



NOTICE OF A REGULAR MEETING OF THE FOREST LAKES FIRE DISTRICT BOARD OF DIRECTORS DRAFT



The Board of the Forest Lakes Fire District will meet in regular session on June 21, 2025 at 10:00 am at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board members or other participants may attend by telephonic or video conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Dennis Massion, Israel Torres, Julie Swanson , Pete Batschelet, Sue Conrad)
- 4 CHAIRMAN'S WELCOME
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE MAY17, 2025 REGULAR BOARD MEETING.
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR MAY 2025
- 8 BUSINESS
 - a. Discussion and Possible Action re: Approve FY2024-25 Operating Budget and FY2026/26 Forecast for Submittal to County Board of Supervisors. (Julie)

Note: These documents are published on our website, and there have been no comments from the public.

- b. Discussion and Possible Action re: Compliance with Auditor General FY2025-26 Budget Submittal to County Treasurer (Pete)

Note: As this one-page document requires the signatures of all board members, and since Pete will not be in attendance, with his verbal permission we will use his signature stamp to complete the form.

- c. Policies, Procedures and Bylaws Updates. (Dennis)
 - i. Discussion and Possible Action re: POLICY 21 - Pay scale, only one update was necessary going forward from last year.
 - ii. Discussion and Possible Action re: POLICY 2 - Review and clarify #16, Fire Chief Specific Duties.
 - d. COUNTY BOARD OF SUPERVISORS MEETING (John N)
 - i. Provide overview of June 3rd Meeting.
 - 9 FIRE CHIEF'S REPORT (Dave)
 - a. Discuss FLFD Open House upcoming in one week, June 28th
 - b. Update on June 30th quarterly financial review.



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- c. Grant activities
 - d. EMS Receivables and call volume report
- 9 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public after the board takes action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 10 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]
- 11 ADJOURNMENT.