

Quote Stage

- 1. Request that the product quote be in USD**
- 2. What are the incoterms of the quote provided?**

EXW – Ex Works (Request collection address)

FOB – Free on Board (Request named port of loading)

- 3. How will the product be packaged?**

Carton dimensions: x x cm

Number of pieces per carton

Weight per carton kg

- 4. Can a Certificate of Origin be provided by your supplier?**

(only specific for countries with Free Trade Agreements with Australia)

Yes – FOC Yes – with cost USD\$ No

- 5. Give the above details to the PFS Global team to provide a comprehensive shipping quote.**

Order Stage

- 1. What are the payment terms?**

Common options include, Full payment upfront, deposit payment on order & final balance on completion, full payment after completion or release.

- 2. When will the goods be ready after production?**

- 3. Request the following standard commercial documents be made available on despatch:**

- Commercial Invoice
- Packing List
- Packing Declaration
- Certificate of Origin (If applicable)
- Treatment Certificate (If applicable)

- 4. Contact the team at PFS Global to advise order placed, so they can start shipment booking process.**