

# Adult Piano Lessons Studio Policy Lori McCarthy Piano Instruction 3607 Dunlop Street, Chevy Chase, MD 20815 301-986-9010 LoriMcCarthyPiano@gmail.com

## Schedule

Lessons may be scheduled weekly or set on an occasional schedule.

Weekly lessons will be scheduled in a reserved time slot.

Students wishing to retain a reserved time slot must pay for a minimum of three lessons per month. If paying for fewer than three lessons per month over the course of 3 months or more, the lessons will be offered in open time slots as the schedule permits.

Lessons for the adult program must be scheduled between 9:30am and 3pm.

### Tuition

Payment is due at the first lesson of the month for the entire month after the number of lessons is determined and any credits calculated. Payments made more than 10 days late may be subject to a \$10 late fee. Payment may be made by cash, check, Venmo (@lorimccarthy), or Zelle (lorinmccarthy@verizon.net).

#### Missed Lessons

Missed lessons must be canceled 24 hours in advance or will be forfeited.

Lessons canceled 24 hours in advance may be made up at an agreeable time or tuition previously paid applied as a credit in the following month.

#### **Materials**

Books and materials provided will be billed separately from the tuition. Students have the option of purchasing needed materials on their own.

#### Lending Library

A lending library of sight reading materials will be provided. It is requested that books be returned after sight reading assignments are complete.