



# AMITE RIVER BASIN DRAINAGE & WATER CONSERVATION DISTRICT (ARBC)

## ADDENDUM NO. 2 January 22, 2024

### ARBC Master Plan RFQ: 23-001

Original Proposal Opening Date: Tuesday, January 16, 2024 at 2:00 PM

**REVISED Proposal Opening Date: TUESDAY, JANUARY 30, 2024 at 2:00 PM**

The following revisions shall be incorporated in and take precedence over any conflicting part of the Request for Qualifications for the ARBC Master Plan, dated December 13, 2023:

#### **COMMENTS AND QUESTIONS**

1. *Please confirm if we are allowed to use 11x17 size pages for the organizational chart and the project schedule.*

**11x17 is allowed.**

2. *Please confirm that pricing shall be submitted by the selected firm upon award and not included in our response to the RFQ. Paragraph 1 on page 3 of the addendum pdf states "Prices shall not be read." Paragraph 2.3 Price Schedule on page 11 of the addendum pdf states "The selected Respondent will be expected to prepare and submit a detailed cos schedule based on the specific identified tasks of the Scope of Work."*

**Pricing shall be submitted upon award.**

3. *Please confirm that "...an estimate of total time to acquire property up to the initial offer..." should be removed from the RFQ (item F. Project Schedule on page 10 of the addendum pdf).*

**This example can be omitted for this specific RFQ.**

4. *In section H. Customer Service (page 10 of the addendum pdf), can you please confirm if a local number is the same as a toll free number?*

**A local number is acceptable.**

5. *Please confirm that the awarded firm will have the opportunity to negotiate contract terms/conditions upon award of the contract?*

**Confirmed.**

6. *Section 5.14 Non-negotiable Contract Terms on page 10 of the above-mentioned RFQ states that certain terms of the RFQ are non-negotiable, including "contract content". Can ARBC please clarify if the term contract content means all general terms within the contract are non-negotiable, in addition to those sections specially named under 5.14?*

**As set forth in Section 5.14 certain aspects of the contract will not be negotiated and any suggestion by the Contractor to modify those items would be part of the evaluation by the Review Committee. If the contractor proposes any "exceptions or deviations" to the contract is should be noted in its proposal. ARBC cannot waive or modify certain contract provisions such as assignment, EEOC, ADA compliance, and other mandated statutory requirements that must be contained in any contract with a state agency of Louisiana.**

7. *Please confirm if respondents should include any contract terms/conditions they wish to negotiate in their response to this RFQ (proposal). Section 5.23 Contract Award and Execution – 'Respondents are discouraged from submitting their own standard terms and conditions with their proposals. Respondents should address the specific language in the sample contract in Attachment "B" of this RFQ and submit any exceptions or deviations the Respondent wishes to negotiate. The proposed terms will be negotiated before a final contract is entered. Mandatory terms and conditions are not negotiable.'*

**See response to #6 above.**

8. *Are financial statements required for subs or just for prime?*

**Financial statements for the prime only is sufficient.**

9. *Is a sealed envelope for financial information acceptable to protect confidential information?*

**In lieu of the cover statement indicated in Section 5.2, yes. Please see all instructions for confidential information in Section 5.2**