

LUMBERJACK RC&D COUNCIL, INC.

GRANT INTAKE SHEET

2026-009

Use to determine if the project submission has met the initial requirements...

PROJECT NAME	Rain Garden & Native Plant Showcase	
PROJECT NUMBER	2026-009	
DATE RECEIVED	9/30/2025	
PROJECT COUNTIES	Menominee & Shawano	
PROJECT PARTNERS	WDNR, Rotary, Denny Nodolf, Shanda Hubertus & WAMSCO	
AMOUNT REQUESTED	\$	10,000.00
PRIOR FUNDING YEARS/AMOUNTS	\$7,500 in 2023 & \$9,500 in 2024	\$ 17,000.00

	YES/NO
Project was received by the deadline Yes, on 9/30/2025	Yes
Project fulfills Match Requirements (50% & minimum 15% Cash)	Yes
Project budget shows more than 15% Cash Match - Show Percentage	191%
Project has been presented to county LCC Menominee County 9/24 & Shawano County on 9/25	Yes 09/24&25/2025
If funded in the past, project has met all post-funding requirements and presentations	YES
Letter of Support from each match partner	Yes
Approved to move on to Council Meeting	Yes

NOTES:

LUMBERJACK RC&D COUNCIL, INC.

2026-009

GRANT RANKING GUIDELINE SHEET

COUNCIL MEMBERS: Use this sheet to help formulate questions & determine how the project aligns with the Lumberjack Mission.

NAME: WAMSCO Raingarden & Native Plant Showcase

ASKING FOR...

COUNTY: Menominee & Shawano

\$10,000

PARTNERS: WDNR, Rotary, Denny Nodolf, Shanda Hubertus, WAMSCO

PRIOR FUNDING years/amounts: \$7,500 in 2023 & \$10,000 in 2024

\$17,500

Match Information (List Match Percentage)	191%
If funded in the past, project has met all post-funding requirements and presentations	YES

MISSION Statement: Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.

The following statments should be considered when determining if you feel the project aligns well enough with the Lumberjack Mission Statement. Project critiques should be based on their merits and mission alignment points, not on location, past funding or whether funds are available for all projects.

Enhances Area Natural Resources. Does this project directly enhance natural resources? Consider the area and population covered. Consider how many Lumberjack counties are covered? Lumberjack serves nine counties. Consider the diversity of natural resources benefitting from the project. Is it one, two or a range?

Promotes a Higher Standard of Living & Improves Quality of Life. Does this project directly promote a higher standard of living and/or improve quality of life? Consider the economic impact and how the project affects disposable income, wages, job creation. Consider the health benefits. Does the project lead to better air or water quality, a cleaner environment? Does the project enhance accessibility to resources that lead to healthier living?

Fosters Partnerships Between Public & Private Sectors. Consider the number and diversity of the partnerships involved in this project. Do the partners represent a good cross section of public/private entities? Consider all partners, whether they are contributing monetarily or not. (Example: A school/classroom is involved in the project but they cannot committ with a Letter of Support. This would not qualify at cash match, but would qualify as fostering partnerships.)

Council Members: Use this space to jot down comments or specific questions you have after reading the project proposal. You'll have an opportunity to question the applicant at the October Council meeting.



Lumberjack Grant Application

PROJECT TITLE: Rain Garden and Native Plant Showcase

Submitted by (name):	Shanda Hubertus
Organization:	WAMSCO (Waterways Association of Menominee and Shawano Counties)
Address:	1263 S Main St, Shawano, WI 54166
Phone:	715-367-2309
Email:	wamsco@gmail.com
Counties:	Menominee, Shawano

Mission Statement: *Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.*

SUMMARY: Review the Lumberjack Mission Statement above. How does your project align with Lumberjack's mission? Be specific. The more alignment points, the better your project is viewed.

Answer: This project will address the multifaceted needs of the Schoenick Creek Watershed, including the decrease of surface water runoff and the removal of invasive species within the planting parcel. This will affect Long Lake and the Wolf River. It will also provide the Shawano area and surrounding communities with a public native plant garden for education opportunities, native species propagation and community seed bank, and a viewing area for those interested in implementing their own native plant projects. It will serve as an educational garden for students and educators to utilize for various environmental lessons and experiential learning.

The native plantings and invasive species removal will enhance the area for additional wildlife and pollinator habitat. In addition, all of these things listed aims to better the quality of educational programs for both students community members. It will provide a small oasis for everyone to enjoy what nature has to offer.

The project area is located in the Town of Belle Plaine about 6 miles south of the city of Shawano. It is on the corner of Grass Lake Rd and is owned by the Town of Belle Plaine as public property.

OBJECTIVES: What problems, concerns or opportunities will this project address? You will be asked to show how your objectives were met when you present your follow-up presentation to the Council.

Answer: The overall project will plant multiple native rain gardens and a pond in a botanical garden fashion to showcase native planting appearances and benefits. It will not only address the current runoff issue by utilizing the structure of native plants, but it will also prevent further spreading of invasive species in that area. It will provide public access to all, including those with mobility issues, via the implementation of an ADA trail through the gardens. This trail will consist of crushed limestone gravel an estimated 1,500 feet long, 6 feet wide, and 3 inches deep. Furthermore, we will install informational printed signage at the garden entrance and at each garden bed to describe the project purpose and for the showcased native species facts. Entrance signage will show partners/sponsors who contributed (including nurseries, etc.) Bench kiosks will be built to provide take-home materials and information regarding native plants, WAMSCO, nurseries, etc.)

The Shawano and Menominee communities will be able to access a public native plant garden to become better informed on their benefits to the environment as well as their cost effectiveness. It will also provide experiential land-use education and outreach to youth and those interested in native plants projects. After project completion and establishment, the gardens can also be used as a community seed bank and native species preservation area. Community tours will begin after completion as well as the option of self-guided tours. Not only will this project beautify the area but also provide education on the genetic diversity of plants in different stages of development and bloom. It will encourage more shoreline pollinator and habitat projects on both public and private landowner properties, including native plant buffers and rain gardens.

FORMULATION & EVALUATION: Why is this project the best way to address the issues described above? How will the outcome be evaluated? Be specific – outcomes that can be measured are viewed more favorably.

Answer:

This project focuses on a variety of needs that the Menominee and Shawano communities face. Not only is there a surface water runoff issue in the Schoenick Creek watershed, but there is also a lack of education of the natural resources Wisconsin has to offer - especially native plants and their benefits. This project will utilize the rain gardens and native plantings as a way to address the runoff issue through their long, fibrous root structures. In addition, the installation of multiple plantings in a botanical garden fashion will give students and community members the opportunity to see what they would look like on their own landscape. This aims to encourage landowners in the surrounding watersheds to implement similar projects and will in turn address runoff issues and the lack of education surrounding native plants. The ADA path implementation will provide those with mobility limitations to access these gardens and be able to experience the same programming that those without mobility limitations would.

These outcomes will be evaluated based on community involvement in site-tours after the completion of the project. The amount of people on these tours will be accounted for and recorded in spreadsheets. At least 50% of each tour group will be able to identify one thing they have learned from the garden and can implement on their own landscapes. At least 3 school groups from the Menominee and/or Shawano will visit the garden for educational programming within a year of the project completion. Water quality monitoring of Long Lake and other waterbodies in the watershed will be conducted and any changes will be recorded.

ASSISTANCE NEEDED: Why is assistance needed from Lumberjack? Who within your organization will run the project? Describe the assistance you are receiving from other partners. Include Letters of Support as outlined in Lumberjack's Granting Policy.

Answer:

In order to achieve the level of educational programming and native plant implementation that will yield the best results, we need more funding. Although we have a small amount of grant money left over from our WDNR Watershed Conservation Coordinator (WCC) grant, it would only be enough to do a very small scale project with only less than half the amount of benefits. We have also applied for a Shawano Rotary Club grant which we expect to receive, which will help to have a larger-scale project. However, this still confines us to a much smaller project than what is necessary for the community and the educational programming deficiencies between both counties. Receiving this Lumberjack funding will provide us with the necessary amount of funding to achieve the outcomes as stated above. It will provide a lasting impact on not just the surrounding watersheds, but also the community as a whole.

WAMSCO will run the project through our volunteer board of directors as well as our 2 full-time staff and 1 part-time staff. WAMSCO will manage grant expenses, donations, contractors, volunteers, etc. in order to achieve the full benefit of this project. Excavation labor that is being donated by Denny Nodolf includes the clearing of required trees and shrubs, as well as the digging and clay lining of the pond area. At least 2,000 native plants and 22,000 seeds will be donated by Shanda Hubertus and utilized in the planting areas.

PROJECT OUTLINE & TIMETABLE: List the project steps and expected completion dates. Could there be any possible roadblocks? If so, list them here.

Answer:

The project will be completed by the end of fall 2026. This will include excavation, invasive species treatment and removal, the installation of the ADA path, pond implementation, rain gardens/native plantings, and signage printing and installation. We estimate all objectives before planting will be accomplished within 4-5 weeks, and 1-2 weeks will be needed for planting and installing signage. The total project is estimated to take 6-8 weeks.

Project will start in the spring of 2026, however due to potential weather or contractor time, this may be pushed back to summer or even fall of 2026.

BUDGET: Complete the attached Budget Form. Remember the 50% match value requirement with 15% of the match being cash. List each match donor in the 'Match' column and submit a corresponding Letter of Support with specific value of in-kind/services or cash for the project for which funds are being asked. Note: This form is available in excel online at: <https://lumberjackrcd.org/projects>

LUMBERJACK BUDGET FORM



Project Name: Rain Garden and Native Plant Showcase

Starting Project Date
1/1/2026 (Year)

Ending Project Date **1**
12/31/2026 (Year)

Income (SPECIFY)		Cash	Match (Cash & In-Kind) 2,3	Total
	YOUR Request of Lumberjack RC&D	\$ 10,000.00		\$ 10,000.00
	WDNR WCC Grant (Deliverable 1.d.)		\$ 3,800.00	\$ 3,800.00
	Shawano Rotary Club Grant and Match (expected)		\$ 5,198.00	\$ 5,198.00
	Denny Nodolf excavation labor		\$ 4,000.00	\$ 4,000.00
	Shanda Hubertus native plants and seeds		\$ 6,100.00	\$ 6,100.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Total Income		\$ 10,000.00	\$ 19,098.00	\$ 29,098.00

Percent of Match=Match Total/Lumberjack Request **191%**

LJ Percent of Total = YOUR LJ Request/Total Expenses **34%**

General Expenses (SPECIFY & include Match expenses)			
	WAMSCO Staff Wages (150 hrs)	\$ 4,111.50	
	Land disturbance permit	\$ 700.00	
	Excavation labor (expense and donated)	\$ 4,000.00	
	ADA path screenings (1500ft x 6 ft x 3 in)	\$ 2,500.00	
	Lumber and materials for bench kiosks	\$ 2,576.35	
	Clay for pond lining	\$ 3,000.00	
	Biobags along pond perimeter	\$ 550.00	
	Native plants and seeds	\$ 9,000.00	
	Signage and printing	\$ 2,660.15	
Total Expenses		\$ 29,098.00	
NET 4		\$ -	

- Lumberjack Project funds are available for one year from the date of the approval notice
- Match Value must equal at least 50% of the Lumberjack Request and 15% must be in cash
Volunteer Services=\$15/hour & Professional Services=current hourly wage
- A Letter of Support is required for all match partners listed above & must include a description & match value
- Explain a **NET** balance other than Zero (\$0.00) in the box below:

5251
GRASS LAKE RD

Belle Plaine

010263200000

010263200020

GRASS LAKE RD

525.1

344.26

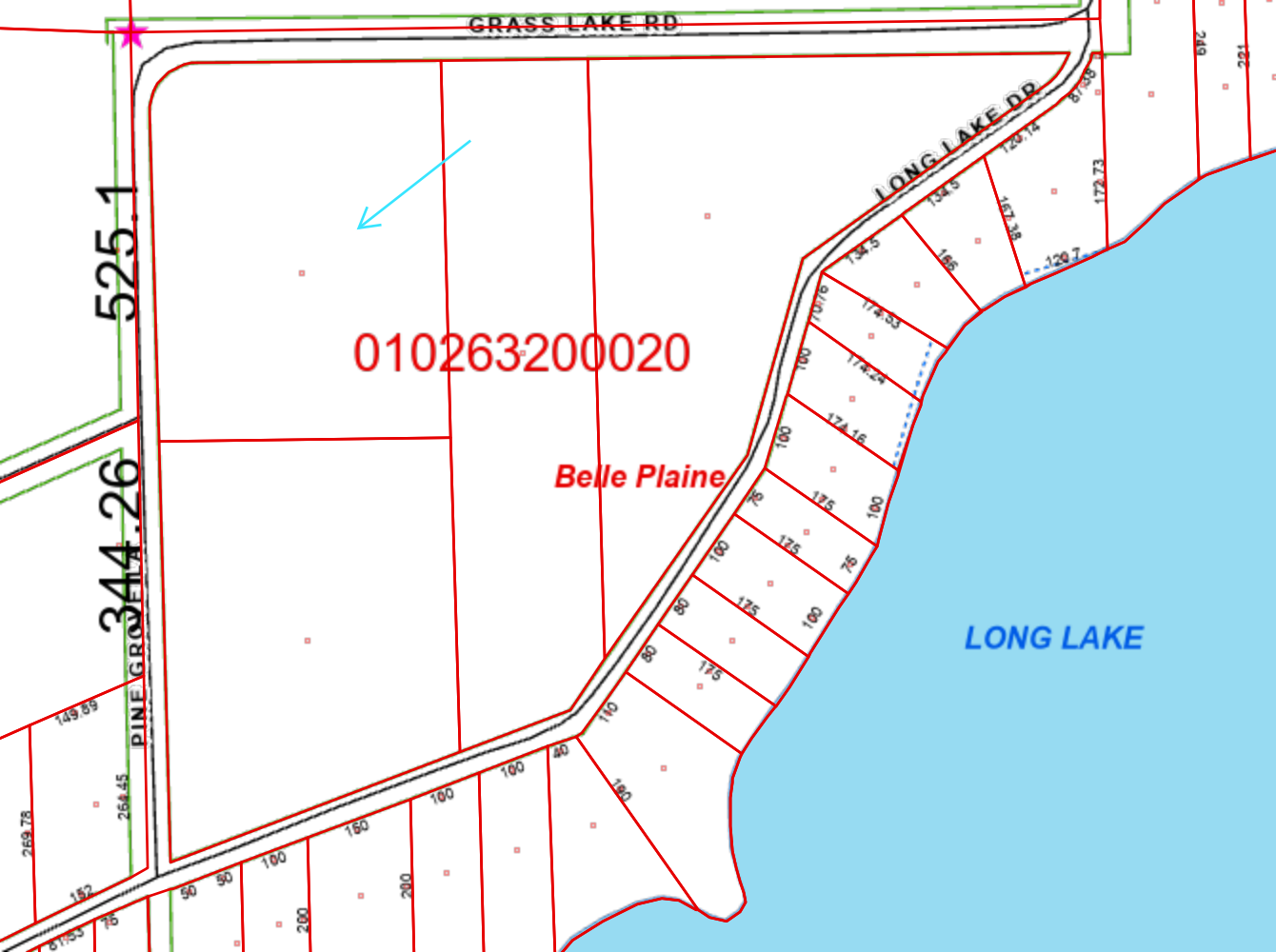
PINE GROVE

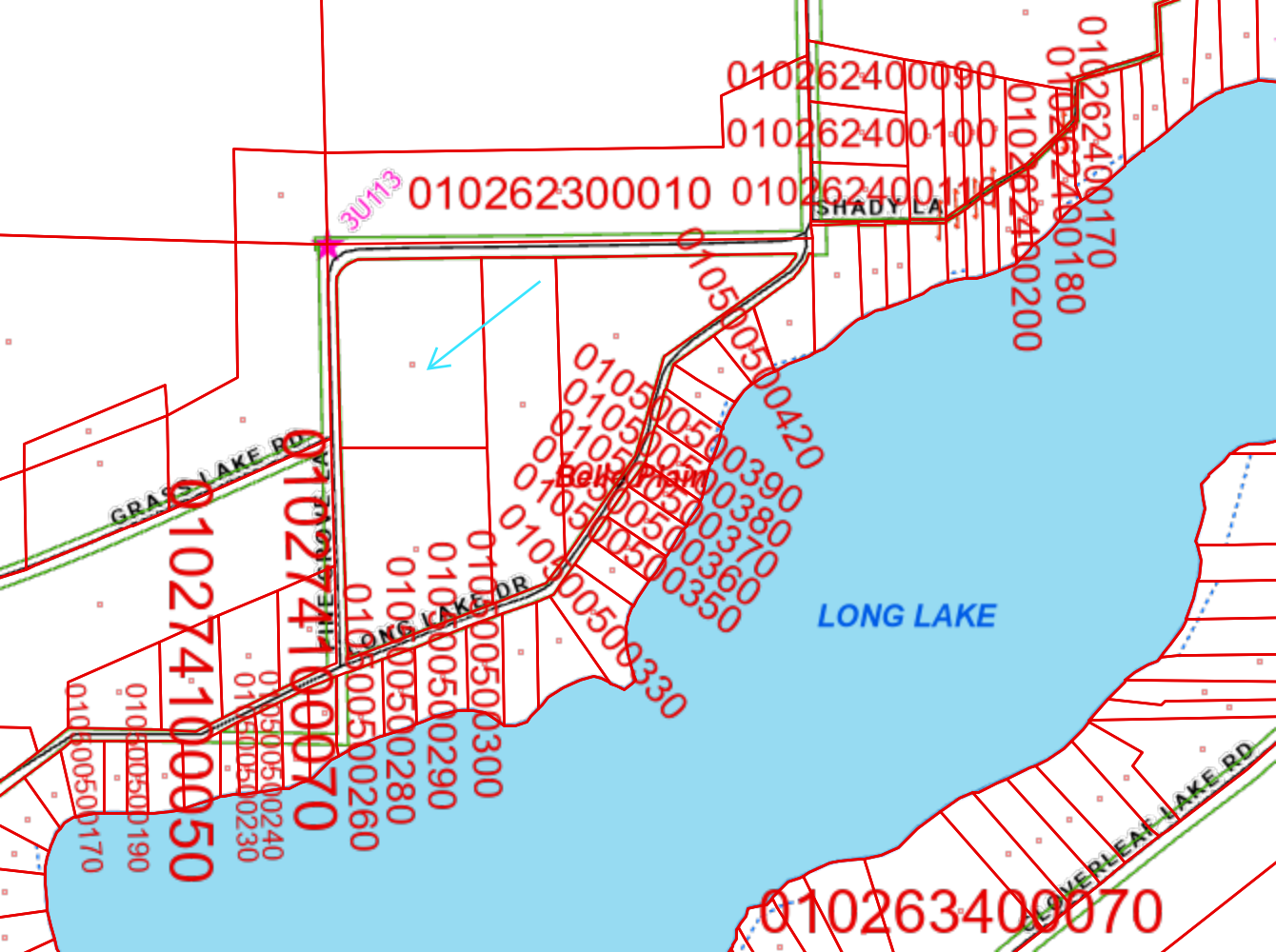
010263200020

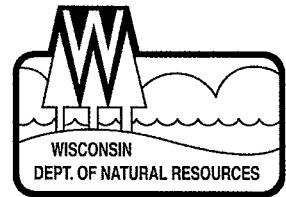
Belle Plaine

LONG LAKE DR

LONG LAKE







February 28, 2022

► **REQUIRES IMMEDIATE ACTION** ◀
Lake Protection
MANAGEMENT PLAN IMPLEMENTATION
Grant# LPT73922
Grant Amount: \$190,000.00

Shanda Hubertus, President
Waterways Assoc. Menominee & Shawano Cty
Po Box 620
Shawano, WI 54166-0620

Dear Ms. Hubertus:

Congratulations! On behalf of the Governor, we are pleased to announce the following project is approved for funding under Wisconsin's Lake Protection Grant Program: ***LMI - WAMSCO Watershed Conservation Coordinator***.

Please review the agreement including the list of conditions and return signed by the authorized individual **within 30 days of this letter's date** to Chrissy Kozik, your regional Environmental Grant Specialist, at 1027 West St Paul Avenue, Milwaukee, WI 53233 or Christine.Kozik@wisconsin.gov.

The scope summarized in the agreement is the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional Lake Coordinator.

The period covered by the agreement is from March 15, 2022 through December 31, 2025. If you can't complete your project within this time period, please request an extension from Brenda L Nordin, your Regional Lake Coordinator at Brenda.Nordin@wisconsin.gov, or Chrissy Kozik at Christine.Kozik@wisconsin.gov. You must submit your request for your final payment within six (6) months from the project end date or your grant may be terminated. Should you have any questions about the project, please contact your regional Lake Coordinator. If you have any financial questions, please contact your regional Environmental Grant Specialist above.

Under this grant program, you are entitled to a project advance payment. This advance payment is made available to you to cover costs you may incur in the initial stages of the grant process. The advance payment is equal to 25% of the State grant amount, maximum of \$25,000. **If you wish to request the advance payment, please check the blank provided before the signature block on the last page of the project agreement.**

Please note that this grant program is a reimbursement program. This means that you must pay all expenses incurred before requesting reimbursement for the remaining 75% of the grant award from the State. Reimbursement claim forms are attached. Please be aware that the deadline for submitting final reimbursement claims is six (6) months from the project end date. One partial reimbursement request per year will be accepted.

The State withholds 10% of the State Cost Share for final reimbursement following approval of the final report. Instructions and forms for the financial administration of the project are enclosed. Please submit your final report to Brenda L Nordin at Brenda.Nordin@wisconsin.gov or 647 Lakeland Rd, Shawano, WI 54166, and final billing to Chrissy Kozik at Christine.Kozik@wisconsin.gov or 1027 West St Paul Avenue, Milwaukee, WI 53233. Please write the project number (LPT73922) on all materials submitted.

Advance or Reimbursement Check: Your advance or reimbursement may be direct deposited to your organization's financial institution or a check mailed to Waterways Assoc. Menominee & Shawano Cty, Shanda Hubertus, Po Box 620, Shawano, WI 54166-0620. This is the check recipient that appears in our records. If this is incorrect, please notify Chrissy Kozik.

Notice: Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats].

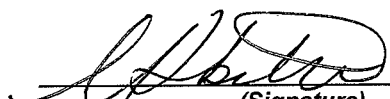
Grantee Waterways Assoc. Menominee & Shawano Cty		Project Number LPT73922	
Project Title LMI - WAMSCO Watershed Conservation Coordinator		Entity ID#:	CFDA # CFDA# State ID # 370.663
Start and End Date of Grant From March 15, 2022 Through December 31, 2025		Name of Program Lake Protection - LAKE & WATERSHED MANAGEMENT PLAN IMPLEMENTATION	
Project Scope The Waterways Association of Menominee and Shawano Counties is sponsoring a project for a Watershed Conservation Coordinator. As described in grant application, specific project activities: 1) Shoreline and Stream-bank Restoration - 50% of overall program time. 2) Agricultural Restoration - 15% overall program time. 3) Lake Management Plan Adoption, Outreach, Engagement, and Communication -15% of overall program time. 4) Aquatic Plant Management - 10% of overall program time. 5) Water Quality Monitoring- 10% of overall program Time. Project final deliverables include all data collected, agendas and minutes for meetings, including methodologies, results, and discussions.			
Special Conditions: 1) Restoration projects utilizing grant funds or used as match to this grant project require pre-approval from the Department. 2) WAMSCO shall enter into land use agreements for lands restored utilizing grant funding or used as match to the project to ensure land restored remains in conservation per s. NR 193. A 10-year operation and maintenance period is required for approved Healthy Lakes and Rivers projects. Other approved restoration projects require the land be maintained for conservation for a 20-year period through a land use agreement recorded at the County's Registrar of Deeds Office. 3) All data shall be entered into the SWIMS database.			
This scope summarizes the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional Lake Biologist.			
If consultant is to provide final report, it is recommended that Grantee provide DNR Lake Coordinator with a draft for comment on report adequacy prior to making final payment to the consultant. DNR to receive both paper and electronic .pdf copies of the final report along with, or prior to submission of grantee's final payment request.			
WISCONSIN DEPARTMENT OF NATURAL RESOURCES CONTACT: Chrissy Kozik, Environmental Grant Specialist, (414) 897-5776, Christine.Kozik@wisconsin.gov Brenda L Nordin, AIS Coordinator, (920) 360-3167, Brenda.Nordin@wisconsin.gov			
PROJECT FINANCIAL ASSISTANCE SUMMARY:		The following documents are incorporated into and made part of this agreement:	
Total Project Cost	\$253,588.00	1. Chapter NR 193, Wisconsin Administrative Code 2. Surface Water Grant Application Form #8700-284 and all attachments.	
Cost Share Percentage	75%		
Grant Award	\$190,000.00		
Grantee Share	\$63,588.00		
Advance Payment	\$25,000.00		

☒ Check here if you request advance payment totaling \$25,000.00

The person(s) signing for the Grantee represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

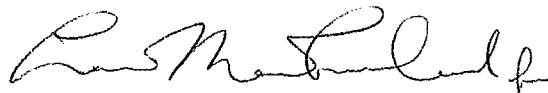
By


(Signature)

WWMSCo President
(Title)

03/01/2022
(Date)

By



Jim Ritchie, Director
Bureau of Community Financial Assistance

2/28/2022

(Date)

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1027 W St. Paul Ave
Milwaukee, WI 53233

Tony Evers, Governor
Karen Hyun, Ph.D., Secretary
Telephone 608-267-7556
Toll Free 1-888-936-7463
TTY Access via relay - 711



September 4, 2025

► GRANT TIME PERIOD EXTENSION ◀

Grants# LPL190225
LPL190325
LPT73922

Shanda Hubertus, President
Waterways Assoc. Menominee & Shawano Cty
Po Box 620
Shawano, WI 54166-0620

Dear Shanda:

The project time period has been extended for the following projects:

LPL190225 - SWE - WAMSCO Youth Education 2025
LPL190325 - SWE - WAMSCO Community Class Education
LPT73922 - LMI - WAMSCO Watershed Conservation Coordinator

This amendment extends the project period end date to December 31, 2026. Please consider this letter as your amendment for the time extension and attach it to your copy of the original grant agreements.

Please remember that to be eligible for reimbursement all costs must be incurred before December 31, 2026. Feel free to contact me at 414-897-5776, if you have any questions.

Sincerely,

Chrissy Kozik
Environmental Grant Specialist

C: Bureau of Community Financial Assistance

Rotary Club of Shawano

PO Box 431

Shawano, WI 54166

(715) 853-7881

09/30/25

To Whom It May Concern,

On behalf of the Rotary Club of Shawano, I am pleased to express our strong support for WAMSCO's *Rain Garden and Native Plant Showcase Project*. This initiative aligns closely with Rotary's mission to create lasting change through community service, environmental stewardship, and education. By reducing surface water runoff, removing invasive species, restoring wildlife habitat, and creating an accessible community education area, this project will deliver meaningful and lasting benefits to both the environment and the people of Shawano County.

We are proud to be a partner in this effort. The Rotary Club of Shawano expects to receive confirmation from our district that WAMSCO will be awarded a \$2,599 Local Rotary Grant. Our club will match this award with an additional \$2,599, for a total Rotary contribution of \$5,198 toward this project. In the event the grant is not awarded, I, Gary Tauchen, will donate \$2,599 and the Rotary Club will still support the project with the other \$2,599.

This project exemplifies Rotary's commitment to service above self by combining environmental restoration with public education and community engagement. We are confident it will become a model for watershed conservation and civic collaboration in our region.

Sincerely,

Gary Tauchen

President, Rotary Club of Shawano

09/30/25

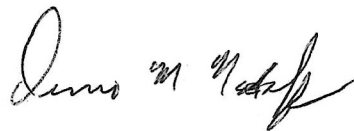
To Whom It May Concern,

I am pleased to offer my support for WAMSCO's Rain Garden and Native Plant Showcase Project. This important initiative will reduce surface water runoff, remove invasive species, restore wildlife habitat, and create a community education area highlighting the value of native plants.

To assist in making this project a success, I am pledging donated excavation labor valued at \$4,000. This contribution will help prepare the site for planting and place the screenings for the ADA trail to ensure the long-term success of the restoration and educational goals.

I commend WAMSCO for its leadership in watershed conservation and community engagement and am proud to be part of this project that will bring lasting benefits to both our environment and community.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis M. Nodolf". The signature is fluid and cursive, with the first name "Dennis" being the most prominent.

Dennis Nodolf

Shanda Hubertus

W8145 Long Lake Drive
Clintonville, WI 54929

(715) 367-2309
wamsco@gmail.com

09/30/25

To Whom It May Concern,

I am pleased to offer my full support for WAMSCO's Rain Garden and Native Plant Showcase Project. This initiative will reduce surface water runoff, remove invasive species, restore wildlife habitat, and create a valuable community education area highlighting the benefits of native plants.

To assist in achieving these goals, I am donating more than 20,000 native plants and seeds for an in-kind value of at least \$6,100.00. This contribution will help establish resilient plant communities that improve water quality, stabilize soils, and provide long-term ecological and educational benefits.

I believe this project will become a model for watershed restoration and community education in our region. By bringing together conservation science, hands-on restoration, and public engagement, WAMSCO is ensuring that the Schoenick Creek watershed can thrive ecologically while offering residents a place to connect, learn, and be inspired.

Thank you for your consideration of WAMSCO for this grant opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Hubertus', written in a cursive style.

Shanda Hubertus