

# MOVING CHECKLIST

## 2 MONTHS OUT +

- Allocate a budget for your move
- Organize & declutter. Clean cabinets, closets, drawers & storage
- Arrange time off work/childcare for moving day
- Make an inventory of everything to be moved
- Reserve a moving company, truck, portable container and/or movers
- Make a plan for moving vehicles, pets and plants
- Measure furniture for placement in new home
- Dispose of hazardous & flammable items
- Donate or sell any unwanted items
- Be prepared to make intermediate housing or travel arrangements
- Take pictures around your home so you know where things go.
- Go through bathroom and kitchen and throw away all expired items
- Transfer medical records, set up new medical providers & refill prescriptions
- Review terms of lease or contract and give notice as required. Note any necessary repairs needed before move

## 1 MONTH OUT

- Purchase boxes, tape and other moving supplies
- Contact current services to move or cancel
- Contact services in new area to set up
- Start packing items that aren't frequently used or are out of season. Label with ROOM for movers and CONTENTS for you

## 2 WEEKS OUT

- Complete any necessary repairs
- Create an inventory of boxes & items. Tally the # per room & total #s
- Contact post office for change of address
- Change address for online accounts
- Inform the movers of any special instructions
- Gather all keys, door openers, etc.
- Make a list of valuables to be moved by you



✉ carli@thekey.team

☎ 720.525.3926

🌐 thekey.team/carli-plummer

# MOVING CHECKLIST

## 1 WEEK OUT

- Pack all remaining items that you won't need right away
- Deep clean appliances including refrigerator/freezer, microwave, dishwasher, stove and oven
- For your NEW home, set an appointment with a locksmith to have locks changed on moving day

## PACK "OPEN FIRST" BOXES

- Cleaning Supplies
- Light Bulbs
- Basic Tools
- Paper plates, paper towels, cups, utensils
- Basic cooking supplies, utensils, coffee pot, coffee, condiments, etc.
- Hand soap, laundry soap, dish soap, etc.
- Remote controls
- Bedding & pillows necessary for sleeping
- Baby/children's necessary toys & accessories
- First Aid Kit

## PACK AN OVERNIGHT BAG


- Pajamas & clean outfits (x # of days until moving boxes arrive)
- Toiletries
- Any medications needed
- Towels
- Toilet Paper
- Baby & children necessities + entertainment
- Pet food & supplies
- Cell phones, laptops & chargers
- Important documents
- Cash & Valuables


## MOVING DAY

- Plan to be home when movers arrive, contain pets
- Protect floors & carpets
- Do a final cleaning & dispose of trash
- Do a final walk-through of each room to verify empty & lock up



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# CHANGE OF ADDRESS CHECKLIST

## FINANCES

- Investment Broker
- Student Loans
- Credit Card Companies
- Loan Companies
- Financial Aid
- Bank/Credit Union
- 401k

## MEDICAL PLANS & INSURANCE

- Physicians, Labs, etc.
- Pharmacies & Prescriptions
- Dental, Health & Life Insurance
- Homeowner/Renter's Insurance
- Car Insurance

## HOME SERVICES

- Pest Control Service
- Cable Provider
- Cleaning Service
- Garbage and Recycling
- Internet Service
- Electrical Company
- Telephone/Cell Service
- Lawncare Service
- Water & Sewer Company
- Gas Company

## MEMBERSHIPS & RETAIL

- Online Retailers (Amazon, eBay, etc.)
- Club membership (Costco, Sam's Club)
- Gym membership

## PROFESSIONAL SERVICES

- Financial Planner
- Pharmacy
- Dentist Office
- Veterinarian
- Therapist or Counselor
- Insurance Agent
- Babysitter
- Attorney
- Doctor/Pediatrician Offices


## COMMUNITY CONTACTS


- School, PTA, Extracurricular
- Employers
- Church, Synagogue etc.
- Charitable Organizations
- Alumni & Fraternal Organizations
- Pet Groomer
- Daycare Facilities
- Country Club
- Community Groups


## GOVERNMENT AGENCIES

- Local/County Tax Commissioner
- Internal Revenue Service
- Department of Motor Vehicles
- Voter Registration
- Social Security Administration
- Business License Office
- State Department of Taxation
- USPS Mail Forwarding



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# UTILITY PROVIDERS



*Carli Plummer*

YOUR RE LADY



CarliPlummerReal  
EstateProfessional



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[thekey.team/carli-plummer](https://thekey.team/carli-plummer)



[carli@thekey.team](mailto:carli@thekey.team)



720.525.3926



25 S 3rd Ave,  
Brighton, CO 80601



WATER



ELECTRICAL



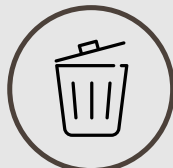
GAS



PHONE/CELL



WIFI



TRASH