

ORDINANCE 65

ORDINANCE WRITING PROCEDURES

AN ORDINANCE OF THE CITY OF LOG CABIN, TEXAS PROVIDING PROCEDURES FOR NUMBERING AND LETTERING THE CITY'S ORDINANCES. THIS ORDINANCE WILL SET FORTH ASSIGNED NUMBERS TO ORDINANCES AND ONCE THIS ORDINANCE IS PASSED AND APPROVED IT WILL SUPERSEDE ALL PREVIOUS ORDINANCE NUMBERS.

This ordinance will simplify and organize the cities ordinances to better serve our city and the citizens. The following Sections will, in detail, assign numbers to ordinances, as well as group together and renumber ordinances of like subject matter.

SECTION I: ASSIGNING ORDINANCE NUMBERS THAT ARE ALREADY SET

The following ordinance numbers will not change and will now be assigned to remain the same as follows:

- A. Animal Control No.1; Junk Cars No.2; Rubbish and High Grass No.3; Office of Elected Officials No. 4; Building Codes No. 5; Fireworks No. 7; Firearms No. 8; Dumping No. 9; Emergency Management No. 10; Oil and Gas No. 11, and Streets No.12
- B. UTVs ATVs SxS ROV and Golfcarts No. 15; Occupational Licenses & Regulations No. 16; Non-Commercial Properties & Penalty No. 17; Calling for Elections No.19; Peddlers Permit No. 20; and Claims or Suites Against the City No. 21
- C. 911 Physical Address No. 23; Burning of Trash or Rubbish No.26; Zoning and Building Standards No.31; and Tax Rate No.33.
- D. Municipal Court Creation No. 42; Rules and Regulations of Council Appointed Boards & Commissions No. 43; Police Department Creation No. 44; Police Reserve Creation No. 45; Park and Recreation Board Creation No. 46; and Commercial Vehicles No. 47
- E. Municipal Court Building Security Fund Establishing (SEC) No.57; No Sign on Big Oak Tree No. 60; Political Signs within the City Limits No. 63; Unlawful Use of Another's Persons Property No. 64
- F. Curfew Hours for Minors No. 66; Type A General Law Municipality Change No. 67; Discriminations Relating to Sale/Rental of a House No. 68; Bond Elections No. 70; and Sewer System No. 77

SECTION II: REASSIGNMENT OF ORDINANCE NUMBERS

The following numbers shall be assigned to existing ordinances according to Resolution 21-08 (Repealing of Ordinance Numbers) to simplify and organize the ordinances for the City of Log Cabin, Texas, and its citizens. Also, to eliminate multiple numbers for the same ordinances.

- A. Ordinance 115 Spinning Tires shall be now known as Ordinance 6.
- B. Ordinance 137 Speed Limits and Speed Humps shall be now known as Ordinance 13.
- C. Ordinance 22 Restricting or Barricading – Blocking Streets shall be now known as Ordinance 14.
- D. Ordinance 72 Special Election shall be now known as Ordinance 18.

- E. Ordinance 110 Loud Noise shall be now known as Ordinance 22.
- F. Ordinance 113 Motorized Vehicle shall be now known as Ordinance 24.
- G. Ordinance 114 Grease Trap shall be now known as Ordinance 25.
- H. Ordinance 13 Park Rules shall be now known as Ordinance 27.
- I. Ordinance 127 Special Boat Permit shall be now known as Ordinance 28.
- J. Ordinance 129 Wrecker Impoundment Govt entity Fee shall be now known as Ordinance 29.
- K. Ordinance 119 Towing Vehicles shall be now known as ordinance 30.
- L. Ordinance 107 Hotel/Motel/Short-Term Tax Rentals shall be now known as Ordinance 32.
- M. Ordinance 86 Adopting a Budget shall be now known as Ordinance 34.
- N. Ordinance 112 Cash Defeasance shall be now known as Ordinance 35.
- O. Ordinance 121 Records Management shall be now known as Ordinance 36.
- P. Ordinance 131 Special Events shall be now known as Ordinance 37.
- Q. Ordinance 123 Sex Offenders shall be now known as Ordinance 38.
- R. Ordinance 134 Penalty Clause of City Ordinances shall be now known as Ordinance 41.
- S. Ordinance 56 Traffic Regulations shall be now known as Ordinance 48.
- T. Ordinance 54 No Smoking at City Hall shall be now known as Ordinance 49.
- U. Ordinance 6 Franchise Easement shall be now known as Ordinance 50.
- V. Ordinance 41 United Telephone CO Franchise Fee shall be now known as Ordinance 51.
- W. Ordinance 87 Franchise Cable Television shall be now known as Ordinance 52.
- X. Ordinance 126 Installation of Security System shall be now known as Ordinance 54.
- Y. Ordinance 116 Adopting NIMS System shall be now known as Ordinance 55.
- Z. Ordinance 85 Municipal Court Technology Fund shall be now known as Ordinance 56.
- AA. Ordinance 94 Billing of Municipal Fee shall be now known as Ordinance 58.
- BB. Ordinance 97 FM 3054 Annexation shall be now known as Ordinance 62.
- CC. Ordinance 102 Computerized Charity Sweepstakes shall be now known as Ordinance 69.
- DD. Ordinance 51 Annexation of Sunny Glen Resort shall be now known as Ordinance 72.
- EE. Ordinance 133 Residential Standing Water shall be now known as Ordinance 73.
- FF. Ordinance 124 Flood Control shall be now known as Ordinance 74.
- GG. Ordinance 111 Solid Waste Disposal shall be now known as Ordinance 75.
- HH. Ordinance 108 Sanitation Pollution Control shall be now known as Ordinance 76.
- II. Ordinance 90 Water/Sewer Ordinance shall be now known as Ordinance 78.
- JJ. Ordinance 59 Accumulation of Mechanical Refuse shall be now known as Ordinance 81.
- KK. Ordinance 113 Motorized Transportation Device shall be now known as Ordinance 82.
- LL. Ordinance 130 RV Parks shall be now known as Ordinance 83.

SECTION III: ORDINANCES THAT HAVE MULTIPLE NUMBERS

To simplify the current ordinances, the following ordinances will adopt other ordinances of the same subject and be assigned new numbers to organize all ordinances to better serve the city and the citizens. See Section IV C below for future numbering instructions.

- A. Ordinance 2 Junk Cars will adopt the following ordinances:
 - a. 65A becomes 2A and 132 becomes 2B.
 - b. The next Junk Car ordinance written will be numbered 2C.
- B. Ordinance 5 Building Codes shall adopt the following ordinances:

- a. 48A, B, and C becomes 5A; 49B and C becomes 5B; 75 and 75A becomes 5C; and 117 becomes 5D.
 - b. The next Building Code ordinance written will be numbered 5E.
- C. Ordinance 10 Emergency Management shall adopt the following ordinances:
 - a. 35 becomes 10A; and 79 becomes 10B.
 - b. The next Emergency Management Ordinance will be numbered 10C.
- D. Ordinance 15 ATV, UTV, SxS, ROV and Golfcart will adopt the following ordinances:
 - a. 29 becomes 15A; 95 becomes 15B; 95A becomes 15C; 95B becomes 15D; 95C becomes 15E
 - b. The next ATV, UTV, SxS, ROV, and Golfcart Ordinance will be numbered 15F.
- E. Ordinance 18 Special Elections will adopt the following ordinances:
 - a. 72 becomes 18 and 101 becomes 18A
 - b. The next Special Elections ordinance will be 18B.
- F. Ordinance 19 Calling for Elections, will adopt and renumber the following ordinances:
 - a. 24 becomes 19A; 25 becomes 19B; 27 becomes 19C; 28 becomes 19D; 32 becomes 19E; 34 becomes 19F; 38 becomes 19G; 50 becomes 19H; 55 becomes 19I; 69 becomes 19J; 74 becomes 19K; 81 becomes 19L; 88 becomes 19M; 92 becomes 19N; 96 becomes 19O; 101 becomes 19P; 106 becomes 19Q; 125F becomes 19R
 - b. The next Calling for Elections ordinance will be 19S.
- G. Ordinance 26 Burning of Trash or Rubbish Elections, will adopt and renumber the following ordinances:
 - a. 129 becomes 26A
 - b. The next Burning of Trash or Rubbish ordinance will be 26B.
- H. Ordinance 27 Park Rules will adopt and renumber the following ordinances:
 - a. 13A and 122 becomes 27A; 29 becomes 27B; 30 becomes 27C; 39 becomes 27D; and 120 becomes 27E
 - b. The next Park Rules ordinance will be 27F
- I. Ordinance 33 Tax Rates will adopt and renumber the following ordinances:
 - a. 36 becomes 33A; 40 becomes 33B; 52 becomes 33C; 58 becomes 33D; 71 becomes 33E; 80 becomes 33F; 93 becomes 33G; 100 becomes 33H; and 136 becomes 33I
 - b. The next Tax Rates ordinance will be 33J
- J. Ordinance 34 Adopting a Budget will adopt the following ordinances and renumber as follows:
 - a. 86 becomes 34; and 89 becomes 34A
 - b. The next Adopting a Budget ordinance will be 34B.
- K. Ordinance 61A Garage Sale Signs will adopt and renumber the following ordinance:
 - a. 62 becomes 61B
 - b. After approval of Resolution 21-08 and this Ordinance 65, Ordinance 61A Garage Sale Signs will be renamed Signage, to include all prior ordinances related to signage.
 - c. The next Signage ordinance will be 61C.
- L. Ordinance 66 Curfew for Minors will adopt the following ordinance and renumber as follows:
 - a. 135 becomes 66C

- b. The next Curfew for Minors ordinance will be 66D.
- M. Ordinance 70 Bond Election will adopt and renumber the following ordinances:
 - a. 73 becomes 70A; 76A becomes 70B; 109 becomes 70C
 - b. The next Bond Election ordinance will be 70D.
- N. Ordinance 77 Sewer System will adopt and renumber the following ordinances:
 - a. 78 becomes 77A; 82 becomes 77B
 - b. The next Sewer System ordinance will be 77C.
- O. Ordinance 78 Water and Sewer will adopt and renumber the following ordinances:
 - a. 14, 37, 53, and 90-90T becomes 78A, 90U becomes 78B
 - b. The next Water and Sewer ordinance will be 78C.

SECTION IV: ORDINANCE NUMBER RESERVATIONS

The following numbers will be reserved solely for the listed purpose for future ordinances:

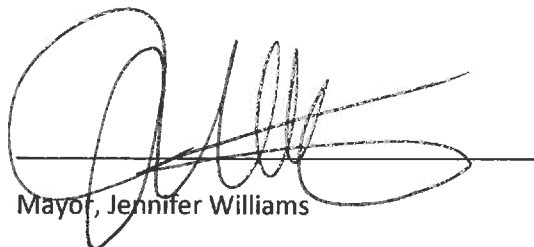
- A. 53 reserved for Franchise
- B. 59 reserved for Court/Municipal
- C. 79 and 80 for Water and Sewer

SECTION V: STEPS TO WRITING ORDINANCES

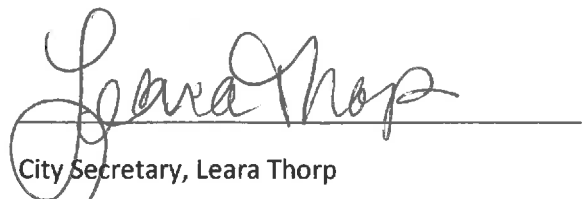
The procedure below is to be followed when the city is writing a new ordinance:

- A. Verify the most recently used number/letter and confirm the next available number/letter.
- B. If the ordinance or subject matter already exists with a number, then add a letter to the end. Example 143 exist, the next ordinance number would be 143A, 143B, etc. Once the letter reaches Z, then add double letters. Example 143Z, 143AA,143BB, etc. Once ZZ is reached, the subsequent ordinance will use the appropriate Roman Numeral following the number. Example 143ZZ, 143 I, 143 II, 143 III, 143 IV, etc.
- C. If there is not a number assigned to the ordinance or subject matter being written, then you will choose the next available number, following traditional sequential ordering, reserving the numbers detailed in Section IV as described.
- D. All Ordinances must follow numerical order. Skipping numbers is prohibited.

This ordinance is PASSED AND APPROVED by the City of Log Cabin City Council on the 20th day of May 2021 at a regular scheduled council meeting.



Mayor, Jennifer Williams



City Secretary, Leara Thorp