

Dunoon Community Council

**Annual General Meeting of the Dunoon Community Council held in Queen’s Hall, Dunoon on Monday 13th May 2024.**

Present:

Tom Warren (TW) (Convener) Tom McCowan (TMc) (Secretary) Amanda Graham (AG) (Treasurer) Yvonne Love (YL)

Paul Graysmark (PG) Lindsey McPhail (LM)

David Clough (DC) Jacolin Brown (JB)

Timothy Moss (TM) Gillian Robertson (GR)

ABC Councillors Attending:

Councillor Ross Moreland (RM) Councillor Daniel Hampsey (DH)

Councillor Audrey Forrest (AF)

Members of the Public: Police Scotland:

Chris Martin (CM) (Dunoon Observer Not in attendance

Jackie Bushnell

Johnny Morgan

Hamish Hood-Mooreny

Jill Szutenberg

Nick Szutenberg

John Mackie

Agnes Mackie

Rob Sinclair

James Andea

Apologies:

Bobby Good (BG) (Vice-Convener) Christine Cable (CC)

Kerry Kennedy (KK)

1. Tom Warren (The Convener) opened the meeting at 2010hrs and welcomed everyone to the meeting. The convener told those in attendance that the meeting was being recorded for the purpose of taking the minutes and the recording would be destroyed after the meeting scheduled for Monday 12th May 2025 and the minutes have been approved. He invited anyone not happy to be recorded to leave the room or remain silent.
2. **Recording of members attending and apologies received.**

Apologies received from BG, CC, KK

1. **Declaration of Interest**. All previous declarations of interest still stand.
2. **Minutes of previous meeting were discussed**. There were no corrections or alterations made.

**Proposal. The minutes from the previous meeting were correct and bear a true reflection of the Dunoon Community Council Annual General Meeting held on Monday 15th May 2023.**

**Proposed: AG Seconded: TM**

**For (7) Against (0) Abstained (1) Result: Passed.**

1. **Conveners Report** –

1. **Secretary Report** – Report can be found at Annex A
2. **Treasurer Report** – Report can be found at Annex B
3. **Election of Office Bearers/Post Holders** –
   1. **Office Bearers.**
4. Election of Convener – Nominations – Tom Warren

**Proposal. Dunoon Community Council elect Tom Warren as Convener of Dunoon Community Council.**

**For (9) Against (0) Abstained (1) Result: Tom Warren is elected as Convener.**

1. Election of Secretary – Nominations – Thomas McCowan

**Proposal. Dunoon Community Council elect Thomas McCowan as Secretary of Dunoon Community Council.**

**For (9) Against (0) Abstained (1) Result: Thomas McCowan is elected as Secretary.**

1. Election of Treasurer – Nominations – Amanda Graham

**Proposal. Dunoon Community Council elect Amanda Graham as Treasurer of Dunoon Community Council.**

**For (9) Against (0) Abstained (1) Result: Amanda Graham is elected as Treasurer.**

1. Election of Vice-Convener – Nominations – Bobby Good

**Proposal. Dunoon Community Council elect Bobby Good as Vice-Convener of Dunoon Community Council.**

**For (10) Against (0) Abstained (0) Result: Bobby Good is elected as Vice-Convener.**

1. **Election of Post Holders.**

Planning Yvonne Love

Licencing Yvonne Love

Education Timothy Moss

Transport David Clough

Infrastructure Redevelopment Paul Graysmark

Play Area Redevelopment Amanda Graham

Community Engagement Thomas McCowan

Grants & Funding Amanda Graham

Community Council Liaison Tom Warren

Public Health & Social Services Gillian Robertson

Youth Engagement Jacolin Brown

Argyll Rally Liaison David Clough

**Proposal. Dunoon Community Council elect those nominated as post holders for the assigned portfolios.**

**For (10) Against (0) Abstained (0) Result: Passed.**

1. **Dates of Future Meetings –** Dunoon Community Council will meet on the second Monday of every month. The dates are as follows, 13th May 2024, 10th June 2024, 8th July 2024, 12th August 2024, 9th September 2024, 14th October 2024, 11th November 2024, 9th December 2024, 13th January 2025, 10th February 2025, 10th March 2025, 14th April 2025
2. **Date of next Annual General Meeting –** 12th May 2025 at 1930hrs.

The Convener brought the meeting to an end at 2040hrs and thanked all those who attended. The next Annual General Meeting will be held on Monday 12th May 2025 in meeting room 1, Queens Hall, Dunoon at 1900hrs.

**Annex List:**

Annex A – Secretary Report

Annex B – Treasurer Report

Annex C – Dunoon Community Council Annual Report 2023/2024

Distribution:

All DCC Councillors

Cllr Moreland

Cllr Forrest

Cllr Hampsey

Melissa Stewart

Police Scotland

Chris Martin (Observer)

Queens Hall Reception

Library

DCC Facebook page

DCC Website

**Annex A to**

**Dunoon Community Council**

**Annual General Meeting**

**13th May 2024**

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**Community Councillor Tom McCowan,**

**Secretary, Dunoon Community Council**

**C/O Queens Hall, 9 Argyll Street, Dunoon, Argyll, PA237HH**

[**Secretary@dunooncommunitycouncil.co.uk**](mailto:Secretary@dunooncommunitycouncil.co.uk)

**Secretary’s Report – Annual General Meeting Date: 13 May 2024**

1. I assumed the role of Secretary on 14th August 2023. The post was vacant since May 2023 although I had temporarily covered.
2. During this period Dunoon Community Council has held 12 meetings.
3. During the reporting period Dunoon Community Council has achieved the following:
4. Purchased and set up a website.
5. Continued to grow our social media presence.
6. Conducted a number of surveys.
7. Coordinated the Poppy Appeal which raised £9227.39.
8. We have established a reporting system with Argyll and Bute Councillors to report faults in the Town.
9. We have established a cooperative of the Community Councils to look at the CalMac Ferries.
10. We have raised local issues such as the bus services and the Arson attack.
11. We have established a good working relationship with the Police.
12. We work closely with other key stakeholders.
13. We are actively working with the Active Travel Route
14. We have taken the lead on the redevelopment of our play areas.
15. We have redesigned our Logo and are working on producing leaflets for community engagement.
16. We have co-opted 5 new members and lost 3 members during this reporting period.
17. In the next year I would like to:
18. To continue to evolve and grow our Community Engagement. I would like to see Dunoon Community Council being actively involved in local events. People need to know who we are and what we do. We need to continue to represent the community at every level. We have been failing those who are digitally isolated.
19. Build on working relationships with BID/DCDT (propose that we copy each other in with the minutes to avoid conflicts)
20. To develop the Poppy Appeal and achieve the £10k mark with this year’s appeal.

I would like to personally thank each and every Community Councillor for their hard work and dedication. I would also like to thank everyone who has helped in some shape or form to make Dunoon a better place for everyone by working together.

Community Cllr T McCowan

Secretary

Dunoon Community Council

**Annex B to**

**Dunoon Community Council**

**Annual General Meeting**

**13th May 2024**

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**Community Councillor Amanda Graham,**

**Treasurer, Dunoon Community Council**

**C/O Queens Hall, 9 Argyll Street, Dunoon, Argyll, PA237HH**

[**Treasurer@dunooncommunitycouncil.co.uk**](mailto:Treasurer@dunooncommunitycouncil.co.uk)

**Treasurer’s Report – Annual General Meeting Date: 13 May 2024**

**This is the financial report for Dunoon Community Council for the period 1 April 2023 – 31 March 2024.**

There have been three treasurers during this financial period.

**Tom McCowan** 01 April 2023 – 14 August 2023

**Abigail Apps** 14 August 2023 – 11 December 2023

**Amanda Graham** 11 December 2023 – present.

During the financial year Dunoon Community Council (DCC) received an income of £2085.88 which included the annual financial grant from Argyll and Bute Council (£1225.70), a compensation payment from Bank of Scotland (£40) and donations to the West Bay Play Park Scheme\* from Santa’s Sleigh (£672.45) and The Shore Church Fund (£70). \*This money has been ring fenced for when the play park has new equipment installed.

The DCC also had expenses of £2268.47 which included payment to GoDaddy for a website (£708.46), purchase of Poppy Wreaths and a banner (£70.80 and £55.00) and payment of the ICO data licence (£35.00).

Donations were also made to various organisations; Christmas Lights Competition (£70.00), Angel Tree (£100.00 in food vouchers), Dementia UK (£50.00) and Dunoon Blue Light teams (£20.00). Dunoon Community Development Trust were also given £576.78 for their Botty project as a previous DCC committee had ring fenced this money for cycling activities.

As seen in the accompanying financial statement for the 23-24 budget year, Dunoon Community Council began the year with £7018.60 and after income and expenses the year closed with a balance of £6836.01 in the bank account. Having spent £312.59 more than we received in. This was in part due to the payment of the ring-fenced funds for the bothy project to Dunoon Community Development Trust.

In June 2023 Argyll and Bute Council awarded the DCC with an operation grant of £1225.70 to use to run the DCC, as of the end of the budget year we had overspent on that budget by £17.47. This was in part due to the three-year investment in the new DCC website.

Dunoon Community Council employed Ian Reid to complete the audit of the accounts again this year, his fee was the same as last year.

Other Points.

Physical Assets:

* Poppy Banner – purchased November 2023 for £55.00.
* Voice Recorder- purchased February 2023 for £137.95.
* External Hard Drive – purchased April 2024 for £49.95

Non-Physical Assets:

* Voice recorder 3-year warranty
* 1-year ICO licence Exp: Jan 2025
* 3 year Warranty for External Hard Drive Exp: April 2027

Ring fenced funds for West Bay Play Park

* Santa’s Sleigh donation £672.46
* The Shore Church Fund £70.00.

During the year.

Expenses claim proforma and guidance notes were produced to manage claims from members of the Community Council. This was ratified and came into force at the March 2024 meeting.

Future Plans.

Opening an interest paying savings account, initially for the ring-fenced funds but also so that funds not being used, can accumulate interest for future projects.

Funding for the local Community Shed for the repair and refurbishment of benches within the Dunoon Community Council area.

Working with other groups in the community to access funds for various projects that are ongoing or new.

Community Cllr A Graham

Treasurer

Dunoon Community Council

**Annex C to**

**Dunoon Community Council**

**Annual General Meeting**

**13th May 2024**

**Dunoon Community Council Annual Report 2023/2024**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Income | | | |  |  | Expenditure | | |  |
| April | | | | £0 | April | | | £4.99 |
| May | | | | £40.OO | May | | | £0 |
| June | | | | £1,225.70 | June | | | £173.18 |
| July | | | | £0 | July | | | £644.78 |
| August | | | | £0 | August | | | £34.57 |
| September | | | | £9.74 | September | | | £84.17 |
| October | | | | £0 | October | | | £723.35 |
| November | | | | £0 | November | | | £14.09 |
| December | | | | £0 | December | | | £275.99 |
| January | | | | £67.99 | January | | | £41.00 |
| February | | | | £672.45 | February | | | £199 99 |
| March | | | | £70.OO | March | | | £72.36 |
| Total | | | | £2,085.88 | Total | | | £2,268.47 |
|  | | | |  |  | | | |
| Liabilities | | | |  | Annual Profit/Loss | | | |
| April | | | | £50.OO | Balance at Beginning of Year | | | £7,018.60 |
| May | | | | £0 | Total Income | | | £2,085.88 |
| June | | | | £0 | Total Expenditure | | | £2,268.47 |
| July | | | | £0 | Total Liabilities | | | £130.00 |
| August | | | | £0 | Balance at year end | | |  |
| September | | | | £0 | Profit/Loss +1- | | | -312.59 |
| October | | | | £0 |  | | | |
| November | | | | £0 |
| December | | | | £0 |
| January | | | | £80.00 |
| February | | | | £0 |
| March | | | | £0 |
| Total | | | | £130.OO |
|  | | | | |
| Auditors Details | | | | | | | | | |
| Full Name | | | | | Ian Reid | | | | |
| Company Name | | | | |  | | | | |
| Address | | | | | Signature | | | | |
| Ardluing, Kilmun | | | | | I have examined the books and records of the Dunoon Community Council for the period 1/04/2023 to 31/03/2024 and have found the above statement to be correctly stated and sufficiently vouched." | | | | |
|  | | | | |
| Post Code | | PA23 8RY | | |
|  | | 07766 314028 | | | Date | | 15/04/2024 | | |
|  | | | | | | | | | |
| T Warren | | | Convener | | A Graham | | | Treasurer | |
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| 13/05/2024 | | 13/05/2024 | |
|  | McCowan | | Secretary | | B Good | | | Vice-Convener | |
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| 13/05/2024 | |  | |

This report has been audited.