

LUMBERJACK RC&D COUNCIL, INC.

GRANT INTAKE SHEET

2026-007

Use to determine if the project submission has met the initial requirements...

PROJECT NAME	Paving for Harmony Demo Garden - NLMGAI
PROJECT NUMBER	2026-007
DATE RECEIVED	9/30/2025
PROJECT COUNTIES	Marinette
PROJECT PARTNERS	Northern Lights Master Gardeners Association, Inc.
AMOUNT REQUESTED	\$ 10,000.00
PRIOR FUNDING YEARS/AMOUNTS	N/A

	YES/NO
Project was received by the deadline	Yes
Project fulfills Match Requirements (50% & minimum 15% Cash)	Yes
Project budget shows more than 15% Cash Match - Show Percentage	64%
Project has been presented to county LCC	Yes 09/30/2025
If funded in the past, project has met all post-funding requirements and presentations	N/A
Letter of Support from each match partner	Yes
Approved to move on to Council Meeting	Yes

NOTES:

LUMBERJACK RC&D COUNCIL, INC.

2026-007

GRANT RANKING GUIDELINE SHEET

COUNCIL MEMBERS: Use this sheet to help formulate questions & determine how the project aligns with the Lumberjack Mission.

NAME: Harmony Arboretum Demonstration Garden

ASKING FOR...

COUNTY: Marinette

\$10,000

PARTNERS: Marinette Co LWCD

PRIOR FUNDING years/amounts:

\$

Match Information (List Match Percentage)

If funded in the past, project has met all post-funding requirements and presentations

N/A

MISSION Statement: Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.

The following statments should be considered when determining if you feel the project aligns well enough with the Lumberjack Mission Statement. Project critiques should be based on their merits and mission alignment points, not on location, past funding or whether funds are available for all projects.

Enhances Area Natural Resources. Does this project directly enhance natural resources? Consider the area and population covered. Consider how many Lumberjack counties are covered? Lumberjack serves nine counties. Consider the diversity of natural resources benefitting from the project. Is it one, two or a range?

Promotes a Higher Standard of Living & Improves Quality of Life. Does this project directly promote a higher standard of living and/or improve quality of life? Consider the economic impact and how the project affects disposable income, wages, job creation. Consider the health benefits. Does the project lead to better air or water quality, a cleaner environment? Does the project enhance accessibility to resources that lead to healthier living?

Fosters Partnerships Between Public & Private Sectors. Consider the number and diversity of the partnerships involved in this project. Do the partners represent a good cross section of public/private entities? Consider all partners, whether they are contributing monetarily or not. (Example: A school/classroom is involved in the project but they cannot committ with a Letter of Support. This would not qualify at cash match, but would qualify as fostering partnerships.)

Council Members: Use this space to jot down comments or specific questions you have after reading the project proposal. You'll have an opportunity to question the applicant at the October Council meeting.



Lumberjack Grant Application

PROJECT TITLE: Paving for Harmony Demonstration Gardens

Submitted by (name):	William Swan
Organization:	Northern Lights Master Gardeners Association Inc
Address:	131 Beebe Street Peshtigo, WI 54157
Phone:	337-661-7326
Email:	Bswan036@gmail.com
Counties:	Marinette

Mission Statement: *Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.*

SUMMARY: Review the Lumberjack Mission Statement above. How does your project align with Lumberjack's mission? Be specific. The more alignment points, the better your project is viewed.

Answer: Northern Lights Master Gardeners Association Inc (NLMGAI) was formed, incorporated, and obtained 501c3 status with the IRS in 2022. NLMGAI has an agreement with Marinette County for the use of the Demonstration Gardens at Harmony Arboretum. The Northern Lights Master Gardeners maintain and develop the Gardens through an agreement with Marinette County which owns the property. These Gardens are used for horticultural education and demonstrate the species which will thrive in the climate of Northeastern Wisconsin. The Gardens also demonstrate how to use native plants in landscaping to support the local ecosystem. There is an extensive Children's Learning Garden and educational programs which improve the quality of life for families with young children. There is also an Enabling Garden to demonstrate how elderly and gardeners with disabilities can grow plants in raised beds. NLMGAI has conducted local horticultural education since its incorporation. Efforts have included a garden conference (200 attendees), garden walks (local private gardens), education classes throughout the county (third largest in area in Wisconsin), children's events (seed "bombs", seed starting, art in the gardens), member education, adaptive technology for gardening education, and enrichment events for individuals with disabilities.



The Children's Learning Garden in the Harmony Demonstration Gardens.

This project will pave the Enabling Garden part of the Demonstration Gardens, as well as the entrance and the access to the Pavilion at this site. In addition, there is a pump house that is deteriorating and will be torn down and replaced with a much smaller pump shed that will protect the pump head and the associated electrical connections.

This project aligns with the Lumberjack Mission Statement as follows:

- Enhances area natural resources – Facilitates public use of the Demonstration Gardens, which emphasize the use of native plants and enhances pollinator habitat.
- Promotes a higher standard of living – Promotes horticultural education, including vegetable gardening which can reduce costs of food. Also promotes education on the use of native plants, which reduces costs for maintenance of landscaping,
- Improves the quality of life for area citizens – Paving the Enabling Garden and the access to the Pavilion will facilitate individuals with walkers and wheelchairs to attend educational programs at the site. Replacing the pumphouse will remove a potential hazard from the area.
- Fosters partnerships between public and private sectors – The land and major buildings at the Harmony Demonstration Gardens are owned by Marinette County. The Demonstrations Gardens are maintained and improved by NLMGAI, but the Demonstration Gardens are also used by Marinette County Land and Information Department for Environmental Education for area students and adults (wildlife education, astronomy, and wetland ecology).
- Strategically invests in area natural resources – Improving access for educational programs conducted at the Harmony Demonstration Gardens will increase the understanding and appreciation of native plants in the ecology of the area. Especially important is the education of young people, who will be the future stewards of our area natural resources.

- This Google Maps view of the Demonstration Gardens shows the area to be paved as a cross-hatched rectangle. The Pavilion is located directly below the area to be paved.



, OBJECTIVES: What problems, concerns or opportunities will this project address? You will be asked to show how your objectives were met when you present your follow-up presentation to the Council.



Answer: The Demonstration Gardens are enjoyed annually by an estimated 1,000 residents and visitors of the area. Being located in a northern region of the country, the area enjoys four seasons. There is intense interest in vegetable gardening, flowers, and landscaping due to the long, cold winters and short growing season.

The Enabling Garden area is currently not paved, and access for people using wheelchairs and walkers is impaired by the gravel surface. Paving this area will allow more visitors to be able to experience the enabling garden and learn how their horticultural experiences can be enhanced.

In addition, there is a pump house that is deteriorating and will be torn down and replaced with a much smaller pump shed that will protect the pump head and the associated electrical connections. The pump house will become a hazard to curious young visitors if allowed to continue to deteriorate.

FORMULATION & EVALUATION: Why is this project the best way to address the issues described above? How will the outcome be evaluated? Be specific – outcomes that can be measured are viewed more favorably.

Answer: The Demonstration Gardens are open 24/7 365 days per year. Members are present for events and to maintain or develop the Gardens. So the public tours are self-guided and unsupervised.

The paving portion of the project will facilitate access for mobility limited visitors to the Enabling Garden and the covered pavilion where educational events are conducted. The replacement of the pump building will permanently remove the hazard while ensuring water supply for the Gardens.



Shade House Garden at Harmony Demonstration Gardens

ASSISTANCE NEEDED: Why is assistance needed from Lumberjack? Who within your organization will run the project? Describe the assistance you are receiving from other partners. Include Letters of Support as outlined in Lumberjack's Granting Policy.

Answer: The estimated capital cost of this project is \$20,000 (including volunteer labor). Due to the small, all-volunteer nature of our non-profit organization we will be unable to do this project without obtaining grants. Our organization has sufficient funds on hand and volunteers to provide for half the cost of the project.

PROJECT OUTLINE & TIMETABLE: List the project steps and expected completion dates. Could there be any possible roadblocks? If so, list them here.

Answer: The project will be executed and completed between the months of April (assuming an early spring) and September of 2026. A more accurate timeline would require guessing the weather and volunteer availability.

The project steps include:

- Site preparation for paving portion (removal of raised beds and excavating gravel)
- Demolition of old pump house
- Installing forms for the paving
- Installing rebar for paving
- Pouring concrete
- Building new pump shed

LUMBERJACK BUDGET FORM



Project Name: Paving for Harmony Demonstration Gardens

Starting Project Date
1/1/2026__(Year)

Ending Project Date **1**
12/31/2026__(Year)

Income (SPECIFY)		Cash	Match (Cash & In-Kind) 2,3	Total
	YOUR Request of Lumberjack RC&D	\$ 10,000.00		\$ 10,000.00
	NLMGAI Cash Funds		\$ 5,000.00	\$ 5,000.00
	NLMGAI Volunteer Labor 333.3 hrs @ \$15/hr		\$ 5,000.00	\$ 5,000.00
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
Total Income		\$ 10,000.00	\$ 10,000.00	\$ 20,000.00

Percent of Match=Match Total/Lumberjack Request **100%**

LJ Percent of Total = YOUR LJ Request/Total Expenses **50%**

General Expenses (SPECIFY & include Match expenses)			
	1600 sq ft Concrete for paving, with rebar	\$ 15,000.00	
	NLMGAI Volunteer Labor at \$15 per hour		
	Demolition - 8 Volunteers * 15 hrs each	\$ 1,800.00	
	Paving Site Prep - 10 Volunteers * 12 hrs ea	\$ 1,800.00	
	Construction - 8 volunteers * 11.7 hrs each	\$ 1,400.00	
	Expense Item	\$ -	
	Expense Item	\$ -	
	Expense Item	\$ -	
Total Expenses		\$ 20,000.00	
NET 4		\$ -	

- 1 Lumberjack Project funds are available for one year from the date of the approval notice
- 2 Match Value must equal at least 50% of the Lumberjack Request and 15% must be in cash
Volunteer Services=\$15/hour & Professional Services=current hourly wage
- 3 A Letter of Support is required for all match partners listed above & must include a description & match value
- 4 Explain a **NET** balance other than Zero (\$0.00) in the box below:



**2025 Officers
and Directors:**

President:
Bill Swan
337-661-7326

Vice-President:

*Recording
Secretary:*
Delores Konrad
715-582-4180

*Correspondence
Secretary &
Newsletter Editor*
Sandi Brumbaugh
715-735-7120

Treasurer:
Viki Palid
715-735-6137

Directors at Large:
Barbara Anderson
715-732-0029
Sheila Therriault
919-493-6884
Roger Schwartz
715-927-5913

*WIMGA
Representative:*
Rick Dittrich
715-587-3733

*northernlightsmgv@g
mail.com*



Member of WIMGA
(The Wisconsin Master
Gardeners Association)

September 29, 2025

To: Lumberjack Resource Conservation & Development Council

Dear Sirs and Madams,

This letter documents our organization's support for Harmony Demonstration Gardens Paving Project for which a Grant Application has been submitted to your organization.

The support for this project totals \$10,000, consisting of

- \$5,000 cash
- \$5,000 in Volunteer Labor (Total 333.3 hours at \$15 per hour) estimated based on
 - Demolition \$1,800
8 Volunteers for 15 hours each Valued at \$15 per hour
 - Paving Site Prep \$1,800
10 Volunteers for 12 hours each Valued at \$15 per hour
 - Construction \$1,400
8 Volunteers for 11.7 hours each Valued at \$15 per hour

Please let us know if you need any additional information.

William (Bill) Swan
President

2022 AGREEMENT BETWEEN THE
NORTHERN LIGHTS MASTER GARDENERS ASSOCIATION INC
AND
MARINETTE COUNTY

Marinette County (County) and the Northern Lights Master Gardeners Association Inc. (NLMGA) agree follows:

1. NLMGA may use the Harmony Arboretum located at N3890 County E, Peshtigo, WI located in the NW1/4 SW1/4 S2 T30N R22E to construct and maintain demonstration gardens or other structures on the site for the purpose of providing agricultural or horticultural education and/or the public's enjoyment. Any and all improvements become the property of County.
2. The Harmony Arboretum shall be defined as that area within the fenced in enclosure at N3890 County E, Peshtigo, WI. Map attached and incorporated as Attachment A.
3. NLMGA may use the pavilion, greenhouse, and storage shed located on the property but shall not have exclusive use of these buildings. The County shall coordinate the use of these buildings with NLMGA.
4. NLMGA shall have the responsibility of maintaining the Arboretum in a neat and clean manner which includes but is not limited to mowing the grass both inside the Arboretum and immediately adjacent to the fence on the exterior, mowing the grass between the Arboretum and County E, collecting litter, and repairs to fence or gate.
5. NLMGA shall have access to the well and pump on the property and shall be responsible for startup in the spring and shut down in the fall.
6. NLMGA may compost materials generated within the Arboretum in a location approved by the Land Information Director or designee.
7. NLMGA may plant, cultivate, and harvest plants or crops grown in the demonstration gardens.
8. NLMGA may apply soil amendments, fertilizer, lime, environmentally friendly pesticides or herbicides to the demonstration gardens in quantities appropriate for their use.
9. NLMGA may hold public/private meetings or workshops within the Arboretum and may charge attendees for attendance at the workshops.
10. NLMGA may hold a Spring and/or Fall plant and/or crop sale fundraiser onsite and retain the proceeds. NLMGA shall notify and receive approval from the Land Information Director thirty days in advance of the planned event.
11. NLMGA shall obtain approval from the Land Information Director for any improvements made to the property which includes but is not limited to expansion of the demonstration gardens, expansion of the walking paths, construction or placement of buildings/structures, planting of

trees/shrubs or the development of any other improvements to the property. All improvements become the property of County.

12. NLMGA shall conduct a caregiver check on all persons providing education or assisting with the education of children at the Arboretum and shall be liable for any and all NLMGA members and/or volunteers.
13. The Arboretum demonstration gardens shall remain open to the general public during the day light hours 7 days a week from April 1st to November 15th free of charge.
14. NLMGA shall be responsible for providing all their own supplies, tools and equipment necessary to maintain the Arboretum and demonstration gardens which shall remain the property of NLMGA.
15. NLMGA shall provide a list of all members and volunteers to the Land Information Department and provide an updated list a minimum of monthly if the list changes.
16. NLMGA shall provide a general liability insurance policy in the amount of at least \$1,000,000.00 (one million dollars) with Marinette County named as additional insured. County is not responsible for any damage, destruction or theft of NLMGA property.
17. NLMGA shall provide the telephone number and address of a primary contact person, as well as three additional persons as contacts.
18. County shall provide NLMGA a key(s) for the facility. NLMGA shall be responsible to ensure the buildings are locked when no NLMGA members/volunteers are present.
19. County shall be responsible for payment of utilities.
20. County shall be responsible for pumping of the sealed vault restroom located adjacent to the parking lot and NLMGA shall be responsible for cleaning the restroom, as needed. In addition County shall be responsible for maintaining the driveway and parking lot which is adjacent to the Arboretum.
21. County shall be responsible for repairs to structures or equipment which exceed \$1000 per occurrence.
22. NLMGA agrees to protect, indemnify and save harmless County, its agents and employees, from and against all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury to any person whatsoever, that may arise from the construction and placement of objects on the described lands, and from the maintenance or use of the described lands and NLMGA shall defend County in any such action or claim.
23. NLMGA members or volunteers shall not be considered employees of COUNTY. No employer/employee relationship shall be created by this agreement.

24. Either party may terminate this agreement with a 30 calendar day written notice for any reason. NLMGA shall use this 30 day notice to remove all NLMGA equipment, tools, supplies, and lawn ornaments from the property. If the agreement is terminated between November 16th and March 31st NLMGA shall have until April 30th to remove NLMGA items from the property.
25. This agreement shall terminate on the last day of the year unless a formal written request is received by the Land Information Department from NLMGA to extend the agreement for the following year.

Marinette County

Kathy Brandt

Kathy Brandt

Marinette County Clerk

Date: April 11, 2022

Northern Lakes Master Gardeners Association Inc.

William P. Swan

Signature

Date: April 11, 2022

William P. Swan, President

Name and Title

DRAFT

County Road E

N3890

Driveway

Restroom

Parking Lot

Pavilion

Mowing Area

Green House

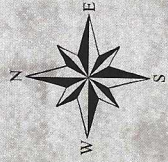
Fenced Area

Shade House

Storage

Storage

Well





MINUTES

DEVELOPMENT COMMITTEE

Tuesday, September 30, 2025
8:30 a.m.
Multipurpose Room ~ Room 121
Resource Center ~ Ella Ct.

Members Present: Supervisors Jon Baumgarten, Michael Ebsch, Sonny Graese, Wally Hitt, Thomas Mandli, and Melanie Olson.

Member Excused: John Fendryk

Others Present: Sheri Denowski, County Conservationist; Aleta DiRienzo, LWCD~LID; Tim Oestrich, Land Info Director; Bill Swan, NLMGAI; and Derek Thorn, FLOW Coordinator.

1. CALL TO ORDER

Meeting was called to order by Chair Mandli at 8:30 a.m.

2. APPROVAL OF AGENDA

MOTION (Baumgarten/Hitt) to approve the agenda as presented. Motion carried, no negative vote.

3. APPROVAL OF MINUTES

MOTION (Ebsch/Hitt) to approve the minutes of September 9, 2025 meeting as presented. Motion carried, no negative vote.

4. PUBLIC COMMENT

None.

5. HARMONY ARBORETUM IMPROVEMENTS PROPOSAL TO LUMBERJACK RC&D

MOTION (Baumgarten/Ebsch) to forward Harmony Arboretum Improvements proposal as presented by Sheri Denowski, Marinette County Conservationist, to be considered for Lumberjack RC&D grant of \$10,000.00. Motion carried. No negative vote.

6. FLOW AIS 2026 FUNDING ALLOCATION PROPOSAL TO LUMBERJACK RC&D

MOTION (Ebsch/Hitt) to forward FLOW AIS 2026 Funding Allocation proposal as presented by Derek Thorn, FLOW Coordinator, to be considered for Lumberjack RC&D grant of \$10,000.00. Motion carried. No negative vote.

7. DEMONSTRATION GARDEN PAVING PROJECT PROPOSAL TO LUMBERJACK RC&D

MOTION (Ebsch/Hitt) to forward Demonstration Garden Paving Project proposal as presented by Bill Swan, President of the Northern Lights Master Gardeners Association, Inc., to be considered for Lumberjack RC&D grant of \$10,000.00. Motion carried. No negative vote

8. SCHEDULE NEXT MEETING

The next meeting scheduled for Tuesday, October 7, 2025 at 9:00 am at the Courthouse ~ County Board Room 112

9. ADJOURNMENT

MOTION (Baumgarten/Hitt) to adjourn at 8:38 a.m. Motion carried. No negative vote.

Respectfully Submitted

Aleta DiRienzo
Database Specialist/Program Assistant

Date approved/corrected: