov-25</b>	<b>Dec-25</b>
12			<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
13		Income	\$365,579.26	\$321,500.56	\$130,651.04
14		Expense	\$193,896.37	\$91,797.10	\$72,738.36
15		Income%	26.36%	23.18%	9.42%
16		Expense%	13.98%	6.62%	5.24%
17		Cash Balance	\$415,842.06	\$645,544.84	\$651,056.39
18					
19		<b>3rd Qtr</b>	<b>Jan-26</b>	<b>Feb-26</b>	<b>Mar-26</b>
20			<b>Actual</b>	<b>Projected</b>	<b>Projected</b>
21		Income	\$46,709.36	\$63,890.00	\$63,890.00
22		Expense	\$77,786.47	\$91,119.00	\$90,821.00
23		Income%	3.37%	4.61%	4.61%
24		Expense%	5.61%	6.57%	6.55%
25		Cash Balance	\$619,979.28	\$592,750.28	\$565,819.28
26					
27		<b>4th Qtr</b>	<b>Apr-26</b>	<b>May-26</b>	<b>Jun-26</b>
28			<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
29		Income	\$183,104.00	\$84,156.00	\$79,658.00
30		Expense	\$113,213.00	\$130,242.00	\$104,253.00
31		Income%	13.20%	6.07%	5.74%
32		Expense%	8.16%	9.39%	7.52%
33		Cash Balance	\$635,710.28	\$589,624.28	\$565,029.28
34		Approved Budget		Projected EOY CB:	\$515,029.28
35		\$1,387,124	Difference:		\$ 112,378
36		<b>A v P REV</b>	100.00%		
37		<b>0 A v P EXP</b>	100.00%		



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In accordance with the statutory requirements of A.R.S. 48-807, by virtue of accepting the entire detailed financial report the Board certified that:

- a. The District has reconciled all balance sheet accounts for the preceding fiscal month, and the Board has reviewed them.
- b. The District has produced a financial report for the preceding fiscal month, including a register of all checks, warrants, and deposits; a statement of the District's financial activities; and a statement of the District's net assets.
- c. The District has produced a cash flow projection report for the current fiscal year and said report has been updated to include the actual revenues and expenditures for the preceding fiscal month.
- d. The Governing Board has reviewed the financial reports, the updated cash flow projection report, and all month-end fund statements and reports of the preceding month, including any reports provided by the County Treasurer and each of the financial institutions in which the District maintains an account.

The District is in compliance pursuant to A.R.S. 48-807 (N) & (O) and no reports indicate an adverse impact on the ongoing operations or liquidity of the District.

Pete reviewed the financials and made a motion to approve financials. It was seconded by Dennis Massion, motion carried.

**9 BUSINESS.**

- a. Finance Committee Update- Is a quick Teams meeting in the offing? (Pete)

Pete will send out an email to meet and go over the budget with the finance committee.

- b. Status Update re: Grant Activities. (John Nelson if present)

Not much happening with the tree trimming this time of the year. We have completed over ½ of the grant. John will send out emails soon to verify interest in those that have been approved with the grant.

John is also part of the core group of the CWPP and they just came out with their draft document he still needs to review. John, Julie and Chief Rodriguez are also working with FLOA to help get a Firewise program in the community.

- c. Status Update re: Governmental Advocacy Committee. (Israel) Postponed

- d. Update on FD policies? (Dennis)

Dennis has received from 3 districts their policies for leave. Other district policies are very basic and simple. Dennis gave kudos to John Hennessey for implementing our policies and would like to keep ours as individual policies. He hopes to have these policies ready at the next board meeting for approval.

**10. FIRE CHIEF'S REPORT. (Chief Rodriguez)**

- a. Call Volume is on track for this time of year.

- b. Receivable collections are on track.

**10 FIRE BOARD COMMENTS.** Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.

Pete asked John Nelson about any grant activity for new apparatus. John stated nothing new with FEMA but he and Michelle Stout are currently checking for any opportunity for grants.

Pete verified that next month meeting would be the last of the year for a TEAMS meeting. Julie stated starting April 18, the meetings will be held in person at the station.

**10 ADJOURNMENT at 10:25am.**