



## Lumberjack RC&D Council, Inc. Position Announcement

# Forest Inventory Supervisor

### Background:

Lumberjack has an established history of doing inventory work in Wisconsin for the Wisconsin Department of Natural Resources (WDNR) and has an excellent record of working collaboratively on these inventories with the United States Forest Service. Lumberjack installs and measures Forest Inventory and Analysis (FIA) P2 and Urban plots, Wisconsin State Forest Continuous Forest Inventory (WisCFI) P2 and P3 plots and does habitat typing of forested plots during the summer season.

The current inventory staff consists of five permanent field foresters plus the forest inventory supervisor located in three offices across the state. The crew currently has a combined total of nearly 60 years of inventory experience with Lumberjack.

### Wanted:

Full time Forest Inventory Supervisor to independently supervise 6-8 permanent professional crewmembers and seasonal employees as required in the collection of statewide forest inventory, forest health monitoring, and habitat classification data. This position demands a high degree of responsibility and leadership.

The successful candidate will be solely responsible for the fulfillment of Lumberjack 's contract with the Wisconsin Department of Natural Resources.

### Qualifications/Requirements:

- Bachelor's Degree in Forestry or similar degree or its equivalent in work experience, training, or independent study that provides the basic principles, concepts and methodology of forestry that would enable the employee to perform field level forestry duties.
- Minimum three years' experience in a leadership/supervisory role demonstrating the candidate's ability to be an effective supervisor.
- The necessary skills to train, plan and schedule work for crewmembers located at various offices throughout the state.
- Ability to communicate effectively both verbally, in writing and across multiple platforms.
- Exceptional organizational and interpersonal skills are a must.
- Ability to work outside, year-round in Wisconsin in often remote and rugged areas.
- Valid driver's license required.
- This position is based in Rhinelander where Lumberjack's Administrative offices are located.

**Duties:**

This position entails approximately 30-40% field work and 60-70% administrative duties including, but not limited to:

- Field data collection and employee training
- Overnight travel, usually Monday-Friday, as required
- Employee supervision, discipline, and tracking of employee field production and data quality
- Annual budget preparation
- Monthly billing
- Quarterly report writing
- Bi-weekly crew payroll & expense submission
- Field equipment and vehicle purchases
- Basic computer and field data recorder troubleshooting
- Regular communication and collaboration with Wisconsin DNR and USFS counterparts
- Other duties that might arise as part of the position

**Compensation:**

- This position runs concurrent to the Federal Wage Scale for The Rest of the United States and will begin at Grade 10, Step 3 + anticipated 1/1/2022 3% standard of living increase or \$31.23/hour. The starting wage could be changed based on qualifications.
- A full benefits package includes health insurance, life insurance, matching IRA contributions, paid sick time and paid vacation.

To apply send resume, cover letter and three references in PDF format via email to  
Selection Committee  
c/o Tracy Beckman  
Lumberjack RC&D Council, Inc.  
[tracybeckman.lumberjack@frontier.com](mailto:tracybeckman.lumberjack@frontier.com)