



Tasks & Talents

Organizing tasks and empowering others will save you time and energy. Learn the skills and passions of your staff and key volunteers. Streamline tasks while improving processes. Assign responsibilities while providing support and training. Discover weak areas to strengthen and strong areas to expand.

Ideas

- Brainstorm the tasks and talents needed to run a special needs ministry or edit the worksheet provided.
- Challenge others to consider changing or ending tasks that don't work toward ministry goals.
- Share ideas on how tasks can be done efficiently.

Questions

- What tasks are best performed by church staff?
- What tasks are ideal for volunteers?
- What are the benefits and challenges of assigning tasks to volunteers?
- What are smooth ways to make changes or eliminate a task that has "always been done that way?"
- What are your team's strengths and weaknesses?