

GILPIN AMBULANCE AUTHORITY
NOTICE OF MEETING AND AGENDA
Wednesday, August 21, 2024 09:00 a.m.
Gilpin County Court House Commissioners Chambers

- I) Call to Order
- II) Roll Call
- III) Additions/Amendments to the Agenda
- IV) Conflicts of Interest
- V) Consideration of Minutes: July 10, 2024
- VI) Financial Report
 - a) Balance Sheet July 2024
 - b) P&L Budget to Actual through July 31, 2024
 - c) List of Bills – July 1 – July 31, 2024
- VII) Authority Manager Report
 - a) Activity Summary
- VIII) Administrative Officer's Report
 - a) Billing summary through July 2024
 - b) Call Summary through July 2024
- IX) Old Business
 - a) Staffing
 - b) Timberline Lease
 - c) Travel Policy
- X) New Business
 - a) Station Feasibility Survey
 - b) Station Electrical Work
 - c) Salary/Benefits Survey
 - d) Pay Scale
 - e) 1st draft 2025 Budget
- XI) Action Items
 - a) None
- XII) Public Comment
- XIII) Executive Session – As Needed
- XIV) Board Comment
- XV) Next Meeting September 11, 2024 – 9 am
- XVI) Adjourn Meeting

Gilpin Ambulance Authority

Regular Meeting Minutes

July 10, 2024

Call to Order/Roll Call

The board of director's meeting for Gilpin Ambulance Authority was called to order at 09:00 AM July 10, 2024, in the Gilpin County Commissioner's Chambers by Vice President Lynnette Hailey.

Board members present were Marcia Enloe, Lynnette Hailey, Ray Rears, and Chris Woolley. Buddy Schmalz not in attendance.

Others present were Manager Cody Carroll, Bobby Putnam Training Captain

Additions or Amendments to the Agenda

Ray asked to add 2 new business items, Sexually Oriented Businesses (SOB) and out of district calls. Cody mentioned later in the meeting that he wanted to add a fee schedule discussion under old business

Conflict of Interest

None

Consideration of Minutes

Lynnette requested that a correction be made under new business about the cancellation of the June board meeting. A motion was made by Chris Woolley to approve the minutes as corrected for the May 8, 2024 regular meeting, seconded by Marcia Enloe. Motion carries unanimously.

Financial Report

Balance Sheet/P&L

Review and discussion of financials from May 31 and June 30, 2024.

Chris Woolley had questions about line items on the P&L that show we are over budget for year to date. Specific line items included communications, technology, insurance, training, 457 admin fees. Lynnette requested that Cody provide an explanation for each line item that is over budget year to date.

Presentation of Bills

Bills were reviewed. Bill Approval was tabled for the August Meeting. This includes bills for May 1 – May 31, 2024 in the amount of \$161,189.74 and June 1 – June 30, 2024 in the amount of \$92,419.66.

Authority Manager Report

Activity Summary

Review and discussion of the authority manager's report.

Cody and Bobby recently sat down with Ray Rears to discuss the CARES Program which provides education and resources for home care in the community. Ray mentioned that the program was started by the public health director and since the first responders are in people's homes and can provide additional resources to the community on the spot. Bobby has worked on getting the program up and running. Bobby gave the board members a packet to explain the program and mentioned that information will be shared with the public at the fair.

Discussion related to the HWY 119 closures for the sewer project with the school and the impact for first responders. Chris mentioned that he was working with the construction company on traffic plans within the city of Black Hawk and said that the project was delayed into August.

Ray mentioned that the commissioners have designated GAA as the only ambulance provider in Gilpin County and have given GAA authority to enter into mutual aid contracts.

Administrative Officer's Report

Billing Summary

Review and discussion of the billing summary through June 2024.

Call Summary

Review and discussion of the call summary through June 2024.

Old Business

Staffing

Cody mentioned that we are down 3 employees.

EMTS Grant

GAA was fully awarded for the 2024 grant cycle to include a staff vehicle, Lucas chest compression devices and new computers for the ambulances. Cody mentioned that this was a half match grant with the state.

Fee Schedule

Cody spoke to our billing representative and CMS allowed rates have not increased so said that increasing those rates isn't necessary at this time. The board would like to see what affect the fee schedule changes made to our collections since they were made in 2023. The board would also like to revisit the fee schedule during the budget discussions every year. It was asked to provide the difference between the previous fee schedule and the current fees.

New Business

Timberline Lease

Timberline has increased the lease amount. The board would like to table this until next meeting and would like to be provided with the old and the new lease to compare.

Audit

Erin sent out the RFP and did not get any responses, so the RFP will be reviewed to send out to other auditors. Bidnet was something suggested to use. Lynnette said she would send information on the company who does the audits for the Silver Dollar District.

Sexually Oriented Businesses (SOB)

Central City is considering allowing SOBs to operate within the city. The county has hired a firm to do an impact analysis related to financial impacts to the county and other impacted groups.

Out of district Calls

Ray mentioned that GAA responds to calls outside of Gilpin County borders that receive no governmental funding reimbursement from the other counties where we run calls. He would like to raise it as a point of discussion. Chris brought up some concerns with developing a cost structure with another entities for payment. The board would like to see how many calls are run out of the county to include Boulder and Clear Creek counties.

Action Items

None

Public Comment

A member of the public commented that she was grateful for the response and handling of the fire in Missouri 1 and wanted to thank everyone involved.

Executive Session

None

Board Comment

None

Next meeting

August 14, 2024 @ 09:00 am.

Meeting adjourned @ 10:30 AM

Ray Rears, Secretary/Treasurer

Erin Gibbs, Recording Secretary

Gilpin Ambulance Authority

Balance Sheet

As of July 31, 2024

	Jul 31, 24
ASSETS	
Current Assets	
Checking/Savings	
BOK Operating Account	597,173.77
BOK EFT account	52,939.26
BOK HRA Account Restricted	38,606.40
BOK Supply Account	2,670.55
Total Checking/Savings	691,389.98
Accounts Receivable	
Accounts Receivable	
Allowance for Doubtful Accounts	-489,165.82
Accounts Receivable - Other	698,808.32
Total Accounts Receivable	209,642.50
Total Accounts Receivable	209,642.50
Other Current Assets	
Prepaid Expenses	
Capital	73,905.00
Prepaid Expenses - Other	-73,905.00
Total Prepaid Expenses	0.00
Inventory Asset	13,115.02
Total Other Current Assets	13,115.02
Total Current Assets	914,147.50
Fixed Assets	
Accumulated Depreciation	-1,050,607.00
Vehicles and Equipment	1,647,231.78
Total Fixed Assets	596,624.78
TOTAL ASSETS	1,510,772.28
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,427.05
Total Accounts Payable	1,427.05
Credit Cards	
Ramp Credit Card	3,364.93
Credit Card at Elan Financial	724.95
Total Credit Cards	4,089.88
Other Current Liabilities	
Accrued PTO	34,715.55
HRA liability	38,418.74
Total Other Current Liabilities	73,134.29
Total Current Liabilities	78,651.22
Total Liabilities	78,651.22
Equity	
Investment in Fixed Assets	596,625.66

Gilpin Ambulance Authority
Balance Sheet
As of July 31, 2024

	Jul 31, 24
Net Income	835,495.40
Total Equity	1,432,121.06
TOTAL LIABILITIES & EQUITY	1,510,772.28

Gilpin Ambulance Authority

Profit & Loss Budget vs. Actual

January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Income				
Beginning Funds Available	716,457.99	441,895.15	274,562.84	162.13%
Contributions				
IGA Black Hawk	258,048.84	442,369.43	-184,320.59	58.33%
IGA Central City	75,513.12	151,026.26	-75,513.14	50.0%
IGA Gilpin County	363,753.04	623,576.60	-259,823.56	58.33%
Total Contributions	697,315.00	1,216,972.29	-519,657.29	57.3%
Call Revenue				
Income Patient and Insurance	333,584.39	400,000.00	-66,415.61	83.4%
Medicare-derived payments	90,537.64	140,000.00	-49,462.36	64.67%
Collections-derived payments	9,934.22	40,000.00	-30,065.78	24.84%
Total Call Revenue	434,056.25	580,000.00	-145,943.75	74.84%
Grant Revenue				
DOLA Grant Revenue				
DOLA operating	891,641.00	890,000.00	1,641.00	100.18%
Total DOLA Grant Revenue	891,641.00	890,000.00	1,641.00	100.18%
Colorado EMTS Grants		243,662.42	-243,662.42	
Other grant revenue	5,000.00			
Total Grant Revenue	896,641.00	1,133,662.42	-237,021.42	79.09%
Total Income	2,744,470.24	3,372,529.86	-628,059.62	81.38%
Gross Profit	2,744,470.24	3,372,529.86	-628,059.62	81.38%
Expense				
Uncategorized Expenses	3,200.00			
Capital Expenditures				
Ambulance purchase	73,905.00	250,790.00	-176,885.00	29.47%
Capital (misc)	287,361.80	287,139.85	221.95	100.08%
Total Capital Expenditures	361,266.80	537,929.85	-176,663.05	67.16%
Administration				
Reimbursable Expenses	1,800.00			
Accounting	2,114.63	10,000.00	-7,885.37	21.15%
Legal	2,623.50	20,000.00	-17,376.50	13.12%
Other				
Admin Training	4,667.07	5,000.00	-332.93	93.34%
Discretionary	3,919.99	5,000.00	-1,080.01	78.4%
licensing/memberships	3,580.00	6,500.00	-2,920.00	55.08%
Manager Development	5,007.15	5,000.00	7.15	100.14%
Professional Services	1,702.50			
Total Other	18,876.71	21,500.00	-2,623.29	87.8%
Total Administration	25,414.84	51,500.00	-26,085.16	49.35%

Gilpin Ambulance Authority
Profit & Loss Budget vs. Actual
January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Operations and Maintenance				
Property Maintenance	14,191.46	20,000.00	-5,808.54	70.96%
Communications R&M	4,644.14	5,000.00	-355.86	92.88%
Crew Quarters supplies	7,315.73	12,000.00	-4,684.27	60.96%
Disposable Medical Supplies	38,175.42	40,000.00	-1,824.58	95.44%
Durable Medical Equipment	1,586.71	6,000.00	-4,413.29	26.45%
Office Supplies/Postage/Fees	4,550.27	5,000.00	-449.73	91.01%
Property Lease	47,118.64	71,000.00	-23,881.36	66.36%
Property Liability Insurance	23,533.95	24,000.00	-466.05	98.06%
Public Education/PR	2,217.14	2,000.00	217.14	110.86%
Safety Gear	2,132.50	3,000.00	-867.50	71.08%
Service Contracts/Equip Lease	41,084.39	73,000.00	-31,915.61	56.28%
Technology/Hardware/Software	10,194.29	10,000.00	194.29	101.94%
Telephone/TV/Internet	10,555.64	17,000.00	-6,444.36	62.09%
Training	26,591.83	21,000.00	5,591.83	126.63%
Uniforms	9,563.63	15,000.00	-5,436.37	63.76%
Utilities	3,642.29	8,000.00	-4,357.71	45.53%
Vehicle expense				
Fuel	14,898.27	35,000.00	-20,101.73	42.57%
Insurance	13,276.05	13,000.00	276.05	102.12%
Maintenance	26,784.49	50,000.00	-23,215.51	53.57%
Tires	3,785.61	8,000.00	-4,214.39	47.32%
Total Vehicle expense	58,744.42	106,000.00	-47,255.58	55.42%
Total Operations and Maintenance	305,842.45	438,000.00	-132,157.55	69.83%
Personnel Expense				
Salaries				
Salaries Admin	112,951.92	200,000.00	-87,048.08	56.48%
Salaries Regular	766,022.82	1,400,000.00	-633,977.18	54.72%
PTO	32,432.05	70,000.00	-37,567.95	46.33%
Holiday stipends	3,350.00	10,000.00	-6,650.00	33.5%
Total Salaries	914,756.79	1,680,000.00	-765,243.21	54.45%
Employee Benefits and Payroll				
457(b) Admin Fess	990.09	3,500.00	-2,509.91	28.29%
457(b) employee contribution	1,495.65			
457(b) employer match	23,075.93	56,000.00	-32,924.07	41.21%
Benefits HRA	15,994.38	27,600.00	-11,605.62	57.95%
Benefits Life AD& D STD LTD	6,746.29	18,000.00	-11,253.71	37.48%
Employee Wellness	248.00	1,000.00	-752.00	24.8%
Health Insurance	125,868.13	250,000.00	-124,131.87	50.35%
Payroll Service Fees	3,654.16	7,000.00	-3,345.84	52.2%
Payroll & Unemployment Taxes	81,280.33	144,000.00	-62,719.67	56.45%
Worker's Comp	36,641.00	58,000.00	-21,359.00	63.17%
Total Employee Benefits and Payroll	295,993.96	565,100.00	-269,106.04	52.38%
Total Personnel Expense	1,210,750.75	2,245,100.00	-1,034,349.25	53.93%
Total Expense	1,906,474.84	3,272,529.85	-1,366,055.01	58.26%
Net Income	837,995.40	100,000.01	737,995.39	838.0%

Gilpin Ambulance Authority
List of Bills Detail
07/01/2024 - 07/31/2024

Bills Paid Since Last Board Meeting	Date	Check #	Amount	Description
Amazon.com	7/1/2024	99514116	-\$2,522.33	Misc Items and Categories
Hulu	7/1/2024		-\$19.59	TV
ZOHO-ZOHO	7/1/2024		-\$30.00	Software
July	7/2/2024		-\$5,141.45	457(b) Contribution/Match
FirstNet	7/5/2024		-\$330.95	Cellular Phones
Century Link2	7/8/2024		-\$111.59	Phone Apex
DirecTV2	7/15/2024		-\$168.99	TV Med 1
Eldorado Artesian Springs, Inc.	7/15/2024		-\$14.00	Water
Eldorado Artesian Springs, Inc.	7/15/2024		-\$97.35	Water
Bound Tree Medical, LLC	7/16/2024	8909	-\$2,710.26	Disposables
City of Black Hawk - Maintenance	7/16/2024	8910	-\$4,420.76	Vehicle Maintenance
Colorado CPA Company PC	7/16/2024	8911	-\$260.00	CPA
ESO Solutions, Inc	7/16/2024	8912	-\$573.84	HDE Software
Frazer LTD	7/16/2024	8913	-\$100.35	Vehicle Supplies
Galls	7/16/2024	8914	-\$125.75	Uniforms
Gilpin County Community Center	7/16/2024	8915	-\$40.00	Rec Center Visits
GilpinCounty	7/16/2024	8916	-\$4,166.67	Rent Apex
Monarch Casino	7/16/2024	8917	-\$110.00	Room from Snow Storm
ONE WAY, INC.	7/16/2024	8918	-\$159.64	Garbage Med 1
Promos 911	7/16/2024	8919	-\$1,731.46	Fair Give Aways
Robert L Watkins Jr	7/16/2024	8920	-\$161.01	Patient Reimbursement
Sharp Ambulance Billing	7/16/2024	8921	-\$1,976.56	Medical Billing
St. Anthony Hospitals	7/16/2024	8922	-\$2,282.20	Pharmacy
Stericycle, Inc.	7/16/2024	8923	-\$2,360.48	Medical Waste Disposal
Stryker	7/16/2024	8924	-\$32,462.60	Equipment Lease/Maintenance Contra
Timberline Fire Protection District	7/16/2024	8925	-\$1,723.16	Rent Med 1
Pinnacol Assurance	7/16/2024		-\$5,235.00	Workers Comp
Ramp	7/16/2024		-\$9,719.15	Credit Card Payment
Diversified Body & Paint Shop	7/17/2024	8926	-\$13,869.61	Vehicle Repairs
AFLAC	7/17/2024		-\$358.80	Employee Paid Insurance
ADP	7/19/2024		-\$207.00	Payroll Fees
Elan Financial	7/22/2024		-\$629.00	Credit Card Payment
Express Toll	7/22/2024		-\$28.35	Toll Charges
Wolfco	7/22/2024		-\$75.00	Exterminator
Great Plains Communications	7/23/2024		-\$432.58	Internet/TV Apex
CEBT	7/24/2024		-\$20,988.49	Health, Life, STD & LTD insurance
United Power	7/24/2024		-\$191.04	Utilities Medic 1
ADP	7/26/2024		-\$203.99	Payroll Fees
Colorado Natural Gas	7/29/2024		-\$80.11	Utilities Medic 1
Netflix	7/29/2024		-\$15.49	TV
ZOHO-ZOHO	7/29/2024		-\$30.00	Software
Bound Tree Medical, LLC	7/31/2024	8927	-\$3,533.76	Disposables
Galls	7/31/2024	8929	-\$578.16	Uniforms
Link, Jonathan	7/31/2024	8930	-\$128.90	Station Supplies
ONE WAY, INC.	7/31/2024	8931	-\$159.64	Garbage Med 1
Putnam, Bobby	7/31/2024	8933	-\$385.00	Community Paramedic Exam

July	7/31/2024		-\$4,841.53	457(b) Contribution/Match
July	7/31/2024		-\$4,540.16	457(b) Contribution/Match
TOTAL BILLS			-\$130,031.75	

Elan Credit Card Transactions 05/30/2024-06/28/2024	Date		Amount	Description
Elan Financial	5/30/2024		\$99.00	Annual Fee
Apple	5/30/2024		\$15.99	Software
adobe	5/31/2024		\$19.99	Software
PGT Technoloties	6/3/2024		\$19.99	Software
PGT Technoloties	6/4/2024		\$373.04	Software
Apple	6/20/2024		\$0.99	Software
Wolfco	6/21/2024		\$100.00	Exterminator
TOTAL CREDIT CARD TXN			\$629.00	

Ramp Credit Card Transactions 06/15/2024-07/15/2024	Date		Amount	Description
Home Depot	6/15/2024		\$35.39	Station Supplies
Autozone	6/15/2024		\$33.50	Vehicle Supplies
Amazon	6/17/2024		\$96.03	Station Supplies
Amazon	6/18/2024		\$16.09	Station Supplies
Amazon	6/18/2024		\$44.02	Station Supplies
Jones & Bartlett Learning	6/24/2024		\$215.99	Training
Ace Hardware	6/26/2024		\$6.42	Station Supplies
HMP Communications	6/26/2024		\$1,024.00	Training - Canceled
Expedia	6/26/2024		\$28.82	Travel for Training - Canceled
Southwest Airlines	6/26/2024		\$511.60	Travel for Training - Canceled
Tuscany Suites & Casino	6/26/2024		\$73.31	Lodging for Training - Canceled
Costco	6/27/2024		\$227.78	Station Supplies
Cummins Inc	6/28/2024		\$2,167.56	UTV Repairs
The Home Depot	6/28/2024		\$496.66	Station Supplies
Amazon	6/28/2024		\$73.98	Fair Supplies
Paypal	6/29/2024		\$97.95	Training
Airgas	7/1/2024		\$1,019.92	Oxygen
Motion Industries	7/1/2024		\$35.41	Software
Amazon	7/2/2024		\$194.96	Fair Supplies
Santiago's Mexican Restaurant	7/2/2024		\$81.73	Crew Meals
Amazon	7/3/2024		\$65.16	Fair Supplies
King Soopers	7/3/2024		\$35.26	Station Supplies
Costco	7/9/2024		\$189.49	Station Supplies
Airbnb	7/9/2024		\$760.62	Leadership Retreat
Colorado Cardiac CPR	7/12/2024		\$78.00	Training
ShopCPR	7/12/2024		\$108.32	Training
Amazon.com	7/12/2024		\$11.89	Station Supplies
Jennings AV	7/12/2024		\$1,989.29	Station Audio
TOTAL CREDIT CARD TXN			\$9,719.15	

Gilpin Ambulance Authority
List of Bills Detail
06/01/2024 - 06/30/2024

Bills Paid Since Last Board Meeting	Date	Check #	Amount	Description
Hulu	6/3/2024		-\$19.59	TV
Century Link2	6/4/2024		-\$111.59	Phone Apex
FirstNet	6/5/2024		-\$330.95	Cellular Phones
Amazon.com	6/6/2024	99061981	-\$2,538.81	Misc Items and Categories
CEBT	6/12/2024		-\$22,781.97	Health, Life, STD & LTD insurance
Eldorado Artesian Springs, Inc.	6/13/2024		-\$199.05	Water
ADP	6/14/2024		-\$210.02	Payroll Fees
DirectTV2	6/14/2024		-\$168.99	TV Med 1
July	6/17/2024		-\$4,009.24	457(b) Contribution/Match
Express Toll	6/17/2024		-\$26.00	Tolls
Pinnacol Assurance	6/18/2024		-\$5,235.00	Workers Compensation
Ramp	6/18/2024		-\$5,313.24	Ramp Credit Card Payment
AFLAC	6/20/2024		-\$358.80	Employee Paid Insurance
Bound Tree Medical, LLC	6/21/2024	8896	-\$8,785.33	Disposables
CDW-Government	6/21/2024	8897	-\$2,257.20	Software
City of Black Hawk - Maintenance	6/21/2024	8898	-\$5,858.75	Vehicle Maintenance
CNC Technical Services LLC	6/21/2024	8899	-\$3,960.78	Radios
Colorado CPA Company PC	6/21/2024	8900	-\$80.00	CPA
ESO Solutions, Inc	6/21/2024	8901	-\$1,545.00	Field Software
Galls	6/21/2024	8902	-\$1,487.88	Uniforms
Gilpin County Community Center	6/21/2024	8903	-\$30.00	Rec Center Visits
GilpinCounty	6/21/2024	8904	-\$4,166.67	Rent Apex
Gysin Insurance Agency	6/21/2024	8905	-\$12,530.00	Vehicle & Liability Insurance
ONE WAY, INC.	6/21/2024	8906	-\$159.64	Trash Med1
Sharp Ambulance Billing	6/21/2024	8907	-\$3,609.05	Ambulance Billing
Timberline Fire Protection District	6/21/2024	8908	-\$3,446.32	Rent Med 1
Wolfco	6/21/2024		-\$75.00	Exterminator
Great Plains Communications	6/21/2024		-\$432.58	TV/Internet Apex
Elan Financial	6/24/2024		-\$2,113.89	Elan Credit Card Payment
United Power	6/25/2024		-\$191.70	Power Med1
ADP	6/28/2024		-\$203.99	Payroll Fees
Netflix	6/28/2024		-\$15.49	TV
Colorado Natural Gas	6/28/2024		-\$167.14	Gas Utilities Med1
TOTAL BILLS			-\$92,419.66	

Elan Credit Card Transactions 04/30/2024-05/29/2024	Date		Amount	Description
adobe	4/30/2024		\$19.99	Software
Walmart	4/30/2024		\$178.34	Station Supplies
Home Depot	5/1/2024		\$99.00	Station Supplies
PGT Technoloties	5/2/2024		\$19.99	Software
Skaggs	5/2/2024		\$43.82	Uniforms
Ace Hardware	5/6/2024		\$13.43	Station Supplies
IBS Inc	5/7/2024		\$385.00	Safety Products
Paypal	5/8/2024		\$475.00	Software
Red Dolly	5/10/2024		\$55.16	Lunch Meeting
Home Depot	5/13/2024		\$1.49	Station Supplies
Wolfco	5/16/2024		\$100.00	Exterminator
Apple	5/20/2024		\$0.99	Software
Walmart	5/20/2024		\$54.55	Station Supplies
4imprint, Inc.	5/21/2024		\$667.13	EMS Week
TOTAL CREDIT CARD TXN			\$2,113.89	

Ramp Credit Card Transactions 05/18/2024-06/15/2024	Date		Amount	Description
Costco	5/18/2024		\$311.49	Station Supplies
Walmart	5/18/2024		\$95.54	Station Supplies
Safeway	5/22/2024		\$124.46	Station Supplies
Safeway	5/24/2024		\$104.95	Station Supplies
Walmart	5/24/2024		\$57.53	Station Supplies
King Soopers	5/25/2024		\$124.79	Station Supplies
Circle K	5/26/2024		\$38.36	Fuel
Hilton Hotels	5/28/2024		\$134.10	Lodging Erin
Identogoa	5/30/2024		\$54.50	Government Services
Home Depot	5/31/2024		\$39.64	Station Supplies
Blue Bonnet Restaurant	5/31/2024		\$64.35	Lunch Meeting
Airgas USA	6/1/2024		\$426.86	Oxygen
Hilton Hotels	6/1/2024		\$1,234.10	Lodging Erin
Uber	6/2/2024		\$58.54	Travel Training
Bavaro's Pizza	6/3/2024		\$28.33	Training Meal
NAEMT	6/4/2024		\$820.00	Membership
Bar fly	6/5/2024		\$45.26	Training Meal
Hilton Hotels	6/5/2024		\$22.73	Training Hotel
Lamars Donuts 28 Restaurant	6/5/2024		\$75.75	Discretionary
TireChainsOnline.com	6/5/2024		\$639.89	Tire Chains
DART Sim	6/6/2024		\$298.99	Training
Uber	6/6/2024		\$56.22	Travel Training
World of Beer	6/6/2024		\$21.23	Training Meal
DIA Airport Parking	6/7/2024		\$194.00	Airport Parking
Walmart	6/10/2024		\$61.00	Station Supplies
Mid City Grill	6/11/2024		\$32.87	Lunch Meeting
National Association of EMS Educators	6/12/2024		\$95.00	Training
Jason's Deli	6/13/2024		\$52.76	Lunch Meeting
TOTAL CREDIT CARD TXN			\$5,313.24	

Gilpin Ambulance Authority
List of Bills Detail
05/01/2024-05/31/2024

Bills Paid Since Last Board Meeting	Date	Check #	Amount	Description
Hulu	5/1/2024		-\$19.59	TV
July	5/3/2024		-\$4,438.12	457(b) Contribution/Match
ADP	5/3/2024		-\$213.04	Payroll Fees
Amazon	5/6/2024	99477158	-\$2,853.08	Various Items and Categories
FirstNet	5/6/2024		-\$330.95	Cellular Phones
Air Methods Ascend	5/7/2024	8869	-\$16,200.00	Training with CREATE Grant
Bound Tree Medical, LLC	5/7/2024	8870	-\$3,126.63	Disposables
City of Black Hawk - Maintenance	5/7/2024	8871	-\$5,453.26	Vehicle Maintenance
Galls	5/7/2024	8872	-\$825.28	Uniforms
Gilpin County Community Center	5/7/2024	8873	-\$20.00	Rec Center Visits
GilpinCounty	5/7/2024	8874	-\$4,166.67	Rent Apex
Patient Reimbursement	5/7/2024	8875	-\$1,242.20	Patient Reimbursement
Harmony Design, LLC	5/7/2024	8876	-\$150.00	Web Site Maintenance
Patient Reimbursement	5/7/2024	8877	-\$238.18	Patient Reimbursement
Lexipol	5/7/2024	8878	-\$1,628.43	EMS1 Academy
NEWEGG	5/7/2024	8879	-\$1,740.26	Captain's Computers
ONE WAY, INC.	5/7/2024	8880	-\$159.64	Trash Med 1
Sharp Ambulance Billing	5/7/2024	8881	-\$4,029.10	Ambulance Billing
St. Anthony Hospitals	5/7/2024	8882	-\$688.09	Pharmacy
Teleflex	5/7/2024	8883	-\$692.50	Disposables
Century Link2	5/7/2024		-\$111.59	Phone Apex
Amazon	5/9/2024		-\$22.28	Office Supplies
DirecTV2	5/14/2024		-\$168.99	TV Med1
Eldorado Artesian Springs, Inc.	5/14/2024		-\$276.60	Water
July	5/15/2024		-\$4,401.30	457(b) Contribution/Match
CEBT	5/15/2024		-\$22,930.47	Health, Life, STD & LTD insurance
Wolfco	5/16/2024		-\$75.00	Exterminators
Pinnacol Assurance	5/16/2024		-\$5,235.00	Workers Compensation
AFLAC	5/17/2024		-\$861.58	Employee Paid Insurance
ADP	5/17/2024		-\$210.02	Payroll Fees
Great Plains Communications	5/21/2024		-\$432.58	Internet/TV Apex
Elan Financial	5/22/2024		-\$2,338.67	Credit Card Payment
Express Toll	5/22/2024		-\$25.05	Express Toll
United Power	5/24/2024		-\$194.81	Power Med 1
Netflix	5/28/2024		-\$15.49	TV
Bound Tree Medical, LLC	5/29/2024	8884	-\$3,186.87	Disposables
CNC Technical Services LLC	5/29/2024	8885	-\$52,330.30	Radios purchased with EMTS Grant
Collins Cole Flynn Winn & Ulmer, PLLC	5/29/2024	8886	-\$216.00	Legal Fees
Concentra	5/29/2024	8887	-\$86.00	Drug Test
D&J Towing	5/29/2024	8888	-\$506.00	Ambulance Tow
Diversified Body & Paint Shop	5/29/2024	8889	-\$3,672.10	Vehicle Repair
Galls	5/29/2024	8890	-\$1,196.26	Uniforms
GilpinCounty	5/29/2024	8891	-\$4,166.67	Rent Apex
Jack's Tire & Oil	5/29/2024	8892	-\$2,575.50	Tires
Teleflex	5/29/2024	8893	-\$562.50	Disposables
Timberline Fire Protection District	5/29/2024	8894	-\$1,723.16	Rent Med 1
Wishart, Nathan	5/29/2024	8895	-\$535.00	Boots and CCP Test reimbursement
July	5/29/2024		-\$4,343.68	457(b) Contribution/Match
ZOHO-ZOHO	5/29/2024		-\$30.00	Forms Software
Colorado Natural Gas	5/29/2024		-\$335.23	Gas Utilities Med 1
ADP	5/31/2024		-\$210.02	Payroll Fees
TOTAL BILLS			-\$161,189.74	

Credit Card Transactions 03/29/2024-04/29/2024	Date		Amount	Description
Collinson Enterprises	3/29/2024		\$43.75	Station Supplies
adobe	4/1/2024		\$19.99	Software
PGT Technoloties	4/2/2024		\$19.99	Software
Honk Parking	4/3/2024		\$12.35	Parking
Ace Hardware	4/4/2024		\$79.57	Station Supplies
Coopers Old Time Pit BBQ TX	4/4/2024		\$59.84	Training Meal
Empire 8190	4/8/2024		\$29.71	Training Meal
Terry Black's BBQ TX	4/8/2024		\$86.05	Training Meal
Marions	4/9/2024		\$112.33	Captain's Meeting
National EMS Management	4/10/2024		\$135.00	Training
Abruscis Fire	4/15/2024		\$113.22	Lunch Meeting
Dri*uprinting	4/16/2024		\$506.49	EMS Week
Shell Oil	4/19/2024		\$53.29	Fuel
Apple	4/19/2024		\$0.99	Software
Wolfco	4/19/2024		\$100.00	Exterminator
Walmart	4/25/2024		\$8.64	Station Supplies
American Heart Association	4/25/2024		\$82.32	Training
Vistaprint	4/25/2024		\$198.64	Business Cards
Flight Bridged	4/26/2024		\$395.00	Flight
American Drug Test	4/29/2024		\$281.50	Drug Tests
TOTAL CREDIT CARD TXN			\$2,338.67	



495 Apex Valley Rd. / PO Box 638

Black Hawk, CO 80422

Phone: (303) 582-5499

Fax: (303) 582-3390

Chief's Report

Date: August 21, 2024

Report by: Cody Carroll

- Revised Travel Policy
- 2025 1st Draft Budget
- Revised Pay Scale
- Salary & Benefits Survey developed and distributed
- Revised Employee Manual
- Revised Standard Operating Guidelines
- Assisted with the development of the QA/QI plan
- Sent Captain Harrison to Designated Infection Control Officer training to comply with Federal regulations
- Researched avenues for grant-writing assistance
- Planned for the delivery/receipt of the new ambulances in November
- Attended multiple meetings regarding traffic planning for the sewer line project
- Met with Paradigm Public Affairs regarding the effects of SOBs on GAA
- Research into possibilities for out-of-district calls (Boulder County Opt-Out)
- Fee schedule info



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GAA Fee Schedule Adjustments					
Item	2022	2023	2023 $\Delta\%$	2024	2024 $\Delta\%$
BLS	\$ 1,100.00	\$ 1,300.00	18%	\$ 1,300.00	0%
ALS1	\$ 1,300.00	\$ 1,731.05	33%	\$ 1,731.05	0%
ALS2	\$ 1,800.00	\$ 2,505.46	39%	\$ 2,505.46	0%
Mileage	\$ 23.00	\$ 28.31	23%	\$ 28.31	0%
Treat/NPT	\$ -	\$ 350.00		\$ 350.00	0%
Event Standby/Hr	\$ -	\$ 85.00		\$ 115.00	35%

Accounts Receivable Summary 2024

<i>AR Balance Date</i>	Beginning Balance	Charges	Credits	Remaining Balance	Old Account Credits	Cash Payments
1/31/2024	\$698,808.32	\$176,546.66	\$226,570.03	\$648,784.95	\$340.01	\$58,067.02
2/28/2024	\$648,784.95	\$79,809.61	\$131,077.05	\$597,517.51	\$423.60	\$57,824.88
3/31/2024	\$597,517.51	\$46,226.41	\$71,442.37	\$572,301.55	\$740.81	\$48,866.98
4/30/2024	\$572,301.55	\$361,899.58	\$260,703.59	\$673,497.54	\$1,339.26	\$47,812.46
5/31/2024	\$673,497.54	\$148,585.32	\$245,997.80	\$576,085.06	\$589.51	\$96,117.61
6/30/2024	\$576,085.06	\$207,302.33	\$126,282.69	\$657,104.70	\$602.89	\$49,261.90
7/31/2024	\$657,104.70	\$189,961.06	\$138,806.30	\$708,259.46	\$2,935.34	\$75,220.83
8/31/2024	\$708,259.46	\$0.00	\$0.00	\$708,259.46	\$0.00	\$0.00
9/30/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10/31/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11/30/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/31/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 2024		\$1,210,330.97	\$1,200,879.83		\$6,971.42	\$433,171.68

<i>AR Balance Date</i>	Beginning Balance	Charges	Sharp Credits	Remaining Balance	Old Account Credits	Cash Payments
1/31/2023	\$446,955.32	\$180,944.00	\$141,804.42	\$486,094.90	\$1,685.51	\$47,018.59
2/28/2023	\$486,094.90	\$130,546.00	\$84,126.66	\$532,514.24	\$3,789.40	\$46,902.62
3/31/2023	\$532,514.24	\$156,384.00	\$153,353.14	\$535,545.10	\$1,086.34	\$51,357.35
4/30/2023	\$535,545.10	\$171,758.00	\$59,090.90	\$648,212.20	\$1,295.29	\$35,601.62
5/31/2023	\$648,212.20	\$176,228.00	\$112,188.13	\$712,252.07	\$3,347.95	\$56,549.20
6/30/2023	\$712,252.07	\$127,826.43	\$350,965.26	\$489,113.24	\$1,846.32	\$51,428.45
7/31/2023	\$489,113.24	\$259,803.39	\$186,369.28	\$562,547.35	\$4,821.40	\$53,699.59
8/31/2023	\$562,547.35	\$196,869.04	\$177,006.56	\$582,409.83	\$3,748.78	\$75,631.62
9/30/2023	\$582,409.83	\$166,340.42	\$163,698.15	\$585,052.10	\$1,465.39	\$43,178.82
10/31/2023	\$585,052.10	\$215,478.71	\$146,710.53	\$653,820.28	\$618.33	\$43,121.93
11/30/2023	\$653,820.28	\$210,276.63	\$144,359.91	\$719,737.00	\$501.93	\$77,563.81
12/31/2023	\$719,737.00	\$170,071.49	\$191,000.17	\$698,808.32	\$255.76	\$73,178.85
Total 2023		\$2,162,526.11	\$1,910,673.11		\$24,462.40	\$655,232.45



Gilpin Ambulance Authority
Fiscal YTD Summary - 01/01/24 to 07/31/24

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Totals
Beginning AR	\$698,808.32	\$648,784.95	\$597,517.51	\$572,301.55	\$673,497.54	\$576,085.06	\$657,104.70	\$698,808.32
Charges/Invoices	\$176,546.66	\$79,809.61	\$46,226.41	\$361,899.58	\$148,585.32	\$207,302.33	\$189,961.06	\$1,210,330.97
Contractual Adjustments	-\$82,629.36	-\$77,179.11	-\$25,876.04	-\$82,819.05	-\$113,760.64	-\$82,479.10	-\$70,365.92	-\$535,109.22
Allowed Charges	\$93,917.30	\$2,630.50	\$20,350.37	\$279,080.53	\$34,824.68	\$124,823.23	\$119,595.14	\$675,221.75
Patient Discounts	-\$4,123.00	\$0.00	-\$158.59	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,281.59
Bad Debt	-\$77,771.70	\$0.00	-\$813.00	-\$132,897.01	-\$46,577.06	\$0.00	\$0.00	-\$258,058.77
Bad Debt Recovery	\$983.18	\$1,585.83	\$4,486.64	\$6,658.39	\$4,581.83	\$2,083.17	\$2,042.50	\$22,421.54
Bankruptcy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc Adjustments	-\$1,809.00	\$0.00	\$0.00	\$0.00	-\$15.76	-\$50.00	-\$40.00	-\$1,914.76
Total Adjustments	-\$82,720.52	\$1,585.83	\$3,515.05	-\$126,238.62	-\$42,010.99	\$2,033.17	\$2,002.50	-\$241,833.58
Medicare Payments	-\$3,619.21	-\$5,661.65	-\$2,907.42	-\$5,059.29	-\$6,857.87	-\$10,287.55	-\$1,775.23	-\$36,168.22
Medicaid Payments	-\$10,520.63	-\$6,954.49	-\$1,408.15	-\$12,633.37	-\$12,405.99	-\$6,496.33	-\$8,715.79	-\$59,134.75
Insurance Payments	-\$35,908.99	-\$34,197.53	-\$34,005.80	-\$23,819.08	-\$60,169.41	-\$21,477.03	-\$47,089.05	-\$256,666.89
Facility Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Patient Payments	-\$11,404.21	-\$8,670.10	-\$10,760.01	-\$11,066.98	-\$12,273.28	-\$7,575.85	-\$13,183.82	-\$74,934.25
Total Payments	-\$61,453.04	-\$55,483.77	-\$49,081.38	-\$52,578.72	-\$91,706.55	-\$45,836.76	-\$70,763.89	-\$426,904.11
Insurance Refunds	\$0.00	\$0.00	\$0.00	\$932.80	\$0.00	\$0.00	\$161.01	\$1,093.81
Patient Refunds	\$232.89	\$0.00	\$0.00	\$0.00	\$1,480.38	\$0.00	\$160.00	\$1,873.27
Returned Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Refunds	\$232.89	\$0.00	\$0.00	\$932.80	\$1,480.38	\$0.00	\$321.01	\$2,967.08
Change in A/R	-\$50,023.37	-\$51,267.44	-\$25,215.96	\$101,195.99	-\$97,412.48	\$81,019.64	\$51,154.76	\$9,451.14
Ending A/R	\$648,784.95	\$597,517.51	\$572,301.55	\$673,497.54	\$576,085.06	\$657,104.70	\$708,259.46	\$708,259.46
Total Credits	-\$226,570.03	-\$131,077.05	-\$71,442.37	-\$260,703.59	-\$245,997.80	-\$126,282.69	-\$138,806.30	-\$1,200,879.83
BAD DEBT ACTIVITY								
Beginning Bad Debt	-\$668,005.80	-\$744,794.32	-\$743,208.49	-\$739,534.85	-\$865,773.47	-\$907,768.70	-\$905,685.53	-\$668,005.80
Accounts Sent to Bad Debt	-\$79,711.46	\$0.00	-\$813.00	-\$132,897.01	-\$46,577.06	\$0.00	\$0.00	-\$259,998.53
Bad Debt Adjustments	\$1,939.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,939.76
Bad Debt Recovery	\$983.18	\$1,585.83	\$4,486.64	\$6,658.39	\$4,581.83	\$2,083.17	\$2,042.50	\$22,421.54
Ending Bad Debt	-\$744,794.32	-\$743,208.49	-\$739,534.85	-\$865,773.47	-\$907,768.70	-\$905,685.53	-\$903,643.03	-\$903,643.03

Gilpin Ambulance Authority
AR Summary Report
January through July 2024

	<u>Jan 24</u>	<u>Feb 24</u>	<u>Mar 24</u>	<u>Apr 24</u>	<u>May 24</u>	<u>Jun 24</u>	<u>Jul 24</u>	<u>TOTAL</u>
Patient Pay	15,359.10	7,513.42	11,449.51	7,131.57	12,083.17	5,999.73	11,416.34	70,952.84
Collections	665.07	1,606.05	1,243.34	513.52	2,035.43	1,289.45	2,581.36	9,934.22
Insurance Providers								
Auto Ins	2,029.72	0.00	0.00	0.00	0.00	0.00	2,096.84	4,126.56
Commercial Ins	21,241.76	24,176.91	27,653.59	22,599.43	43,550.73	19,732.89	39,297.09	198,252.40
Medicaid	5,066.69	13,010.39	1,131.50	9,823.30	15,216.20	6,509.72	4,990.09	55,747.89
Medicare	13,704.68	11,518.11	7,389.04	7,744.64	23,232.08	14,179.31	13,506.55	91,274.41
Worker's Comp	0.00	0.00	0.00	0.00	0.00	1,550.80	1,332.56	2,883.36
Total Insurance Providers	<u>42,042.85</u>	<u>48,705.41</u>	<u>36,174.13</u>	<u>40,167.37</u>	<u>81,999.01</u>	<u>41,972.72</u>	<u>61,223.13</u>	<u>352,284.62</u>
TOTAL	<u><u>58,067.02</u></u>	<u><u>57,824.88</u></u>	<u><u>48,866.98</u></u>	<u><u>47,812.46</u></u>	<u><u>96,117.61</u></u>	<u><u>49,261.90</u></u>	<u><u>75,220.83</u></u>	<u><u>433,171.68</u></u>

Response/Call Volume Summary 2024

Monthly Comparison 1st Qtr	January						February						March					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2024	2024	2019	2020	2021	2022	2023	2024
Blood Draw	7	5	5	3	0	2	2	4	3	0	0	4	12	4	2	2	2	2
Call Cancelled	7	5	1	14	6	7	2	7	7	10	7	10	2	1	7	7	6	13
Dead On Scene	3	0	2	0	1	1	1	4	2	0	3	1	3	1	3	2	0	2
CARES	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	4	10	7	6	3	10	8	5	7	3	3	10	5	3	10	4	3	10
No Transport	54	52	40	77	57	72	56	75	54	65	69	46	72	29	77	83	79	80
Standby	6	18	6	3	9	10	5	9	5	5	4	8	3	6	9	5	4	15
Treated, Transferred Care	0	0	0	0	2	0	0	1	0	0	1	0	0	0	0	0	1	0
Treated, Transported	66	58	56	51	61	69	43	61	41	48	76	53	70	25	55	80	62	77
Totals	147	148	117	154	139	172	140	117	166	119	163	132	167	69	163	183	157	199

Monthly Comparison 2nd Qtr	April						May						June					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	4	1	2	3	0	3	6	0	8	3	6	3	9	6	6	2	2	1
Call Cancelled	13	1	3	8	4	2	11	2	3	11	9	5	5	9	3	3	11	7
Dead On Scene	1	2	1	3	1	0	3	0	0	1	0	2	1	0	4	2	0	2
CARES	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0
No Patient Found	0	0	8	1	6	8	0	2	10	3	5	6	2	5	2	14	7	22
No Transport	67	13	58	55	58	49	57	10	92	80	65	54	62	65	29	87	61	58
Standby	2	0	3	4	5	4	2	1	6	3	6	4	6	2	3	4	7	3
Treated, Transferred Care	0	0	0	0	0	0	0	1	0	3	3	1	0	0	2	0	1	0
Treated, Transported	58	9	58	43	61	73	46	26	48	68	71	82	59	57	38	56	72	71
Totals	145	26	133	117	135	139	125	42	167	172	165	157	145	146	87	168	161	164

Monthly Comparison 3rd Qtr	July						August						September					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	8	2	8	1	0	7	11	10	2	7	0	0	8	2	6	4	4	0
Call Cancelled	9	5	3	8	9	7	0	8	3	7	6	0	8	4	12	5	4	0
Dead On Scene	5	2	2	2	1	1	0	1	2	5	0	0	1	1	2	2	4	0
CARES	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0
No Patient Found	3	2	7	2	5	12	4	2	10	6	4	0	4	3	3	6	7	0
No Transport	73	58	64	84	94	72	67	55	73	77	73	0	69	58	76	84	65	0
Standby	6	4	7	6	9	10	3	4	2	2	5	0	9	8	8	5	7	0
Treated, Transferred Care	0	2	0	1	3	1	1	2	0	2	4	0	2	0	0	1	2	0
Treated, Transported	65	51	56	77	73	77	55	56	86	80	71	0	41	53	78	64	75	0
Totals	169	126	147	181	194	190	141	138	178	186	163	0	142	129	185	171	168	0

Monthly Comparison 4th Qtr	October						November						December					
	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024	2019	2020	2021	2022	2023	2024
Blood Draw	5	4	5	3	5	0	3	4	2	0	4	0	7	1	0	0	7	0
Call Cancelled	2	2	14	3	9	0	1	7	8	4	8	0	5	6	9	10	10	0
Dead On Scene	3	1	3	3	2	0	3	1	1	3	0	0	1	3	2	2	3	0
CARES	0	0	0	0	9	0	0	0	0	0	1	0	0	0	0	0	2	0
No Patient Found	5	7	5	8	7	0	1	4	2	4	5	0	2	6	9	6	11	0
No Transport	78	51	61	99	59	0	58	64	60	61	63	0	59	54	76	77	66	0
Standby	12	8	8	3	5	0	5	6	11	5	9	0	9	10	8	7	10	0
Treated, Transferred Care	3	0	1	0	0	0	0	1	0	0	1	0	1	0	1	1	1	0
Treated, Transported	60	45	65	64	60	0	61	42	50	65	64	0	55	33	48	61	72	0
Totals	168	118	162	183	156	0	132	129	134	142	155	0	139	113	153	164	182	0

Year To Date Comparison	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Blood Draw	37	27	24	24	57	45	22	30	15	11	22
Call Cancelled	31	38	33	48	44	53	24	27	59	42	51
Dead On Scene	9	13	10	9	11	16	13	13	8	7	9
CARES	0	0	3	1	2	2	0	0	0	0	4
No Patient Found	0	24	29	25	17	25	24	63	25	30	78
No Transport	416	394	469	431	483	444	266	468	505	479	431
Standby	84	88	56	70	79	26	41	40	43	44	54
Treated, Transferred Care	4	0	3	1	6	0	6	3	6	10	2
Treated, Transported	445	452	432	487	445	405	268	370	438	494	502
Totals	1026	1036	1059	1096	1144	1016	664	1014	1099	1117	1153

Five Year Comparison	2019	2020	2021	2022	2023
Blood Draw	79	43	45	28	31
Call Cancelled	69	51	72	85	79
Dead On Scene	24	20	23	23	16
CARES	2	0	0	0	12
No Patient Found	41	46	92	55	64
No Transport	775	548	813	904	805
Standby	64	77	77	68	80
Treated, Transferred Care	7	9	6	11	18
Treated, Transported	677	497	696	771	836
Totals	1738	1291	1824	1945	1941

2023 Entity Calls	
Black Hawk	1058
Central City	207
Gilpin County	673
Total 2023 Calls	1938

Calls Between 10 PM & 8 AM	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Tot/YR
2014	40	44	56	47	44	46	42	41	35	42	29	44	510
2015	57	35	40	42	42	46	47	62	52	47	53	42	565
2016	49	42	53	44	43	63	56	47	52	39	45	40	573
2017	36	49	50	43	56	37	65	42	43	39	38	58	556
2018	58	43	57	58	51	46	48	43	55	47	40	50	596
2019	58	26	57	43	36	42	49	49	36	60	45	41	542
2020	37	56	24	4	12	25	46	45	32	42	45	35	403
2021	41	33	47	27	61	46	49	54	50	45	41	53	547
2022	49	55	56	43	55	51	59	53	56	48	43	49	617
2023	42	50	55	48	54	43	40	49	51	38	49	58	577
2024	60	32	64	39	42	52	54	0	0	0	0	0	343
Average	48	42	51	40	45	45	50	44	42	41	39	43	549

GAA Standbys Over Time	2018	2019	2020	2021	2022	2023
Clear Creek	68	36	61	57	55	65
Other	53	27	17	20	12	17
Total	121	63	78	77	67	82

GAA Standbys Provided	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BHPD													0
Clear Creek	9	8	15	4	3	3	9						51
GCSO	1						1						2
School					1								1
Timberline													0
Event							3						3
Other													0
Total	10	8	15	4	4	3	13	0	0	0	0	0	57

CCEMS Standbys/Calls Run for GAA	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Standby	5	7	2	1	6	4	6						31
Calls Run	1			1	1								3
Total	6	7	2	2	7	4	6	0	0	0	0	0	34

Calls Run Outside of Gilpin County

Boulder County	2019	2020	2021	2022	2023	Total
Call Cancelled	5	7	7	4	10	33
Dead On Scene	1	0	0	0	0	1
No Patient Found	1	1	3	1	2	8
No Transport	10	12	11	7	16	56
Standby	1	0	2	0	0	3
Treated, Transferred Care	0	0	1	0	0	1
Treated, Transported	19	18	17	20	21	95
Totals	37	38	41	32	49	197

Clear Creek County	2019	2020	2021	2022	2023	Total
Call Cancelled	6	3	5	2	1	17
Dead On Scene	0	0	0	0	0	0
No Patient Found	1	1	2	0	1	5
No Transport	1	5	1	2	7	16
Standby	36	61	57	55	65	274
Treated, Transferred Care	0	0	0	0	0	0
Treated, Transported	2	4	3	5	8	22
Totals	46	74	68	64	82	334

Jefferson County	2019	2020	2021	2022	2023	Total
Call Cancelled	3	2	1	0	0	6
Dead On Scene	0	0	1	0	0	1
No Patient Found	2	0	2	0	0	4
No Transport	3	4	3	1	0	11
Standby	0	1	2	0	0	3
Treated, Transferred Care	0	0	0	0	0	0
Treated, Transported	1	5	1	2	1	10
Totals	9	12	10	3	1	35

LEASE AGREEMENT

THIS LEASE AGREEMENT ("**Lease**") is made and entered into this 14 day of March 2023, by and between Timberline Fire Protection District, a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Colorado Revised Statutes (the "**Landlord**"), and Gilpin Ambulance Authority (the "**Tenant**" and together with Landlord, the "**Parties**," or either of the Parties individually, the "**Party**"). The Parties therefore agree as follows:

1. **Premises.** Landlord leases to Tenant and Tenant leases from Landlord limited space in the building located at 660 Highway 46, Black Hawk, Colorado 80422, and commonly referred to as Station 7, including the entirety of the second floor (1500 square feet) and the Western half of the bay below the second floor (750 square feet) (the "**Premises**").

2. **Term.** The term of this Lease shall terminate midnight on December 31, 2024, and will commence on March 15, 2023 (the "**Initial Term**").

3. **Rent.** As rent, Tenant will pay the sum of \$9.19 per square foot per year payable monthly \$1,723.16 in advance on the first (1st) day of each and every month beginning April 1, 2023.

4. **Use.** Tenant intends to use and occupy the Premises to provide Emergency Medical Services, including but not limited to storage of equipment and vehicles, and staff housing and use while on shift.

5. **Tenant Maintenance.** Tenant agrees that it will keep the Premises in good order and condition and will, at the expiration or other termination of the Lease, surrender and deliver up the same in like condition as the same now is or shall be at the commencement of the Initial Term hereof subject to ordinary wear and tear and damage by the elements, fire, and other unavoidable casualty.

6. **Landlord Maintenance.** Landlord agrees that it is responsible for all repairs and maintenance of the Premises and the property on which the building is located including without limitation, the structure, exterior, roof, HVAC systems, plumbing, electrical, landscaping, snow removal, lighting and parking area.

7. **Use of Common Areas.** Tenant and Tenant's agents shall be entitled to the nonexclusive use in common with others of any driveways, sidewalks, footways and parking areas. No parking areas are assigned. Tenant agrees to coordinate with Landlord the parking of Tenant staff and guests to minimize parking congestion during peak times.

8. **Kitchen use.** The High County Auxiliary may from time to time use the second floor kitchen to prepare meals for County emergency's or trainings. The HCA will not store supplies, food, or kitchenware in the kitchen.

9. **Subletting.** Tenant is not permitted to sublet the Premises or any part thereof.

10. Landlord Access. Tenant further agrees that it will be sharing the occupation of the Premises with Landlord and that Landlord, its officials, agents or employees are permitted to enter the Premises without additional notice to Tenant.

11. Prohibited Uses. Tenant will not use or permit the Premises, any part thereof, or Landlord's property in the vicinity of Premises to be used for any disorderly, unlawful, or extra hazardous purpose or for any purpose other than hereinbefore specified and will not manufacture any commodity therein. This provision shall require Tenant to control and be responsible for the conduct of Tenant's customers, patrons, or clients while said persons are in or about the Premises.

12. Damage to Premises. All injury to the Premises or the building of which they are a part caused by Tenant its agents, servants, employees, and visitors shall be repaired by Tenant at its sole expense. In the event that Tenant shall fail to do so, Landlord shall have the right to make such necessary repairs, alterations, and replacements (structural, nonstructural, or otherwise), and any charge or cost so incurred by Landlord shall be paid by Tenant within twenty (20) days thereafter. This provision shall be construed as an additional remedy granted to Landlord and not in limitation of any other rights and remedies that Landlord has or may have in said circumstances.

13. No Partnership. Landlord assumes no liability or responsibility whatsoever with respect to the conduct and operation of the business to be conducted in the Premises. Landlord shall not be liable for any accident to or injury to any person or persons or property in or about the Premises that are caused by the conduct and operation of said business or by virtue of equipment or property of Tenant in said Premises.

14. Utility and Other Charges.

(a) Tenant agrees to take over direct payment of electric, natural gas, and trash utilities.

(b) All other utilities and maintenance costs shall be the responsibility of the Landlord including, but not limited to, property insurance, internet (shared usage) and water and sewer charges.

15. Default. It is agreed that if Tenant shall fail to pay the rent or any utility or other charge at the time the same shall become due and payable or if Tenant shall violate or fail or neglect to keep and perform any of the covenants, conditions, and agreements herein contained on the part of Tenant to be kept and performed or if the demised Premises shall become vacant or deserted, then, and in each and every such event from thenceforth and at all times thereafter, at the option of Landlord, Tenant's right of possession shall thereupon cease and terminate, and Landlord shall be entitled to the possession of the Premises and to re-enter the same without demand of rent or demand of possession of said Premises and may forthwith proceed to recover possession of the Premises by process of law.

16. No Trial by Jury. Landlord and Tenant waive any right either may have to trial by jury in any action arising under this Lease or pertaining to the Premises.

17. Insurance.

(a) Tenant shall maintain with respect to the leased Premises general liability insurance with minimum limit of \$500,000 per person per occurrence and \$2,000,000 per occurrence in the aggregate or in such other amounts as provided under the Colorado Governmental Immunity Act, 24-10-101, *et seq.*, C.R.S. Tenant shall name Landlord as an additional named insured. Tenant shall deliver a certificate of such insurance to Landlord upon the commencement of the Initial Term of this Lease and continuing evidence of such coverage as so requested by Landlord. Such insurance policy shall provide that it cannot be cancelled without at least thirty (30) days' prior notice to Landlord. Landlord may but is not obligated to pay any premium not timely paid by Tenant or perform or cause to be performed any acts that are required by the company issuing the insurance policy. Any payment made by Landlord and the cost of performing or causing to be performed any acts that are required by the insurance carrier shall become immediately due and owing from Tenant to Landlord as additional rent and shall be collectible as such.

(b) Landlord shall maintain property insurance in amounts sufficient to protect its interests with such amounts to be determined in its sole discretion. Property insurance maintained by Landlord will not cover Tenant's personal property and any such losses incurred by Tenant are its sole responsibility.

18. Casualty. If the Premises shall be so damaged by fire or other casualty as to be untenantable, then, unless said repair begins within twenty (20) days thereafter, either Party hereto, upon written notice to the other Party given at any time following the expiration of twenty (20) days after said fire or other major casualty, may terminate this Lease.

19. Successors and Assigns. It is agreed that all rights, remedies, and liabilities herein given to or imposed on either of the Parties hereto shall extend to their respective successors, and assigns.

20. Mechanic's Liens. Tenant will not permit any mechanic's lien or liens to be placed on the Premises or any improvement thereof and agrees, if any such lien be filed on account of the acts of Tenant, promptly to pay the same. In the event Tenant fails to pay any such lien, it may be paid by Landlord and charged to Tenant as additional rent hereunder.

21. Termination.

(a) By Tenant. Tenant, in its sole discretion, may terminate this Lease at the end of any month upon thirty (30) days prior written notice to Landlord without any additional fees or rents payable to Landlord beyond the date of termination. Tenant shall be responsible for all rent and other charges through the date of termination.

22. Entire Agreement. This Lease contains the entire and only agreement between the Parties, and no oral statements or representations or prior written matter not contained or referred to in this instrument shall have any force or effect. This Lease shall not be modified in any way except by a writing subscribed by both Parties hereto. The failure of Landlord or Tenant to insist on strict performance by the other of any of the covenants or conditions of this Lease in any one or more instances shall not be construed as a waiver of relinquishment for the

future of any such covenants or conditions, but the same shall be and remain in full force and effect. No waiver of any provision of this Lease shall be deemed to have been made unless in writing and signed by the Party to be charged therewith.

23. Law. This Lease and all amendments thereof shall be governed and construed in accordance with the laws of the State of Colorado.

24. Notices. All notices required or desired to be given hereunder by either Party to the other shall be given by certified or registered mail. Notices to the respective Parties shall be addressed as follows:

To Landlord:	<u>Timberline Fire Protection District</u> <u>Attn: Paul Ondr, Chief</u> <u>660 Highway 46</u> <u>Black Hawk, CO 80422</u>
With Copy to:	<u>Cockrel Ela Glesne Greher &</u> <u>Ruhland, P.C.</u> <u>Attn: Harley Gifford</u> <u>44 Cook Street, Suite 620</u> <u>Denver, CO 80206</u>
To Tenant:	<u>Gilpin Ambulance Authority</u> <u>Attn: Chief</u> <u>495 Apex Valley Rd.</u> <u>PO Box 638</u> <u>Black Hawk, CO 80422</u>
With a Copy to:	<u>Collins Cole Flynn Winn & Ulmer,</u> <u>PLLC</u> <u>Attn: Kathryn Winn</u> <u>165 S. Union Blvd., Suite 785</u> <u>Lakewood, CO 80228</u>

Either Party may, by like written notice, designate a new address to which said notices shall be directed.

25. Headings. All headings preceding the text of the paragraphs of this Lease are inserted solely for convenience of reference, and none of them shall constitute a part of this Lease or affect its meaning, construction, or effect.

26. Interpretation. Interpretation based on drafting the terms of the Lease shall not be interpreted in favor of or against either Party based on who drafted the document.

27. Indemnification. To the fullest extent permitted by law, Tenant shall indemnify and hold harmless Landlord, its officials, contractors and employees and any of them from and against all claims, losses, liabilities, damages and costs (including all attorney fees) which are

incurred as a result of Tenant's use of the Premises whether any such loss or liability was caused by the negligence of Tenant, its agents, employees, customers or members. Landlord shall not be liable for any damage or injury to Tenant or any other person or to any property located or occurring on the Premises, or any part thereof, or in common areas thereof, unless such damage is the proximate result of the unlawful act of Landlord, its agents or its employees and Landlord is not otherwise immune from liability under the Colorado Governmental Immunity Act, § 24-10-101, *et seq.*, C.R.S.

28. Annual Appropriation. Pursuant to Article X, Section 20 of the Colorado Constitution, each party's obligations hereunder are subject to the annual appropriation of funds necessary for the performance thereof, which appropriations will be made in the sole discretion of each party's respective Board of Directors. In the event that sufficient funds for the obligations contemplated in this Lease are not made, such event shall trigger termination.

29. Counterparts. This Lease may be executed in any number of counterparts, each of which shall be an original, and all of such counterparts when together shall constitute but one and the same instrument.

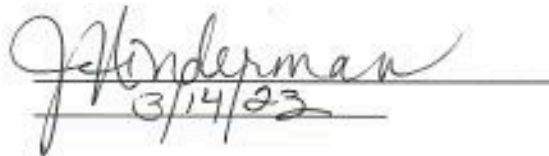
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IN WITNESS WHEREOF, Landlord and Tenant have hereunto set their hands and seals
all as of the day and year first written above.

LANDLORD:
Timberline Fire Protection District

By: 
3-14-2023

Attest:


3/14/23

TENANT:
Gilpin Ambulance Authority

By: 
3-13-23

Attest:


03-13-2023

LEASE AGREEMENT

THIS LEASE AGREEMENT (“**Lease**”) is made and entered into this ___ day of _____ 2024, by and between Timberline Fire Protection District, a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Colorado Revised Statutes (the “**Landlord**”), and Gilpin Ambulance Authority (the “**Tenant**” and together with Landlord, the “**Parties**,” or either of the Parties individually, the “**Party**”). The Parties therefore agree as follows:

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2. Term. The term of this Lease shall terminate midnight on December 31, 2027, and will commence on January 1, 2025 (the “**Initial Term**”).

3. Rent. As rent, Tenant will pay the following sum on a quarterly basis, payments will be made in advance on first (1st) day of each and every quarter beginning January 1, 2025.

2025 \$9.65 per square foot per year payable quarterly \$5,428.13

2026 \$10.13 per square foot per year payable quarterly \$5,698.13

2027 \$10.64 per square foot per year payable quarterly \$5,985.00

4. Use. Tenant intends to use and occupy the Premises to provide Emergency Medical Services, including but not limited to storage of equipment and vehicles, and staff housing and use while on shift.

5. Tenant Maintenance. Tenant agrees that it will keep the Premises in good order and condition and will, at the expiration or other termination of the Lease, surrender and deliver up the same in like condition as the same now is or shall be at the commencement of the Initial Term hereof subject to ordinary wear and tear and damage by the elements, fire, and other unavoidable casualty.

6. Landlord Maintenance. Landlord agrees that it is responsible for all repairs and maintenance of the Premises and the property on which the building is located including without limitation, the structure, exterior, roof, HVAC systems, plumbing, electrical, landscaping, snow removal, lighting and parking area.

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12. Damage to Premises. All injury to the Premises or the building of which they are a part caused by Tenant its agents, servants, employees, and visitors shall be repaired by Tenant at its sole expense. In the event that Tenant shall fail to do so, Landlord shall have the right to make such necessary repairs, alterations, and replacements (structural, nonstructural, or otherwise), and any charge or cost so incurred by Landlord shall be paid by Tenant within twenty (20) days thereafter. This provision shall be construed as an additional remedy granted to Landlord and not in limitation of any other rights and remedies that Landlord has or may have in said circumstances.

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demand of rent or demand of possession of said Premises and may forthwith proceed to recover possession of the Premises by process of law.

16. No Trial by Jury. Landlord and Tenant waive any right either may have to trial by jury in any action arising under this Lease or pertaining to the Premises.

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(a) Tenant shall maintain with respect to the leased Premises general liability insurance with minimum limit of \$500,000 per person per occurrence and \$2,000,000 per occurrence in the aggregate or in such other amounts as provided under the Colorado Governmental Immunity Act, 24-10-101, *et seq.*, C.R.S. Tenant shall name Landlord as an additional named insured. Tenant shall deliver a certificate of such insurance to Landlord upon the commencement of the Initial Term of this Lease and continuing evidence of such coverage as so requested by Landlord. Such insurance policy shall provide that it cannot be cancelled without at least thirty (30) days' prior notice to Landlord. Landlord may but is not obligated to pay any premium not timely paid by Tenant or perform or cause to be performed any acts that are required by the company issuing the insurance policy. Any payment made by Landlord and the cost of performing or causing to be performed any acts that are required by the insurance carrier shall become immediately due and owing from Tenant to Landlord as additional rent and shall be collectible as such.

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19. Successors and Assigns. It is agreed that all rights, remedies, and liabilities herein given to or imposed on either of the Parties hereto shall extend to their respective successors, and assigns.

20. Mechanic's Liens. Tenant will not permit any mechanic's lien or liens to be placed on the Premises or any improvement thereof and agrees, if any such lien be filed on account of the acts of Tenant, promptly to pay the same. In the event Tenant fails to pay any such lien, it may be paid by Landlord and charged to Tenant as additional rent hereunder.

21. Termination.

(a) By Tenant. Tenant, in its sole discretion, may terminate this Lease at the end of any month upon thirty (30) days prior written notice to Landlord without any additional fees or rents payable to Landlord beyond the date of termination. Tenant shall be responsible for all rent and other charges through the date of termination.

22. Entire Agreement. This Lease contains the entire and only agreement between the Parties, and no oral statements or representations or prior written matter not contained or referred to in this instrument shall have any force or effect. This Lease shall not be modified in any way except by a writing subscribed by both Parties hereto. The failure of Landlord or Tenant to insist on strict performance by the other of any of the covenants or conditions of this Lease in any one or more instances shall not be construed as a waiver of relinquishment for the future of any such covenants or conditions, but the same shall be and remain in full force and effect. No waiver of any provision of this Lease shall be deemed to have been made unless in writing and signed by the Party to be charged therewith.

23. Law. This Lease and all amendments thereof shall be governed and construed in accordance with the laws of the State of Colorado.

24. Notices. All notices required or desired to be given hereunder by either Party to the other shall be given by certified or registered mail. Notices to the respective Parties shall be addressed as follows:

To Landlord:	<u>Timberline Fire Protection District</u>
	<u>Attn: Paul Ondr, Chief</u>
	<u>660 Highway 46</u>
	<u>Black Hawk, CO 80422</u>

With Copy to:	<u>Cockrel Ela Glesne Greher &</u>
	<u>Ruhland, P.C.</u>
	<u>Attn: Harley Gifford</u>
	<u>44 Cook Street, Suite 620</u>
	<u>Denver, CO 80206</u>

To Tenant:	<u>Gilpin Ambulance Authority</u>
	<u>Attn: Chief</u>
	<u>495 Apex Valley Rd.</u>
	<u>PO Box 638</u>
	<u>Black Hawk, CO 80422</u>

With a Copy to:	<u>Collins Cole Flynn Winn & Ulmer,</u>
	<u>PLLC</u>
	<u>Attn: Kathryn Winn</u>
	<u>165 S. Union Blvd., Suite 785</u>
	<u>Lakewood, CO 80228</u>

Either Party may, by like written notice, designate a new address to which said notices shall be directed.

25. Headings. All headings preceding the text of the paragraphs of this Lease are inserted solely for convenience of reference, and none of them shall constitute a part of this Lease or affect its meaning, construction, or effect.

26. Interpretation. Interpretation based on drafting the terms of the Lease shall not be interpreted in favor of or against either Party based on who drafted the document.

27. Indemnification. To the fullest extent permitted by law, Tenant shall indemnify and hold harmless Landlord, its officials, contractors and employees and any of them from and against all claims, losses, liabilities, damages and costs (including all attorney fees) which are incurred as a result of Tenant's use of the Premises whether any such loss or liability was caused by the negligence of Tenant, its agents, employees, customers or members. Landlord shall not be liable for any damage or injury to Tenant or any other person or to any property located or occurring on the Premises, or any part thereof, or in common areas thereof, unless such damage is the proximate result of the unlawful act of Landlord, its agents or its employees and Landlord is not otherwise immune from liability under the Colorado Governmental Immunity Act, § 24-10-101, *et seq.*, C.R.S.

28. Annual Appropriation. Pursuant to Article X, Section 20 of the Colorado Constitution, each party's obligations hereunder are subject to the annual appropriation of funds necessary for the performance thereof, which appropriations will be made in the sole discretion of each party's respective Board of Directors. In the event that sufficient funds for the obligations contemplated in this Lease are not made, such event shall trigger termination.

29. Counterparts. This Lease may be executed in any number of counterparts, each of which shall be an original, and all of such counterparts when together shall constitute but one and the same instrument.

[Remainder of page left intentionally blank]

IN WITNESS WHEREOF, Landlord and Tenant have hereunto set their hands and seals
all as of the day and year first written above.

LANDLORD:
Timberline Fire Protection District

By: _____

Attest:

TENANT:
Gilpin Ambulance Authority

By: _____

Attest:

Gilpin Ambulance Authority
2024 Projected 2025 Proposed Budget
1st Draft

Presented August 21, 2024

	2022 Actual/Audited	2023 Adopted	2023 Actual	2024 Adopted	2024 Projected 08/21/2024	2025 Draft 08/21/2024	Change from 2024 Adopted	% Change
Beginning Fund Balance	387,947.85	511,793.93	474,656.24	441,895.15	506,774.89	450,928.89	9,033.74	2.0%
<i>Restricted Reserve (Capital)</i>						450,928.89		
Beginning Funds Available for Operations (Cash)	387,947.85	511,793.93	474,656.24	441,895.15	506,774.89	450,928.89	9,033.74	2.0%
Revenue								
Contributions								
IGA Black Hawk	476,097.72	428,562.29	428,562.36	442,369.43	442,369.43	421,660.88	-20,708.55	-4.9%
IGA Central City	237,000.12	153,535.16	153,535.20	151,026.26	151,026.26	128,713.93	-22,312.33	-17.3%
IGA Gilpin County	900,245.60	655,091.61	655,091.64	623,576.60	623,576.60	591,718.59	-31,858.01	-5.4%
Total Contributions	1,613,343.44	1,237,189.06	1,237,189.20	1,216,972.29	1,216,972.29	1,142,093.40	-74,878.89	-6.6%
Call Revenue								
Income Patient and Insurance (Cash)	371,497.83	375,000.00	464,479.60	400,000.00	500,000.00	450,000.00	50,000.00	11.1%
Medicare-derived payments (Cash)	125,908.17	100,000.00	153,857.65	140,000.00	160,000.00	150,000.00	10,000.00	6.7%
Collections-derived payments (Cash)	18,734.89	20,000.00	36,895.20	40,000.00	20,000.00	25,000.00	-15,000.00	-60.0%
Total Call Revenue	516,140.89	495,000.00	655,232.45	580,000.00	680,000.00	625,000.00	45,000.00	7.2%
Grant Revenue								
Colorado EMTS Grants		93,779.00	93,779.00	243,662.42	243,662.42	73,390.04	-170,272.38	-232.0%
DOLA LGGF Grant Revenue								
DOLA Operating Expenses	95,096.00	811,888.00	811,888.00	890,000.00	891,641.00	1,126,416.00	236,416.00	21.0%
Other Grant Revenue	5,000.00		7,188.50		12,000.00			
Total Grant Revenue	100,096.00	905,667.00	912,855.50	1,133,662.42	1,147,303.42	1,199,806.04	66,143.62	5.5%
Other Revenue								
Sale of Ambulance								
Other Revenue	2,242.16		15,502.00				0.00	
CAID Supplemental	218,664.82		241,287.46		225,000.00		0.00	
COVID Relief	1,333.01						0.00	
Total Other Revenue	222,239.99	0.00	256,789.46	0.00	225,000.00	0.00	0.00	
Total Revenue	2,839,768.17	3,149,649.99	3,536,722.85	3,372,529.86	3,776,050.60	3,417,828.33	45,298.47	1.3%
Total Cash Revenue for Formula	838,476.88	1,400,667.00	1,824,877.41	1,713,662.42	2,052,303.42	1,824,806.04	111,143.62	6.1%

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Expense								
Capital Expenditures								
Capital (Misc)	97,331.66	285,000.00	69,010.12	287,139.85	254,899.20	181,425.58	-105,714.27	-58.3%
Ambulance Lease								
Ambulance Purchase		200,000.00	249,465.00	250,790.00	276,253.58	66,802.75	-183,987.25	-275.4%
Total Capital Expenditures	97,331.66	485,000.00	318,475.12	537,929.85	531,152.78	248,228.33	-289,701.52	-116.7%
Uncategorized Expense	17,000.00		3,723.16		3,200.00			
Administration								
Other								
Reimbursable Expenses			2,053.90					
Admin Training	2,940.86	5,000.00	1,371.20	5,000.00	5,000.00	5,000.00	0.00	0.0%
Discretionary	4,562.00	5,000.00	9,585.02	5,000.00	8,000.00	5,000.00	0.00	0.0%
licensing/memberships	5,553.00	6,500.00	6,263.50	6,500.00	5,000.00	6,500.00	0.00	0.0%
Manager Development	1,540.72	5,000.00	4,574.42	5,000.00	6,000.00	5,000.00	0.00	0.0%
Employee Recognition & Retention						4,000.00		
Professional Services	10,397.50	3,000.00	3,450.00		3,000.00	9,000.00	9,000.00	100.0%
Total Other	24,994.08	24,500.00	27,298.04	21,500.00	27,000.00	34,500.00	13,000.00	37.7%
Accounting	9,691.27	12,000.00	8,537.58	10,000.00	10,000.00	10,000.00	0.00	0.0%
Legal	30,382.00	10,000.00	32,320.03	20,000.00	8,000.00	10,000.00	-10,000.00	-100.0%
Total Administration	65,067.35	46,500.00	68,155.65	51,500.00	45,000.00	54,500.00	3,000.00	5.5%

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Operations and Maintenance								
Vehicle Expense								
Fuel	33,887.01	32,000.00	34,118.32	35,000.00	35,000.00	35,000.00	0.00	0.0%
Insurance	8,390.80	11,550.00	13,059.20	13,000.00	18,000.00	20,000.00	7,000.00	35.0%
Maintenance	34,642.92	40,000.00	103,211.63	50,000.00	50,000.00	60,000.00	10,000.00	16.7%
Tires	6,469.48	9,000.00	7,633.70	8,000.00	11,000.00	8,000.00	0.00	0.0%
Total Vehicle expense	83,390.21	92,550.00	158,022.85	106,000.00	114,000.00	123,000.00	17,000.00	13.8%
 Communications R&M	3,514.94	5,000.00	2,707.46	5,000.00	7,000.00	5,000.00	0.00	0.0%
Crew Quarters supplies	9,851.02	12,000.00	10,387.97	12,000.00	12,000.00	12,000.00	0.00	0.0%
Disposable Medical Supplies	40,837.95	35,000.00	42,265.21	40,000.00	50,000.00	50,000.00	10,000.00	20.0%
Durable Medical Equipment	4,415.29	6,000.00	10,472.12	6,000.00	6,000.00	6,000.00	0.00	0.0%
Office Supplies/Postage/Credit Card Fees	5,033.93	5,000.00	6,578.33	5,000.00	7,000.00	6,000.00	1,000.00	16.7%
Property Lease		86,000.00	65,508.48	71,000.00	71,000.00	72,000.00	1,000.00	1.4%
Property Liability Insurance	20,583.04	22,050.00	24,889.80	24,000.00	32,000.00	34,000.00	10,000.00	29.4%
Property Maintenance	17,032.81	35,000.00	7,621.86	20,000.00	20,000.00	20,000.00	0.00	0.0%
Public Education/PR	1,099.67	2,000.00	1,759.95	2,000.00	2,000.00	8,000.00	6,000.00	75.0%
Safety Gear	854.35	3,000.00	1,525.97	3,000.00	3,000.00	3,000.00	0.00	0.0%
Service Contracts/Equipment lease	52,421.35	50,000.00	101,487.12	73,000.00	68,000.00	75,000.00	2,000.00	2.7%
Technology/Hardware/Software	7,128.94	7,000.00	11,887.76	10,000.00	11,000.00	18,000.00	8,000.00	44.4%
Telephone/TV/Internet	13,672.55	15,000.00	14,199.06	17,000.00	16,000.00	18,000.00	1,000.00	5.6%
Training	6,247.72	7,000.00	14,849.64	21,000.00	30,000.00	30,000.00	9,000.00	30.0%
Uniforms	13,082.06	12,000.00	25,831.36	15,000.00	18,000.00	15,000.00	0.00	0.0%
Utilities	3,162.05	4,000.00	6,253.35	8,000.00	7,000.00	8,000.00	0.00	0.0%
Total Operations and Maintenance	282,327.88	398,600.00	506,248.29	438,000.00	474,000.00	503,000.00	65,000.00	12.9%

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Personnel Expense								
Salaries								
Salaries Admin	175,460.43	192,000.00	192,550.79	200,000.00	208,000.00	230,000.00	30,000.00	13.0%
Salaries Regular	1,208,889.95	1,320,000.00	1,371,098.64	1,400,000.00	1,400,000.00	1,500,000.00	100,000.00	6.7%
PTO	69,006.72	62,000.00	67,353.82	70,000.00	65,000.00	100,000.00	30,000.00	30.0%
Employee Bonuses	5,950.00		29,516.71					
Holiday stipends	6,500.00	8,000.00	8,150.00	10,000.00	8,000.00	43,000.00	33,000.00	76.7%
Total Salaries	1,465,807.10	1,582,000.00	1,668,669.96	1,680,000.00	1,681,000.00	1,873,000.00	193,000.00	10.3%
Employee Benefits and Payroll Taxes								
457(b) Admin Fess	2,773.60	3,000.00	4,388.82	3,500.00	3,500.00	3,500.00	0.00	0.0%
457(b) employee contribution			24.67					
457(b) employer match	34,931.37	56,000.00	48,866.63	56,000.00	56,000.00	91,000.00	35,000.00	38.5%
Benefits HRA	20,415.12	27,600.00	17,703.04	27,600.00	17,703.04	27,600.00	0.00	0.0%
Benefits Life AD& D STD LTD	15,205.58	18,000.00	14,529.47	18,000.00	12,000.00	15,000.00	-3,000.00	-20.0%
Employee Wellness	294.00	1,000.00	182.00	1,000.00	500.00	31,000.00	30,000.00	96.8%
Health Insurance	199,757.60	240,350.00	182,958.70	250,000.00	225,000.00	250,000.00	0.00	0.0%
Payroll & Unemployment Taxes	107,729.99	130,000.00	132,345.22	144,000.00	142,000.00	156,000.00	12,000.00	7.7%
Payroll Service Fees	5,423.68	7,000.00	6,366.23	7,000.00	7,000.00	7,000.00	0.00	0.0%
Workers Comp	51,047.00	54,600.00	57,311.00	58,000.00	50,000.00	58,000.00	0.00	0.0%
Total Employee Benefits and Payroll Taxes	437,577.94	537,550.00	464,675.78	565,100.00	513,703.04	639,100.00	74,000.00	11.6%
Total Personnel Expense	1,903,385.04	2,119,550.00	2,133,345.74	2,245,100.00	2,194,703.04	2,512,100.00	267,000.00	10.6%
Total Expense	2,365,111.93	3,049,650.00	3,029,947.96	3,272,529.85	3,244,855.82	3,317,828.33	45,298.48	1.4%
Total Profit/Loss	-1,526,635.05	-1,648,983.00	-1,205,070.55	-1,558,867.43	-1,192,552.40	-1,493,022.29	65,845.14	-4.4%

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Contributions								
IGA Black Hawk	476,097.72	428,562.29	428,562.36	442,369.43	410,850.93	421,660.88	-20,708.55	-4.9%
IGA Central City	237,000.12	153,535.16	153,535.20	151,026.26	127,380.74	128,713.93	-22,312.33	-17.3%
IGA Gilpin County	900,245.60	655,091.61	655,091.64	623,576.60	598,474.73	591,718.59	-31,858.01	-5.4%
Total Contributions	1,613,343.44	1,237,189.06	1,237,189.20	1,216,972.29	1,136,706.40	1,142,093.40	-74,878.89	-6.6%
Ending Fund Balance	474,656.24	99,999.99	506,774.89	100,000.01	450,928.89	100,000.00		
Restricted Reserve (Capital)		0.00		0.00		0.00		
Ending Funds Available for Operations (Cash)	474,656.24	99,999.99	506,774.89	100,000.01	450,928.89	100,000.00		

Allocations with Base Amounts for Each Member							
	Expense Balance	Less Ending Unrestricted Balance in Excess of \$100,000 (Net)	County Base 33% of Net	City Base 5% of Net	Remaining Net Balance	Call Volume Allocation	% Total Contributions
Black Hawk				57,104.67		364,556.21	421,660.88 37%
Central City				57,104.67		71,609.26	128,713.93 11%
Gilpin			376,890.82			214,827.77	591,718.59 52%
Total	1,493,022.29	1,142,093.40	376,890.82	114,209.34	650,993.24	650,993.24	1,142,093.40

% of Calls	2022 Calls	% of Calls	2023 Calls	% of Calls
Black Hawk	1039	55%	1058	56%
Central City	237	12%	207	11%
Gilpin County	614	32%	636	33%
Total	1,890		1,901	

Changes Applied to 2025 Budget	2022-2023 Call Volume Changes		2024-2025	
	% Call Increase /Decrease	Change in % of calls	Contribution Changes	
Black Hawk	2%	1.0%	-4.9%	
Central City	-13%	-1.0%	-17.3%	
Gilpin County	4%	1.0%	-5.4%	
Total	1%		-6.6%	

**2025 First Draft Budget Summary
Presented August 21, 2024**

Changes to the Budget and Explanations

Revenue

- **Call Revenue**
 - **2024** – We are predicting to collect more than budgeted for all call revenue by the end of the year.
 - **2025** – Call revenue proposed for 2025 shows projected increases to call revenue.
- **Grant Revenue**
 - **2024**
 - Other Grant Income – Includes reimbursement for county RETAC
 - **2025**
 - DOLA Operating – We have applied for this grant, however, will not receive final awards until later this year. The amount entered is based on if we receive all that we requested during the application process.
 - Other possible grants include RETAC mini grant, County RETAC funding and Alan Green – however we cannot apply for these yet so are not budgeted.
 - The EMTS grant for reimbursement funding in 2025 was awarded for use on equipment and vehicles.
- **Other Revenue**
 - **2024 – Not budgeted**
 - CAID Supplemental – The supplemental payment will not be finalized until September or paid until November. We expect the revenue to be less than previous years due to increased fee payment schedules from Medicaid in 2023.
 - **2025 – Not budgeted**
 - Other Revenue is unknowns and not budgeted for
 - CAID Supplemental Payments are not guaranteed so is not included in the budget.
- **Total Proposed Budgeted Revenue less contributions for 2025 reflects an increase of 6.1%**

Expenses

Capital

- **2024**
 - Misc Capital: Purchase of partial grant funded equipment.
 - New ambulance expected November 2024
- **2025 – EMTS Grant for Equipment and Staff Vehicle – Awarded Match \$73,390.04**
 - Misc Capital – Lucas devices, staff vehicle, computers
 - Ambulance lease purchase payments

Administration – 5.5% Increase from 2024 Budget

- **2024**
 - Professional Services: Background checks, HR consulting
- **2025**
 - Employee Recognition & Retention line item added for items that had been purchased with Discretionary funds

Operations and Maintenance – 12.9% Increase from 2024 Budget

- **Vehicle Expenses**
 - **2024**
 - Maintenance expected to be higher than budgeted due to unplanned vehicle maintenance, and supply costs.
 - Tires will be replaced on all vehicles in 2024.
 - Insurance expected to be higher than budgeted due to increased coverage to vehicles.
 - **2025**
 - Vehicle Insurance – projected increase – we have not heard from VFIS of actual expected increases. Additional increase to number of covered vehicles
 - Fuel and Maintenance estimated increases due to aging ambulances, increased call volume and labor increases
- **Disposable Medical Supplies** – expecting to spend more than budgeted in 2024 and more in 2025 due to supply shortages and increased costs
- **Liability insurance** – 2024 & 2025 Increase includes an estimated annual increase and increase in liability coverage
- **Public Education/PR** – Additional funding needed for CARES program

- **Technology/Hardware/Software**
 - 2024 Unexpected purchases included computers for captains
- **Training**
 - 2024 Partial grant funded Critical Care Technician training course
 - 2025 increase to accommodate additional training needs

Personnel Expenses – 10.3% Increase from 2024 budget

- **2025 Salaries**
 - **Admin Salaries – 13% increase**
 - Factors include a 3% COLA Adjustment, a potential increase in Chief's salary and raise for the Administrative Officer.
 - **Salaries Regular – 6.7% increase**
 - COLA Grade adjustments of 3%
 - Raises for field staff
- **2025 PTO** – Increased due to employee raises and adjusted PTO accruals
- **2025 Employee Benefits**
 - **457(b) Retirement** – changes made to retirement matches.
 - **Health Insurance** – Health Insurance rate increases unknown.
 - **Payroll & Unemployment Taxes** – increased due to raises
 - **Employee Wellness** – increased to include a EAP program geared specifically toward first responders.
- **Total 2025 personnel expenses – 10.6% Increase**

Total Expenses

- **Total 2025 proposed expenses – 1.4% Increase**

Contributions

- Total 2023 call volume increased 1% from 2022.
 - Black Hawk had an increase of 2% in call volume
 - Central City had a decrease of 13% in call volume
 - Gilpin County had an increase of 4% in call volume
- Total contributions are proposed to decrease by 6.6%
 - Black Hawk's contribution would decrease 4.9%
 - Central City's contribution would decrease 17.3%
 - Gilpin County's contribution would decrease 5.4%

Call Volume/Percentage of Calls

% of Calls	2022 Calls	% Of Calls	2023 Calls	% Of Calls
Black Hawk	1,039	55%	1,058	56%
Central City	237	13%	207	11%
Gilpin County	614	32%	636	33%
Total	1,890		1,901	

	2022-2023 Call Volume Changes		2024-2025
Changes Applied to 2025 Budget	% Call Increase /Decrease	Change in % of calls	Contribution Changes
Black Hawk	2%	1%	-4.9%
Central City	-13%	-1%	-17.3%
Gilpin County	4%	1%	-5.4%
Total	1%		-6.6%