

**UNIONVILLE BOROUGH  
COUNCIL MEETING – April 6, 2020**

**CALL TO ORDER**

The regularly scheduled meeting of the Unionville Borough Council was called to order at 7:06 PM by President Allen Runkle at the Unionville Borough building located at 221 Allegheny Street, Julian, PA. Council members present included: Allen Runkle, Brian McAfee, Alisha Barton (by telephone), Jason Crestani, Fred Ream, Jake Ream and Bob Fisher. Members absent: none. Also present was Renee Swancer, Secretary/Treasurer, Mayor Mimi (Angelica) Wutz, Ann Carras, Water Collector, and Claude Confer.

**PERSONS TO ADDRESS THE BOARD**

**MINUTES**

The minutes of March 2, 2020 were presented for approval. Mr. Ream moved to approve the minutes with the correction of Ms. Barton’s name spelling. Mr. Fisher seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee – yes                      Mr. Ream – yes  
         Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

**FINANCIAL REPORT**

Ms. Ream moved approve the February and March 2020 payables and accept the Treasurer’s Report. Mr. Crestani seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
         Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

**WATER REPORT**

Ms. Carras presented her water report and discussed the billing. Ms. Carras recommended waiving late fees during the governor’s emergency declaration period during March and April. Council members agreed, but recommended revisiting for May at the next meeting. It was noted the 10-day notices were not sent out because of the Governor’s declaration. Mr. Ream moved to approve the water collectors report. Mr. McAfee seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
         Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

**COMMITTEE REPORTS**

- Streets- No report
- Trees - No report.
- Water – No report
- Health & Sanitation – No report.
- Police – No report.
- Building – No report.
- Zoning, Code and Planning – No report.
- Maintenance – No report.
- Mayor- No report.
- Parks & Recreation. No report.
- Fire Company – No Report.
- Mid Center Authority – No Report.
- Emergency Management – No report.

**NEW BUSINESS**

Emergency Declaration of COVID-19 for Unionville Borough. Council needs to ratify the prior emergency declarations previously signed by Allen Runkle on March 19, and April 2 and align this declaration with the Governor’s declarations, as amended. Mr. Crestani moved to approve the declarations. Mr. Fisher seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
         Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

First National Bank Credit Card. Council discussed applying for a credit card for the Borough to use for purchases. Mr. McAfee moved to approve obtaining a credit card for \$1,000. Mr. Fisher seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

First National Bank Accept Water Payment: The bank can provide a portal for water customers to pay water payments online. Mr. Ream asked to make sure fees are not subtracted from the water billing. Mr. Ream moved to investigate accepting water payments electronically. Mr. Fisher seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

Solar Report – Penns Valley Code. Council acknowledged receipt of the report.

Halls Tree Service Quote. Council received a tree removal quote for the area where the new water tank is to be located. Mr. Runkle spoke with Matt Milliron and it may be possible for the grant to pay for tree removal. Mr. Ream moved to table action on the quote. Mr. Crestani seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

Tax Collection Resolution. The County Commissioners are recommending extending the face payment period for county tax collection until September 30, 2020 and suggested municipalities align with the county. Since the County Commissioners have not officially enacted a resolution as April 6<sup>th</sup>, Council agreed it could only conditionally approve a resolution until final action by the Commissioners. Mr. Fisher moved to conditionally approve a resolution extending the tax “face” payment period until Sept. 30, 2020, and if it is changed, Council will revisit the resolution. Mr. Ream seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

Ms. Wutz asked the Secretary what major expenses the borough will have this year. The secretary noted fire protection, insurance, and audit costs are the only major expenses.

Engineering Service Agreement for Water Tank Project. The Secretary noted she spoke with Matt Milliron, the grant administrator, and he recommends that Council approve the service agreement. Mr. Ream moved to approve the agreement. Mr. Crestani seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

Park. Mr. Runkle noted several groups were using the park to practice team sports. Mr. Crestani moved to close the fields for groups smaller than 6 individuals. Mr. Fisher seconded the motion.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream – yes

35 MPH sign on Route 220: Mr. Ream spoke with Penn DOT and was informed that it is the Borough’s responsibility to reinstall the sign.

Shed collapsing. Mr. Crestani noted there is a shed next to his property is collapsing. Penns Valley Code will be contacted.

## **OLD BUSINESS**

### **ADJOURNMENT**

Mr. Ream moved to adjourn the meeting at 7:49 PM. Mr. Crestani seconded the motion. Motion carried.

Vote: Mr. Runkle – yes                      Mr. McAfee - yes                      Mr. Ream – yes  
Mr. Fisher – yes                      Ms. Barton – yes                      Mr. Crestani – yes                      Mr. J. Ream - yes

Respectfully submitted by:

*Renee Swancer*

Secretary/Treasurer