

GILPIN AMBULANCE AUTHORITY  
NOTICE OF MEETING AND AGENDA  
Wednesday, January 10, 2024 09:00 a.m.  
Gilpin County Court House Commissioners Chambers

- I) Call to Order
- II) Roll Call
- III) Additions/Amendments to the Agenda
- IV) Conflicts of Interest
- V) Consideration of Minutes: December 13, 2023
- VI) Financial Report
  - a) Balance Sheet December 2023
  - b) P&L Budget to Actual December 2023
  - c) List of Bills – 12/8/2023 – 1/5/2024
- VII) Authority Manager Report
  - a) Activity Summary
- VIII) Administrative Officer's Report
  - a) Billing summary Year End 2023
  - b) Call Summary Year End 2023
- IX) Old Business
  - a) Staffing
- X) New Business
  - a) 2024 Board of Directors Appointments
  - b) Designate Meeting Notice Posting Places – Resolution 01-2024
- XI) Action Items
  - a) Resolution 01-2024 – Establishing a designated public place for the posting of meeting notices as required by the Colorado open meetings law.
- XII) Public Comment
- XIII) Executive Session – As Needed
- XIV) Board Comment
- XV) Next Meeting February 14, 2024 – 9 am
- XVI) Adjourn Meeting

# **Gilpin Ambulance Authority**

## **Regular Monthly Meeting**

**December 13, 2023**

### **Call to Order/Roll Call**

The board of director's meeting for Gilpin Ambulance Authority was called to order at 09:05 AM December 13, 2023, in the Gilpin County Commissioner's Chambers by President Buddy Schmalz.

Board members present were Marcia Enloe, Lynnette Hailey, Ray Rears, Buddy Schmalz, and Chris Woolley.

Others present were Manager Cody Carroll and Administrative Officer Erin Gibbs

### **Additions or Amendments to the Agenda**

Website Discussion – Old Business

### **Conflict of Interest**

None

### **Consideration of Minutes**

Chriss Woolley pointed out a spelling error under executive session. Word should be "taken" not "taked". A motion was made by Lynnette Hailey to approve the minutes as amended from the November 8, 2023 regular meeting, seconded by Chris Woolley Motion carries unanimously.

### **Financial Report**

#### **Balance Sheet/P&L**

Review and discussion of financials from November 30, 2023.

#### **Presentation of Bills**

Bills were reviewed. Descriptions under credit card transactions were incorrect, were showing the same as the November meeting. Correct descriptions were discussed noting the need for attention to detail. Erin was asked to send out the list of bills with corrected descriptions. A motion was made by Lynnette Hailey, seconded by Marcia Enloe to approve the list of bills as corrected from November 2 – December 8, 2023, in the amount of \$105,139.17. Motion carries unanimously.

### **Authority Manager Report**

#### **Activity Summary**

Review and Discussion of the manager's activity.

### **Administrative Officer's Report**

#### **Billing Summary**

Review and discussion of the billing summary for November 2023.

#### **Call Summary**

Review and discussion of the call summary for November 2023.

# **Gilpin Ambulance Authority**

## **Regular Monthly Meeting**

**December 13, 2023**

### **Old Business**

#### **Staffing**

A worksheet was included in the board packet related to adding an additional paramedic to each shift going from 9 to 12 paramedics and from 9 to 6 EMTs. Cody mentioned that he did not believe that we would be able to do it this year as it would leave a very small margin or cause us to go over budget for OT and PRN staffing needs. Lynnette asked if we are getting the applicants now to fill the open shifts and if we could find applicants to fill these additional spots. Cody said that it is difficult to judge if there will be enough applying for full time hire. Ray asked how much we would potentially go over budget. Cody said that rough numbers show that we would go over budget by \$26,000 however this would depend on how much PTO employees took throughout the year. Lynnette asked if we could keep this item on the agenda to evaluate it as an ongoing item to continue to discuss the topic. Buddy said that as a board that they seem to be ok with moving in that direction but need to see the numbers. The benefit to making this change would not require us to hire more PRN/Part Time Paramedics who are harder to credential and maintain education standards. It would also minimize employee OT because we can hire PRN/Part Time EMTs to fill the second medic spot for call outs and PTO. We would be able to put new paramedics with more senior paramedics for training as well. Chris mentioned that there is a shortage of paramedics and attrition is rampant in EMS. If we were to have enough quality paramedics apply, he would hate to see us pass someone up due to waiting on this, while still periodically reviewing the effect on the budget. He would like to have Cody communicate with the board as changes are made and to review salary changes regularly. The board is less hesitant to go over budget by \$20,000 - \$30,000 however if it was to be substantially more than that then the concern would be higher. There are 2 FT paramedic, and 1 EMT vacancies at this time. It was discussed that part of the decision to pull the Captain's off of the ambulances was to fill a shift vacancy with the Captain rather than call someone in to fill the open spot. The process at this time is to have the Captain put on the ambulance before calling in any mandatory OT. A motion was made by Chris Woolley to authorize Cody at his discretion to fill up to 2 vacant positions with paramedics, seconded by Lynnette Hailey. Motion carried unanimously.

#### **Policy Manual**

A motion was made to approve the Employee Manual as presented by Lynnette Hailey, seconded by Ray Rears. Motion carries unanimously.

#### **Website Discussion**

The board would like to have a list of current board members and alternates and who they represent. The schedule of the meetings, packets and information of where and when the meetings are. Lynnette mentioned that there is a new state mandate that transparency notices must be on the website. Ray said that there are ADA accommodation requirements that require that the website be translated to voice.

### **New Business**

#### **Audit Engagement Letter**

Discussion included a request to do an RFP for a new auditor in July or August for fiscal year 2024. Ray mentioned that he had some concerns with the last audit he is not overly supportive of the auditor and need to make sure that the audit requirements are being met. He is ok with one more year. A motion was made by Lynnette Hailey to approve the engagement letter as presented with an amount not to exceed \$6,900, seconded by Marcia Enloe. Motion carried unanimously.

#### **Vehicle Maintenance IGA With the City of Black Hawk**

Erin noted that the agreement is the same as in previous years with the exception of the labor rates. A motion was made by Ray Rears, seconded by Marcia Enloe. Motion carried unanimously.

#### **2024 GAA Lease addendum of the Apex facility with Gilpin County**

Ray said that it is the same terms with no increase in cost. A motion was made Lynnette Hailey to approve the Apex station lease with Gilpin County, Chris Woolley. Motion carried unanimously.

# Gilpin Ambulance Authority

## Regular Monthly Meeting

December 13, 2023

### **Action Items**

None

### **Public Comment**

None

### **Executive Session – 9:43 – 10:00**

Pursuant to §24-6-402(4)(f), C.R.S., for discussion of a personnel matter involving the evaluation of the Chief/Manager, who was previously informed of the meeting. Motion to recess into executive session by Ray Rears second by Lynnette Hailey, carried unanimously.

### **Executive Session Board Action**

No action taken.

### **Board Comment**

Ray Mentioned that the commissioners are meeting on January 9, 2024 reviewing appointments for 2024, with the possibility of having a commissioner on the board. The board agreed that they would prefer to have directors who were not elected officials and asked that Ray relay their comments recommending admin staff versus elected officials to the Commissioners.

### **Next meeting**

January 10, 2023 @ 09:00 am.

Meeting adjourned @ 10:10 AM

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Ray Rears, Secretary/Treasurer

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Erin Gibbs, Recording Secretary

## Gilpin Ambulance Authority

## Balance Sheet

As of December 31, 2023

	Dec 31, 23
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
BOK Operating Account	353,082.39
BOK EFT account	126,874.25
BOK HRA Account Restricted	32,428.64
BOK Supply Account	3,139.92
Total Checking/Savings	515,525.20
Accounts Receivable	
Accounts Receivable	
Allowance for Doubtful Accounts	-211,105.00
Accounts Receivable - Other	446,955.32
Total Accounts Receivable	235,850.32
Total Accounts Receivable	235,850.32
Other Current Assets	
Prepaid Expenses	96,564.43
Due from other entities	48,508.13
Inventory Asset	9,486.21
Total Other Current Assets	154,558.77
Total Current Assets	905,934.29
Fixed Assets	
Accumulated Depreciation	-915,741.00
Vehicles and Equipment	1,328,756.66
Total Fixed Assets	413,015.66
<b>TOTAL ASSETS</b>	<b>1,318,949.95</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-5,618.39
Total Accounts Payable	-5,618.39
Other Current Liabilities	
Accrued PTO	46,447.33
Accrued wages	65,832.27
HRA liability	32,715.59
Total Other Current Liabilities	144,995.19
Total Current Liabilities	139,376.80
Total Liabilities	139,376.80
Equity	
Investment in Fixed Assets	413,215.00
Net Income	766,358.15
Total Equity	1,179,573.15
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,318,949.95</b>

**Gilpin Ambulance Authority**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Beginning Funds Available	710,348.70	511,793.93	198,554.77	138.8%
Contributions				
IGA Black Hawk	428,562.36	428,562.29	0.07	100.0%
IGA Central City	153,535.20	153,535.16	0.04	100.0%
IGA Gilpin County	655,091.64	655,091.61	0.03	100.0%
<b>Total Contributions</b>	<b>1,237,189.20</b>	<b>1,237,189.06</b>	<b>0.14</b>	<b>100.0%</b>
Call Revenue				
Income Patient and Insurance	464,479.60	375,000.00	89,479.60	123.86%
Medicare-derived payments	153,857.65	100,000.00	53,857.65	153.86%
Collections-derived payments	36,895.20	20,000.00	16,895.20	184.48%
<b>Total Call Revenue</b>	<b>655,232.45</b>	<b>495,000.00</b>	<b>160,232.45</b>	<b>132.37%</b>
Grant Revenue				
DOLA Grant Revenue				
DOLA operating	811,888.00	811,888.00		100.0%
<b>Total DOLA Grant Revenue</b>	<b>811,888.00</b>	<b>811,888.00</b>		<b>100.0%</b>
Colorado EMTS Grants	93,779.00	93,779.00		100.0%
Other grant revenue	7,188.50			
<b>Total Grant Revenue</b>	<b>912,855.50</b>	<b>905,667.00</b>	<b>7,188.50</b>	<b>100.79%</b>
Other Revenue				
Other Revenue	15,502.00			
CAID Supplemental	241,287.46			
<b>Total Other Revenue</b>	<b>256,789.46</b>			
<b>Total Income</b>	<b>3,772,415.31</b>	<b>3,149,649.99</b>	<b>622,765.32</b>	<b>119.77%</b>
<b>Gross Profit</b>	<b>3,772,415.31</b>	<b>3,149,649.99</b>	<b>622,765.32</b>	<b>119.77%</b>
<b>Expense</b>				
Uncategorized Expenses	3,271.16			
Capital Expenditures				
Ambulance purchase	276,253.58	200,000.00	76,253.58	138.13%
Capital (misc)	42,221.54	285,000.00	-242,778.46	14.82%
<b>Total Capital Expenditures</b>	<b>318,475.12</b>	<b>485,000.00</b>	<b>-166,524.88</b>	<b>65.67%</b>
Administration				
Reimbursable Expenses	2,053.90			
Accounting	8,537.58	12,000.00	-3,462.42	71.15%
Legal	31,360.03	10,000.00	21,360.03	313.6%
Other				
Admin Training	1,371.20	5,000.00	-3,628.80	27.42%
Discretionary	9,388.62	5,000.00	4,388.62	187.77%
licensing/memberships	6,263.50	6,500.00	-236.50	96.36%
Manager Development	4,574.42	5,000.00	-425.58	91.49%
Professional Services	3,450.00	3,000.00	450.00	115.0%
<b>Total Other</b>	<b>25,047.74</b>	<b>24,500.00</b>	<b>547.74</b>	<b>102.24%</b>
<b>Total Administration</b>	<b>66,999.25</b>	<b>46,500.00</b>	<b>20,499.25</b>	<b>144.08%</b>

**Gilpin Ambulance Authority**  
**Profit & Loss Budget vs. Actual**  
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Operations and Maintenance</b>				
Property Maintenance	7,621.86	35,000.00	-27,378.14	21.78%
Communications R&M	2,707.46	5,000.00	-2,292.54	54.15%
Crew Quarters supplies	9,981.82	12,000.00	-2,018.18	83.18%
Disposable Medical Supplies	44,790.28	35,000.00	9,790.28	127.97%
Durable Medical Equipment	10,516.20	6,000.00	4,516.20	175.27%
Office Supplies/Postage/Fees	6,443.37	5,000.00	1,443.37	128.87%
Property Lease	65,508.48	86,000.00	-20,491.52	76.17%
Property Liability Insurance	24,889.80	22,050.00	2,839.80	112.88%
Public Education/PR	1,759.95	2,000.00	-240.05	88.0%
Safety Gear		3,000.00	-3,000.00	
Service Contracts/Equip Lease	98,488.37	50,000.00	48,488.37	196.98%
Technology/Hardware/Software	11,812.77	7,000.00	4,812.77	168.75%
Telephone/TV/Internet	13,774.68	15,000.00	-1,225.32	91.83%
Training	14,652.07	7,000.00	7,652.07	209.32%
Uniforms	23,131.39	12,000.00	11,131.39	192.76%
Utilities	5,372.63	4,000.00	1,372.63	134.32%
<b>Vehicle expense</b>				
Fuel	31,627.04	32,000.00	-372.96	98.84%
Insurance	13,059.20	11,550.00	1,509.20	113.07%
Maintenance	101,193.42	40,000.00	61,193.42	252.98%
Tires	7,633.70	9,000.00	-1,366.30	84.82%
<b>Total Vehicle expense</b>	<b>153,513.36</b>	<b>92,550.00</b>	<b>60,963.36</b>	<b>165.87%</b>
<b>Total Operations and Maintenance</b>	<b>494,964.49</b>	<b>398,600.00</b>	<b>96,364.49</b>	<b>124.18%</b>
<b>Personnel Expense</b>				
<b>Salaries</b>				
Salaries Admin	192,251.21	192,000.00	251.21	100.13%
Salaries Regular	1,362,096.88	1,320,000.00	42,096.88	103.19%
PTO	79,085.60	62,000.00	17,085.60	127.56%
Holiday stipends	7,850.00	8,000.00	-150.00	98.13%
Employee Bonuses	29,516.71			
<b>Total Salaries</b>	<b>1,670,800.40</b>	<b>1,582,000.00</b>	<b>88,800.40</b>	<b>105.61%</b>
<b>Employee Benefits and Payroll</b>				
457(b) Admin Fess	3,696.81	3,000.00	696.81	123.23%
457(b) employee contribution	-478.10			
457(b) employer match	48,866.63	56,000.00	-7,133.37	87.26%
Benefits HRA	17,703.04	27,600.00	-9,896.96	64.14%
Benefits Life AD& D STD LTD	14,529.47	18,000.00	-3,470.53	80.72%
Employee Wellness	154.00	1,000.00	-846.00	15.4%
Health Insurance	182,324.44	240,350.00	-58,025.56	75.86%
Payroll Service Fees	6,366.23	7,000.00	-633.77	90.95%
Payroll & Unemployment Taxes	132,345.22	130,000.00	2,345.22	101.8%
Worker's Comp	46,039.00	54,600.00	-8,561.00	84.32%
<b>Total Employee Benefits and Payroll</b>	<b>451,546.74</b>	<b>537,550.00</b>	<b>-86,003.26</b>	<b>84.0%</b>
<b>Total Personnel Expense</b>	<b>2,122,347.14</b>	<b>2,119,550.00</b>	<b>2,797.14</b>	<b>100.13%</b>
<b>Total Expense</b>	<b>3,006,057.16</b>	<b>3,049,650.00</b>	<b>-43,592.84</b>	<b>98.57%</b>
<b>Net Income</b>	<b>766,358.15</b>	<b>99,999.99</b>	<b>666,358.16</b>	<b>766.36%</b>

**Gilpin Ambulance Authority**  
**List of Bills Detail**  
**12/08/2023 - 1/5/2024**

<b>Bills Paid Since Last Board Meeting</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>	<b>Description</b>
CEBT	12/8/2023	Elec	-\$17,064.65	Health, Life, STD & LTD insurance
Express Toll	12/8/2023	Auto Pay	-\$27.35	Tolls
Bound Tree Medical, LLC	12/11/2023	8771	-\$700.53	Disposables
City of Black Hawk - Maintenance	12/11/2023	8772	-\$10,341.10	Vehicle Maintenance
Collins Cole Flynn Winn & Ulmer, PLLC	12/11/2023	8773	-\$160.00	Legal Fees
DRS	12/11/2023	8774	-\$654.94	4th Qtr Retirement Management
ESO Solutions, Inc	12/11/2023	8775	-\$1,545.00	1st Qtr 2024 Field Software
Galls	12/11/2023	8776	-\$1,073.08	Uniforms
Harmony Design, LLC	12/11/2023	8777	-\$239.88	Website Hosting
LifeMed Safety	12/11/2023	8778	-\$1,500.00	Monitor Maintenance
ONE WAY, INC.	12/11/2023	8779	-\$155.00	Garbage Medic 1
Sharp Ambulance Billing	12/11/2023	8780	-\$2,516.83	Medical Billing
Stericycle, Inc.	12/11/2023	8781	-\$112.41	Medical Waste
Weekly Register-Call	12/11/2023	8782	-\$27.88	Budget Hearing Posting
Airgas USA	12/11/2023	Elec	-\$942.47	O2 Delivery/Rental
American Ambulance Association	12/12/2023	Elec	-\$525.00	2024 AAA Membership
DRS	12/13/2023	Auto Pay	-\$5,183.46	457(b) Contribution/Match
DirecTV2	12/14/2023	Auto Pay	-\$168.99	TV Medic 1
AFLAC	12/18/2023	Auto Pay	-\$634.26	Employee Paid Insurance
Eldorado Artesian Springs, Inc.	12/19/2023	Elec	-\$273.65	Water
Great Plains Communications	12/21/2023	Auto Pay	-\$448.58	TV/Internet Apex
adobe	12/26/2023	Auto Pay	-\$287.88	Adobe Year Subscription
Elan Financial	12/26/2023	Auto Pay	-\$2,761.45	Credit Card Payment
Pinnacol Assurance	12/26/2023	Auto Pay	-\$5,231.00	Payment 1 of 9 2024
United Power	12/27/2023	Auto Pay	-\$208.22	Medic 1 Utilities
Beck Auto Group	12/28/2023	Auto Pay	-\$3,200.00	Ambulance Chassis Delivery
Bound Tree Medical, LLC	12/28/2023	Auto Pay	-\$792.50	Disposables
ESO Solutions, Inc	12/28/2023	8785	-\$1,855.00	Personnel Management
Galls	12/28/2023	8786	-\$563.56	Uniforms
Gilpin County Community Center	12/28/2023	8787	-\$8.00	Rec Center Visits
GilpinCounty	12/28/2023	8788	-\$4,166.67	Apex Lease Payment
In His Image Embroidery	12/28/2023	8789	-\$630.00	Christmas Vests
St. Anthony Hospitals	12/28/2023	8790	-\$503.35	Pharmacy
Teleflex	12/28/2023	8791	-\$550.00	Disposables
Timberline Fire Protection District	12/28/2023	8792	-\$1,723.16	Medic 1 Lease Payment
Weekly Register-Call	12/28/2023	8793	-\$52.00	Membership Renewal
Colorado Natural Gas	12/28/2023	Auto Pay	-\$355.35	Medic 1 Utilities
Netflix	12/28/2023	Auto Pay	-\$15.49	Television
Evergreen Fire Rescue	12/29/2023	8794	-\$1,539.20	Vehicle Maintenance
ADP	12/29/2023	Auto Pay	-\$210.02	Payroll Fees
DRS	12/29/2023	Auto Pay	-\$5,228.67	457(b) Contribution/Match
Wolfco	12/29/2023	Auto Pay	-\$75.00	Exterminator
Airgas USA	1/2/2024	Auto Pay	-\$330.00	O2 Delivery/Rental
Hulu	1/2/2024	Auto Pay	-\$19.59	Television
indeed	1/2/2024	Auto Pay	-\$272.00	Employee Hiring
Rocky Mountain CPR	1/2/2024	Auto Pay	-\$18.00	CPR Calss
Express Toll	1/3/2024	Auto Pay	-\$26.60	Tolls
<b>TOTAL BILLS</b>			<b>-\$74,917.77</b>	

Credit Card Transactions 10/28-11/28/2023	Date		Amount	Description
adobe	10/31/2023		\$14.99	Software Subscription
American Heart Association	11/28/2023		\$129.26	Training Software
Costco	11/2/2023		\$29.97	Station Supplies
Costco	11/8/2023		\$58.47	Station Supplies
Delta Airlines	11/13/2023		\$246.39	Flight for EVOC Training
Delta Airlines	11/13/2023		\$246.39	Flight for EVOC Training
Extra Space	10/30/2023		\$247.64	Ambulance Storage
Extra Space	10/30/2023		\$247.64	Ambulance Storage
Extra Space	11/28/2023		\$226.00	Ambulance Storage
Jotform	11/2/2023		\$39.00	Software Subscription
Jotform	11/13/2023		\$267.82	Software Subscription
King Soopers	11/20/2023		\$61.99	Station Supplies
Marions	11/1/2023		\$138.17	Captains Meeting
Meal at EMSAC	11/6/2023		\$236.72	Meal at EMSAC
Monday	10/30/2023		\$60.00	Software Subscription
Monday	11/28/2023		\$60.00	Software Subscription
PGT Technoloties	11/2/2023		\$19.99	Software Subscription
Priceline	11/13/2023		\$36.00	Travel Protection
Shear Comfort	11/13/2023		\$283.49	Seat Protectors 119
Uber	11/22/2023		\$11.52	Travel
Wolfco	11/22/2023		\$100.00	Exterminator
<b>TOTAL CREDIT CARD TXN</b>			<b>\$2,761.45</b>	



495 Apex Valley Rd. / PO Box 638

Black Hawk, CO 80422

Phone: (303) 582-5499

Fax: (303) 582-3390

## Chief's Report

Date: January 10, 2024

Report by: Cody Carroll

- Began implementation of ESO Personnel Manager for training and certification tracking
- Met with GCSO and BHPD regarding secure vehicle transport program
- Distributed the Employee Manual
- Distributed the Standard Operating Guidelines
- Hired one Full-Time EMT
- Developed job description for EMS Lieutenant
- We are currently rotating the ambulances through Evergreen Fire's maintenance division for thorough inspections
- Staffed ambulance to maintain adequate staffing

## Accounts Receivable Summary 2023

<i>AR Balance Date</i>	<b>Beginning Balance</b>	<b>Charges</b>	<b>Credits</b>	<b>Remaining Balance</b>	<b>Old Account Credits</b>	<b>Cash Payments</b>
<b>1/31/2023</b>	\$446,955.32	\$180,944.00	\$141,804.42	\$486,094.90	\$1,685.51	\$47,018.59
<b>2/28/2023</b>	\$486,094.90	\$130,546.00	\$84,126.66	\$532,514.24	\$3,789.40	\$46,902.62
<b>3/31/2023</b>	\$532,514.24	\$156,384.00	\$153,353.14	\$535,545.10	\$1,086.34	\$51,357.35
<b>4/30/2023</b>	\$535,545.10	\$171,758.00	\$59,090.90	\$648,212.20	\$1,295.29	\$35,601.62
<b>5/31/2023</b>	\$648,212.20	\$176,228.00	\$112,188.13	\$712,252.07	\$3,347.95	\$56,549.20
<b>6/30/2023</b>	\$712,252.07	\$127,826.43	\$350,965.26	\$489,113.24	\$1,846.32	\$51,428.45
<b>7/31/2023</b>	\$489,113.24	\$259,803.39	\$186,369.28	\$562,547.35	\$4,821.40	\$53,699.59
<b>8/31/2023</b>	\$562,547.35	\$196,869.04	\$177,006.56	\$582,409.83	\$3,748.78	\$75,631.62
<b>9/30/2023</b>	\$582,409.83	\$166,340.42	\$163,698.15	\$585,052.10	\$1,465.39	\$43,178.82
<b>10/31/2023</b>	\$585,052.10	\$215,478.71	\$146,710.53	\$653,820.28	\$618.33	\$43,121.93
<b>11/30/2023</b>	\$653,820.28	\$210,276.63	\$144,359.91	\$719,737.00	\$501.93	\$77,563.81
<b>12/31/2023</b>	\$719,737.00	\$170,071.49	\$189,844.65	\$699,963.84	\$255.76	\$73,178.85
<b>Total 2023</b>		<b>\$2,162,526.11</b>	<b>\$1,909,517.59</b>		<b>\$24,462.40</b>	<b>\$655,232.45</b>

<i>AR Balance Date</i>	<b>Beginning Balance</b>	<b>Charges</b>	<b>Sharp Credits</b>	<b>Remaining Balance</b>	<b>Old Account Credits</b>	<b>Cash Payments</b>
<b>1/31/2022</b>	\$296,612.16	\$76,296.90	\$105,851.70	\$267,057.36	\$2,806.57	\$36,476.10
<b>2/28/2022</b>	\$267,057.36	\$115,342.00	\$100,068.16	\$282,331.20	\$1,131.24	\$31,846.06
<b>3/31/2022</b>	\$282,331.20	\$135,760.00	\$97,445.51	\$320,645.69	\$744.08	\$43,834.59
<b>4/30/2022</b>	\$320,645.69	\$79,887.00	\$118,758.05	\$281,774.64	\$806.70	\$43,300.67
<b>5/31/2022</b>	\$281,774.64	\$97,414.00	\$47,458.87	\$331,729.77	\$1,172.26	\$22,909.44
<b>6/30/2022</b>	\$331,729.77	\$180,411.00	\$140,474.17	\$371,666.60	\$761.98	\$45,195.80
<b>7/31/2022</b>	\$371,666.60	\$75,470.00	\$140,983.30	\$306,153.30	\$2,545.63	\$33,254.64
<b>8/31/2022</b>	\$306,153.30	\$283,807.00	\$103,522.98	\$486,437.32	\$2,364.10	\$55,746.89
<b>9/30/2022</b>	\$486,437.32	\$120,412.00	\$130,355.58	\$476,493.74	\$920.12	\$65,400.50
<b>10/31/2022</b>	\$476,493.74	\$178,316.00	\$191,336.43	\$463,473.31	\$2,590.45	\$39,142.83
<b>11/30/2022</b>	\$463,473.31	\$128,954.00	\$171,442.73	\$420,984.58	\$1,578.81	\$53,960.35
<b>12/31/2022</b>	\$420,984.58	\$135,142.00	\$109,171.26	\$446,955.32	\$2,542.92	\$45,073.02
<b>Total 2022</b>		<b>\$1,607,211.90</b>	<b>\$1,456,868.74</b>		<b>\$19,964.86</b>	<b>\$516,140.89</b>



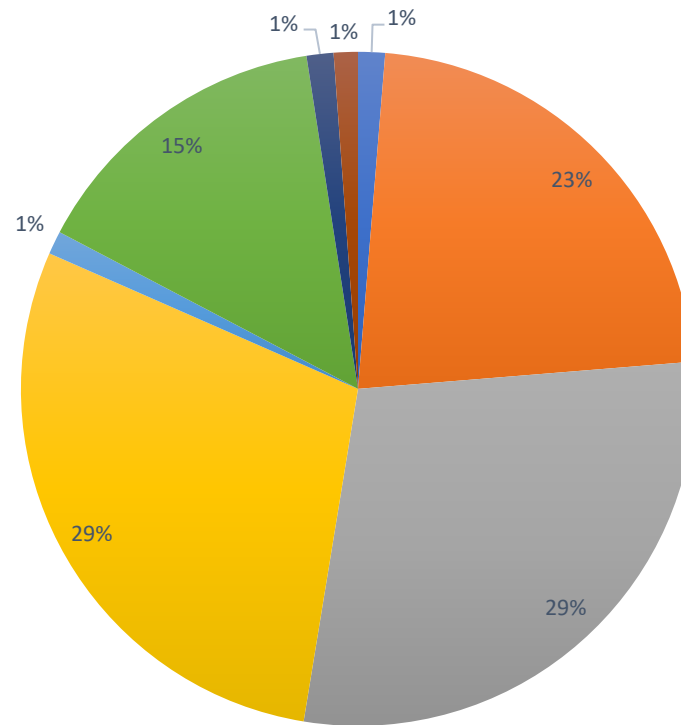
Gilpin Ambulance Authority  
Fiscal YTD Summary - 01/01/23 to 12/31/23

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals
Beginning AR	\$446,955.32	\$486,094.90	\$532,514.24	\$535,545.10	\$648,212.20	\$712,252.07	\$489,113.24	\$562,547.35	\$582,409.83	\$585,052.10	\$653,820.28	\$719,737.00	\$446,955.32
Charges/Invoices	\$180,944.00	\$130,546.00	\$156,384.00	\$171,758.00	\$176,228.00	\$127,826.43	\$259,803.39	\$196,869.04	\$166,340.42	\$215,478.71	\$210,276.63	\$170,071.49	\$2,162,526.11
Contractual Adjustments	-\$86,327.26	-\$46,512.35	-\$94,225.88	-\$34,689.52	-\$63,913.58	-\$101,414.58	-\$68,497.30	-\$108,168.39	-\$66,125.46	-\$90,382.85	-\$79,843.70	-\$112,728.28	-\$952,829.15
Allowed Charges	\$94,616.74	\$84,033.65	\$62,158.12	\$137,068.48	\$112,314.42	\$26,411.85	\$191,306.09	\$88,700.65	\$100,214.96	\$125,095.86	\$130,432.93	\$57,343.21	\$1,209,696.96
Patient Discounts	-\$1,803.23	-\$250.00	-\$3,149.72	\$0.00	\$0.00	-\$2,788.00	\$0.00	\$0.00	-\$391.30	-\$2,165.47	\$0.00	-\$4,774.13	-\$15,321.85
Bad Debt	\$250.00	\$0.00	\$0.00	\$1,813.00	\$0.00	-\$193,245.60	-\$68,821.42	\$0.00	-\$58,229.89	\$0.00	-\$5,681.00	\$0.00	-\$323,914.91
Bad Debt Recovery	\$6,239.81	\$274.79	\$6,148.29	\$0.00	\$4,951.08	\$2,443.98	\$3,189.13	\$2,709.28	\$842.39	\$4,018.95	\$4,093.96	\$358.08	\$35,269.74
Bankruptcy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc Adjustments	-\$1,428.36	-\$29.57	\$0.00	\$0.00	\$0.00	-\$1,275.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$8.45	\$0.00	-\$2,741.38
Total Adjustments	\$3,258.22	-\$4.78	\$2,998.57	\$1,813.00	\$4,951.08	-\$194,864.62	-\$65,632.29	\$2,709.28	-\$57,778.80	\$1,853.48	-\$1,595.49	-\$4,416.05	-\$306,708.40
Medicare Payments	-\$6,117.88	-\$3,897.53	-\$6,361.29	-\$4,261.70	-\$3,940.47	-\$9,585.61	-\$2,877.11	-\$7,955.07	-\$4,812.40	-\$2,536.20	-\$7,757.59	-\$9,361.57	-\$69,464.42
Medicaid Payments	-\$9,863.33	-\$4,879.13	-\$12,283.61	-\$1,031.64	-\$9,883.08	-\$11,448.84	-\$7,413.78	-\$14,408.68	-\$7,389.49	-\$16,185.14	-\$6,946.94	-\$13,032.04	-\$114,765.70
Insurance Payments	-\$23,129.69	-\$14,304.89	-\$31,452.55	-\$11,826.61	-\$31,471.73	-\$23,473.05	-\$29,376.52	-\$40,248.23	-\$19,366.88	-\$29,188.18	-\$32,339.61	-\$42,939.42	-\$329,117.36
Facility Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Patient Payments	-\$19,624.48	-\$15,302.23	-\$12,028.38	-\$9,094.43	-\$7,930.35	-\$10,322.23	-\$12,572.28	-\$8,935.47	-\$8,225.39	-\$10,271.64	-\$15,876.58	-\$7,367.29	-\$137,550.75
Total Payments	-\$58,735.38	-\$38,383.78	-\$62,125.83	-\$26,214.38	-\$53,225.63	-\$54,829.73	-\$52,239.69	-\$71,547.45	-\$39,794.16	-\$58,181.16	-\$62,920.72	-\$72,700.32	-\$650,898.23
Insurance Refunds	\$0.00	\$183.12	\$0.00	\$0.00	\$0.00	\$143.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$326.79
Patient Refunds	\$0.00	\$591.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.27	\$0.00	\$0.00	\$0.00	\$591.40
Returned Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Refunds	\$0.00	\$774.25	\$0.00	\$0.00	\$0.00	\$143.67	\$0.00	\$0.00	\$0.27	\$0.00	\$0.00	\$0.00	\$918.19
Change in A/R	\$39,139.58	\$46,419.34	\$3,030.86	\$112,667.10	\$64,039.87	-\$223,138.83	\$73,434.11	\$19,862.48	\$2,642.27	\$68,768.18	\$65,916.72	-\$19,773.16	\$253,008.52
Ending A/R	\$486,094.90	\$532,514.24	\$535,545.10	\$648,212.20	\$712,252.07	\$489,113.24	\$562,547.35	\$582,409.83	\$585,052.10	\$653,820.28	\$719,737.00	\$699,963.84	\$699,963.84
Total Credits	-\$141,804.42	-\$84,126.66	-\$153,353.14	-\$59,090.90	-\$112,188.13	-\$350,965.26	-\$186,369.28	-\$177,006.56	-\$163,698.15	-\$146,710.53	-\$144,359.91	-\$189,844.65	-\$1,909,517.59
BAD DEBT ACTIVITY													
Beginning Bad Debt	-\$307,170.86	-\$300,681.05	-\$300,406.26	-\$294,257.97	-\$292,444.97	-\$287,493.89	-\$478,295.51	-\$543,927.80	-\$541,218.52	-\$598,606.02	-\$594,587.07	-\$596,174.11	-\$307,170.86
Accounts Sent to Bad Debt	\$250.00	\$0.00	\$0.00	\$1,813.00	\$0.00	-\$193,245.60	-\$68,821.42	\$0.00	-\$58,229.89	\$0.00	-\$5,681.00	\$0.00	-\$323,914.91
Bad Debt Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bad Debt Recovery	\$6,239.81	\$274.79	\$6,148.29	\$0.00	\$4,951.08	\$2,443.98	\$3,189.13	\$2,709.28	\$842.39	\$4,018.95	\$4,093.96	\$358.08	\$35,269.74
Ending Bad Debt	-\$300,681.05	-\$300,406.26	-\$294,257.97	-\$292,444.97	-\$287,493.89	-\$478,295.51	-\$543,927.80	-\$541,218.52	-\$598,606.02	-\$594,587.07	-\$596,174.11	-\$595,816.03	-\$595,816.03

**Gilpin Ambulance Authority**  
**AR Summary Report**  
January through December 2023

	<u>Jan 23</u>	<u>Feb 23</u>	<u>Mar 23</u>	<u>Apr 23</u>	<u>May 23</u>	<u>Jun 23</u>	<u>Jul 23</u>	<u>Aug 23</u>	<u>Sep 23</u>	<u>Oct 23</u>	<u>Nov 23</u>	<u>Dec 23</u>	<u>TOTAL</u>
Patient Pay	11,937.08	9,094.82	6,358.66	9,862.14	3,140.50	5,342.90	15,913.92	8,772.07	7,438.00	7,639.85	14,591.72	8,256.57	108,348.23
Collections	1,389.46	6,455.41	1,980.73	1,991.80	6,061.18	3,129.96	3,878.92	2,892.09	1,620.01	3,580.09	3,429.30	486.25	36,895.20
Insurance Providers													
Auto Ins	0.00	2,102.00	0.00	0.00	0.00	847.08	0.00	0.00	0.00	0.00	0.00	125.60	3,074.68
Commercial Ins	15,228.03	13,874.03	13,774.22	11,836.28	25,401.06	8,809.45	14,286.73	25,269.39	20,481.95	16,477.33	28,212.55	27,869.79	221,520.81
Medicaid	6,631.01	6,467.84	13,927.22	1,031.64	9,883.08	11,448.84	4,184.66	18,733.64	5,037.45	7,817.42	14,218.82	13,032.04	112,413.66
Medicare	11,833.01	8,908.52	13,532.59	9,105.97	10,504.48	16,746.58	9,975.85	19,964.43	8,601.41	7,607.24	13,668.97	23,408.60	153,857.65
Worker's Comp	0.00	0.00	1,783.93	1,773.79	1,558.90	5,103.64	5,459.51	0.00	0.00	0.00	3,442.45	0.00	19,122.22
Total Insurance Providers	<u>33,692.05</u>	<u>31,352.39</u>	<u>43,017.96</u>	<u>23,747.68</u>	<u>47,347.52</u>	<u>42,955.59</u>	<u>33,906.75</u>	<u>63,967.46</u>	<u>34,120.81</u>	<u>31,901.99</u>	<u>59,542.79</u>	<u>64,436.03</u>	<u>509,989.02</u>
TOTAL	<u><u>47,018.59</u></u>	<u><u>46,902.62</u></u>	<u><u>51,357.35</u></u>	<u><u>35,601.62</u></u>	<u><u>56,549.20</u></u>	<u><u>51,428.45</u></u>	<u><u>53,699.59</u></u>	<u><u>75,631.62</u></u>	<u><u>43,178.82</u></u>	<u><u>43,121.93</u></u>	<u><u>77,563.81</u></u>	<u><u>73,178.85</u></u>	<u><u>655,232.45</u></u>

## % of Calls by Payer Group 2021-2023



■ Auto Insurance

■ Commercial Insurance

■ Medicaid/Medicaid HMO

■ Medicare/Medicare HMO

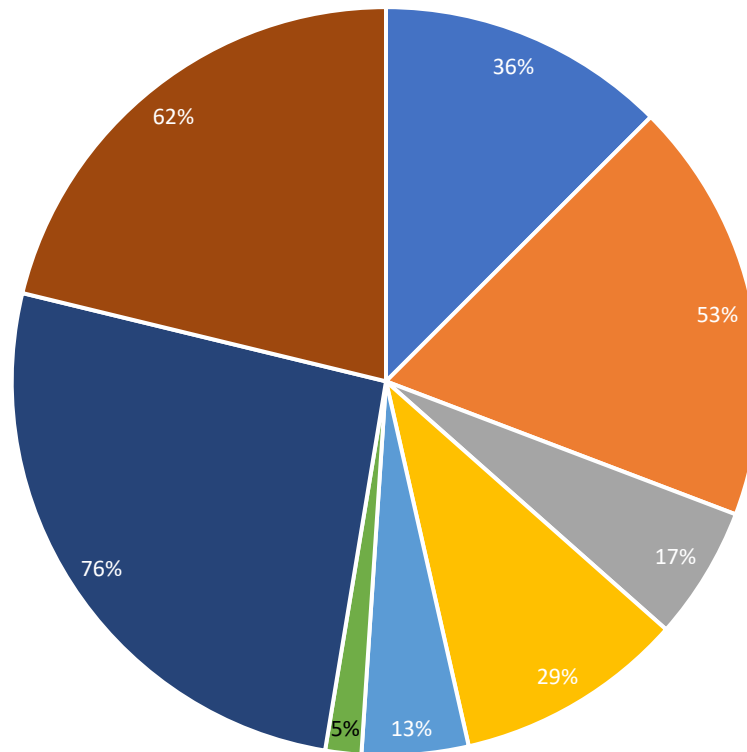
■ Other

■ Patient

■ Veteran's Administration/Tricare

■ Workers Comp

### Collection Rate by Payer Group 2021-2023



■ Auto Insurance

■ Commercial Insurance

■ Medicaid/Medicaid HMO

■ Medicare/Medicare HMO

■ Other

■ Patient

■ Veteran's Administration/Tricare

■ Workers Comp

**Medicaid Collection Rate Prior to Rate Increase July 1, 2022 = 11%**

**Medicaid Collection Rate After Rate Increase July 1, 2022 = 22%**

## Response/Call Volume Summary 2023

Monthly Comparison 1st Qtr	January						February						March					
	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023
Blood Draw	8	7	5	5	3	0	5	2	4	3	0	0	8	12	4	2	2	2
Call Cancelled	5	7	5	1	14	6	8	2	7	7	10	7	8	2	1	7	7	6
Dead On Scene	2	3	0	2	0	1	0	1	4	2	0	3	3	3	1	3	2	0
Life Alert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	1	4	10	7	6	3	0	8	5	7	3	3	4	5	3	10	4	3
No Transport	68	54	52	40	77	57	55	56	75	54	65	69	89	72	29	77	83	79
Standby	22	6	18	6	3	9	16	5	9	5	5	4	10	3	6	9	5	4
Treated, Transferred Care	3	0	0	0	0	2	0	0	1	0	0	1	0	0	0	0	0	1
Treated, Transported	57	66	58	56	51	61	56	43	61	41	48	76	64	70	25	55	80	62
Totals	166	147	148	117	154	139	140	117	166	119	131	163	186	167	69	163	183	157

Monthly Comparison 2nd Qtr	April						May						June					
	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023
Blood Draw	12	4	1	2	3	0	11	6	0	8	3	6	9	6	6	2	2	3
Call Cancelled	4	13	1	3	8	4	8	11	2	3	11	9	5	9	3	3	11	1
Dead On Scene	1	1	2	1	3	1	2	3	0	0	1	0	1	0	4	2	0	1
Life Alert	1	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0
No Patient Found	4	0	0	8	1	6	4	0	2	10	3	5	2	5	2	14	7	5
No Transport	73	67	13	58	55	58	54	57	10	92	80	65	62	65	29	87	61	57
Standby	9	2	0	3	4	5	10	2	1	6	3	6	6	2	3	4	7	7
Treated, Transferred Care	2	0	0	0	0	0	1	0	1	0	3	3	0	0	2	0	1	0
Treated, Transported	69	58	9	58	43	61	73	46	26	48	68	71	59	57	38	56	72	90
Totals	175	145	26	133	117	135	163	125	42	167	172	165	145	146	87	168	161	164

Monthly Comparison 3rd Qtr	July						August						September					
	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023
Blood Draw	4	8	2	8	1	0	11	11	10	2	7	0	5	8	2	6	4	4
Call Cancelled	6	9	5	3	8	9	8	0	8	3	7	6	3	8	4	12	5	4
Dead On Scene	2	5	2	2	2	1	0	0	1	2	5	0	0	1	1	2	2	4
Life Alert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	2	3	2	7	2	5	0	4	2	10	6	4	4	4	3	3	6	7
No Transport	82	73	58	64	84	94	62	67	55	73	77	73	78	69	58	76	84	65
Standby	6	6	4	7	6	9	7	3	4	2	2	5	9	9	8	8	5	7
Treated, Transferred Care	0	0	2	0	1	3	0	1	2	0	2	4	0	2	0	0	1	2
Treated, Transported	67	65	51	56	77	73	69	55	56	86	80	71	69	41	53	78	64	75
Totals	169	169	126	147	181	194	157	141	138	178	186	163	168	142	129	185	171	168

Monthly Comparison 4th Qtr	October						November						December					
	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023	2018	2019	2020	2021	2022	2023
Blood Draw	8	5	4	5	3	5	7	3	4	2	0	4	4	7	1	0	0	7
Call Cancelled	7	2	2	14	3	9	0	1	7	8	4	8	5	5	6	9	10	10
Dead On Scene	0	3	1	3	3	2	0	3	1	1	3	0	4	1	3	2	2	3
Life Alert	0	0	0	0	0	9	0	0	0	0	0	1	0	0	0	0	0	2
No Patient Found	71	5	7	5	8	7	60	1	4	2	4	5	60	2	6	9	6	11
No Transport	54	78	51	61	99	59	49	58	64	60	61	63	44	59	54	76	77	66
Standby	8	12	8	8	3	5	13	5	6	11	5	9	5	9	10	8	7	10
Treated, Transferred Care	0	3	0	1	0	0	0	0	1	0	0	1	0	1	0	1	1	1
Treated, Transported	48	60	45	65	64	60	42	61	42	50	65	64	74	55	33	48	61	72
Totals	196	168	118	162	183	156	171	132	129	134	142	155	196	139	113	153	164	182

Year To Date Comparison	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Blood Draw	53	55	42	40	92	79	43	45	28	31
Call Cancelled	48	58	55	78	67	69	51	72	85	79
Dead On Scene	15	18	16	21	15	24	20	23	23	16
Life Alert	0	6	3	8	2	2	0	0	0	12
No Patient Found	7	49	53	35	41	41	46	92	55	64
No Transport	708	741	799	757	814	775	548	813	905	805
Standby	117	176	147	141	121	64	77	77	67	80
Treated, Transferred Care	6	1	5	4	6	7	9	6	11	18
Treated, Transported	795	766	775	794	747	677	497	696	771	836
Totals	1749	1870	1895	1878	1905	1738	1291	1824	1945	1941

Five Year Comparison	2018	2019	2020	2021	2022
Blood Draw	92	79	43	45	28
Call Cancelled	67	69	51	72	85
Dead On Scene	15	24	20	23	23
Life Alert	2	2	0	0	0
No Patient Found	41	41	46	92	55
No Transport	814	775	548	813	904
Standby	121	64	77	77	68
Treated, Transferred Care	6	7	9	6	11
Treated, Transported	747	677	497	696	771
Totals	1905	1738	1291	1824	1945

Calls Between 10 PM & 8 AM	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Tot/YR
2014	40	44	56	47	44	46	42	41	35	42	29	44	510
2015	57	35	40	42	42	46	47	62	52	47	53	42	565
2016	49	42	53	44	43	63	56	47	52	39	45	40	573
2017	36	49	50	43	56	37	65	42	43	39	38	58	556
2018	58	43	57	58	51	46	48	43	55	47	40	50	596
2019	58	26	57	43	36	42	49	49	36	60	45	41	542
2020	37	56	24	4	12	25	46	45	32	42	45	35	403
2021	41	33	47	27	61	46	49	54	50	45	41	53	547
2022	49	55	56	43	55	51	59	53	56	48	43	49	617
2023	42	50	55	48	54	43	40	49	51	38	49	58	577
Average	47	43	50	40	45	45	50	49	46	45	43	47	537

Standby	2018	2019	2020	2021	2022
Clear Creek	68	37	60	57	55
Other	53	27	17	20	12
Total	121	64	77	77	67

2023 Standby	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BHPD									1				1
Clear Creek	8	3	4	4	4	6	7	4	5	2	8	8	63
GCSO	1			1									2
Timberline		1			1					1	1	1	5
Event					1	1	2	1	2	2			9
Other												1	
Total	9	4	4	5	6	7	9	5	8	5	9	10	80

Clear Creek Responses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Standby		8	6	3	6	11	4	3	1	1	2	3	48
Calls Run		1			1	2				1		1	6
Total	0	9	6	3	7	13	4	3	1	2	2	4	54

GILPIN AMBULANCE AUTHORITY  
RESOLUTION NO. 01-2024

**A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR  
THE POSTING OF MEETING NOTICES AS REQUIRED BY THE  
COLORADO OPEN MEETINGS LAW**

BE IT RESOLVED BY THE GILPIN AMBULANCE AUTHORITY, THAT:

Section 1. 7340 Black Hawk Blvd (the Black Hawk Post Office), 141 Nevada Street (the Central City Hall), and 203 Eureka Street (the Gilpin County Courthouse) shall constitute the designated public places for the posting of meeting notices as required by the Colorado Open Meetings Law. The respective City Managers and the County Manager or their designees shall be responsible for posting the required notices no later than twenty-four (24) hours prior to the holding of the meeting. All meeting notices shall include specific agenda information, where possible.

DATED this 10th day of January, 2024.

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Buddy Schmalz, President

ATTEST:

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Ray Rears, Secretary