



Lumberjack Grant Application

PROJECT TITLE: HANDICAP DOCK FOR HOLT PARK AT KELLY LAKE

Submitted by (name):	LISA PEITERSEN
Organization:	TOWN OF SPRUCE
Address:	PO BOX 52, OCONTO FALLS, WI 54154
Phone:	920-373-6226
Email:	SPRUCETOWNCLERK@GMAIL.COM
Counties:	OCONTO

***Mission Statement:** Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.*

SUMMARY: Review the Lumberjack Mission Statement above. How does your project align with Lumberjack’s mission? Be specific. The more alignment points, the better your project is viewed.

Answer:

OBJECTIVES: What problems, concerns or opportunities will this project address? You will be asked to show how your objectives were met when you present your follow-up presentation to the Council.

Answer: Most people when they get the urge to go fishing can just pick up their rods and gear and set out to whatever destination they want. For some, however, the places to fish in this area are few due to a lack of access. Adding a handicap accessible (ADA) dock at Holt Park, in the Town of Spruce, on Kelly Lake, will connect individuals with disabilities to fishing and the great outdoors. This new dock will provide an opportunity to help handicapped adults and children, disabled veterans, the elderly population and anyone who cannot otherwise access our beautiful Kelly Lake because of an impairment. With a lake as heavily visited as ours, it is crucial we meet this need. This project impacts a significant number of people and greatly enhances the community’s quality of life. Research suggests that there is a positive health benefit for people to spend time in mother nature. Providing an ADA dock for people with handicapping conditions allows them the chance to enjoy a public campground and public park while engaging with nature as well as other individuals who share the same passion for the great outdoors and fishing. The wonderful sensation of throwing in a line and experiencing the thrill of the catch is just one of the benefits of adding an ADA dock. Fishing and interacting in nature also has a positive physical and psychological impact on those with disabilities. Holt Park is located on beautiful Kelly Lake known for tourism and outdoor activities. It helps the campground and park by bringing in new people with limitations to camp and utilize the available public facilities and to share their stories

with others. Therefore, your support of an ADA dock at Holt Park will provide the opportunity for handicapped individuals; adults and children alike, disabled veterans, and the elderly to share lifelong experiences and memories with their families, friends or loved ones.

FORMULATION & EVALUATION: Why is this project the best way to address the issues described above? How will the outcome be evaluated? Be specific – outcomes that can be measured are viewed more favorably.

Answer: This project will provide an opportunity for handicap individuals to fish safely while enjoying beautiful Kelly Lake. The usage will be evaluated by monitoring the number of handicapped individuals who use the dock on a daily basis as well the number of handicapped campers who stay at Holt Park knowing there is a safe place to fish.

ASSISTANCE NEEDED: Why is assistance needed from Lumberjack? Who within your organization will run the project? Describe the assistance you are receiving from other partners. Include Letters of Support as outlined in Lumberjack's Granting Policy.

Answer: In the summer of 2021, the town of Spruce had considerable storm damage to the docks on the south side of the park. The high cost of materials to replace the dock and boat slips depleted park funds. In 2022 it was determined that the handicap dock on the north side of the park needed to be repaired or replaced as well. With the replacement cost being \$13,656.50, the Spruce Board looked into grant opportunities to offset the price of the new handicap dock. The Lumberjack grant provides the much needed financial support the park would need in order to install a handicap dock that would be both wheelchair accessible and safe for all handicapped individuals.

PROJECT OUTLINE & TIMETABLE: List the project steps and expected completion dates. Could there be any possible roadblocks? If so, list them here.

Answer: The dock materials are projected to be in by May 1, 2023 with installation on or before May 31, 2023. The timeliness of the materials could be the only foreseeable roadblock at this time.

BUDGET: Complete the attached Budget Form. Remember the 50% match value requirement with 15% of the match being cash. List each match donor in the 'Match' column and submit a corresponding Letter of Support with specific value of in-kind/services or cash for the project for which funds are being asked. Note: This form is available in excel online at: <https://lumberjackrcd.org/projects>



LUMBERJACK BUDGET FORM



Project: HANDICAP DOCK FOR HOLT PARK AT KELLY LAKE

Starting Project Date

Ending Project Date **1**

1/1/2023

12/31/2023

Income (SPECIFY)	Cash	Match (Cash & In-Kind) 2,3	Total
YOUR Request of Lumberjack RC&D	\$ 6,823.25		\$ 6,823.25
Town of Spruce		\$ 6,823.25	\$ 6,823.25
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Other Revenue Source (list in Match Column)		\$ -	\$ -
Total Income	\$ 6,823.25	\$ 6,823.25	\$ 13,646.50

Percent of Match=Match Total/Lumberjack Request 100%

LJ Percent of Total = YOUR LJ Request/Total Expenses 50%

General Expenses (SPECIFY & include Match expenses)		
Expense Item	\$	13,646.50
Expense Item	\$	-
Expense Item	\$	-
Expense Item	\$	-
Expense Item	\$	-
Expense Item	\$	-
Expense Item	\$	-
Expense Item	\$	-
Total Expenses	\$	13,646.50
NET 4	\$	-

- 1** Lumberjack Project funds are available for one year from the date of the approval notice
- 2** Match Value must equal at least 50% of the Lumberjack Request and 15% must be in cash
Volunteer Services=\$15/hour & Professional Services=current hourly wage
- 3** A Letter of Support is required for all match partners listed above and must include a description and value of service.
- 4** Explain a **NET** balance other than Zero (\$0.00) in the box below:



**MIDWEST EQUIPMENT
DOCK AND LIFT SERVICES**

Midwest Equipment, Dock & Lift Services

Midwest Equipment, Dock & Lift Services
P.O. Box 9
Suring, Wisconsin 54174

Invoice

INV-000887

**Balance Due
\$13,646.50**

Bill To
Town of Spruce

Invoice Date : 10/20/22

Terms : Due on Receipt

Due Date : 10/20/22

#	Item & Description	Qty	Rate	Amount
1	Freight	1.00	200.00	200.00
2	5% increase for 2023	1.00 per item	656.95	656.95

#	Task & Description	Hours	Rate	Amount
3	Hewitt 6x16 Roll a Dock Aluminum/Aluminum	1.00	4,640.00	4,640.00
4	Hewitt 6 x 8 "L" Aluminum/Aluminum	1.00	2,013.00	2,013.00
5	Hewitt 6x8 Ramp Aluminum/Aluminum	1.00	1,597.00	1,597.00
6	Hewitt Adjustable Shore Wheels	1.00	374.00	374.00
7	Hewitt Helper Wheel	1.00	419.00	419.00
8	6' Transition Plate	1.00	202.00	202.00
9	Fishing Rail	1.00	218.00	218.00
10	Hand Rail Toe Kick	20.00	67.25	1,345.00
11	1 1/4" Galvanized Pipe 10'	3.00	92.00	276.00
12	Augers	3.00	29.00	87.00
13	Labor	1.00	1,000.00	1,000.00
14	5% 4/22 increase	1.00	618.55	618.55

Sub Total 13,646.50

Total \$13,646.50

Balance Due \$13,646.50

Enclosed you will find a completed Dock & Lift Agreement. Please sign and return in the enclosed envelope.

I've also included a card for my other business of providing recreational property care. Check out my website to see if you need any other services that I can help you with.

Notes

Looking forward for your business.

Deposit of 1/2 down when ordered and the balance when delivered and installed. Projects over \$10000.00 have to be paid in full at order.

Enclosed you will find a completed Dock & Lift Agreement. Please sign and return in the enclosed envelope.

I've also included a card for my other business of providing recreational property care. Check out my website to see if you need any other services that I can help you with.

From
Town of Spruce

Payment Stub

: INV-000887
Invoice Date : 10/20/22
Balance Due : \$13,646.50

Amount Enclosed	
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MIDWEST EQUIPMENT, DOCK & LIFT SERVICES
MIDWEST EQUIPMENT, DOCK & LIFT SERVICES
P.O. BOX 9
SURING,WISCONSIN 54174

Enclosed you will find a completed Dock & Lift Agreement. Please sign and return in the enclosed envelope.

I've also included a card for my other business of providing recreational property care. Check out my website to see if you need any other services that I can help you with.



TOWN OF SPRUCE
OCONTO COUNTY
9097 COUNTY Rd B, OCONTO FALLS, WI
PO Box 52, OCONTO FALLS, WI 54154
920-829-5111

11-01-2022

Dear Lumberjack Council Members,

This letter is being sent as required by the Lumberjack grant policy indicating financial support of the handicap dock project to be installed at Holt Park, on Kelly Lake, in Oconto County. The Town of Spruce will be financially supporting this project in the amount of \$6823.25. Your consideration of this project would be greatly appreciated as the old dock has been deemed unsafe and had to be removed from the park.

Thank you,

Spruce Town Board

MINUTES
TUESDAY, NOVEMBER 1, 2022 – 8:30 AM
LAND & WATER RESOURCES COMMITTEE
OF OCONTO COUNTY BOARD OF SUPERVISORS
301 WASHINGTON STREET, COURTHOUSE BUILDING “A” ROOM #3041
OCONTO WI 54153
www.co.oconto.wi.us
(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Chris Augustine, Tim Cole, Wayne Kaczrowski, Patrick Scanlan, and Keith Schneider

OTHERS PRESENT: Monty Brink, Forest, Parks & Recreation Administrator; Ken Dolata, County Conservationist; Dave Poffinbarger, GIS/LIO/LIS Administrator; Patrick Virtues, Planning, Zoning and Solid Waste Administrator; Michelle Seefeldt, Administrative Assistant; Erik Pritzl, County Administrator; Al Sleeter, County Board Chair; Beth Ellingson, Corporation Counsel; Mandi Dornfeld, Area Extension Director; Andy Dryja, 7-Towns/Recreational Officer; Todd Skarban, Oconto County Sheriff; Dale Mohr, UW Extension, Dave Behrend, District 8 Supervisor; Abby Vogt, TIP Coordinator and others present.

1. Call to Order

Chair Cole called the meeting to order at 8:30 AM.

2. Approval of Agenda

2.1. Change of Sequence – None

2.2. Removal of Items – None

Motion by Scanlan/Schneider to approve the agenda. Motion voted on and carried.

3. Approval of Minutes of Previous Meetings

Motion by Scanlan/Kaczrowski to approve the minutes of October 4, 2022. Motion voted on and carried.

4. Communications – none

5. Reports

5.1. Recreational Officer

Discussion held on enclosed report.

5.2. Oconto County Lakes & Waterways Association

No Report

5.3. Wisconsin Department of Natural Resources (WDNR) Liaison (Encl.)

Discussion held on enclosed report. Monty Brink commented that 35% of the allotted time standard hours have been allotted to the County.

6. Extension

6.1. Discuss/consider 2023 Extension Educator 136 Contract. Action, if any. (Enc.)

Mandi Dornfeld reviewed the enclosed 2023 Extension Educator 136 Contract. There was a slight decrease in the FTE for the Agriculture Extension Educator – Dairy position from .33 to .25. The total for that position will decrease from \$14,817 to \$11,225. Discussion held. Moved by Kaczrowski/Schneider to forward the 2023 Extension Educator 136 Contract of \$122,455 to County board for approval. Motion voted on and carried.

6.2. Department Report

Discussion held on the enclosed report.

7. LIS/Land Records Department

7.1. Department Report

Dave Poffinbarger presented the LIS/Land Records report and discussion held on the following items:

- Ortho photography should arrive soon
- Tax bill process should be complete by mid-December;
- Several web applications have been created to assist other departments

8. Land & Water Conservation Department

8.1. Lumberjack Resource, Conservation & Development Application Approvals

Committee approval is needed to apply for LRC&D grants. Ken Dolata stated a handicapped dock is being replaced at Holt Park in the Town of Spruce and they would like to apply with LRC&D for up to 50% of the project. Dale Mohr stated the Town of Mountain Historical Society would like to use LRC&D funds to make ADA improvements throughout Fireman’s Park in Mountain. Discussion held. Moved by Schneider/Augustine to allow the project representatives to apply for grant funding through Lumberjack Resource, Conservation & Development. Motion voted for and carried.

8.2. Department Report

Ken Dolata reported on October contracts, payments and projects.

- The department received 2 complaints: One mechanical and one on spreading issue;

- Closing out grants and reports as the federal budget cycle ended September 30th.
- Demo Farm Field Day was held at Brown Star Farms. A demonstration was held on low disturbance manure application.
- Requirements are changing for the Farm Service Agency Representative

9. Planning & Zoning/Solid Waste Department

9.1. Review Intergovernmental Recycling Agreements with Committed Municipalities

Pat Virtues presented the Intergovernmental Recycling Agreement to the Committee for review. Fifteen municipalities have entered into a recycling agreement with the County. Moved by Schneider/Kaczrowski to forward the Intergovernmental Recycling Agreement to the County Board for approval. Motion voted on and carried.

9.2. Review Renewals of Recycling Agreements with Vendors for Recycling Services

Pat Virtues presented 6 vendor contracts for review. Discussion held on the service provided, term of the contracts and fuel surcharges. Moved by Scanlan/Augustine to draft 3-year agreements with Logistics Recycling, Inc., Brown County; GFL Environmental; Liberty Tire, Rock Oil and Mikey Smet's Auto Savage to be signed by the Committee Chair. Motion voted on and carried.

9.3. Discuss Kelly Lake Plumber's Seminar

The Planning, Zoning & Solid Waste Department has hosted a plumber's seminar for over 30 years for continuing education credits but due to Covid restrictions has not had one for a couple years. Discussion held on the time commitment to schedule and organize the seminar and the department being short-staffed. Would like to continue to have the seminar but would like to suspend it another year. The Committee agreed to suspend the plumber's seminar until 2024 and will discuss it again then.

9.4. Department Report

Discussion held on the enclosed report and the following items:

- Rezone calendar
- Floodplain updates. The County has 6 months to adopt the model ordinance. Will need to be approved by the County Board by February 2023 at the latest. Discussion held on the public hearing time frame and approval process.
- Discussion held on the Town of Morgan's resolution to draft an Industrial Solar Farm Ordinance. Supervisor Behrend spoke on the topic. More information will follow if the Town drafts an ordinance.
- Discussion was held on fuel surcharges
- Keys will be replaced for all the recycling drop off centers

10. Forest, Parks & Recreation Department

10.1. Grant Resolutions

10.1.1. Timber Land Partnership GLRI Grant

Oconto County in partnership with Timber Land Partnership, Wisconsin DNR and other partners acquired by Timber Land Partnership wish to apply for grant funding from Great Lake Restoration Initiative for the identification, assessment and treatment of invasive species in Oconto County Forest. Moved by Schneider/Kaczrowski to forward the request to apply for grant funding from Great Lake Restoration Initiative for the identification, assessment and treatment of invasive species in Oconto County Forest. Motion voted on and carried.

10.1.2. Lumberjack RC&D GLRI Grant

Oconto County in partnership with Lumberjack Resource Conservation & Development Council, Wisconsin DNR and Coleman School District wish to apply for grant funding from Great Lake Restoration Initiative for multiple projects to ensure forest regeneration. Moved by Augustine/Scanlan to forward the request to apply for grant funding from Great Lake Restoration Initiative for multiple projects to ensure forest regeneration of difficult to regenerate forests such as oak and northern hardwoods. Motion voted on and carried.

10.2. Town of Stiles Proposal on CFR 109 & Iron Bridge

Monty Brink reported there is no clear transfer of ownership of CFR 109/Van Laenen Rd. Discussion held. DOT needs a resolution from the Town of Stiles to take over the road. The Town will have to go through the process outlined in Wisconsin Statutes Chapter 82.10. Moved by Schneider/Scanlan to recommend the Town of Stiles follow Wisconsin Statute Chapter 82.10 to obtain ownership of CFR 109/Van Laenen Rd. from Pine Ridge Trail to Landing Lane. The County will retain ownership of CFR 109 of from Landing Lane to the River. Motion voted on and carried.

10.3. Kassander Property Sale

Monty Brink informed the Committee there is an interested party in the Kassander property. Discussion held. The Committee recommends that the Forest & Parks Administrator inform the Administration Committee that someone is interested in purchasing the Kassander property.

10.4. Bostwick Land Acquisition

Monty Brink reported the Bostwick property would be \$2,600/\$2,700 an acre. Discussion held. Moved by Augustine/Scanlan to decline the offer to purchase of the Bostwick property. Motion voted on and carried.

10.5. Department Report (Enc.)

Discussion held on the enclosed report and the following items:

- Northern Adventures contract expires on November 30, 2022. Will start the process to hire the Assistant Park Administrator position in November, interviews in December with a January hire date.
- Timber Sale Revenue report discussed.

11. Announcements/General Information (No action to be taken)

Abby Vogt, Timber Land Partnership, introduced herself to the Committee

12. Next Meeting Date

Next regular meeting of the Land & Water Resources Committee is scheduled for December 6, 2022.

Discussion held on future 2023 meeting dates.

13. Adjournment

Chair Cole declared the meeting adjourned at 10:49 AM.