

Automatic Transfer Authorization

Member Name _____ Member Number _____ Savings _____

Date _____ Employee _____ MSB/Dept. _____

Instructions: First notify the member that payments/transfers can be set up through Online Banking/Bill Pay. This form can be used if the member would prefer for the credit union to process the request for them.

<input type="checkbox"/> Add	<input type="checkbox"/> Expire	<input type="checkbox"/> Update
Category _____	Method _____	Credit to: Savings _____ Loan _____
Amount _____	and/or	Amount Override _____
Frequency _____	Frequency Day 1 _____ <small>If Applicable</small>	Frequency Day 2 _____ <small>If Applicable</small>
Next Posting Date _____	Expiration Date _____ <small>If Applicable</small>	

I authorize CCCU to complete the payment/transfer as indicated on this request form.

I (we) have allowed adequate time between the payment due date and the date of the transfer from my (our) savings/checking. I (we) understand that it is my responsibility to have funds available in the savings/checking by the due date of the requested transfer. I (we) understand that if funds are not available, and my transfer cannot be made/transferred, the Credit Union is not responsible for any late charges or penalties that I may incur.

NOTE:

- Coast Central will attempt to make the requested transfer each day, for five (5) consecutive days.
- If funds are not available in a checking product, the following will occur:
 - *If the transfer is scheduled to debit a checking product with Overdraft Protection and/or Courtesy Pay, the overdraft savings or loan product(s) will be debited (if funds are available) or the checking may be overdrawn if funds are available within limit. The appropriate overdraft or courtesy pay fee(s) will be charged in the checking at that time.*
- If the transfer has not been made on the 5th day, the transfer will not be made for that cycle, whether it is monthly, weekly, annually, etc.
- Coast Central will attempt to make future scheduled transfers on the next cycle period.

Member Signature _____

Date _____

Second Signature _____
(If Required)

Date _____

ALL TRANSFERS – Will be set up under a Savings/Checking product.

Consumer Loan Transfers – When using an amount override, you may choose any option other than **None**.

Mortgage Loan Transfers – When using an amount, you must also select an amount override of **Loan Payment if it exceeds amount**. When using amount override only, you must select **Loan Payment**.