



# HERB MEDICAL

## *Consulting*

### Yearly Renewal Instructions

Once your appointment is complete, you can log into the Mississippi Medical Cannabis Program portal with your e-mail address and password.

After you have logged, click “Create new application” on the left-hand side menu. Choose “patient” on the dropdown list and then select the patient renewal option and click create application at the bottom of the pop-up window.

Choose your license number from the dropdown menu and then click save at the bottom. Review the license information for accuracy and then select “save and next”. Review the general information including your waiver and discount options and then select save and next at the bottom.

 **VIEW AVAILABLE CERTIFICATIONS**

Click and then you will choose the one with the corresponding date and Lisa King and then click Update. At the bottom of the page select “Save and Next”. Scroll to the bottom of the Questions and Attestations page and type your name and select today's date. Then click Save and Next at the bottom. Review the final page for errors, and then click Pay and Submit at the bottom.

Application fees associated with submitting your application are:

- \$0 for 100% disabled veterans (upload your VA 100% statement)
- \$15 for all Medicaid patients (upload your Medicaid card with your submission)
- \$25 for all other patients

The Mississippi Department of Health has ten (10) days to process your request. They will e-mail you when your application processing is complete. You will then be able to log in and reprint your card.