

495 Apex Valley Rd.
PO Box 638
Black Hawk, CO 80422



Main: (303) 582-5499
Fax: (303) 582-3390
admin@gilpinambulance.com

Gilpin Ambulance Authority Board of Directors

Agenda and Notice of Meeting

Wednesday, April 16, 2025 at 9:00 A.M.

Gilpin County Court House: Commissioners Chambers

- 1. Call to Order**
- 2. Roll Call**
- 3. Additions / Amendments to the Agenda**
- 4. Conflicts of Interest**
- 5. Consideration of Minutes: March 12, 2025**
- 6. Executive Session - None**
- 7. Financial Report**
 - a. Balance Sheet (March 2025)
 - b. Profit & Loss Statement: Budget to Actual (through March 2025)
 - c. List of Bills (March 2025)
 - d. Billing and Accounts Receivable Summary (through March 2025)
- 8. Chief's Report**
- 9. Activity Summary**
- 10. Old Business**
 - a. Boulder County Calls
- 11. New Business**
 - a. GROG Grant Application, Secure Vehicle Transport/Community Paramedic Program
 - b. Phishing Emails
- 12. Action Items**
- 13. Public Comment**
- 14. Board Member Comment**
- 15. Next Meeting: May 14, 2025 at 9:00 AM**
- 16. Adjourn**



Gilpin Ambulance Authority Board of Directors
Regular Meeting Minutes
Wednesday, March 12, 2025
Gilpin County Court House Commissioners Chambers

1. **Call to Order at 9:00 AM**
2. **Roll Call**
 - a. Directors Schmalz, Woolley, Berumen, Plsek present. Directors Hailey and Enloe are ill.
3. **Additions / Amendments to the Agenda**
 - a. None
4. **Conflicts of Interest**
 - a. None
5. **Consideration of Minutes: February**
 - a. Director Woolley moved to approve minutes. The motion was seconded by Director Plsek. The minutes were unanimously approved.
6. **Financial Report**
 - a. **Balance Sheet February 2025**
 - i. No discussion
 - b. **Profit & Loss Statement: Budget to Actual (02/01/2025-02/28/2025)**
 - i. Director Woolley mentioned he felt the vehicle maintenance appeared to be abnormally high. Chief Carroll advised that we do not have a category currently in the budget where we can reflect payments secondary to repairs (from accidents for example) versus routine maintenance and that the repairs have been reimbursed by insurance.
 - ii. No other questions
 - c. **List of Bills (02/01/2025-02/28/2025)**
 - i. Director Woolley asked for clarification as to who the vendor Santander was. Santander is the lease holder for the new ambulance lease that was put in place in 2024, and this was the first payment that was due.
 - ii. Asked for clarification on the purchase from Sil-Terhar Ford. He was advised if was for Chief Carroll's new vehicle that was approved.
 - iii. Motion to approve bills from Director Woolley, seconded by Director Berumen. Minutes were approved unanimously.
 - d. **Billing Summary and Accounts Receivable (through February 2025)**
 - i. Director Woolley inquired as to what the \$1400 credit card charge to Frazer LTD was. His understanding that Frazer was our ambulance manufacturer. Chief Carroll advised that Frazer had created a business card development program as a trial to see if they could expand their business opportunities.
7. **Chief's Report**
 - a. **Part Time Employees**
 - i. Chief Carroll stated that due to the lack of investment of time from PRN employees, the decision was made to eliminate all PRN positions, effective immediately. He advises PRN employees were not picking up shifts, so they benefit of PRN employees had run its course.
 - ii. Chief Carroll also advised that with the organization moving towards all Paramedics becoming critical care certified, the ability to maintain proper QA/QI with PRN employees would be too cumbersome to continue to have PRN employees. Chief Carroll advised he is looking at alternative staffing solutions.



- iii. Director Schmaltz discussed alternatives to keeping employee's for longer with paying for educational opportunities with the employee signing a contract to serve a specific time of service. States he is just offering suggestions, but this discussion can be tabled for a later date.

8. Activity Summary

- a. Chief Schmaltz brought up that there is still a significant disparity between how much we are providing coverage for Clear Creek EMS versus how much they are providing coverage for us. Chief Carroll advised that Clear Creek EMS was scheduled to put a third ambulance in service the first part of April 2025. It is unclear if that will still happen as Clear Creek County is having budget issues.

9. Old Business

a. Staffing Update

- i. Chief Carroll advised that several offers had been extended to potential employees, but they did not pass the background check successfully, so the offers were rescinded, but we still have several interviews upcoming.

b. Employee Manual

- i. Director Woolley wanted to revisit the employee manual. States he and Chief Carroll had met the day before to go over the employee manual once again. There were some formatting issues that needed to be corrected. Director Woolley is ok with the current state of the employee manual.
- ii. Director Woolley is certain that the employee manual is the right place for a policy that pertains to spending limits of the Chief and his staff. Director Woolley would like to see a purchasing policy put in place to provide protection the Chief and Authority. Director Woolley had a copy of the City of Black Hawk's purchasing policy for all to review. It was suggested that the policy include tiers to prohibit tying the Chief's hands so he cannot do his job as needed.
- iii. A motion was made to approve the employee manual by Director Woolley and a second was provided by Director Berumen. The motion was approved unanimously.

10. New Business

- a. None

11. Executive Session

- a. N/A

12. Action Items

- a. None

13. Public Comment

- a. No members of the public present

14. Next Meeting and Budget Hearing to be held on April 9th, 2025, at 9:00 AM

15. Adjourn at 09:35

Balance Sheet

Gilpin Ambulance Authority

As of March 14, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
BOK EFT account	126,347.08
BOK HRA Account Restricted	27,153.95
BOK Operating Account	\$1,161,262.23
Restricted for Capital	
Total for BOK Operating Account	\$1,161,262.23
BOK Supply Account	895.15
Total for Bank Accounts	\$1,315,658.41
Accounts Receivable	
Accounts Receivable	\$698,808.32
Allowance for Doubtful Accounts	-489,165.82
Total for Accounts Receivable	\$209,642.50
Total for Accounts Receivable	\$209,642.50
Other Current Assets	
AR Adj to cash basis Asset	
Due from other entities	
Inventory Asset	13,115.02
Prepaid Expenses	-\$73,905.00
Capital	73,905.00
Total for Prepaid Expenses	0
Undeposited Funds	-49,640.00
Total for Other Current Assets	-\$36,524.98
Total for Current Assets	\$1,488,775.93
Fixed Assets	
Accumulated Depreciation	-1,050,607.00
Vehicles and Equipment	1,647,231.78
Total for Fixed Assets	\$596,624.78
Other Assets	
Total for Assets	\$2,085,400.71

Balance Sheet

Gilpin Ambulance Authority

As of March 14, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-59.00
Total for Accounts Payable	-\$59.00
Credit Cards	
Credit Card at Elan Financial	95.95
Ramp Credit Card	15,336.73
Total for Credit Cards	\$15,432.68
Other Current Liabilities	
Accrued Expenses	
Accrued PTO	34,715.55
Accrued wages	
HRA liability	29,439.76
Total for Other Current Liabilities	\$64,155.31
Total for Current Liabilities	\$79,528.99
Long-term Liabilities	
Total for Liabilities	\$79,528.99
Equity	
Retained Earnings	690,466.44
Net Income	718,779.62
Investment in Fixed Assets	\$596,625.66
Capital Outlay	
Total for Investment in Fixed Assets	\$596,625.66
Reserve for Capital Improvement	
Total for Equity	\$2,005,871.72
Total for Liabilities and Equity	\$2,085,400.71

Gilpin Ambulance Authority

Budget vs. Actuals: FY 2025

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Income				
Beginning Funds Available		524,195.00	524,195.00	
Call Revenue				
Collections-derived payments	8,635.31	14,400.00	5,764.69	59.97 %
Income Patient and Insurance	169,957.54	554,400.00	384,442.46	30.66 %
Medicare-derived payments	14,572.20	151,200.00	136,627.80	9.64 %
Total Call Revenue	193,165.05	720,000.00	526,834.95	26.83 %
Contributions				
IGA Black Hawk	141,494.68	424,484.00	282,989.32	33.33 %
IGA Central City	43,192.00	129,576.00	86,384.00	33.33 %
IGA Gilpin County	148,920.00	595,680.00	446,760.00	25.00 %
Total Contributions	333,606.68	1,149,740.00	816,133.32	29.02 %
Grant Revenue				
Colorado EMTS Grants	152,920.87	73,390.00	-79,530.87	208.37 %
DOLA Grant Revenue	1,126,416.00	1,126,416.00	0.00	100.00 %
Total Grant Revenue	1,279,336.87	1,199,806.00	-79,530.87	106.63 %
Other Revenue				
Sale of Vehicles		6,000.00	6,000.00	
Total Other Revenue		6,000.00	6,000.00	
Total Income	\$1,806,108.60	\$3,599,741.00	\$1,793,632.40	50.17 %
GROSS PROFIT	\$1,806,108.60	\$3,599,741.00	\$1,793,632.40	50.17 %
Expenses				
Administration				
Accounting - Audit	6,900.00	10,000.00	3,100.00	69.00 %
Accounting - Contract Services	4,575.00	24,000.00	19,425.00	19.06 %
Legal	20,280.50	10,000.00	-10,280.50	202.81 %
Other				
Bank Service Charges	1,092.95		-1,092.95	
Discretionary	748.69	2,500.00	1,751.31	29.95 %
Employee Recognition & Retention		10,000.00	10,000.00	
Licensing/Memberships	1,269.98	6,500.00	5,230.02	19.54 %
Professional Services	3,694.71	9,000.00	5,305.29	41.05 %
Total Other	6,806.33	28,000.00	21,193.67	24.31 %
Total Administration	38,561.83	72,000.00	33,438.17	53.56 %
Capital Expenditures				
Ambulance Lease		66,802.00	66,802.00	
Ambulance purchase	50,141.26	0.00	-50,141.26	
Capital (misc)	148,085.03	162,380.00	14,294.97	91.20 %
Equipment Lease		32,463.00	32,463.00	
Total Capital Expenditures	198,226.29	261,645.00	63,418.71	75.76 %
Operations and Maintenance				
Communications R&M		5,000.00	5,000.00	

Gilpin Ambulance Authority

Budget vs. Actuals: FY 2025

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Crew Quarters supplies	4,371.18	12,000.00	7,628.82	36.43 %
Disposable Medical Supplies	15,737.66	50,000.00	34,262.34	31.48 %
Durable Medical Equipment	2,833.52	6,000.00	3,166.48	47.23 %
Office Supplies/Postage/Fees	2,853.04	6,000.00	3,146.96	47.55 %
Credit Card fees	4,465.58		-4,465.58	
Total Office Supplies/Postage/Fees	7,318.62	6,000.00	-1,318.62	121.98 %
Property Lease	16,781.76	79,594.00	62,812.24	21.08 %
Property Liability Insurance	186.00	34,000.00	33,814.00	0.55 %
Property Maintenance	4,249.37	20,000.00	15,750.63	21.25 %
Public Education/PR	676.95	8,000.00	7,323.05	8.46 %
Safety Gear	1,355.87	3,000.00	1,644.13	45.20 %
Service Contracts/Equip Lease	20,023.56	71,081.00	51,057.44	28.17 %
Technology/Hardware/Software	19,259.07	12,000.00	-7,259.07	160.49 %
Telephone/TV/Internet	4,819.43	14,500.00	9,680.57	33.24 %
Training	6,342.01	66,000.00	59,657.99	9.61 %
Uniforms	9,160.02	20,000.00	10,839.98	45.80 %
Utilities	1,733.44	8,000.00	6,266.56	21.67 %
Vehicle expense				
Fuel	8,104.80	35,000.00	26,895.20	23.16 %
Insurance	18,250.59	25,000.00	6,749.41	73.00 %
Tires	2,483.04	8,000.00	5,516.96	31.04 %
Vehicle Maintenance	63,060.25	54,000.00	-9,060.25	116.78 %
Total Vehicle expense	91,898.68	122,000.00	30,101.32	75.33 %
Total Operations and Maintenance	206,747.14	537,175.00	330,427.86	38.49 %
Personnel Expense				
Employee Benefits and Payroll				
457(b) Admin Fees	519.29	3,500.00	2,980.71	14.84 %
457(b) Employee Contribution	-0.40		0.40	
457(b) Employer Match	10,369.20	121,004.00	110,634.80	8.57 %
457(b) Loan	76.25		-76.25	
Benefits HRA		27,600.00	27,600.00	
Benefits Life AD& D STD LTD		14,722.00	14,722.00	
Employee Wellness		5,000.00	5,000.00	
Health Insurance	80,421.07	249,504.00	169,082.93	32.23 %
Payroll & Unemployment Taxes	41,562.21	177,553.00	135,990.79	23.41 %
Payroll Service Fees	3,193.60	7,000.00	3,806.40	45.62 %
Worker's Comp	18,301.00	64,697.00	46,396.00	28.29 %
Total Employee Benefits and Payroll	154,442.22	670,580.00	516,137.78	23.03 %
Salaries				
Holiday stipends	1,900.00	7,500.00	5,600.00	25.33 %
PTO	20,154.86	153,028.00	132,873.14	13.17 %
Salaries Admin	67,614.88	250,517.00	182,902.12	26.99 %
Salaries Field Staff	387,805.61	1,547,296.00	1,159,490.39	25.06 %

Gilpin Ambulance Authority

Budget vs. Actuals: FY 2025

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total Salaries	477,475.35	1,958,341.00	1,480,865.65	24.38 %
Total Personnel Expense	631,917.57	2,628,921.00	1,997,003.43	24.04 %
Unapplied Cash Bill Payment Expense	-567.53		567.53	
Total Expenses	\$1,074,885.30	\$3,499,741.00	\$2,424,855.70	30.71 %
NET OPERATING INCOME	\$731,223.30	\$100,000.00	\$ -631,223.30	731.22 %
NET INCOME	\$731,223.30	\$100,000.00	\$ -631,223.30	731.22 %

Gilpin Ambulance Authority

Bills and Applied Payments

March 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Acuity Specialty Products (ZEP)				
03/14/2025	Bill Payment (Check)			-304.80
02/18/2025	Bill		4009108815	304.80
Bound Tree Medical, LLC				
03/13/2025	Bill Payment (Check)			-1,154.43
01/21/2025	Bill		85631418	1,154.43
03/13/2025	Bill Payment (Check)			-2.45
01/27/2025	Bill		85638928	2.45
03/13/2025	Bill Payment (Check)			-375.14
01/27/2025	Bill		85638929	375.14
03/13/2025	Bill Payment (Check)			-212.22
01/31/2025	Bill		85646200	212.22
03/13/2025	Bill Payment (Check)			-829.85
02/06/2025	Bill		85653692	829.85
03/13/2025	Bill Payment (Check)			-41.16
02/13/2025	Bill		85662599	41.16
03/14/2025	Bill Payment (Check)			-237.46
02/19/2025	Bill		85669190	237.46
City of Black Hawk - Maintenance				
03/13/2025	Bill Payment (Check)			-5,305.09
03/05/2025	Bill		348143826	5,305.09
03/13/2025	Bill Payment (Check)			-10,217.49
02/05/2025	Bill		348142859	10,217.49
Collins Cole Flynn Winn & Ulmer, PLLC				
03/13/2025	Bill Payment (Check)			-6,507.00
03/10/2025	Bill		7370	6,507.00
03/13/2025	Bill Payment (Check)			-7,332.00
02/10/2025	Bill		7276	7,332.00
03/13/2025	Bill Payment (Check)			-6,441.50
01/08/2025	Bill		7125	6,441.50
Diversified Body & Paint Shop				
03/14/2025	Bill Payment (Check)			-1,159.06
12/31/2024	Bill		51403	1,159.06
First Due				
03/13/2025	Bill Payment (Check)			-16,400.00
03/15/2025	Bill		4108	16,400.00

GJ Davis Legacy Holdings, LLC

Gilpin Ambulance Authority

Bills and Applied Payments

March 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
03/13/2025	Bill Payment (Check)			-2,000.00
02/15/2025	Bill		1001	2,000.00
Gysin Insurance Agency				
03/31/2025	Bill Payment (Check)		99811325	-186.00
03/31/2025	Bill		00765	186.00
Sharp Ambulance Billing				
03/31/2025	Bill Payment (Check)		99811323	-2,511.75
03/31/2025	Bill		53324	2,511.75
Sill-Terhar Motors, INC				
03/03/2025	Bill Payment (Check)			-72,646.00
02/28/2025	Bill			72,646.00
St. Anthony Hospitals				
03/13/2025	Bill Payment (Check)			-2,820.68
02/26/2025	Bill		6783	2,820.68
Stryker				
03/14/2025	Bill Payment (Check)			-53,782.25
02/12/2025	Bill	EMTS Grant	9208489544	53,782.25
03/14/2025	Bill Payment (Check)			-2,308.80
02/12/2025	Bill	EMTS Grant	9208489547	2,308.80
03/14/2025	Bill Payment (Check)			-1,228.02
02/12/2025	Bill	EMTS Grant	9208490459	1,228.02
03/28/2025	Bill Payment (Check)			-2,308.80
02/12/2025	Bill		9208489547	2,308.80
03/28/2025	Bill Payment (Check)			-53,782.25
02/12/2025	Bill		9208489544	53,782.25
03/28/2025	Bill Payment (Check)			-1,228.02
02/12/2025	Bill		9208490459	1,228.02
Teleflex				
03/13/2025	Bill Payment (Check)			-550.00
12/23/2024	Bill		9509385161	550.00

Merchant / v	Person	Date	Memo	Amount	Accounting Category
Aerosuds	Cody Carroll	3/11/25 19:44	Truck bumper	2413.94	Operations and Maintenance:Vehicle expense - Vehicle expense
Tremco Prodi	Cody Carroll	3/24/25 22:25	'Anti-theft units for vehicles	1182.9	Operations and Maintenance:Vehicle expense:Maintenance - Maintenance
Aerosuds	Cody Carroll	3/14/25 22:48	'Bumper install and window tint	940	Operations and Maintenance:Vehicle expense - Vehicle expense
Chipotle	Cody Carroll	3/28/25 8:03	'NEMSMA Lunch	691.16	Operations and Maintenance:Training - Training
Amazon	Cody Carroll	3/4/25 8:22	'Computer for Bobby	557	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
CDW	Cody Carroll	3/8/25 4:15	'Toughbook	516.79	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
Office Depot	Cody Carroll	3/30/25 23:12	'NEMSMA - Printing, Supplies	443.38	Operations and Maintenance:Training - Training
Costco	Jonathan Linl	3/31/25 23:44	'Crew Quarters supplies for station	389.82	61700 - Crew Quarters supplies
MileIQ	Cody Carroll	3/13/25 0:00	'Personal truck mileage	385.63	Operations and Maintenance:Vehicle expense:Fuel - Fuel
R M E E	Cody Carroll	3/9/25 18:36	'Backgrounds	345	Administration:Other:Professional Services - Professional Services
Office Depot	Bobby Putnar	3/8/25 20:27	'Printer Ink (Putnam)	336.97	Operations and Maintenance:Office Supplies/Postage/Fees - Office Supplies/Postage/Fees
Colorado Cai	Sean Sullivan	3/11/25 14:02	'BLS instructor class	265.2	Operations and Maintenance:Training - Training
Colorado Cai	Sean Sullivan	3/4/25 17:43	'BLS instructor certification class.	234	Operations and Maintenance:Training - Training
Amazon	Bobby Putnar	3/14/25 17:25		146.99	Operations and Maintenance:Office Supplies/Postage/Fees - Office Supplies/Postage/Fees
Marion's of th	Cody Carroll	3/17/25 17:18	'Officers Meeting	124.01	Administration:Other:Discretionary - Discretionary
Intuit	Bobby Putnar	3/12/25 14:23	'Quickbooks.com	114	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
Amazon	Bobby Putnar	3/12/25 7:12	'laptop battery medic 11	91.98	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
Hulu	Bobby Putnar	3/19/25 7:53	'TV	90.38	68100 - Telephone/TV/Internet
Circle K	Cody Carroll	3/28/25 4:57	'Mileage 2165	79.91	Operations and Maintenance:Vehicle expense:Fuel - Fuel
Webboost	Bobby Putnar	3/21/25 1:16	'weBoost antenna and power supply for c	77.33	Operations and Maintenance:Vehicle expense:Maintenance - Maintenance
Wolfco Pest C	Bobby Putnar	3/21/25 16:23	'Pest control	75	Operations and Maintenance:Crew Quarters supplies:Apex Building Costs - Apex Building Costs
Apple Service	Bobby Putnar	3/28/25 21:05		71.99	
Skaggs Public	Cody Carroll	3/6/25 21:33	'Belt	64.82	Operations and Maintenance:Uniforms - Uniforms
Tractor Suppl	Cody Carroll	3/28/25 17:00	'Mat for workout area	60.41	61700 - Crew Quarters supplies
Safeway	Cody Carroll	3/1/25 21:13	'Laundry and water supplies for station	60.28	61700 - Crew Quarters supplies
Amazon	Bobby Putnar	3/19/25 6:02		58.93	Operations and Maintenance:Office Supplies/Postage/Fees - Office Supplies/Postage/Fees
Ace Hardwar	Jonathan Linl	3/5/25 16:10	'General operations supplies	58.39	Operations and Maintenance - Operations and Maintenance
King Soopers	Jonathan Linl	3/22/25 1:32	'Crew Quarters supplies	53.73	61700 - Crew Quarters supplies
Facebook Ad:	Cody Carroll	3/3/25 23:11		50	Administration:Other:Professional Services - Professional Services
Mc Job Post	Bobby Putnar	3/17/25 21:46	'Job recruitment platform - Mc Job Post	50	Administration:Other:Professional Services - Professional Services
Office Depot	Cody Carroll	3/30/25 23:08	'Office Depot Membership	49	Operations and Maintenance:Training - Training
Facebook Ad:	Cody Carroll	3/31/25 9:31		46.85	Operations and Maintenance:Training - Training
Amazon	Bobby Putnar	3/6/25 22:51		37.89	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
ExpressToll	Bobby Putnar	3/19/25 10:40	'toll	32.35	Operations and Maintenance:Vehicle expense - Vehicle expense
Amazon	Jonathan Linl	3/27/25 2:41	'North station supplies	30.59	61700 - Crew Quarters supplies
Fyxr Al	Bobby Putnar	3/11/25 7:41		30	
Walmart	Cody Carroll	3/4/25 0:42	'Crew Quarters supplies	27.64	61700 - Crew Quarters supplies
BUC-EE'S	Josh Harrisor	3/28/25 14:47	'Fuel and supplies for ambulance vehicle	27.04	Operations and Maintenance:Vehicle expense:Fuel - Fuel
Amazon	Jonathan Linl	3/3/25 17:16	'North station supplies	25.66	61700 - Crew Quarters supplies
OpenAl	Cody Carroll	3/26/25 15:40	'Software membership	20	Operations and Maintenance:Technology/Hardware/Software - Technology/Hardware/Software
Adobe	Bobby Putnar	3/30/25 10:18		19.99	
Netflix	Bobby Putnar	3/28/25 8:39		17.99	
Amazon	Cody Carroll	3/1/25 11:21	'Potato Mashers Set of 2 Pieces	14.99	61700 - Crew Quarters supplies
eFax	Bobby Putnar	3/19/25 16:16		12.5	68100 - Telephone/TV/Internet
BUC-EE'S	Cody Carroll	3/28/25 14:56	'Breakfast on trip to deliver truck	11.13	Operations and Maintenance:Vehicle expense:Fuel - Fuel
Amazon	Jonathan Linl	3/3/25 18:02	'Tablet mounting supplies	9.99	61700 - Crew Quarters supplies
Hulu	Bobby Putnar	3/24/25 5:59	'TV	9.11	68100 - Telephone/TV/Internet
Peak to Peak	Josh Harrisor	3/17/25 19:28	'Supplies for office use	7.72	Administration:Other:Discretionary - Discretionary
Oasis Car Wash	Josh Harrisor	3/28/25 15:50	'Oasis Car Wash service for GAA vehicle	2.52	Operations and Maintenance:Vehicle expense:Maintenance - Maintenance
Walmart	Cody Carroll	3/4/25 12:18	'Refund for Crew Quarters supplies	-9.7	61700 - Crew Quarters supplies
Columbia Soi	Cody Carroll	3/13/25 22:46	'Refund for Tuition	-889.95	Administration:Other:Admin Training - Admin Training

Gilpin Ambulance Authority				
Fiscal YTD Summary - 01/01/25 to 03/31/25				
	Jan-25	Feb-25	Mar-25	Totals
Beginning AR	\$731,936.68	\$711,763.23	\$1,129,385.48	\$731,936.68
Charges/Invoices	\$2,608.67	\$573,557.31	\$222,051.17	\$798,217.15
Medicare Contractual	(\$1,124.31)	(\$15,462.79)	(\$22,865.47)	(\$39,452.57)
Medicaid Contractual	(\$3,893.43)	(\$67,513.56)	(\$56,846.40)	(\$128,253.39)
Insurance Contractual	(\$3,031.87)	(\$19,102.93)	(\$37,585.53)	(\$59,720.33)
Facility Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Patient Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Total Contractual	(\$8,049.61)	(\$102,079.28)	(\$117,297.40)	(\$227,426.29)
Allowed Charges	(\$5,440.94)	\$471,478.03	\$104,753.77	\$570,790.86
Patient Discounts	\$0.00	(\$2,222.09)	(\$2,334.59)	(\$4,556.68)
Bad Debt	\$0.00	\$0.00	(\$260,625.37)	(\$260,625.37)
Bad Debt Recovery	\$3,285.95	\$0.00	\$818.55	\$4,104.50
Bankruptcy	\$0.00	\$0.00	\$0.00	\$0.00
Misc Adjustments	\$0.00	(\$1,204.48)	\$0.00	(\$1,204.48)
Total Adjustments	\$3,285.95	(\$3,426.57)	(\$262,141.41)	(\$262,282.03)
Medicare Payments	(\$611.53)	(\$5,462.33)	(\$7,879.39)	(\$13,953.25)
Medicaid Payments	(\$553.25)	(\$18,763.89)	(\$14,657.49)	(\$33,974.63)
Insurance Payments	(\$8,578.94)	(\$19,565.06)	(\$29,012.12)	(\$57,156.12)
Facility Payments	\$0.00	\$0.00	\$0.00	\$0.00
Patient Payments	(\$8,274.74)	(\$6,637.93)	(\$11,244.76)	(\$26,157.43)
Total Payments	(\$18,018.46)	(\$50,429.21)	(\$62,793.76)	(\$131,241.43)
Insurance Refunds	\$0.00	\$0.00	\$0.00	\$0.00
Patient Refunds	\$0.00	\$0.00	\$0.00	\$0.00
Returned Checks	\$0.00	\$0.00	\$0.00	\$0.00
Total Refunds	\$0.00	\$0.00	\$0.00	\$0.00
Change in A/R	(\$20,173.45)	\$417,622.25	(\$220,181.40)	\$177,267.40
Ending A/R	\$711,763.23	\$1,129,385.48	\$909,204.08	\$909,204.08
Beginning Bad Debt	(\$955,130.91)	(\$951,844.96)	(\$951,844.96)	(\$955,130.91)
Accounts Sent to Bad Debt	\$0.00	\$0.00	(\$260,625.37)	(\$260,625.37)
Bad Debt Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Bad Debt Recovery	\$3,285.95	\$0.00	\$818.55	\$4,104.50
Ending Bad Debt	(\$951,844.96)	(\$951,844.96)	(\$1,211,651.78)	(\$1,211,651.78)
OPERATING RATIOS				
Total # of Tickets	1	223	85	309
Total # of Bills Sent	8	151	103	262
Gross Days in AR	\$299.67	\$181.20	\$102.51	
Avg Charge / Transport	\$2,608.67	\$2,572.01	\$2,612.37	\$2,583.23
Avg Revenue / Transport	\$18,018.46	\$226.14	\$738.75	\$424.73
A0425 Mileage	30.3	6218.7	2318	8567
A0427 ALS Emergency Transport, Level 1	1	159	61	221
A0429 BLS Emergency Transport	0	61	24	85
A0433 ALS - Level 2	0	3	0	3

495 Apex Valley Rd.
PO Box 638
Black Hawk, CO 80422



Main: (303) 582-5499
Fax: (303) 582-3390
admin@gilpinambulance.com

Chief's Report

Date: April 16, 2025

Report by: Cody Carroll

- Multiple meetings with counsel regarding billing and personnel matters
- Assisted DC Putnam with the implementation of iSolved Human Capital Management Software for payroll, HR, and the management of employee benefits
- Initial implementation meetings for FirstDue
- Multiple interviews for EMT and Paramedic positions. Hired 1 Paramedic and 1 FTO.
- Promoted Training Captain Sean Sullivan
- Ongoing staffing research
- Fraudulent transaction investigation
- Upgrades to 2015 Ram Truck for roadway safety
- Completed and submitted GROC 2025 Grant Application for Secure Vehicle Transport / Community Paramedic Program (see attachments).
- Preliminary work on AFG Grant application for station renovation

Chief Ambulance Hours											
Year	Jan	Feb	Mar	Apr	May	Jun	Nov	Dec	Total	Avg Medic/Hr	Annual
2025	89	63.75	24						176.75	\$ 33.56	\$ 5,931.73
2024	36	186	229	139	144	24	24	53	835	\$ 31.94	\$ 26,669.90

Incidents by Unit Disposition (2025)				
Disposition	Jan	Feb	Mar	Total
Canceled Prior to Arrival at Scene	14	16	6	36
Canceled on Scene	0	1	6	7
No Patient Contact	1	3	1	5
No Patient Found	12	9	6	27
Non-Patient Incident (Not Otherwise Listed)	19	9	11	39
Patient Contact Made	115	135	147	397
Grand Total	161	173	177	511

Incidents by Patient Evaluation/Care Disposition				
Disposition	Jan	Feb	Mar	Total
Patient Evaluated and Care Provided	77	100	109	286
Patient Evaluated and Refused Care	33	31	30	94
Patient Evaluated, No Care Required	3	4	9	16
Patient Refused Evaluation and Care	3		1	4
N\A	45	38	28	111
Grand Total	161	173	177	511

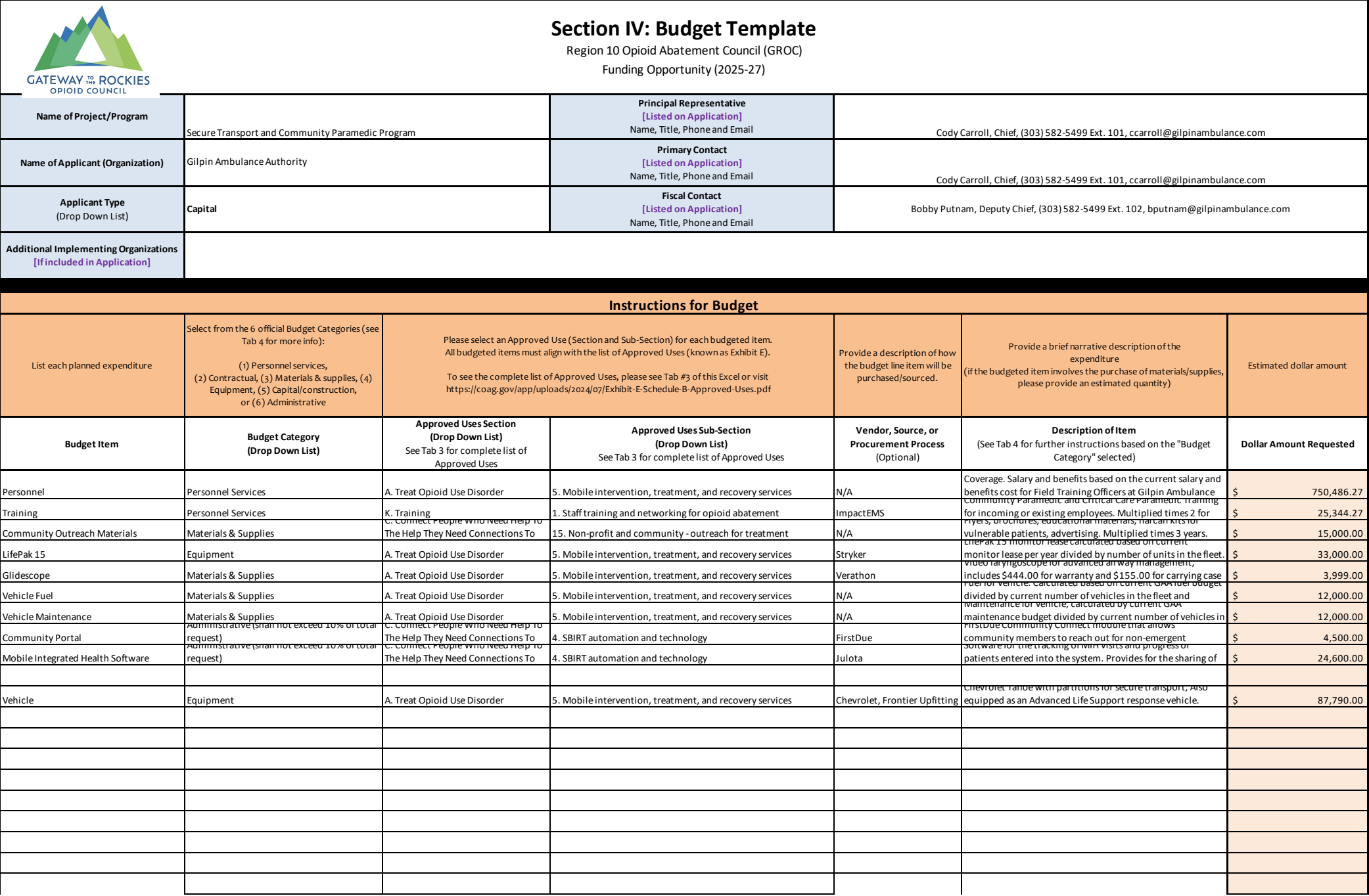
Incidents by Crew Disposition				
Disposition	Jan	Feb	Mar	Total
Assumed Primary Care from Another EMS Crew	2	0	0	2
Back in Service, Care or Support Services Refused	34	34	30	98
Back in Service, No Care or Support Services Required	28	23	24	75
Incident Support Services Provided (Including Standby)	17	11	12	40
Initiated Primary Care and Transferred to Another EMS Crew	1	0	2	3
Initiated and Continued Primary Care	75	97	107	279
N\A	4	8	2	14
Grand Total	161	173	177	511

Incident by Transport Disposition								
Transport Disposition (billable in green)	Jan		Feb		Mar		2025	
	Incidents	%	Incidents	%	Incidents	%	Incidents	%
No Transport	32	19.75%	23	13.22%	20	11.24%	75	14.59%
Patient Refused Transport	43	26.54%	47	27.01%	54	30.34%	144	28.02%
Transport by Another EMS Unit	1	0.62%	0	0.00%	1	0.56%	2	0.39%
Transport by Another EMS Unit with a Member of this Crew	0	0.00%	0	0.00%	1	0.56%	1	0.19%
Transport by This EMS Unit (This Crew Only)	57	35.19%	74	42.53%	82	46.07%	213	41.44%
N\A	29	17.90%	30	17.24%	20	11.24%	79	15.37%
Grand Total	162	100.00%	174	100.00%	178	100.00%	514	100.00%

Zone (Responding From)	Incidents by Zone			
	Jan	Feb	Mar	2025
Black Hawk (Gaming)	84	85	104	273
Black Hawk (Non-Gaming)	10	11	8	29
Central City (Gaming)	5	16	6	27
Central City (Non-Gaming)	7	6	12	25
Gilpin County (Gaming)	3		3	6
Gilpin County (Non-Gaming)	31	38	27	96
Boulder County	2	2	3	7
Clear Creek County	9	13	8	30
Jefferson County			1	1
Grand Total	150	171	172	494

Annual Incidents by Zone					
Zone (Responding From)	2021	2022	2023	2024	2025
Black Hawk (Gaming)	922	1,013	1,004	1,064	273
Black Hawk (Non-Gaming)	60	47	80	91	29
Central City (Gaming)	128	114	85	91	27
Central City (Non-Gaming)	78	101	93	83	25
Gilpin County (Gaming)	59	34	36	41	6
Gilpin County (Non-Gaming)	472	527	531	451	96
Boulder County	40	39	49	45	7
Clear Creek County	47	44	44	107	30
Jefferson County	10	4	1	6	1
Other	2		1		
N\A	1	3	6	1	
Total	1,819	1,926	1,930	1,980	494


Mutual Aid Received								
Entity	Standbys	Calls	Standbys	Calls	Standbys	Calls	Standbys	Calls
	January		February		March		2025	
Clear Creek EMS	2	0	11	2	6	2	19	4
Stadium Ambulance								
AMR Boulder								



Administrative cost	Administrative (shall not exceed 10% of total request)				omit line 25 (capital)	\$ 88,092.95
TOTAL AMOUNT REQUESTED						\$ 1,056,812.49
Non-Required Budget Supplemental Question						
Q1: Is there additional information GROC should consider when reviewing this budget? If yes, please detail below.						
<p>Salaries and other recurring costs are multiplied times 3 to account for additional costs to continue the program past one year. Additionally, an 8% increase in salaries was added to account for raises and adjustments to cost of living. The average cost of living increase nationally over the last ten years has fluctuated around 3%, and Gilpin Ambulance Authority employees can receive up to 5% raise each year based on their annual evaluation. Fuel and maintenance costs were calculated using Gilpin Ambualnce Authority's budgeted amount for those items divided by the number of vehicles in the fleet with a slight decrease in the amount due to lower maintenance costs on smaller and newer vehicles. The cardiac monitor will be leased, as we have found leasing to be more cost effective than purchasing. Since Gilpin Ambulance Authority operates on a limited budget, the program would have to be terminated if grant funding was discontinued. Therefore, we are requesting three years of funding.</p>						

CS revised to omit capital

new total with adjusted admin -cs



Section IV: Workplan Template

Region 10 Opioid Abatement Council (GROC)
Funding Opportunity (2025-27)

Instructions for Workplan

1) Select 3 high-level Goals for the project/program (some examples may include "Expand behavioral health services to 3 new counties" or "Establish a new facility" or "Expand access to opioid antagonists among high-risk populations")
2) For each Goal, list 1-5 Activities (some examples may include "Host quarterly calls with governmental partners" or "Expand staffing within the new facility" or "Stock naloxone kits in mobile kiosks")
3) For each Activity, identify the individual and/or organization responsible for completing the activity (this may be the primary Applicant, one of the implementing organizations, or one of the sub-contractors)
4) For each Activity, identify an Estimated Date of Completion (this must fall within 24 months of the Award Date; 2025 Awards are estimated to be distributed in Summer/Fall of 2025)
5) For each Activity, include a Deliverable (some examples may include "Sign an integovernmental agreement" or "hire 2 full-time staff members" or "Distribute 2000 naloxone kits")

Goals and Activities should be SMART: Specific, Measurable, Achievable, Realistic, and Timely.*

**Applicants are encouraged to choose Goals and Activities that closely align with their submitted Application. Applicants are also encouraged to reflect on the Approved Uses (see tab 3 of this Excel sheet) when developing these Goals/Activities.*

Goal # 1:	Establish a Secure Transport Vehicle (STV) program for the region by November 2025.
Goal # 2:	Establish a Community Paramedic Program within Gilpin Ambulance Authority's service area by December 2025.
Goal # 3:	Establish a regional partnership for the improvement of mental health and addiction by March 2026.

Goal #1	Establish a Secure Transport Vehicle (STV) program for the region by November 2025.			
Activities (Planned activities to accomplish the Goal)		Individual and/or Organization Responsible for Completion	Estimated Date of Completion	Deliverables [Description of what will be accomplished]
1	Obtain a vehicle to upfit	Cody Carroll - Gilpin Ambulance Authority	8/1/25	This vehicle will be upfitted and utilized by community paramedics on staff as transportation for welfare checks, scheduled appointments, and secure vehicle transports.
2	Upfit vehicle for use as a secure transport vehicle	Cody Carroll - Gilpin Ambulance Authority	9/1/25	Vehicle meets safety and medical standards required to provide secure vehicle transportation and efficient medical care. Vehicle also equipped as an ALS response vehicle.
3				
4				
5				

Goal #2	Establish a Community Paramedic Program within Gilpin Ambulance Authority's service area by December 2025.			
Activities (Planned activities to accomplish the Goal)		Individual and/or Organization Responsible for Completion	Estimated Date of Completion	Deliverables [Description of what will be accomplished]
1	Hire three community paramedics	Gilpin Ambulance Authority	8/1/25	24/7 medical/secure transport resource for Gilpin and neighboring counties aslo used to
2	Onboarding Training for new hires	GAA FTO Team	9/1/25	Ensures that these employees are able to effectively serve the community with the
3	Ongoing CQI to ensure efficacy of community medics	GAA Clinical Captain	9/30/26	Ensures that the team is consistently meeting target.
4	Quarterly meetings with partnering agencies	Gilpin Ambulance Authority	9/1/25	Ensures that the team is operating efficiently and meeting the expectations of
5	Community Paramedic Training for new hires	ImpactEMS	10/31/25	Newly-hired paramedics complete community paramedic training and testing to obtain

Goal #3	Establish a regional partnership for the improvement of mental health and addiction by March 2026.			
Activities (Planned activities to accomplish the Goal)		Individual and/or Organization Responsible for Completion	Estimated Date of Completion	Deliverables [Description of what will be accomplished]
1	Begin meeting with partner agencies.	Gilpin Ambulance Authority, Clear Creek EMS	9/1/25	Build the framework for collaboration on the improvement of mental health and
2	Formalize partnership	Gilpin Ambulance Authority, Clear Creek EMS	1/1/26	IGA signed formalizing partnership between the two partner agencies.
3				
4				
5				