

495 Apex Valley Rd.
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Gilpin Ambulance Authority Board of Directors

Agenda and Notice of Special Meeting

Monday, October 13, 2025 at 11:00 A.M.

Gilpin County Court House: Commissioners Chambers

- 1. Call to Order**
- 2. Roll Call**
- 3. Additions / Amendments to the Agenda**
- 4. Conflicts of Interest**
- 5. Executive pursuant to C.R.S. §24-6-402(4)(f) for discussion of a personnel matter related to Cody Carroll who has been notified of this executive session and has consented to it.**
- 6. Action Items**
 - a. Any matter that may follow the executive session discussion**
- 7. Public Comment**
- 8. Board Member Comment**
- 9. Adjourn**



Gilpin Ambulance Authority Board of Directors

Regular Meeting and Budget Hearing Minutes

Wednesday, December 11, 2024 at 9:00 A.M.

Gilpin County Court House: Commissioners Chambers

- 1. Call to Order at 9:00 A.M.**
- 2. Roll Call**
- 3. Additions / Amendments to the Agenda**
 - a. Commissioner Rears asked to move the Executive Session to the beginning of the meeting.
- 4. Conflicts of Interest**
- 5. Consideration of Minutes: November 13, 2024**
 - a. Director Woolley moved to approved the minutes. The motion was seconded by Director Hailey.
 - b. The minutes were unanimously approved.
- 6. Executive Session**
 - a. Pursuant to Section 24-6-402(4)(b), C.R.S. to receive the advice of legal counsel concerning a billing matter.
 - b. Executive session under Section 24-6-402(4)(b), C.R.S. to receive the advice of legal counsel concerning specific legal questions.
 - c. Pursuant to §24-6-402(4)(f)(I), C.R.S pursuant to personnel matters concerning the annual evaluation of the Gilpin Ambulance Authority Chief.
- 7. Financial Report**
 - a. Balance Sheet (November 2024)
 - b. Profit & Loss Statement: Budget to Actual (through November 2024)
 - i. Director Woolley pointed out that there had been a significant savings in legal costs over the last year but cautioned that after the discussions in executive session, that will likely not be the case for the future.
 - c. List of Bills (November 2024)
 - i. Director Woolley raised a question about July Retirement. Chief Carroll replied that July is the service that manages the 457b fund.
 - ii. Director Woolley also asked about several transactions that appeared to invalidate others. These were reported to be bills that had shown as transactions in the general ledger. The board asked that this report be cleaned up in the future so as not to show these transactions.
 - iii. Director Rears raised a question about the hotel stays on the list. Chief Carroll reported those were from his trip to Texas to pick up the new ambulance.
 - iv. Director Hailey moved to approve the financial report, including the list of bills.
 - v. There was some discussion about two transactions that Chief Carroll reported were fraudulent due to his card being skimmed. Both transactions had already been reimbursed but were listed so the board was aware of the issue.
 - vi. The financial report was unanimously approved.
 - d. Billing and Accounts Receivable Summary (through November 2024)
- 8. Chief's Report**
 - a. Chief Carroll reported that they are still working on payroll and scheduling vendors to decide which will be the best and most cost-effective to use in the future.



9. Activity Summary

- a. Director Woolley asked about treat-and-release calls. Why aren't we billing for at least the equipment cost? Chief Carroll will look into a cost per call for Boulder County and a cost for treat-and-release calls.

10. Old Business

- a. Staffing Update
 - i. Chief Carroll reported that we had full staffing for about 2 to 3 weeks, then had some voluntary departures and two involuntary departures. Currently at 5 operational openings including the position vacated by Deputy Chief Putnam.
- b. Vehicle Insurance Values (see attachment *P&C Renewal Questionnaire*)
 - i. Chief Carroll reported that vehicle insurance values have been updated to cover replacement value of all vehicles instead of current value. The difference in the annual premium was approximately \$2700.00.

11. New Business

- a. Employee Manual and Job Descriptions
 - i. Director Woolley raised an issue about the benefits section of the Employee Manual, specifically the section that gives sick time to PRN employees. Chief Carroll replied that this is required by law and that it was added by Kathryn Winn. Chief Woolley asked that he be allowed to meet with Chief Carroll to discuss changes to the Employee Manual before it goes to the board for approval. The board agreed.
- b. 2024 Audit RFP Update
 - i. Deputy Chief Putnam will get in touch with Sam at the County to work out issues with bidnet.
- c. Fee schedule adjustments
 - i. Chief Carroll proposed an updated fee schedule that is calculated based on the adjustments of the rates allowed by the Center for Medicare Services.
- d. Benefits packages
 - i. Chief Carroll reported that the time off policy has been adjusted so that annual caps are decreased and accruals stop at the employee's cap. This forces the employees to either use their PTO or stop accruing and decreases the amount of floating liability the authority carries should the employee decide to leave and require a payout of their accrued PTO. Full-time employees also get 48 hours of sick time per year.
 - ii. Director Rears raised an issue with the retirement match going to 6% because the county's match is only 5%. After some discussion, it was decided that the 457b match would be adjusted to a 5% across the board.
 - iii. Director Rears moved to approve the time off benefits as proposed. The motion was seconded by Director Hailey
 - iv. The motion was unanimously approved.

12. Public Hearing for 2025 Budget

- a. The budget hearing was opened at 11:05.
- b. No members of the public were present.
- c. The budget hearing was closed at 11:06.

13. Action Items

- a. Director Hailey moved to approve the 2025 budget contingent upon potential unanticipated expenses. Director Rears seconded the motion with the condition that the capital projects related to the FY2025 EMTS Grant be delayed until more information is available regarding the potential unanticipated expenses.
- b. The budget was unanimously approved.

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- c. Director Hailey moved to increase the Gilpin Ambulance Authority Chief's salary by 8% and to adjust the Chief's PTO to reflect 5+ years of service for an annual accrual of 220 hours. The adjustment is to be backdated to the Chief's anniversary date, October 17. Director Enloe seconded the motion.
 - d. The motion was unanimously approved.
- 14. Public Comment**
- a. None
- 15. Next Meeting: January 8, 2025 at 9:00 AM**
- 16. Adjourned at 11:21 AM.**



Gilpin Ambulance Authority Board of Directors

Regular Meeting Minutes

Wednesday, January 8th, 2024

Gilpin County Court House Commissioners Chambers

- 1. Call to Order at 9:00 AM**
- 2. Roll Call**
 - a. Directors Schmalz, Hailey, Woolley, and Enloe were present. Commissioner Berumen was present as the alternate in place of Director Rears.
- 3. Additions / Amendments to the Agenda**
 - a. None
- 4. Conflicts of Interest**
 - a. None
- 5. Consideration of Minutes: December 11th, 2024**
 - a. Tabled until next meeting due to a technical issue with the recording.
- 6. Financial Report**
 - a. **Balance Sheet December 2024**
 - i. No discussion
 - b. **Profit & Loss Statement: Budget to Actual (12/01/2024-12/31/2024)**
 - i. No discussion.
 - c. **List of Bills (12/01/2024-12/31/2024)**
 - i. No discussion. A motion was made by Director Hailey to approve the list of bills as submitted. Director Enloe seconded the motion. The motion was approved unanimously.
 - d. **Billing Summary and Accounts Receivable (through December 2024)**
 - i. No discussion
- 7. Chief's Report**
 - a. Chief Carroll reported that most of his time over the last month has been dedicated to completing the required audit related to billing matters.
 - b. Chief Carroll advised that GAA will be transitioning to iSolved as the primary human resources onboarding, payroll and timekeeping provider. The cost is substantially lower than the current provider ADP.
 - c. Chief Carroll has had several meetings with counsel and will discuss those in executive session.
 - d. Chief Carroll was asked by Director Woolley to discuss the amount of time that Chief Carroll and Deputy Chief Putnam are having to fill open shifts on the ambulance. Chief Carroll advises that he alone has put in approximately 840 hours on the ambulance during FY2024 for a total of approximately 30 days. This has been due to attrition and time taken to hire new candidates. There are currently five (5) open positions that we are currently recruiting for. Deputy Chief Putnam is covering the open C shift supervisor position in addition to his normal duties.
 - e. Chief Carroll advised that his intent is to develop data to support the potential of moving away from using part-time employees and hire additional "float" staff to cover open shifts. The Board of Directors advised they are willing to look at his proposal.
- 8. Activity Summary**
 - a. Chief Carroll advised he would begin printing the activities reports on legal size paper for better viewing. The Board of Directors asked for a summary of how often Clear Creek EMS is covering for GAA when GAA is out of ambulances. They asked that Chief Carroll bring that data to the February 2025 meeting.



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- b. Chief Carroll advised that, outside of this being the busiest year in GAA history, there were no significant changes. There were no questions or further discussion.
- 9. Executive Session**
- a. Pursuant to CRS §24-6-402(4)(b), the Board of Directors recessed to executive session at 9:15 AM
 - b. Normal session reconvened at 9:35 AM. There were no actions brought forth from the executive session.
- 10. Old Business**
- a. **2025 Audit**
 - i. Will put out to bid in the next few weeks.
 - ii. Auditor in place already for the 2024 audit.
 - b. **Employee manual and job descriptions**
 - i. Chief Carroll met with Director Woolley to discuss the manual. Changes were suggested but have not been completely made. Chief Carroll advised he would send out the corrected version ASAP and the Board of Directors advised it could wait until February.
- 11. New Business**
- a. **City of Black Hawk maintenance IGA**
 - i. Chief Carroll brought the 2025 IGA from the City of Black Hawk for ongoing maintenance services for all GAA vehicles.
 - ii. Director Hailey made a motion to approve the City of Black Maintenance IGA for FY2025. Director Enloe seconded the motion. The motion was unanimously approved.
 - b. **Accounting Services**
 - i. Chief Carroll presented a consulting agreement for the board's approval with G.J. Davis Legacy Holdings, L.L.C., which is Jolind Davis's company. The agreement has been reviewed by counsel, and all recommended changes have been made.
 - ii. Director Woolley moved to approve the accounting agreement with G.J. Davis Legacy Holdings. Director Enloe seconded the motion. The motion was unanimously approved.
 - c. **Mileage Reimbursement**
 - i. Chief Carroll discussed that he and Deputy Chief Putnam are currently using their personal vehicles because Chief Carroll's vehicle is still being repaired. His concern is that mileage reimbursement is becoming very expensive, and he did not want to move forward with additional reimbursements without the Board of Directors' approval.
 - ii. Director Hailey moved to approve mileage reimbursement at \$0.70 a mile, and Director Woolley seconded the motion. The motion was approved unanimously.
- 12. Public Comment**
- a. No members of the public were present. No discussion.
- 13. Board Member Comments**
- a. Director Hailey advised that she has been reappointed to the Board of Directors by the Black Hawk City Council.
 - b. Director Enloe advised that she has also has been reappointed to the Board of Directors by the City Council of Central City.
 - c. Director Hailey asked that a section for board member comments be added to the agenda under public comment.
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- d. Chief Carroll reported that since we are holding off on certain capital projects for now, we risk losing the grant funding associated with those projects. There may be an opportunity for a grant extension, but it is uncertain.
- 14. Next Meeting and Budget Hearing to be held on February 12th, 2025 at 9:00 AM**
- 15. Adjourn at 9:57 AM.**

Gilpin Ambulance Authority

Balance Sheet

As of January 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
BOK EFT account	285,926.31
BOK HRA Account Restricted	29,603.08
BOK Operating Account	149,441.86
Restricted for Capital	0.00
Total BOK Operating Account	149,441.86
BOK Supply Account	1,055.15
Total Bank Accounts	\$466,026.40
Accounts Receivable	
Accounts Receivable	698,808.32
Allowance for Doubtful Accounts	-489,165.82
Total Accounts Receivable	209,642.50
Total Accounts Receivable	\$209,642.50
Other Current Assets	
AR Adj to cash basis Asset	0.00
Due from other entities	0.00
Inventory Asset	13,115.02
Prepaid Expenses	-73,905.00
Capital	73,905.00
Total Prepaid Expenses	0.00
Uncategorized Asset	3,756.21
Undeposited Funds	0.00
Total Other Current Assets	\$16,871.23
Total Current Assets	\$692,540.13
Fixed Assets	
Accumulated Depreciation	-1,050,607.00
Vehicles and Equipment	1,647,231.78
Total Fixed Assets	\$596,624.78
TOTAL ASSETS	\$1,289,164.91

Gilpin Ambulance Authority

Balance Sheet

As of January 31, 2025

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-59.00
Total Accounts Payable	\$ -59.00
Credit Cards	
Credit Card at Elan Financial	95.95
Ramp Credit Card	18,205.85
Total Credit Cards	\$18,301.80
Other Current Liabilities	
Accrued Expenses	0.00
Accrued PTO	34,715.55
Accrued wages	0.00
HRA liability	32,629.69
Total Other Current Liabilities	\$67,345.24
Total Current Liabilities	\$85,588.04
Total Liabilities	\$85,588.04
Equity	
Investment in Fixed Assets	596,625.66
Capital Outlay	0.00
Total Investment in Fixed Assets	596,625.66
Reserve for Capital Improvement	0.00
Retained Earnings	670,645.68
Net Income	-63,694.47
Total Equity	\$1,203,576.87
TOTAL LIABILITIES AND EQUITY	\$1,289,164.91



Gilpin Ambulance Authority

Profit & Loss: Budget vs. Actuals

January 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Beginning Funds Available		524,195.00	-524,195.00	
Call Revenue				
Collections-derived payments	2,583.03	14,400.00	-11,816.97	17.94 %
Income Patient and Insurance	18,746.33	554,400.00	-535,653.67	3.38 %
Medicare-derived payments	611.53	151,200.00	-150,588.47	0.40 %
Total Call Revenue	21,940.89	720,000.00	-698,059.11	3.05 %
Contributions				
IGA Black Hawk	35,373.67	424,484.00	-389,110.33	8.33 %
IGA Central City	10,798.00	129,576.00	-118,778.00	8.33 %
IGA Gilpin County	49,640.00	595,680.00	-546,040.00	8.33 %
Total Contributions	95,811.67	1,149,740.00	-1,053,928.33	8.33 %
Grant Revenue				
Colorado EMTS Grants	135,816.87	73,390.00	62,426.87	185.06 %
DOLA Grant Revenue		1,126,416.00	-1,126,416.00	
Total Grant Revenue	135,816.87	1,199,806.00	-1,063,989.13	11.32 %
Other Revenue				
Sale of Vehicles		6,000.00	-6,000.00	
Total Other Revenue		6,000.00	-6,000.00	
Total Income	\$253,569.43	\$3,599,741.00	\$ -3,346,171.57	7.04 %
GROSS PROFIT	\$253,569.43	\$3,599,741.00	\$ -3,346,171.57	7.04 %
Expenses				
Administration				
Accounting - Audit	6,900.00	10,000.00	-3,100.00	69.00 %
Accounting - Contract Services	1,275.00	24,000.00	-22,725.00	5.31 %
Legal		10,000.00	-10,000.00	
Other				
Bank Service Charges	544.96		544.96	
Discretionary	543.49	2,500.00	-1,956.51	21.74 %
Employee Recognition & Retention		10,000.00	-10,000.00	
Licensing/Memberships	1,269.98	6,500.00	-5,230.02	19.54 %
Professional Services	2,416.75	9,000.00	-6,583.25	26.85 %
Total Other	4,775.18	28,000.00	-23,224.82	17.05 %
Reimbursable Expenses	783.96		783.96	
Total Administration	13,734.14	72,000.00	-58,265.86	19.08 %
Capital Expenditures				
Capital (misc)	1,015.96		1,015.96	
Total Capital Expenditures	1,015.96		1,015.96	
Operations and Maintenance				



Gilpin Ambulance Authority

Profit & Loss: Budget vs. Actuals

January 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Communications R&M		5,000.00	-5,000.00	
Crew Quarters supplies	740.12		740.12	
Disposable Medical Supplies	2,551.23	50,000.00	-47,448.77	5.10 %
Durable Medical Equipment	1,290.42	6,000.00	-4,709.58	21.51 %
Office Supplies/Postage/Fees	668.93		668.93	
Credit Card fees	242.91		242.91	
Total Office Supplies/Postage/Fees	911.84		911.84	
Property Lease	6,098.16	79,594.00	-73,495.84	7.66 %
Property Liability Insurance		34,000.00	-34,000.00	
Property Maintenance	3,261.45	20,000.00	-16,738.55	16.31 %
Public Education/PR	676.95	8,000.00	-7,323.05	8.46 %
Safety Gear	1,355.87	3,000.00	-1,644.13	45.20 %
Service Contracts/Equip Lease	3,613.85	71,081.00	-67,467.15	5.08 %
Technology/Hardware/Software	-1,449.74	12,000.00	-13,449.74	-12.08 %
Telephone/TV/Internet	2,588.74	14,500.00	-11,911.26	17.85 %
Training	80.53	60,000.00	-59,919.47	0.13 %
Uniforms	8,852.21	20,000.00	-11,147.79	44.26 %
Utilities	256.51	8,000.00	-7,743.49	3.21 %
Vehicle expense				
Fuel	1,995.04	35,000.00	-33,004.96	5.70 %
Insurance	16,999.29	25,000.00	-8,000.71	68.00 %
Tires		8,000.00	-8,000.00	
Vehicle Maintenance	16,584.36	54,000.00	-37,415.64	30.71 %
Vehicle Repair	3,989.40		3,989.40	
Total Vehicle expense	39,568.09	122,000.00	-82,431.91	32.43 %
Total Operations and Maintenance	70,396.23	513,175.00	-442,778.77	13.72 %
Personnel Expense				
Employee Benefits and Payroll				
457(b) Admin Fess		3,500.00	-3,500.00	
457(b) Employee Contribution	-0.40		-0.40	
457(b) Employer Match	3,109.14	121,004.00	-117,894.86	2.57 %
457(b) Loan	0.00		0.00	
Benefits HRA	740.80	27,600.00	-26,859.20	2.68 %
Benefits Life AD& D STD LTD		14,722.00	-14,722.00	
Employee Wellness		5,000.00	-5,000.00	
Health Insurance		249,504.00	-249,504.00	
Dental Ins	-656.00		-656.00	
Medical Ins	-1,175.20		-1,175.20	
Other	43.56		43.56	
Vision Ins	-87.00		-87.00	



Gilpin Ambulance Authority

Profit & Loss: Budget vs. Actuals

January 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Health Insurance	-1,874.64	249,504.00	-251,378.64	-0.75 %
Payroll & Unemployment Taxes	17,466.02	177,553.00	-160,086.98	9.84 %
Payroll Service Fees	1,683.96	7,000.00	-5,316.04	24.06 %
Worker's Comp	9,148.00	64,698.00	-55,550.00	14.14 %
Total Employee Benefits and Payroll	30,272.88	670,581.00	-640,308.12	4.51 %
Salaries				
Holiday stipends	1,900.00	7,500.00	-5,600.00	25.33 %
PTO	10,165.00	153,028.00	-142,863.00	6.64 %
Salaries Admin	29,073.84	250,517.00	-221,443.16	11.61 %
Salaries Field Staff	160,705.85	1,549,296.00	-1,388,590.15	10.37 %
Total Salaries	201,844.69	1,960,341.00	-1,758,496.31	10.30 %
Total Personnel Expense	232,117.57	2,630,922.00	-2,398,804.43	8.82 %
Total Expenses	\$317,263.90	\$3,216,097.00	\$ -2,898,833.10	9.86 %
NET OPERATING INCOME	\$ -63,694.47	\$383,644.00	\$ -447,338.47	-16.60 %
NET INCOME	\$ -63,694.47	\$383,644.00	\$ -447,338.47	-16.60 %

Gilpin Ambulance Authority

Bill Payment List

January 2025

DATE	NUM	VENDOR	AMOUNT
BOK Operating Account			
01/01/2025	Aug 2033	Pinnacol Assurance	-\$9,148.00
01/01/2025	Aug 2034	ONE WAY, INC.	-\$164.42
01/08/2025	8972	Dan Knox	-\$150.00
01/08/2025	8973	Diversified Body & Paint Shop	-\$15,988.97
01/02/2025		Amazon	-\$2,277.75
01/08/2025		Amazon	-\$615.70
01/06/2025		Bound Tree Medical, LLC	-\$1,012.48
01/08/2025		Acuity Specialty Products (ZEP)	-\$418.89
01/08/2025		Jolind F Davis	-\$1,275.00
01/10/2025		GilpinCounty	-\$4,375.00
01/13/2025		ESO Solutions, Inc	-\$370.80
01/21/2025		Green & Associates	-\$6,900.00
01/21/2025		City of Black Hawk - Maintenance	-\$2,111.02
01/24/2025		Skaggs	-\$307.00
01/24/2025		Skaggs	-\$2,535.71
01/30/2025		Verathon	-\$17,104.00
Total for BOK Operating Account			-\$64,754.74
01/07/2025		Amazon	\$0.00
Total for --			\$0.00
			-\$64,754.74

Credit Cards Transactions 01-01-25 through 01-31-25				
Transaction Time	Amount	Merchant Name	Merchant City	Line Memo
1/1/25 06:14	\$ 25.49	Amazon	Seattle	Jonathan Link - North station supplies
1/1/25 06:19	\$ 25.49	Amazon	Seattle	Jonathan Link - South station supplies
1/1/25 20:26	\$ 11.39	Amazon	Seattle	Jonathan Link - South Station Supplies
1/1/25 20:46	\$ 23.95	Amazon	Seattle	Jonathan Link - North station supplies
1/1/25 21:30	\$ 29.74	The Home Depot	Golden	Bobby Putnam - Cleaning supplies for ambulance station
1/1/25 22:39	\$ 1,015.96	The Home Depot	Evergreen	Cody Carroll - Apex dishwasher replacement
1/2/25 16:27	\$ 20.34	Marion's of the Rockies	Idaho Springs	Bobby Putnam - Clear Creek Operational Meeting
1/2/25 23:09	\$ 100.00	Mc Job Post	Atlanta	Bobby Putnam - Training Captain Posting
1/4/25 05:56	\$ 13.41	Amazon	Seattle	Jonathan Link - North station supplies
1/4/25 05:56	\$ 9.99	Amazon	Seattle	Jonathan Link - North station supplies
1/5/25 11:05	\$ 14.99	Amazon	Seattle	Bobby Putnam - Ethernet splitter
1/6/25 08:13	\$ 125.00	Amazon	Seattle	Bobby Putnam - Computer for Medic 11 station
1/6/25 22:37	\$ 229.47	Zoom	San Jose	Bobby Putnam - Annual phone system upgrade
1/8/25 17:58	\$ 702.00	WhenToWork, Inc.	San Angelo	Bobby Putnam - Workforce scheduling software license
1/8/25 19:35	\$ 59.98	Amazon	Seattle	Jonathan Link - Pediatric Kit Supplies
1/8/25 19:35	\$ 14.45	Amazon	Seattle	Jonathan Link - Ambulance equipment
1/9/25 04:24	\$ 80.53	ShopCPR	Dallas	Bobby Putnam - CPR Materials
1/12/25 14:26	\$ 114.00	Intuit	Mountain View	Bobby Putnam - Quickbooks subscription
1/14/25 10:54	\$ 10.00	eFax	Los Angeles	Bobby Putnam - Fax subscription
1/14/25 17:38	\$ 110.15	Zoom	San Jose	Bobby Putnam - Video conferencing platform license
1/14/25 19:34	\$ 1,237.50	Special Districts	Denver	Cody Carroll - Annual dues
1/14/25 22:17	\$ 5,865.09	LAS CRUCES, NM	Commerce City	Bobby Putnam - Vehicle repairs
1/15/25 04:55	\$ 276.90	Amazon	Seattle	Bobby Putnam - Protective Mats for captain vehicle
1/15/25 15:25	\$ 177.87	Amazon	Seattle	Bobby Putnam - Scanner for ambulance with protective case
1/15/25 21:02	\$ 38.75	Collinson Enterprises	Crofton	Cody Carroll - EMS rank insignia purchase
1/16/25 20:54	\$ 75.00	Wolfco Pest Control	Englewood	Bobby Putnam - Pest Control
1/17/25 18:42	\$ 259.72	Amazon	Seattle	Bobby Putnam - Scanners for Ambulance
1/17/25 21:32	\$ 259.98	Amazon	Seattle	Bobby Putnam - Computer
1/17/25 21:43	\$ 67.45	NAPA Auto Parts	Idaho Springs	Josh Harrison - Diesel fuel additive for ambulance maintenance
1/19/25 13:53	\$ 90.38	Hulu	Santa Monica	Bobby Putnam - Streaming media subscription
1/19/25 17:11	\$ 25.00	eFax	Los Angeles	Bobby Putnam - Online fax service renewal
1/19/25 22:12	\$ 9.99	Amazon	Seattle	Jonathan Link - Pediatric Kit Supplies
1/20/25 19:22	\$ 67.47	Amazon	Seattle	Jonathan Link - Replacement chargers for computers
1/22/25 00:16	\$ 370.50	RMEF	Aurora	Cody Carroll - Background Checks
1/22/25 02:47	\$ 119.88	QR Code Generator	BIELEFELD	Cody Carroll - QR code generation service
1/23/25 01:44	\$ 14.43	Walmart	Broomfield	Cody Carroll - Creamer
1/23/25 18:03	\$ 70.95	Costco	Arvada	Jonathan Link - Crew Quarters coffee supplies
1/25/25 04:12	\$ 77.27	Amazon	Seattle	Cody Carroll - Filters for bedrooms
1/25/25 06:03	\$ 206.00	Badgeandwallet	Armonk	Cody Carroll - Captain Badge
1/25/25 07:40	\$ 75.75	Collinson Enterprises	Crofton	Cody Carroll - FTO Pins
1/25/25 08:12	\$ 139.99	Amazon	Seattle	Cody Carroll - Thinkpad
1/25/25 11:31	\$ 17.59	Amazon	Seattle	Cody Carroll - Pens
1/25/25 11:32	\$ 27.82	Amazon	Seattle	Cody Carroll - Thinkpad Case
1/26/25 13:12	\$ 1,355.87	Fire Ninja	Venice	Cody Carroll - Traffic Vests
1/27/25 18:32	\$ 109.55	Dostal Alley	Central City	Josh Harrison - Business meal during meeting
1/28/25 11:29	\$ 15.49	Netflix	Los Gatos	Bobby Putnam - Streaming service subscription
1/28/25 17:30	\$ 105.64	Chick-Fil-A	Broomfield	Cody Carroll - Academy lunch
1/28/25 17:35	\$ 61.50	Chick-Fil-A	Broomfield	Cody Carroll - Academy lunch
1/29/25 19:52	\$ 60.48	Vinnola's	Wheat Ridge	Josh Harrison - New hire lunch
1/30/25 00:07	\$ 82.87	Amazon	Seattle	Bobby Putnam - Crew quarters storage equipment
1/30/25 14:59	\$ 19.99	Adobe	San Jose	Bobby Putnam - Adobe subscription
1/30/25 19:06	\$ 5,539.00	Paypal	Armonk	Cody Carroll - Uniform Badges
1/31/25 07:52	\$ 26.99	Amazon	Seattle	Cody Carroll - Desk calculator
1/31/25 18:46	\$ 49.67	Exxon	Golden	Jonathan Link - Emergency vehicle refueling



Chief's Report

Date: February 12, 2025

Report by: Cody Carroll

- Multiple meetings with counsel regarding billing and personnel matters
- Billing audit completed and reports sent to respective agencies
- Began the implementation of iSolved Human Capital Management Software for payroll, HR, and the management of employee benefits
- Reviewed and selected FirstDue as the new PCR, Scheduling, and Certification Tracking software for the Authority
- Multiple interviews for EMT and Paramedic positions. Hired 1 Paramedic and 2 EMTs.
- Closed the hiring and promotional process for Training Captain and chose candidates to interview
- Developed several clinical guidelines to address gaps in the Denver Metro Protocols
- Obtained quotes and information for the FY2026 EMTS Grant application
- Developed advertisements and a registration process for two National EMS Management Association (NEMSMA) Courses that GAA and Common Spirit Prehospital Services will host at the end of March
- Established a system by which other EMS and Fire organizations can pay GAA for training or services rendered
- Applied for and obtained grant funding for the purchase of new uniforms for all staff and the implementation of an improved system for managing pediatric supplies and treating pediatric patients
- Accepted into the MBA – Public Administration program at Columbia Southern University
- Replaced the dishwasher at the Apex Station
- Staffed an ambulance for 89 hours in January

Call Fees

Item	2021	2022	2023	2024	2025
Total Expenses	\$ 1,970,469.66	\$ 2,365,111.93	\$ 3,272,530.00	\$ 3,288,975.00	\$ 3,499,741.00
Annual/Ambulance	\$ 656,823.22	\$ 788,370.64	\$ 1,090,843.33	\$ 1,096,325.00	\$ 1,166,580.33
Monthly/Ambulance	\$ 54,735.27	\$ 65,697.55	\$ 90,903.61	\$ 91,360.42	\$ 97,215.03
Daily/Ambulance	\$ 1,799.52	\$ 2,159.92	\$ 2,988.61	\$ 3,003.63	\$ 3,196.11
Hourly/Ambulance	\$ 74.98	\$ 90.00	\$ 124.53	\$ 125.15	\$ 133.17
Total Calls	1807	1910	1907	1964	
Cost/Call	\$ 1,090.46	\$ 1,238.28	\$ 1,716.06	\$ 1,674.63	

GAA In-Area Fee Schedule		GAA Out-of-Area Fee Schedule	
Item	2025	Item	2025
BLS, Non-Emergency	\$ 968.51	BLS, Non-Emergency	\$ 1,162.22
BLS, Emergency	\$ 1,549.65	BLS, Emergency	\$ 1,859.58
ALS1, Non-Emergency	\$ 1,162.24	ALS1, Non-Emergency	\$ 1,394.68
ALS1, Emergency	\$ 1,840.22	ALS1, Emergency	\$ 2,208.26
ALS2	\$ 2,663.46	ALS2	\$ 3,196.16
Mileage	\$ 30.19	Mileage	\$ 36.23
Treat/NPT	\$ 266.34	Treat/NPT	\$ 319.61
Incident Response Contracted Area	\$ 1,674.63	Incident Response Out-of-Area	\$ 2,009.56
Event Standby/Hr	\$ 150.00	Event Standby	\$ 180.00
		Out-of-Area Adjustment	20%

Treat/NPT = Hourly Cost Per Ambulance x 2 hours

Incident Response Contracted Area (AKA Cost/Call) = Total Expenses / Annual Call Volume