

CLOSING DAY CHECKLIST



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Your RE Lady. Your RE Resource.

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CLOSING DATE

TASKS FOR BUYERS ON CLOSING DAY

BEFORE & NO LATER THAN DAY OF

- Review Closing Disclosure & final documents sent
- Confirm all debits & credits and terms & conditions are as agreed upon and verify funds needed to close
- Utilities should be scheduled to transfer to your account effective after closing
- Ensure all agreed to repairs are completed and required receipts are provided (final walkthrough)
- Verify with your bank the timeline needed for wire transfers
- Cancel your current renter's insurance policy effective with final move out date.
- Verify with movers the date & time of arrival & delivery

CLOSING DAY

- Immediately have you agent address any issues or concerns after final walkthrough
- Bring photo ID (Driver's License or Passport). It is important that the names on your photo ID matches match the names on your contracts).
- Sign all loan and closing documents at title

AFTER

- Save a copy of your closing documents and keep them in a secure location.
- Make sure forwarding address changes are effective as of closing date
- Take deed to post office to obtain post office box key, if applicable