



**FOREST LAKES FIRE DISTRICT BOARD
REGULAR SESSION MEETING MINUTES
July 18, 2026-for posting**



- 1 CALL TO ORDER at 10:01 am. (Julie Swanson)
- 2 PLEDGE OF ALLEGIANCE.
- 3 ROLL CALL OF FIRE BOARD MEMBERS. (Dennis Massion, Israel Torres, Julie Swanson, Sue Conrad, Pete Batschelet) All board members were present with Pete Batschelet attending via TEAMS. Wanda Bernett and Dino Cerchie were in attendance. Chief Rodriguez was away due to an emergency call.
- 4 CHAIRMAN’S WELCOME AND ACTIVITY REPORT. (Julie) Thanks to the Auxiliary for sponsoring the Ice Cream Social on July 5th; and thanks to all the volunteers for all their good work!
- 5 CALL TO THE PUBLIC/AUDIENCE COMMENTS. None
- 6 REVIEW AND APPROVE THE MINUTES FOR THE JUNE 20, 2026 REGULAR BOARD MEETING.(Julie) Dennis Massion made the motion to approve the meeting minutes from last month. Sue Conrad Seconded the motion, motion carried.
- 7 REVIEW AND APPROVE THE FINANCIAL STATEMENTS FOR JUNE 2026. (Pete is not expected to be in attendance, Julie will review) Note: the June 30, 2026 Financial Statement will also serve as our year end statement.

In accordance with the statutory requirements of A.R.S. 48-807, by virtue of accepting the entire detailed financial report the Board certified that:

- a. The District has reconciled all balance sheet accounts for the preceding fiscal month, and the Board has reviewed them.
 - b. The District has produced a financial report for the preceding fiscal month, including a register of all checks, warrants, and deposits; a statement of the District’s financial activities; and a statement of the District’s net assets.
 - c. The District has produced a cash flow projection report for the current fiscal year and said report has been updated to include the actual revenues and expenditures for the preceding fiscal month.
 - d. The Governing Board has reviewed the financial reports, the updated cash flow projection report, and all month-end fund statements and reports of the preceding month, including any reports provided by the County Treasurer and each of the financial institutions in which the District maintains an account.
- The District is in compliance pursuant to A.R.S. 48-807 (N) & (O) and no reports indicate an adverse impact on the ongoing operations or liquidity of the District.



**Forest Lakes Fire District
June 2026
General Fund Financial Packet Cover Sheet**



June 2026 =100%

Monthly Revenue: \$ 57,552.04

YTD Revenue \$ 1,427,961.21 = 93.9%

Monthly Expenses: \$ 130,108.59

YTD Expenses \$ 1,181,531.69 = 77.7%

Monthly Net Gain/Loss: \$ -72,556.55

YTD Net Gain/Loss: \$ 246,429.52

End of Month Cash Balance: \$ 518,237.99

Total Budget: \$ 1,520,446.00



FOREST LAKES FIRE DISTRICT BOARD REGULAR SESSION MEETING MINUTES July 18, 2026-for posting



FOREST LAKES FIRE DISTRICT FY 25-26 CASH FLOW PROJECTIONS

	A	B	C	D	E
2		\$402,651.00			
3		1st Qtr	Jul-25	Aug-25	Sep-25
4			Actual	Actual	Actual
5		Income	\$37,899.34	\$11,781.82	\$77,935.67
6		Expense	\$111,484.87	\$79,723.87	\$91,012.82
7		Income%	2.73%	0.85%	5.62%
8		Expense%	8.04%	5.75%	6.56%
9		Cash Balance	\$322,056.56	\$254,474.51	\$214,734.67
10					
11		2nd Qtr	Oct-25	Nov-25	Dec-25
12			Actual	Actual	Actual
13		Income	\$365,579.26	\$321,500.56	\$130,651.04
14		Expense	\$193,896.37	\$91,797.10	\$72,738.36
15		Income%	26.36%	23.18%	9.42%
16		Expense%	13.98%	6.62%	5.24%
17		Cash Balance	\$415,842.06	\$645,544.84	\$651,056.39
18					
19		3rd Qtr	Jan-26	Feb-26	Mar-26
20			Actual	Actual	Actual
21		Income	\$46,709.36	\$46,254.42	\$55,297.11
22		Expense	\$77,786.47	\$63,961.06	\$81,598.04
23		Income%	3.37%	3.33%	3.99%
24		Expense%	5.61%	4.61%	5.88%
25		Cash Balance	\$619,979.28	\$602,272.64	\$575,971.71
26					
27		4th Qtr	Apr-26	May-26	Jun-26
28			Actual	Actual	Actual
29		Income	\$197,381.64	\$79,418.95	\$57,552.04
30		Expense	\$89,002.65	\$99,047.71	\$131,865.97
31		Income%	14.23%	5.73%	4.15%
32		Expense%	6.42%	7.14%	9.51%
33		Cash Balance	\$684,350.70	\$592,551.92	\$518,237.99
34		Approved Budget	Projected EOY CB:		\$518,237.99
35		\$1,387,124	Difference:		\$ 115,587
36		A v P REV	100.00%		
37		0 A v P EXP	100.00%		

Pete Batschelet presented the financial for June and made a motion to accept the financials. Dennis Massion seconded the motion, motion carried.



**FOREST LAKES FIRE DISTRICT BOARD
REGULAR SESSION MEETING MINUTES**
July 18, 2026-for posting



8 BUSINESS.

- a. Discussion and Possible Action re: Approve Auditor General (FY2026-27) Budget Submittal to County Treasurer by August 1st. (Pete and Wanda have collaborated on above and budget will be submitted by the deadline.) Pete Batschelet made the motion to approve the budget, seconded by Dennis Massion. Motion carried.
- b. Discussion and Possible Action re: Resolution of Governing Body Approving the Operating Budget for FY2026-27. Chairman suggests we postpone a vote on above until the Treasurer is available in person to address any comments or questions.

Since Pete was in attendance, he made the motion to approve the operating budget. Dennis Massion seconded the motion, motion carried.

- c. Upcoming Special District Candidate Election. We have three board positions up for election, and three candidates: Pete Batschelet, Julie Swanson and Kevin Waite. We expect the election to be canceled by Coconino County. Wanda will confirm details.

There are currently 3 open positions, and 3 candidates were submitted to the county. We are currently waiting for them to officially call the election.

- d. At the November 2026 regular board meeting, we will administer the Oath of Office to the recently elected board members. On or after December 1st, we will hold a special board meeting to elect new board officers.

9 FIRE CHIEF'S REPORT. (Chief Rodriquez)

- a. Call volume and accounts receivable.

Chief Rodriquez was not in attendance, due to an emergency call just prior to the meeting.

- b. New Server for the Department. The server conversion is in progress. The contract has been signed, and we are pleased with the selling price. The first payment is due next month.

Per Wanda, the new server has been installed, and our IT group is moving all the files from the old server. We will be on an interest free 3-year payment plan with the first installment due next month.

- c. Update on drone acquisition, certifications, and potential operators. (Dave and Dino)

Dino Cerchie gave an update that we currently have 1 drone in our fleet that has gone out on 3 missions. FLOA has agreed to donate \$2500 to purchase a 2nd trainer drone. The FLFD Auxiliary has agreed to purchase a 4T drone with a cost of \$11,700 to add to our fleet. The 4T drone will have the additional capability to drop items to someone such as a communication radio and/or a water bottle, etc. We currently have 9 members who are interested in becoming drone operators. Dino expects to be able to give a full drone demonstration to the board and public at the September meeting.

- e. Quarterly financial review by Angela Bertram. Completed?(Dave and Wanda)

Per Wanda, she will be sending the year end financials to Angela by month end.

10 CALL TO THE PUBLIC/AUDIENCE COMMENTS

Dine gave a Firewise update. Currently there have been 1041 loads taken to the GWTS. This equates to an equivalent of \$270,007 which is 8 times the Firewise requirement.

11 FIRE BOARD COMMENTS.

Israel Torres stated that it is unusual to have the chief missing from the meeting, but maybe consideration should be given that he submits a report to the board prior to meetings.

12 ADJOURNMENT. There being no further business before the board, the meeting is adjourned at 10:32 am.