




## NOTICE OF A REGULAR MEETING OF THE FOREST LAKES FIRE DISTRICT BOARD OF DIRECTORS AGENDA FOR POSTING



The Board of the Forest Lakes Fire District will meet in regular session on December 18, 2025 at 10:00 am. As is our practice during winter, board members will participate by video conference using Microsoft Teams. Board members will receive a meeting invite via Outlook. Chief Rodriquez and Admin Assistant Wanda Bernett will be at the Forest Lakes Fire District Office, 1508 North Merzville Rd., Forest Lakes, Arizona for members of the public who wish to attend in person. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items except those noted are set for possible action.

- 1 CALL TO ORDER. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE. Omitted due to remote meeting.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. ( Dennis Massion, Israel Torres, Pete Batschelet, Sue Conrad, Julie Swanson)
- 4 CHAIRMAN'S WELCOME AND ACTIVITY REPORT (Julie)
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. Consideration and discussion of comments from the public prior to the board taking action. Note: Comments may be limited to 3 minutes. The Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.
- 6 REVIEW AND APPROVE THE MINUTES FOR THE NOVEMBER 20, 2025 REGULAR BOARD MEETING.(Julie)
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR NOVEMBER 2025. (Pete)
- 8 BUSINESS.
  - a. Discussion re: Finance Committee Status. (Pete)
  - b. Motion and Possible Action re: Approval of the Revised Compensation Plan for Chief Rodriquez as Introduced at the December Finance Committee meeting:
    - a. Revise Current Contract to Increase Annual Compensation from \$97,800 Effective January 1, 2026; and increase to \$125,000 effective July 1, 2026. (Julie/Pete)
  - c. Motion and Possible Action: Wanda and Chief have researched alternate health insurance plans;
  - d. A Health Reimbursement Account may be the most effective plan available to meet Wanda's needs and to be fiscally viable. Both our CPA and the payroll company view it as favorable. FLFD would issue a check to the employee to reimburse the cost of the premium, and it is our understanding that that amount would not be taxable. (Chief/Wanda)
  - e. STRAP plan status, particularly Dennis re: sick/vacation/ holiday leave policies.(Dennis)
  - f. Viability of establishing a second bank account (within the County parameters ) for the new Financial Statement line item, account 1020- Future Down Payment for lease/purchase.(Julie/Wanda)
  - g. Those of us who are attending the AFDA Conference in Laughlin are registered. Reminder: the January 2026 monthly board will be postponed until January 22, 2026 due to the conference falling on a regular meeting Thursday.

	<p style="text-align: center;"><b>NOTICE OF A REGULAR MEETING OF THE FOREST LAKES FIRE DISTRICT BOARD OF DIRECTORS AGENDA FOR POSTING</b></p>	
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9 CHIEF'S REPORT

- a. Call volume report. EMS collections. Status on repair to 1211 Attack truck. Grant activity, if any.
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- 9 FIRE BOARD COMMENTS. Board members may identify issues they would like placed on a future agenda but may not propose action or express their opinions on such items.  
[NOTE to those in attendance: The Board cannot discuss or take legal action on any issue raised or proposed for a future meeting due to restrictions of the Open Meeting Law.]

10 ADJOURNMENT.