

LUMBERJACK RC&D COUNCIL, INC.

GRANT INTAKE SHEET

2026-002

Use to determine if the project submission has met the initial requirements...

PROJECT NAME	FLOW AIS 2026 Funding Allocation
PROJECT NUMBER	2026-002
DATE RECEIVED	8/4/2025
PROJECT COUNTIES	Forest, Langlade & Marquette
PROJECT PARTNERS	WDNR's LMPN
AMOUNT REQUESTED	\$ 10,000.00
PRIOR FUNDING YEARS/AMOUNTS	

	YES/NO
Project was received by the deadline	Yes
Project fulfills Match Requirements (50% & minimum 15% Cash)	Yes
Project budget shows more than 15% Cash Match - Show Percentage	529%
Project has been presented to county LCC - Forest County on 5/28/25, Langlade County 5/27/25, Marquette County 5/6/25	Yes
If funded in the past, project has met all post-funding requirements and presentations	N/A
Letter of Support from each match partner	Yes
Approved to move on to Council Meeting	Yes

NOTES:

LUMBERJACK RC&D COUNCIL, INC.

2026-002

GRANT RANKING GUIDELINE SHEET

COUNCIL MEMBERS: Use this sheet to help formulate questions & determine how the project aligns with the Lumberjack Mission.

NAME: FLOW AIS 2026 Funding Allocation

ASKING FOR...

COUNTY: Forest, Langlade, Marinette

\$10,000

PARTNERS: TFT, Vilas Co LWCD

PRIOR FUNDING years/amounts:

\$ AMOUNT

Match Information (List Match Percentage)	529%
If funded in the past, project has met all post-funding requirements and presentations	N/A

MISSION Statement: Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.

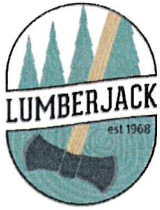
The following statments should be considered when determining if you feel the project aligns well enough with the Lumberjack Mission Statement. Project critiques should be based on their merits and mission alignment points, not on location, past funding or whether funds are available for all projects.

Enhances Area Natural Resources. Does this project directly enhance natural resources? Consider the area and population covered. Consider how many Lumberjack counties are covered? Lumberjack serves nine counties. Consider the diversity of natural resources benefitting from the project. Is it one, two or a range?

Promotes a Higher Standard of Living & Improves Quality of Life. Does this project directly promote a higher standard of living and/or improve quality of life? Consider the economic impact and how the project affects disposable income, wages, job creation. Consider the health benefits. Does the project lead to better air or water quality, a cleaner environment? Does the project enhance accessibility to resources that lead to healthier living?

Fosters Partnerships Between Public & Private Sectors. Consider the number and diversity of the partnerships involved in this project. Do the partners represent a good cross section of public/private entities? Consider all partners, whether they are contributing monetarily or not. (Example: A school/classroom is involved in the project but they cannot committ with a Letter of Support. This would not qualify at cash match, but would qualify as fostering partnerships.)

Council Members: Use this space to jot down comments or specific questions you have after reading the project proposal. You'll have an opportunity to question the applicant at the October Council meeting.



Lumberjack Grant Application

PROJECT TITLE: FLOW AIS 2026 Funding Allocation

Submitted by (name):	Derek Thorn
Organization:	FLOW AIS
Address:	315 S. Oneida Ave. Rhinelander WI, 54501
Phone:	715-490-3325
Email:	flowais@lumberjackred.org
Counties:	Forest, Langlade, Marinette, Oconto (2021-2025)

Mission Statement: Lumberjack Resource Conservation & Development Council, Inc., a multi-county, nonprofit in Northeastern WI, strives to enhance area natural resources, promote a higher standard of living and improve the quality of life for area citizens by fostering partnerships between public and private sectors and strategically investing in area natural resources.

SUMMARY: Review the Lumberjack Mission Statement above. How does your project align with Lumberjack's mission? Be specific. The more alignment points, the better your project is viewed.

Answer: FLOW AIS Program works toward improving aquatic ecosystems through aquatic invasive species prevention, education, public outreach, and waterbody monitoring in Forest, Langlade, Marinette, and Oconto (2021-2025) Counties in Northeast Wisconsin. These practices above work to enhance our natural waterbodies within the FLOW AIS area, as well as promote a higher standard of living and quality of life for those who live on or recreate on our area waterbodies.

FLOW AIS works closely with the state Wisconsin DNR, county land and water departments its coverage area, local lake associations, on projects and issues related to water quality and aquatic invasive species within the FLOW AIS area. With this grant FLOW AIS wishes to be able to continue the work the program has been doing since it started in May of 2021.

OBJECTIVES: What problems, concerns or opportunities will this project address? You will be asked to show how your objectives were met when you present your follow-up presentation to the Council.

Answer: The objective of this project is to carry out the main program services FLOW AIS provides to its coverage area. This includes education and outreach, aquatic invasive species monitoring, providing trainings to volunteers, and data entry of field work completed each year.

The existence of the FLOW AIS program provides an opportunity for the public to learn about aquatic invasive species and the steps they can take to prevent invasive species from spreading to new locations when using our area lakes and rivers. FLOW AIS also conducts monitoring surveys in lakes, wetlands, rivers, and streams to find new populations of invasive species within the area it serves. Educating the public and conducting monitoring surveys are two of the main elements of concern when maintaining a successful aquatic invasive species program. Without doing these two main elements, aquatic invasive species would be nearly impossible to monitor and manage along the landscape.

FORMULATION & EVALUATION: Why is this project the best way to address the issues described above? How will the outcome be evaluated? Be specific – outcomes that can be measured are viewed more favorably.

Answer: With out a full time, Aquatic Invasive Species (AIS) Coordinator for the FLOW AIS program, several aspects of the FLOW AIS program would suffer. There would be less education and outreach, volunteer trainings, and AIS response monitoring possible due to the limited staff capacity. With the limited staff capacity, FLOW AIS would not be able to slow the spread of aquatic invasive species, which is one of the leading goals for the Wisconsin DNR when working with invasive species.

The main outcome of having a full-time AIS Coordinator will be to continue to operate at the same capacity we have been and be able to fully provide the education outreach, volunteer training, and response monitoring, to the FLOW AIS area the program has been known to do year after year.

Yearly project outcomes are all drafted within the FLOW AIS cooperative agreement document each year and recorded when completed in the Lake Monitoring Protection Network reporting form. A similar report will be created for this project funding.

ASSISTANCE NEEDED: Why is assistance needed from Lumberjack? Who within your organization will run the project? Describe the assistance you are receiving from other partners. Include Letters of Support as outlined in Lumberjack's Granting Policy.

Answer: FLOW AIS Coordinator Derek Thorn is seeking assistance from Lumberjack RC&D for the FLOW AIS program to stay a stable and reliable resource for the three-county area it will serve in 2026. The three counties area is Forest, Langlade, and Marinette.

In 2026, the FLOW AIS program will be going into its 6th year. It is projected to exceed its funding from the state of Wisconsin Surface Water Grant Lake Monitoring Protection Network (LMPN) funding Source.

Each county that participates in the FLOW AIS program offers their portion of the statewide LMPN allocation to Lumberjack RC&D, the fiscal Sponsor of the FLOW AIS Program. This provides the base of the funding for the FLOW AIS program. Starting in 2026, Oconto County will no longer be participating in the FLOW AIS Program. This in turn will cause a \$18,732.71 or 26% loss in funding. With this loss of funding the program will no longer be able to function at its previous capacity even for a three-county wide area.

With the assistance of Lumberjack RC&D along with applying for other WI DNR surface water grants. The program will be able to close the gap on the 26% funding loss and keep its full-time coordinator status. Allowing the coordinator to fully serve its newly existing three-county area.

PROJECT OUTLINE & TIMETABLE: List the project steps and expected completion dates. Could there be any possible roadblocks? If so, list them here.

Answer:

Field seasons work for 2026 April- October

- Coordinate Citizens Lake Monitoring Network program within FLOW area.
 - Conduct 3 volunteer trainings
 - Distribute yearly supplies to Marinette County volunteers.
 - Distribute supplies as needed to Forest and Langlade County volunteers.
- Coordinate Clean Boats Clean Waters program for FLOW area.
 - Train new and existing volunteers
 - Continuing partnership training with Oneida, Vilas, and Lincoln Counties
- AIS Early Detection Response Monitoring
 - Report new invasive species findings as they happen.
 - Continually monitor the area for new populations of aquatic invasive species

- Purple Loosestrife Biocontrol
 - Continual monitoring and reporting of new populations.
 - Continued partnership with the WHIP program, along with Vilas and Forest Counties to rear and distribute purple loosestrife beetles onto purple affected landscapes.
- Boat landing Check
 - WI DNR state signage checks (10)
 - Monitor for aquatic invasive species.
- Educational events- 2-3 per county a year
 - Schools
 - County events
 - Any Lumberjack events that may happen
- Liaison to the public
 - Assist with volunteer data entry.
 - Answer phone calls and emails related to AIS and Water quality.
 - Assist with Surface Water Grant Applications
 - Attend local lake association meetings in Forest, Langlade, and Marinette counties to aid their lake water quality and aquatic Invasive species
- Statewide assistance
 - Promoting AIS messaging to WI DNR standards
 - Coordinate statewide events such as Snapshot Day, Landing Blitz, Drain and Campaign
 - Project RED (Riverine Early Detection) program
- Lumberjack liaison
 - Truck maintenance and reporting
 - Assist with items around the office.
 - Represent Lumberjack at all Statewide events FLOW AIS is invited to

Other work January- December (year-round)

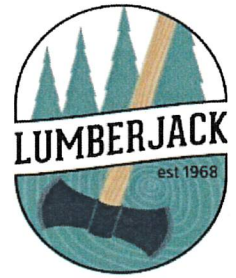
- Updates on yearly work, every quarter following the four quarterly Lumberjack RCD meetings January, April, July, and October.
 - Fiscal and budget update reports every quarter.
- All Grant work will be finished by 12/31/2026, in alliance with the state LMPN funding allocation.
 - Field work data entry by 12/31/2026

FLOW AIS does not anticipate any roadblocks for completing the grant deliverables mentioned above. FLOW AIS has shown in previous reports that the deliverables will be completed in a timely fashion. Receiving the funding from Lumberjack RC&D would allow the program to stay at full capacity while moving from a four-county service area to a three-county service area.

Thank you for your consideration.

BUDGET: Complete the attached Budget Form. Remember the 50% match value requirement with 15% of the match being cash. List each match donor in the 'Match' column and submit a corresponding Letter of Support with specific value of in-kind/services or cash for the project for which funds are being asked. Note: This form is available in excel online at: <https://lumberjackrcd.org/projects>

LUMBERJACK BUDGET FORM



Project Name: FLOW AIS Funding Allocation

Starting Project Date
1/1/2026

Ending Project Date **1**
12/31/2026

Income (SPECIFY)		Cash	Match (Cash & In-Kind) 2,3	Total
	YOUR Request of Lumberjack RC&D	\$ 10,000.00		\$ 10,000.00
	Aquatic Invasise Species Grant# LMPN14425		\$52,897.94	\$ 52,897.94
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
	Other Revenue Source (list in Match Column)		\$ -	\$ -
Total Income		\$ 10,000.00	\$ 52,897.94	\$ 62,897.94

Percent of Match=Match Total/Lumberjack Request **529%**

LJ Percent of Total = YOUR LJ Request/Total Expenses **16%**

General Expenses (SPECIFY & include Match expenses)		
	LABOR: Coordinator yearly buggeted amount	\$56,867.82
	Program Expenses (fuel, field supplies, operating	\$ 6,030.12
	Expense Item	
	Expense Item	
	Expense Item	\$ -
	Expense Item	\$ -
	Expense Item	\$ -
	Expense Item	\$ -
Total Expenses		\$ 62,897.94
NET 4		\$ -

- 1 Lumberjack Project funds are available for one year from the date of the approval notice
- 2 Match Value must equal at least 50% of the Lumberjack Request and 15% must be in cash
Volunteer Services=\$15/hour & Professional Services=current hourly wage
- 3 A Letter of Support is required for all match partners listed above & must include a description & match value
- 4 Explain a **NET** balance other than Zero (\$0.00) in the box below:

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
107 Sutliff Avenue
Rhineland WI 54501-3349

Tony Evers, Governor

Telephone 608-267-7556
Toll Free 1-888-936-7463
TTY Access via relay - 711



December 11, 2024

► **REQUIRES IMMEDIATE ACTION** ◀

Aquatic Invasive Species
Grant# LMPN14425
Grant Amount: \$71,630.65

Tracy Beckman,
Lumberjack Rc&D Council
315 S Oneida Street, Ste 206
Rhineland, WI 54501

Dear Ms Beckman:

Congratulations! On behalf of the Governor, we are pleased to announce the following project is approved for funding under Wisconsin's Lake Monitoring & Protection Network: **2025 Lumberjack RCD LMPN**

Please review the agreement including the list of conditions and return it signed by the authorized individual **within 30 days of this letter's date** to DNRSurfaceWaterGrants@wisconsin.gov.

The scope in the agreement is a summary of the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional AIS Coordinator.

Should you have any questions about the project, please contact Amanda Smith. If you have any financial questions, please contact Laura MacFarland. Under this grant program, you are entitled to a project advance payment.

The period covered by the agreement is from January 1, 2025 through December 31, 2025. Time extensions will not be granted for Lake Monitoring and Protection Network grants as they are annual allocations.

An advance payment is available to you. The advance payment is equal to 90% of the State grant amount. **If you wish to request the advance payment, please check the box provided before the signature block on the last page of the project agreement.** The State withholds the remaining 10% for final reimbursement following approval of the final report.

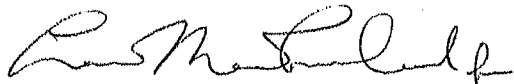
You must submit a request for your final payment (Form 8700-001) within 60 days from the grant end date or your grant may be terminated. All expenses must be paid **before** requesting reimbursement for the remaining 10% of the grant award. Even if you do not wish to receive the remaining 10%, you must submit a reimbursement request. If per the final reimbursement request form, the full amount of the advance payment was not spent, you will receive an invoice for the unspent balance.

Instructions and forms for the financial administration of the project are enclosed. Please submit all required reports to Amanda Smith at 2984 Shawano Ave, Green Bay, WI 54313, and final reimbursement requests to Laura MacFarland at 107 Sutliff Ave, Rhineland, WI 54501. Please write the project number (LMPN14425) on all correspondence and material submitted.

Your advance or reimbursement may be direct deposited to your organization's financial institution or a check mailed to Lumberjack Rc&D Council, Tracy Beckman, 315 S Oneida Street, Ste 206, Rhineland, WI 54501. This is the check recipient that appears in our records. If this is incorrect, please notify Laura MacFarland.

You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. The Department of Natural Resources is pleased to have the opportunity to participate with you in this grant project.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Ritchie". The signature is fluid and cursive, with a large initial "J" and "R".

Jim Ritchie, Director
Bureau of Community Financial Assistance

C: Laura MacFarland
Amanda Smith

☒ Check here if you request advance payment totaling \$64,467.59

The person(s) signing for the Grantee represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

**STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY**

By



(Signature)

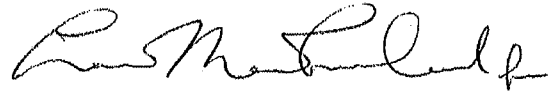
Executive Director

(Title)

1/17/2024

(Date)

By



**Jim Ritchie, Director
Bureau of Community Financial Assistance**

12/11/2024

(Date)

FOREST COUNTY LAND CONSERVATION-LAND INFORMATION-GIS COMMITTEE MEETING MINUTES

COMMITTEE: FOREST COUNTY LAND CONSERVATION-LAND INFORMATION-GIS-COMMITTEE
DATE: WEDNESDAY, MAY 28, 2025
TIME: 3:30 PM
PLACE: COUNTY BOARD ROOM, ROOM 107

CALL TO ORDER:

Ron Skallerud called the meeting to order at 3:30PM

ROLL CALL:

Present: Land Conservation-Land Information-GIS Committee: Ron Skallerud, Ron Karl, Tom Tallier, Brian Piasini, and Scott Goode

Others Present: Derek Thorn, Amber Rehberg

Land Information Council:

Present: Kayla Littleton, Jamie Anderson

Absent: Cortney Britten Cleereman, Stephanie Montgomery, Rick Denton, and Christy Conley

APPROVE AGENDA:

Motion by Tallier to approve the agenda, second by Piasini. All present voting AYE. Motion carried.

PUBLIC COMMENT: No Public Comment

APPROVAL OF LAST MINUTES

Motion by Goode to approve the LC-LI-GIS Committee minutes from April 24, 2025, second by Piasini. All present voting. AYE. Motion carried.

UW-EXTENSION

- a. Discussion on moving budget line items for the Digital Navigator. Committee requested, Amber Rehberg, Area Extension Director, ask NDIA for permission to use remaining funds to hire an independent contractor, post grant period, with payment made prior to end of August to provide Digital Navigation services.

WORKGROUP UPDATES

Tom Tallier gave an update on the Forest Service workgroup. Letters were sent out, one to Brooke Rollins, U.S. Secretary of Agriculture. Motion by Tallier to move workgroup to be solely under the Forestry Committee, second by Goode. All present voting. AYE. Motion Carried.

LAND CONSERVATION

- a. Littleton asked if there were any questions about the April 2025 Budget Report. No questions.

- b. Littleton informed the committee that there is no update on the Napoli Shkolnik PFAS Litigation.
- c. Discussion regarding the county's appointment of a member to the Lumberjack RC&D Council, and recognition of the council by the county. Motion to send Lumberjack RC&D council appointee to the Rules and Regulations Committee.
- d. Derek Thorn, the FLOW AIS coordinator, updated the committee on current projects and informed them he will be applying for a Lumberjack RC&D grant to supplement his position, due to Oconto County pulling away from the program.
- e. Discussion on the County Board appointing someone to be a representative for the Kentuck Lake Protection & Rehabilitation District. Committee would like Littleton to do some research on lake districts involving two counties and what has been done in the past and bring back to committee.
- f. There was an update given on the Land Conservation projects by Littleton. Lucas will be starting June 2nd. There was a discussion on Bog Brook. Littleton informed the committee that her and Dave Wiebelhaus, Maintenance Supervisor went out to look at the wooden deck near the dam. Wiebelhaus said it would be fine for another year or so, but needed to start making a plan to replace it. Littleton spoke with Tiffiney Kleczewski, who is the contact person for Flambeau Engineering. Kleczewski did the benchmarks, but not the IOMP. Littleton will do the IOMP instead of contracting it out. Update on shoreline projects and DATCP staffing was provided. Littleton would like to start a Healthy Lakes & Rivers program for the county to start implementing practices to help our lakes and rivers.
- g. Littleton received the SWRM Master Contract that is signed every 5 years. Needs a signature by Littleton. Motion by Karl, to allow Littleton to sign the Master Contract, second by Tallier. All present voting. AYE. Motion Carried.
- h. There was a discussion on three (3) travel request. Motion by Karl to approve the three (3) travel requests, second by Tallier. All present voting. AYE. Motion Carried.

LAND INFORMATION/GIS

- a. Littleton asked if there were any questions on the Land Information budget. No. questions
- b. There was an update given on the Land Information Projects by Littleton.
Littleton and Anderson purchased the software to draft our own tie sheets. They have taken the GPS out a few times to do road projects that are occurring this year. Florence project will be done this week. Will start getting the 2026 project RFP started.

FUTURE AGENDA ITEMS

Land Conservation/Land Information Budget updates
Travel requests
Napoli Shkolnik PFAS lawsuit
UWEXT
Kentuck Lake Protection & Rehabilitation District

SET NEXT MEETING DATE, TIME AND LOCATION

The next LC-LI-GIS Committee meeting is scheduled for Monday, June 23rd, 2025, at 3:30 pm in the County Board Room, 107.

ADJOURN

Motion by Karl to adjourn, second by Goode. All present voted AYE. Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Land Conservation – Land Information – GIS Committee meeting.



MEETING MINUTES

Committee: Water & Land Use Planning & Land Conservation Solid Waste Committees
Date: Tuesday, May 27, 2025
Time: 5:30 p.m.
Location: County Board Room, Lower Level of the Safety Building, 840 Clermont Street

The following discussion was held by the Committee at the meeting detailed above:

1. The meeting was called to order at 5:30 p.m. by Chairman Bina.
2. Roll call was conducted:

Water & Land Use Planning and Land Conservation Committee		
Name	Role	Status
Rick Bina	Chair	Present
Justin Sorano	Member	Absent
Chet Haatvedt	Member	Absent
Jeff Wickersheim	Member	Present
Doug Curler	Member	Present
Warren Wagner	Member in for Haatvedt	Present
Non-Committee Members Present		
Name	Interest	
Chris Arrowood	Zoning Administrator	
Jordan Bahr-Bender	Assistant Zoning Administrator	
Katie Bahr-Bender	Land Conservation	
Amber Ryan	Conservation Technician	
Audrey Gossett	Conservation Specialist	
Derek Thorn	FLOW AIS Coordinator	
Becky Rank	Deputy County Clerk/Recording Secretary	

3. The Committee recited the Pledge of Allegiance:
4. Approve previous meeting minutes: Motion by Curler, second by Wickersheim to approve the previous meeting minutes of April 29, 2025. All ayes, motion carried.
5. Public Hearing.....
 - a. 5:30 P. M. Petition for Zoning Amendment # 000005 by Sheldon J. Damos, W10197 Birch Rd, Antigo, WI 54409: See below.
 - b. 5:45 P.M. Petition for Zoning Amendment # 000006 by Tim Reiter, W3788 Lone Oak Drive, Appleton, WI 54913: See below.
 - c. 6:00 P.M. Petition for Zoning Amendment # 000007 by Allison M. Holtzer, N4851 Polar Rd., Bryant, WI 54418: See below.
6. Partner Update from FLOW AIS: FLOW AIS Coordinator Thorn updated the Committee on the program. Thorn gave a brief history of the FLOW program. FLOW AIS is part of Lumberjack RC&D. This program works toward improving aquatic ecosystems through Aquatic Invasive Species prevention, education, public outreach, and waterbody monitoring in Forest, Langlade, Marinette, and Oconto Counties. Thorn stated that Oconto County plans to split away from this partnership in 2026, taking a quarter of the funding. Thorn will be applying for the full Lumberjack RC&D Grant. Thorn stated he would like to see this program added to the county budget to alleviate funding issues. Information only.

7. Discuss the plan for Uniform Dwelling Code deposits: Zoning Administrator Arrowood updated the Committee on the Uniform Dwelling Code deposits. Arrowood stated the Langlade County Land Records Department had collected the occupancy deposits for UDC up to January 1, 2025. The deposits ranged from \$750 to \$1000. Arrowood stated they have uncollected permits from 2019 to 2024, totaling \$48,750 in a holding account. Arrowood would like the Committee's approval to default on these uncollected deposits, working with Duff Leaver, Langlade County Building Inspector, to confirm default, funds will go into the Land Records Budget. Motion by W. Wagner, second by Wickersheim, to authorize Zoning Administrator Arrowood to declare the 2019-2022 UDC Deposits, as the deposit allows them to build within two years, to be in default, reporting back to the Committee. All ayes, motion carried.
8. Review Department Status Report with emphasis on *Junk Ordinance & Department Updates* Sections: Zoning Administrator Arrowood stated his department mailed a Junk Ordinance Packet to each Langlade County Town Chair. Arrowood stated he is working on developing a Junk Referral/complaint/violation workflow. Arrowood stated he is also working on locating and digitizing existing recordings.

Arrowood updated the Committee on department updates: The GIS Technician position is still vacant. The current applicant had a family emergency and was unable to accept the position. Arrowood is working with HR on doing an internal posting, managing workload through busy season, recertification of the Farmland Preservation Zoning District, replacement of the imaging system, launching planned improvements to Beacon GIS, Aerial photography flights, Soil tester license exam, 2025 pumping notices are out, and Zoning District map corrections completed. Information only.
9. County Administrator Update: None
10. Schedule next meeting: June 24, 2025, time to be determined.
11. Adjourn the meeting: Motion by Curler, second by W. Wagner to adjourn the meeting at 6:45 p.m. All ayes, motion carried.

Minutes recorded, transcribed, and submitted by:
Becky Rank, Deputy County Clerk



MINUTES

DEVELOPMENT COMMITTEE

Tuesday, May 6, 2025

9:00 a.m.

Marinette County Courthouse
County Board Room

Members Present: Supervisors Jon Baumgarten, Michael Ebsch, John Fendryk, Sonny Graese, Wally Hitt, Thomas Mandli, and Melanie Olson.

Others Present: Jim Bird, Supervisor; Ryan Bourassa, Forestry Administrator; Sheri Denowski, County Conservationist; Aleta DiRienzo, LID-LWC; Sarah Ferdon, FoodWise; John Guarisco, County Board Chair; Charlotte Kacsor, Tourism; Paul Klose, Asst. Land Information Director; John Lefebvre, Administrator; Rebecca Linder, Corporation Counsel; Andrew Marzec, APHIS; Peter Noppenberg, Supervisor; Tim Oestreich, Land Information Director and **Derek Thorn, FLOW AIS Coordinator.**

1. CALL TO ORDER

Meeting was called to order by Chair Mandli at 9:00 a.m.

2. APPROVAL OF AGENDA

MOTION (Baumgarten/Ebsch) to approve the agenda as presented. Motion carried, no negative vote.

3. APPROVAL OF MINUTES

MOTION (Ebsch/Hitt) to approve the minutes of April 8, 2025 meeting as presented. Motion carried, no negative vote.

4. PUBLIC COMMENT

None.

5. CORRESPONDENCE

None.

6. REPORTS OF OUTSIDE AGENCIES AND OTHERS

- Sarah Ferdon, FoodWise reported that in April nutrition lessons with adult groups were given at Rainbow House and Goodwill. Strong Bodies and Tai Chi classes continue in

Peshtigo. The first draft of FY26 program planning workbook has been submitted. Will be attending the Marinette School District Wellness Committee Meeting. Upcoming events for the summer program planning continues for FY26, Family nutrition lessons at HeadStart, Summer lesson planning for DAR Boys & Girls Club and Summer school lesson planning in conjunction with 4-H.

- Derek Thorn, FLOW AIS Coordinator, reported that he is continuing to monitor European Frog-bit in Marinette County, focusing on Bagley Flowage this summer. Purple Loosestrife work at Seagull Bar will continue. He is looking forward to helping with Environmental Field Days and is planning on attending Lake Association meetings and is hoping to find some volunteers to do water quality testing on some lakes.

7. REPORTS BY DEPARTMENTAL STAFF

- Sheri Denowski, County Conservationist, mentioned that the prescribed burn for the Harmony Arboretum prairie has been completed. The Fox Valley Technical College Wildland Fire and Natural Resources instructors and students managed the burn on the 9 acres. Invasive Species Trade-up Days will be happening next week, May 12th to the 17th. There will be a trailer in the parking lot across the street from the Resource Center. For every invasive species you bring in – you will get a \$10.00 voucher to buy a native plant from the participating greenhouses and plant sales. You can receive up to 10 vouchers. An overview of injection manure spreading was given to the committee.
- Tim Oestreich, Land Information Director, mentioned the prescribed burn was done with a grant from US Fish & Wildlife. The UW-Extension will have some staffing changes. Currently the 4-H Youth Coordinator is shared between Oconto and Marinette Counties. Oconto will be having the 4-H Youth Coordinator take over as the full-time by October. The POWTS Cards have been mailed and noticing the calls regarding the cards have gotten fewer – feel that we are catching up with the number of septic systems that are not in use. New aerial photography will be taken this spring and should have the photos by December.
- Charlotte Kaczor, Economic Development/Tourism reported that the new tourism guide has been delivered.

8. 2025 WILDLIFE DAMAGE FENCING PROJECT

MOTION (Hitt/Graese) approve proposed 2025 Wildlife Damage Fencing Project for John Grutza – North Countree Christmas Tree Farm, town of Wausaukee. Motion carried. No negative vote.

9. LUMBERJACK RC&D GRANT FOR FLOATING DOCK

MOTION (Baumgarten/Graese) to approve applying for a Lumberjack RC&D grant, maximum amount \$10,000.00, to replace a floating dock at Camp Bird. Motion carried. No negative vote.

10. LUMBERJACK RC&D GRANT SUPPORTING INVASIVE SPECIES PREVENTION

MOTION (Ebsch/Hitt) to approve applying for a Lumberjack RC&D grant, maximum amount \$10,000.00, for 2026 to support the Aquatic Invasive Species prevention and control program in Marinette County (FLOW). Motion carried. No negative vote.

11. LUMBERJACK RC&D GRANT FOR LTE AT HARMONY ARBORETUM

MOTION (Baumgarten/Ebsch) to approve applying for a Lumberjack RC&D grant, maximum amount \$10,000.00, for 2026 to hire an LTE for the summer season to work at Harmony Arboretum. Motion carried. No negative vote.

12. LAKE MICHIGAN LAND & WATER CONSERVATION ASSOCIATION SPRING MEETING

MOTION (Hitt/Ebsch) approve Land Information Staff and any Development Committee member attendance with per-diem and mileage to the Lake Michigan Area Land & Water Conservation Association Spring Meeting on Friday, June 6, 2025 in Shawano County at Shawano Lake County Park. Motion carried. No negative vote.

13. AUGUST MEETING HELD OFFSITE

MOTION (Ebsch/Hitt) approve having an offsite meeting and tour for the August Development Committee meeting on August 5, 2025, including Harmony Arboretum, Hemlock Curve project site and a farm tour. Motion carried. No negative vote.

14. APRIL SCHEDULE OF PAID INVOICES

The April Schedule of Paid Invoices (\$25,999.73) was presented to the committee.

15. ADDENDUM(S)

None.

16. FUTURE AGENDA ITEMS

None.

17. SCHEDULE NEXT MEETING

The next meeting is scheduled for Tuesday, June 10, 2025 at 9:00 am at the Courthouse ~ County Board Room 112

18. ADJOURNMENT

MOTION (Baumgarten/Fendryk) to adjourn at 10:09 a.m. Motion carried. No negative vote.

Respectfully Submitted

Aleta DiRienzo
Database Specialist/Program Assistant

Date approved/corrected:

- h. Agrees that accounting for project funds shall conform to generally accepted accounting principles and practices, and shall be maintained by the Grantee in separate accounts.
- i. Agrees to submit final reimbursement claims within six (6) months from the grant end date. Reimbursement requests must be accompanied by progress reports detailing activities that have taken place during the time period for which the Grantee is seeking reimbursement and documentation for the costs being claimed.
- j. Agrees to keep all financial records, including invoices and canceled checks, that support all project costs claimed by the Grantee and make these available to the Department for inspection for six (6) years after receipt of final payment.
- k. Agrees that all water chemistry analyses that are part of the project shall be analyzed by either the Wisconsin State Lab of Hygiene or a Wisconsin certified laboratory approved by the Department for sample analysis. The DNR must pre-approve private laboratory eligibility. The grantee will first pay 100% of laboratory costs incurred directly to the laboratory and then request reimbursement from the DNR. This provision does not apply to planning projects conducted by the U.S. Geological Survey.
- l. Agrees to report data and information acquired as part of the project to the Department in the format specified by the Department's regional contact.
- m. Agrees to provide all information (data) gathered under this grant and final report products in electronic format and to submit these materials to the Department's regional contact as part of the final report.
- n. Will follow the conditions related to invasive species movement. The grantee agrees to the following methods required under s. NR 109.05(2), Wis. Adm. Code for controlling, transporting and disposing of aquatic plants and animals, and moving water:
 - 1. Aquatic plants and animals shall be removed, and water drained from all equipment as required by s. 30.07, Wis. Stats., and ss. NR 19.055 and 40.07, Wis. Adm. Code.
 - 2. Operator shall comply with the most recent Department-approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol', Manual Code # 9183.1, available at <http://dnr.wi.gov/topic/invasives/disinfection.html>.
- o. Agrees to have an annual audit performed in accordance with 2 CFR Part 200 Uniform -- Administrative Requirements, Cost Principles, & Audit Requirements for Federal Awards (also known as "Uniform Guidance") and WI State Single Audit Guidelines found at <http://www.doa.state.wi.us/Divisions/Budget-and-Finance/Financial-Reporting/state-controllers-office/state-single-audit-guidelines> issued by Wisconsin Department of Administration, State Controller's Office, if Grantee expends federal grant funds totaling \$750,000 or more during the fiscal year and the those funds were received from a State or Federal agency.

6. The Department:

- a. Promises, in consideration of the covenants and agreements made by the Grantee, to obligate for the Grantee the amount of \$71,630.65, and to tender to the Grantee that portion of the obligation that is required to pay the Department's share of the costs based upon the state providing up to the maximum percent of eligible project costs and not to exceed the maximum allowable grant award.
- b. Agrees that the Grantee shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Grantee or the Grantee's employees or agents. The Department further agrees that it will exercise no control over the selection and dismissal of the Grantee's employees or agents.
- c. Reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with this agreement.
- d. Will withhold up to 10% of the state share for final payment, subject to a determination that the projects final report, and any required audits have been completed satisfactorily.

B. Special Conditions:

The following special project terms and conditions were added to this agreement before it was signed by the parties hereto:

- 1. Indirect costs are not eligible for reimbursement under the Surface Water Grants program. This applies to both indirect costs that the grantee may wish to charge the Department and any indirect costs that a subcontractor may wish to charge the grantee. If indirect costs are incurred, they are wholly the responsibility of the grantee.