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**Job Description: Carpentry Apprentice**

Forsyth Carpentry Services are looking for a full time Carpentry Apprentice to work with us alongside a NVQ Level 2 carpentry course. We are looking for hardworking, reliable and trustworthy candidates who enjoy the practical aspects of carpentry that also has a positive ‘can do’ attitude.

You will have a fantastic opportunity to work with experienced carpenters, alongside other trades people. You will also be able to develop and enhance customer service skills of which are essential for this role.

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**Job Title: Apprentice Carpenter**

**Location:** Varying locations within the West Midlands.  
**Length of role:** 1 year with an opportunity for more permanent work if; NVQ is completed successfully.   
**Job Type:** Full time, with day release to college.  
Salary: TBA  
Start Date: September 2022

**Requirements:** Valid Green CSCS card (essential)**,** Maths and English GCSE of a grade 3 or above (preferred).

**Salary:** To be discussed.

**Schedule:** 8 hour shift

**Ability to commute:** Willenhall WV12 – Can reliably commute (preferred) however transport can be arranged based on a commitment to passing driving test.

**Experience:** Carpentry: 1 year (preferred)

**Expected start date:** \_\_.9.22

**How to apply:**

Please fill in the application form on page 3 and/or CV (must be of a similar standard) to [**forsythcarpentry@gmail.com**](mailto:forsythcarpentry@gmail.com) **by 12pm on \_\_.7.22.** You will need to include two references from your college, school or previous employer - including a contact number. If suitable for the role, you will be invited to an informal interview (via Zoom or Teams).

We look forwards to hearing from you!

Ian Forsyth

Forsyth Carpentry Services

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**Application form**

|  |  |
| --- | --- |
| Position: Carpentry Apprentice |  |
|  | |
| Name: |  |
| National Insurance Number: |  |
| Address: |  |
| Postcode: |  |
| Home telephone number: |  |
| Mobile telephone number: |  |
| Email address: |  |
| Are you eligible to work in the UK? |  |
| Do you hold a UK driving licence? |  |
| If yes, do you have any points or convictions against you? |  |

**Employment History or Work experience:**

|  |  |
| --- | --- |
| Present Employment/Work Experience: |  |
| Name of employer: |  |
| Address: |  |
| Postcode: |  |
| Job title: |  |
| Dates of employment: |  |
| Previous Employment/Work Experience (1) |  |
| Name of employer: |  |
| Address: |  |
| Postcode: |  |
| Job title: |  |
| Dates of employment: |  |
|  |

**Qualifications: Please note that you may be asked for proof of your qualifications.**

|  |  |  |  |
| --- | --- | --- | --- |
| Institution | Address | Qualification (including level) | Start and end dates |
| e.g. Our Lady and St Chad’s Secondary School | 123 School Drive  Wolverhampton  WV10 67B | Maths Foundation – Grade 3 | 5.9.21 – 25.5.22 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Application Questions:**

Why do you want to work for Forsyth Carpentry Services?

Briefly outline your skills and experiences that make you a good fit for this role?

Is there anything else you would like to add? (e.g. other experiences, hobbies, interests or extra information?)

**References:**

|  |  |
| --- | --- |
| Reference 1 | |
| First and last name: |  |
| Organisation: |  |
| Relationship: |  |
| E-mail address: |  |
| Contact number: |  |
|  |  |
| Reference 2 | |
| First and last name: |  |
| Organisation: |  |
| Relationship: |  |
| E-mail address: |  |
| Contact number: |  |