



Gilpin Ambulance Authority Board of Directors
Agenda and Notice of Meeting and Budget Hearing
Wednesday, December 11, 2024 at 9:00 A.M.
Gilpin County Court House: Commissioners Chambers

- 1. Call to Order**
- 2. Roll Call**
- 3. Additions / Amendments to the Agenda**
- 4. Conflicts of Interest**
- 5. Consideration of Minutes: November 13, 2024**
- 6. Financial Report**
 - a. Balance Sheet (November 2024)
 - b. Profit & Loss Statement: Budget to Actual (through November 2024)
 - c. List of Bills (November 2024)
 - d. Billing and Accounts Receivable Summary (through November 2024)
- 7. Chief's Report**
- 8. Activity Summary**
- 9. Old Business**
 - a. Staffing Update
 - b. Vehicle Insurance Values (see attachment *P&C Renewal Questionnaire*)
- 10. New Business**
 - a. Employee Manual and Job Descriptions
 - i. Employee benefits adjustments
 - b. 2024 Audit RFP Update
 - c. Fee schedule adjustments
- 11. Public Hearing for 2025 Budget**
 - a. Review and discussion of the proposed budget
- 12. Executive Session**
 - a. Pursuant to Section 24-6-402(4)(b), C.R.S. to receive the advice of legal counsel concerning a billing matter.
 - b. Executive session under Section 24-6-402(4)(b), C.R.S. to receive the advice of legal counsel concerning specific legal questions.
 - c. Pursuant to §24-6-402(4)(f)(I), C.R.S pursuant to personnel matters concerning the annual evaluation of the Gilpin Ambulance Authority Chief.
- 13. Action Items**
 - a. Possible action regarding the evaluation of the Gilpin Ambulance Authority Chief.
- 14. Public Comment**
- 15. Next Meeting: January 8, 2025 at 9:00 AM**
- 16. Adjourn**



Gilpin Ambulance Authority Board of Directors
Regular Meeting Minutes
Wednesday, November 13, 2024
Gilpin County Court House Commissioners Chambers

1. **Call to Order at 9:15 AM**
2. **Roll Call**
 - a. Directors Schmalz, Hailey, Rears, Woolley, and Enloe were present.
3. **Additions / Amendments to the Agenda**
 - a. None
4. **Conflicts of Interest**
 - a. None
5. **Consideration of Minutes: August 21, 2024 and September 25, 2024**
 - a. Director Woolley moved to approve both sets of minutes. The motion was seconded by Director Rears. The minutes were unanimously approved.
6. **Financial Report**
 - a. **Balance Sheet October 2024**
 - i. Chief Carroll reported that the balances for inventory are now accurate based on the inventory logged in OperativeIQ. Previously, the inventory number was static.
 - b. **Profit & Loss Statement: Budget to Actual (09/01/2024 – 10/31/2024)**
 - i. No discussion.
 - c. **List of Bills (09/01/2024 – 10/31/2024)**
 - i. Director Rears asked a question about the Ramp transaction for \$10,900.00. Chief Carroll reported that this was to pay the credit card bill and that they are attempting to move as much as possible to the credit cards or EFT for efficiency and to avoid missing bills.
 - ii. Director Hailey moved to approve the list of bills. The motion was seconded by Director Woolley. The list of bills was unanimously approved.
 - d. **Billing Summary and Accounts Receivable (through October 2024)**
 - i. Chief Carroll reported that the billing summary and accounts receivable reports will be combined in the future as all the information can be covered in the Fiscal Summary obtained from the Sharp Billing portal.
 - ii. Director Rears asked about the decrease in revenue in October. Chief Carroll reported that this was because of a QA step in ESO they were unaware was keeping claims from being forwarded to Sharp. The queue has now been cleared, so those claims should go through and begin showing next month. Chief Carroll was also directed to ensure that reports were being forwarded properly.
 - iii. Director Rears asked about the additional revenue since the rate adjustment in 2023. Chief Carroll reported that this would be presented at the next meeting with the proposed fee schedule for 2025.
 - e. Director Rears asked if the budget approval was being requested today. However, no one at the meeting was aware of the notice requirements for the budget hearing. Chief Carroll was directed to speak with Kathryn Winn to determine the notice requirements for budget hearings and post the required notices for the December meeting.
7. **Chief's Report**
 - a. Accounting has been migrated to Quickbooks Online.



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- b. Web hosting has been changed for the website to lower the cost. There is also a company assisting with the ADA compliance requirements for the website. This company was enlisted through a grant process.
 - c. Director Hailey asked about the audit RFP process and if an auditor had been selected. Chief Carroll reported that the audit RFP has been distributed, but no proposals have been received yet. Director Hailey asked that the audit be added to the Chief's report for next meeting.
 - d. There will be more vendor changes coming as processes and cost-effectiveness are evaluated.
 - e. The final reimbursement request for the FY2024 EMTS grant has been submitted.
 - f. Director Rears mentioned that data had been compiled for Paradigm, the consulting firm studying the impact of SOBs on Gilpin County and reported that Rick's Cabaret is planning to open their facility in February. He also asked that the Authority make plans to track SOB-related calls.
- 8. Activity Summary**
- a. Director Woolley asked about the *Monthly Mutual Aid Incidents by Run Type* report and asked how the mutual aid reports show that we are responding to our primary response area. Chief Carroll reported that the data should clean up as new guidelines have been put in place for the providers completing the reports.
 - b. Director Woolley asked about the dispositions report, and some details were clarified on that report.
- 9. Old Business**
- a. **Staffing Update**
 - i. One EMT and one Paramedic have left, so there are two current openings not including the C-shift Captain position.
 - ii. The open FTO position has been posted.
 - b. **Out-of-District Calls**
 - i. Report included in the packet.
 - ii. When the fee schedule is adjusted, a modified fee schedule will be presented for out-of-district calls.
 - iii. Director Rears asked that the issue be deferred for discussion in executive session with legal counsel present.
 - iv. No action was taken.
 - c. **Station Electrical Work**
 - i. Station electrical work has been completed at the Apex and Medic 11 stations.
 - d. **119 Construction**
 - i. Construction continues currently. There don't seem to have been any serious issues.
 - ii. Chief Woolley reported that Public Works has established that the shutdown or the winter will most likely occur before Thanksgiving.
 - e. **2025 Budget Discussion**
 - i. Director Rears asked about what revenue increases will offset the costs related to personnel. Chief Carroll reported that it is covered in part by the increase in billing revenue. It is also partially covered by income from the Gaming Impact Grant. Additionally, the Medicaid supplement the department receives each year is not factored in as revenue in this budget worksheet and will provide additional income.
 - ii. Chief Carroll reported that he and Deputy Chief Putnam are going through all processes and costs to find ways to save and use funds more effectively.
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- iii. There was some discussion about the amount requested from the Gaming Impact Grant and the reliance on that as a sustained revenue stream. Chief Carroll is aware of the potential for changes to the grant and will monitor the situation.
- iv. The Board requested that a comparison of the current and proposed benefits be provided for the next meeting.

f. Contracted Services

- i. Kathryn is working on a contract for continued services with Jolind, the contracted accountant.

10. New Business

a. Employee Manual

- i. Director Woolley brought up the board needing to approve the job descriptions along with the pay scale. Job Descriptions will be presented along with the Employee Manual.

b. Check Signers

- i. Chief Carroll asked if the Board would set a minimum amount for the requirement of board member signatures on checks.
- ii. After some discussion, it was decided that it would be best to move toward having checks signed at board meetings and keep the regulations the same for now. The matter can be revisited later.

c. Vehicle Insurance Values

- i. Chief Carroll provided a list of the insured values for all GAA vehicles and requested direction from the board on whether to insure ambulances for replacement value or current value. Chief Carroll will provide a cost comparison at the next meeting.

d. Apex Lease

- i. The Apex Lease was provided in the Board packet.
- ii. Director Hailey moved to approve the Apex lease as presented and authorize Board President Buddy Schmalz to sign the lease on the Board's behalf. The motion was seconded by Director Woolley.
- iii. The Apex lease was unanimously approved.

11. Executive Session

- a. None

12. Action Items

- a. None

13. Public Comment

- a. Discussion about possible changes to DOLA funding due to the significant deficit in the State budget.

14. Next Meeting and Budget Hearing to be held on December 11, 2024 at 9:00 AM

15. Adjourn at 10:24

Gilpin Ambulance Authority

Balance Sheet Comparison

As of November 30, 2024

	TOTAL	
	AS OF NOV 30, 2024	AS OF NOV 30, 2023 (PY)
ASSETS		
Current Assets		
Bank Accounts		
BOK EFT account	265,572.40	176,861.34
BOK HRA Account Restricted	31,155.48	34,744.04
BOK Operating Account	228,450.13	402,530.10
Restricted for Capital	0.00	0.00
Total BOK Operating Account	228,450.13	402,530.10
BOK Supply Account	1,325.15	5,947.30
Total Bank Accounts	\$526,503.16	\$620,082.78
Accounts Receivable		
Accounts Receivable	698,808.32	446,955.32
Allowance for Doubtful Accounts	-489,165.82	-211,105.00
Total Accounts Receivable	209,642.50	235,850.32
Total Accounts Receivable	\$209,642.50	\$235,850.32
Other Current Assets		
AR Adj to cash basis Asset	0.00	0.00
Due from other entities	0.00	0.00
Inventory Asset	15,703.67	9,486.21
Prepaid Expenses	-73,905.00	8,803.43
Capital	73,905.00	73,905.00
Total Prepaid Expenses	0.00	82,708.43
Uncategorized Asset	3,756.21	
Undeposited Funds	0.00	0.00
Total Other Current Assets	\$16,871.23	\$92,194.64
Total Current Assets	\$755,605.54	\$948,127.74
Fixed Assets		
Accumulated Depreciation	-1,050,607.00	-915,741.00
Vehicles and Equipment	1,647,231.78	1,328,756.66
Total Fixed Assets	\$596,624.78	\$413,015.66
TOTAL ASSETS	\$1,352,230.32	\$1,361,143.40

Gilpin Ambulance Authority

Balance Sheet Comparison

As of November 30, 2024

	TOTAL	
	AS OF NOV 30, 2024	AS OF NOV 30, 2023 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	-59.00	-59.00
Total Accounts Payable	\$ -59.00	\$ -59.00
Credit Cards		
Credit Card at Elan Financial	95.95	266.90
Ramp Credit Card	-24,178.63	
Total Credit Cards	\$ -24,082.68	\$266.90
Other Current Liabilities		
Accrued Expenses	0.00	0.00
Accrued PTO	34,715.55	46,447.33
Accrued wages	0.00	0.00
HRA liability	33,370.49	34,744.04
Total Other Current Liabilities	\$68,086.04	\$81,191.37
Total Current Liabilities	\$43,944.36	\$81,399.27
Total Liabilities	\$43,944.36	\$81,399.27
Equity		
Investment in Fixed Assets	596,625.66	413,015.66
Capital Outlay	0.00	0.00
Total Investment in Fixed Assets	596,625.66	413,015.66
Reserve for Capital Improvement	0.00	0.00
Retained Earnings	6,658.03	5,217.14
Net Income	702,413.62	861,511.33
Total Equity	\$1,305,697.31	\$1,279,744.13
TOTAL LIABILITIES AND EQUITY	\$1,349,641.67	\$1,361,143.40

Gilpin Ambulance Authority

Budget vs. Actuals: FY_2024 - FY24 P&L

January - November, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Beginning Funds Available	716,457.99	441,895.15	274,562.84	162.13 %
Call Revenue				
Collections-derived payments	14,048.24	40,000.00	-25,951.76	35.12 %
Income Patient and Insurance	565,278.67	400,000.00	165,278.67	141.32 %
Medicare-derived payments	114,254.79	140,000.00	-25,745.21	81.61 %
Total Call Revenue	693,581.70	580,000.00	113,581.70	119.58 %
Contributions				
IGA Black Hawk	405,505.32	442,369.43	-36,864.11	91.67 %
IGA Central City	138,440.72	151,026.26	-12,585.54	91.67 %
IGA Gilpin County	571,611.92	623,576.60	-51,964.68	91.67 %
Total Contributions	1,115,557.96	1,216,972.29	-101,414.33	91.67 %
Grant Revenue				
Colorado EMTS Grants		243,662.42	-243,662.42	
DOLA Grant Revenue				
DOLA operating	891,641.00	890,000.00	1,641.00	100.18 %
Total DOLA Grant Revenue	891,641.00	890,000.00	1,641.00	100.18 %
Total Grant Revenue	891,641.00	1,133,662.42	-242,021.42	78.65 %
Total Income	\$3,417,238.65	\$3,372,529.86	\$44,708.79	101.33 %
GROSS PROFIT	\$3,417,238.65	\$3,372,529.86	\$44,708.79	101.33 %
Expenses				
Administration				
Legal	3,542.50	20,000.00	-16,457.50	17.71 %
Other				
Discretionary	4,033.78	5,000.00	-966.22	80.68 %
Licensing/Memberships	3,580.00	6,500.00	-2,920.00	55.08 %
Total Other	7,613.78	11,500.00	-3,886.22	66.21 %
Total Administration	11,156.28	31,500.00	-20,343.72	35.42 %
Capital Expenditures				
Ambulance purchase	268,505.00	250,790.00	17,715.00	107.06 %
Capital (misc)	289,861.80	287,139.85	2,721.95	100.95 %
Total Capital Expenditures	558,366.80	537,929.85	20,436.95	103.80 %
Operations and Maintenance				
Communications R&M	5,397.99	5,000.00	397.99	107.96 %
Crew Quarters supplies	7,065.30	12,000.00	-4,934.70	58.88 %
Disposable Medical Supplies	53,183.43	40,000.00	13,183.43	132.96 %
Durable Medical Equipment	1,586.71	6,000.00	-4,413.29	26.45 %
Office Supplies/Postage/Fees	2,658.34	5,000.00	-2,341.66	53.17 %
Property Lease	66,511.29	71,000.00	-4,488.71	93.68 %
Property Liability Insurance	23,533.95	24,000.00	-466.05	98.06 %
Property Maintenance	21,029.85	20,000.00	1,029.85	105.15 %
Public Education/PR	2,217.14	2,000.00	217.14	110.86 %

Gilpin Ambulance Authority

Budget vs. Actuals: FY_2024 - FY24 P&L

January - November, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Safety Gear	2,132.50	3,000.00	-867.50	71.08 %
Service Contracts/Equip Lease	51,217.88	73,000.00	-21,782.12	70.16 %
Technology/Hardware/Software	15,004.42	10,000.00	5,004.42	150.04 %
Telephone/TV/Internet	13,774.73	17,000.00	-3,225.27	81.03 %
Training	27,241.83	21,000.00	6,241.83	129.72 %
Uniforms	13,464.85	15,000.00	-1,535.15	89.77 %
Utilities	4,281.33	8,000.00	-3,718.67	53.52 %
Vehicle expense				
Fuel	23,216.97	35,000.00	-11,783.03	66.33 %
Insurance	25,939.05	13,000.00	12,939.05	199.53 %
Tires	12,922.65	8,000.00	4,922.65	161.53 %
Vehicle Maintenance	45,173.79	50,000.00	-4,826.21	90.35 %
Total Vehicle expense	107,252.46	106,000.00	1,252.46	101.18 %
Total Operations and Maintenance	417,554.00	438,000.00	-20,446.00	95.33 %
Personnel Expense				
Employee Benefits and Payroll				
457(b) Admin Fess	1,738.36	3,500.00	-1,761.64	49.67 %
457(b) employer match	24,337.18	56,000.00	-31,662.82	43.46 %
Benefits HRA	18,209.39	27,600.00	-9,390.61	65.98 %
Benefits Life AD& D STD LTD	6,746.29	18,000.00	-11,253.71	37.48 %
Employee Wellness	273.00	1,000.00	-727.00	27.30 %
Health Insurance		250,000.00	-250,000.00	
Payroll & Unemployment Taxes	193,150.41	144,000.00	49,150.41	134.13 %
Payroll Service Fees	7,448.15	7,000.00	448.15	106.40 %
Worker's Comp	47,111.00	58,000.00	-10,889.00	81.23 %
Total Employee Benefits and Payroll	299,013.78	565,100.00	-266,086.22	52.91 %
Salaries				
Holiday stipends	3,350.00	10,000.00	-6,650.00	33.50 %
PTO	33,869.05	70,000.00	-36,130.95	48.38 %
Salaries Admin	129,117.28	200,000.00	-70,882.72	64.56 %
Salaries Regular	1,128,435.49	1,400,000.00	-271,564.51	80.60 %
Total Salaries	1,294,771.82	1,680,000.00	-385,228.18	77.07 %
Total Personnel Expense	1,593,785.60	2,245,100.00	-651,314.40	70.99 %
Total Expenses	\$2,580,862.68	\$3,252,529.85	\$ -671,667.17	79.35 %
NET OPERATING INCOME	\$836,375.97	\$120,000.01	\$716,375.96	696.98 %
NET INCOME	\$836,375.97	\$120,000.01	\$716,375.96	696.98 %

Gilpin Ambulance Authority Transaction List by Date

November 1-30, 2024

Date	Name	Amount	Note
11/01/2024	Timberline Fire Protection District	-1,723.16	
11/01/2024	Wall, Dan	-62.01	HRA
11/01/2024	ADP	-367.73	
11/01/2024	July	-4,235.73	Retirement
11/01/2024	GilpinCounty	4,166.67	
11/01/2024	Timberline Fire Protection District	1,723.16	
11/01/2024	Josh Lyons	17.40	HRA
11/04/2024	Golden Gate Electric LLC	-5,564.41	
11/04/2024	Airgas	523.51	
11/04/2024	Merchant Services	-437.38	
11/06/2024	Century Link2	-95.23	
11/07/2024	ADP	-201.22	
11/07/2024	ADP	-666.83	
11/07/2024	ADP	-18,620.59	
11/07/2024	ADP	-214.43	
11/07/2024	ADP	-47,503.86	
11/07/2024	City of Black Hawk - Maintenance	8,574.43	
11/11/2024	Airgas	-1,254.50	
11/11/2024	Collins Cole Flynn Winn & Ulmer, PLLC	783.00	
11/11/2024	Airgas	-523.51	
11/11/2024	Airgas	-740.55	
11/12/2024	Timberline Fire Protection District	-1,723.16	
11/12/2024	Timberline Fire Protection District	-1,723.16	
11/12/2024	Sean Sullivan	67.47	HRA
11/12/2024	Josh Lyons	-17.40	HRA
11/12/2024	Sean Sullivan	-67.47	HRA
11/12/2024	CEBT	-20,998.76	
11/12/2024	City of Black Hawk - Maintenance	-8,574.43	
11/13/2024	Bound Tree Medical, LLC	2.42	
11/13/2024	GilpinCounty	-4,166.67	
11/13/2024	GilpinCounty	-4,166.67	
11/14/2024	Dan Knox	400.00	HRA
11/14/2024	Dan Knox	-400.00	HRA
11/14/2024	DirecTV2	-168.99	
11/14/2024	Bound Tree Medical, LLC	34.99	
11/15/2024	Jolind F Davis	2,000.00	Accounting
11/15/2024	ADP	-511.75	
11/15/2024	BOK	-25.00	
11/15/2024	Bound Tree Medical, LLC	422.27	
11/15/2024	Jolind F Davis	-2,000.00	Accounting
11/17/2024	Marv's Towing	750.00	

11/18/2024	Ramp	-6,665.19	Credit Card
11/18/2024	AFLAC	-358.80	
11/18/2024	Galls	287.42	
11/18/2024	ADP	-8,177.17	
11/19/2024	ADP	-4,434.14	
11/20/2024	ADP	-3,665.86	
11/21/2024	ADP	-18,598.60	
11/21/2024	ADP	-44,565.67	
11/22/2024	Jolind F Davis	-2,000.00	Accounting
11/22/2024	ADP	-174.86	
11/22/2024	ADP	-160.96	
11/22/2024	ADP	-693.13	
11/24/2024	ESO Solutions, Inc	2,328.68	
11/25/2024	Bound Tree Medical, LLC	0.03	
11/26/2024	United Power	-199.83	
11/26/2024	Bound Tree Medical, LLC	596.39	
11/26/2024	Bound Tree Medical, LLC	46.58	
11/26/2024	Bound Tree Medical, LLC	171.60	
11/27/2024	City of Black Hawk - Maintenance	-3,756.21	
11/27/2024	GilpinCounty	-4,166.67	
11/29/2024	Jacob Kamali	-853.00	HRA
11/29/2024	ZOHO-ZOHO	-110.00	
11/29/2024	ADP	-505.42	
		-\$202,944.09	

Credit Card Transaction List (11/01/2024 - 11/30/2024)				
Transaction Tim	Amount	User	Merchant Description	Merchant Name
11/1/24 21:03	\$ 675.00	Bobby Putnam	EMERGENCY MEDICAL SERVICE	Emergency Medical Services Authority
11/1/24 23:38	\$ 183.00	Jonathan Link	LaerdalMedical	Laerdal Medical
11/3/24 18:33	\$ 16.99	Cody Carroll	DNH*GODADDY#3390806666	GoDaddy
11/4/24 20:42	\$ 15.99	Bobby Putnam	PAYPAL *REOLINKVE9C	Paypal
11/4/24 23:52	\$ 74.72	Bobby Putnam	AMERICAN HEART SHOPCPR	ShopCPR
11/6/24 22:38	\$ 100.00	Bobby Putnam	MC JOB POST	Mc Job Post
11/6/24 22:43	\$ 100.00	Bobby Putnam	MC JOB POST	Mc Job Post
11/7/24 15:54	\$ 48.80	Cody Carroll	CIRCLE K 09873	Circle K
11/7/24 22:03	\$ 167.68	Jonathan Link	PELICAN PRODUCTS	Pelican Products
11/7/24 22:13	\$ 18.47	Jonathan Link	B&H PHOTO 800-606-6969	B&H Photo
11/7/24 22:58	\$ 10.73	Bobby Putnam	INTUIT *QBooks Online	Intuit
11/9/24 21:13	\$ 74.66	Jonathan Link	AMAZON RETA* TF71L4IO3	Amazon
11/12/24 15:15	\$ 106.50	Bobby Putnam	INTUIT *QBooks Online	Intuit
11/12/24 17:55	\$ 130.26	Jonathan Link	ACE AT WESTWOODS	Ace Hardware
11/13/24 15:22	\$ 100.98	Cody Carroll	OFFICE DEPOT #567	Office Depot
11/13/24 21:13	\$ 100.00	Bobby Putnam	MC JOB POST	Mc Job Post
11/14/24 15:32	\$ 34.40	Jonathan Link	AMAZON MKTPL*9Y1356S43	Amazon
11/14/24 20:37	\$ 14.09	Bobby Putnam	CO MOTOR VEH SERV EMV	Co Motor Veh Serv Emv
11/15/24 01:42	\$ 184.18	Cody Carroll	COSTCO WHSE #0440	Costco
11/15/24 01:54	\$ 242.53	Cody Carroll	COSTCO WHSE #0440	Costco
11/15/24 02:34	\$ 10.80	Cody Carroll	AUTOZONE 6298	Autozone
11/16/24 18:00	\$ 23.14	Cody Carroll	LinkedInPre *95645696	LinkedIn
11/16/24 18:02	\$ 31.98	Jonathan Link	AMAZON RETA* BZ6B69OC3	Amazon
11/16/24 19:21	\$ 105.00	Cody Carroll	WHENTOWORK INC	WhenToWork, Inc.
11/17/24 17:50	\$ 4.59	Jonathan Link	ACE AT WESTWOODS	Ace Hardware
11/19/24 18:11	\$ 20.68	Bobby Putnam	Hulu 877-8244858 CA	Hulu
11/19/24 20:01	\$ 5.20	Cody Carroll	HONK IDAHO SPRINGS	HONK
11/20/24 17:45	\$ 432.58	Bobby Putnam	GREAT PLAINS COMMUNICATI	Great Plains Communications
11/20/24 22:32	\$ 24.32	Bobby Putnam	CO MOTOR VEH SERV EMV	Co Motor Veh Serv Emv
11/21/24 19:54	\$ 75.00	Bobby Putnam	WOLFCO COMMERCIAL SERVICE	Wolfco Pest Control
11/22/24 22:34	\$ 284.37	Bobby Putnam	HONEYBAKED HAM #0706	HoneyBaked Ham
11/23/24 03:21	\$ 637.51	Cody Carroll	BT *LIVEACTIONSAFETY.	Live Action Safety
11/24/24 00:39	\$ 24.10	Cody Carroll	FIVE GUYS 1588 QSR	Five Guys
11/24/24 01:19	\$ 29.99	Cody Carroll	BEST BUY 00003822	Best Buy
11/24/24 04:30	\$ 121.46	Cody Carroll	LOVE'S #0653 OUTSIDE	Love's Travel Stop
11/24/24 09:25	\$ 121.55	Cody Carroll	COMFORT INNS	Choice Hotels
11/24/24 19:10	\$ 86.34	Cody Carroll	LOVE'S #0200 OUTSIDE	Love's Travel Stop
11/24/24 20:27	\$ 181.00	Cody Carroll	AC HOTELS BY MARRIOTT	Ac Hotel
11/24/24 23:42	\$ 45.53	Cody Carroll	PECAN SHED	Pecan Shed
11/25/24 04:41	\$ 50.00	Cody Carroll	AC HOTELS BY MARRIOTT - D	Ac Hotel
11/25/24 06:21	\$ 56.19	Cody Carroll	UBER *EATS	Uber Eats
11/25/24 21:17	\$ 20.00	Cody Carroll	TURBOSCRIBE.AI	TurboScribe
11/25/24 23:30	\$ 120.61	Cody Carroll	QT 1872 OUTSIDE	QuikTrip
11/26/24 01:22	\$ 30.37	Cody Carroll	BUC-EE'S #35	BUC-EE'S
11/26/24 12:15	\$ 951.36	Cody Carroll	CRICKET WIRELESS	Cricket Wireless
11/29/24 20:30	\$ 19.99	Bobby Putnam	ADOBE *ADOBE	Adobe
11/30/24 04:19	\$ 15.49	Bobby Putnam	Netflix.com	Netflix
11/30/24 19:23	\$ 102.70	Jonathan Link	COSTCO WHSE #0480	Costco

Gilpin Ambulance Authority Billing Summary and Accounts Receivable												
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Totals
Beginning AR	\$698,808.32	\$648,784.95	\$597,517.51	\$572,301.55	\$673,497.54	\$576,085.06	\$657,104.70	\$708,259.46	\$715,413.21	\$694,817.55	\$831,678.59	\$698,808.32
Charges/Invoices	\$176,546.66	\$79,809.61	\$46,226.41	\$361,899.58	\$148,585.32	\$207,302.33	\$189,961.06	\$150,338.17	\$130,127.08	\$224,364.44	\$226,365.71	\$1,941,526.37
Medicare Contractual	(\$10,696.87)	(\$15,948.77)	(\$8,271.55)	(\$14,161.09)	(\$19,183.00)	(\$27,349.54)	(\$5,439.15)	(\$16,306.97)	(\$7,089.39)	(\$8,527.03)	(\$24,205.00)	(\$157,178.36)
Medicaid Contractual	(\$41,157.22)	(\$31,519.67)	(\$3,987.56)	(\$46,561.45)	(\$44,540.10)	(\$26,776.16)	(\$31,413.45)	(\$24,817.70)	(\$54,200.46)	(\$14,685.20)	(\$56,220.15)	(\$375,879.12)
Insurance Contractual	(\$30,625.27)	(\$29,710.67)	(\$13,616.93)	(\$22,096.51)	(\$47,627.04)	(\$28,353.40)	(\$33,513.32)	(\$29,459.58)	(\$30,493.32)	(\$14,317.18)	(\$30,550.15)	(\$310,363.37)
Facility Contractual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Patient Contractual	(\$150.00)	\$0.00	\$0.00	\$0.00	(\$2,410.50)	\$0.00	\$0.00	(\$2,307.02)	\$0.00	\$0.00	\$0.00	(\$4,867.52)
Total Contractual	(\$82,629.36)	(\$77,179.11)	(\$25,876.04)	(\$82,819.05)	(\$113,760.64)	(\$82,479.10)	(\$70,365.92)	(\$72,891.27)	(\$91,783.17)	(\$37,529.41)	(\$110,975.30)	(\$848,288.37)
Allowed Charges	\$93,917.30	\$2,630.50	\$20,350.37	\$279,080.53	\$34,824.68	\$124,823.23	\$119,595.14	\$77,446.90	\$38,343.91	\$186,835.03	\$115,390.41	\$1,093,238.00
Patient Discounts	(\$4,123.00)	\$0.00	(\$158.59)	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	\$0.00	(\$2,262.91)	\$0.00	(\$7,044.50)
Bad Debt	(\$77,771.70)	\$0.00	(\$813.00)	(\$132,897.01)	(\$46,577.06)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$258,058.77)
Bad Debt Recovery	\$983.18	\$1,585.83	\$4,486.64	\$6,658.39	\$4,581.83	\$2,083.17	\$2,042.50	\$0.00	\$200.00	\$2,565.28	\$0.00	\$25,186.82
Bankruptcy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc Adjustments	(\$1,809.00)	\$0.00	\$0.00	\$0.00	(\$15.76)	(\$50.00)	(\$40.00)	\$0.00	\$0.00	\$0.00	(\$416.76)	(\$2,331.52)
Total Adjustments	(\$82,720.52)	\$1,585.83	\$3,515.05	(\$126,238.62)	(\$42,010.99)	\$2,033.17	\$2,002.50	(\$500.00)	\$200.00	\$302.37	(\$416.76)	(\$242,247.97)
Medicare Payments	(\$3,619.21)	(\$5,661.65)	(\$2,907.42)	(\$5,059.29)	(\$6,857.87)	(\$10,287.55)	(\$1,775.23)	(\$5,826.21)	(\$1,926.61)	(\$3,056.96)	(\$8,852.77)	(\$55,830.77)
Medicaid Payments	(\$10,520.63)	(\$6,954.49)	(\$1,408.15)	(\$12,795.64)	(\$12,405.99)	(\$6,496.33)	(\$8,715.79)	(\$6,907.66)	(\$14,742.88)	(\$4,023.24)	(\$15,954.23)	(\$100,925.03)
Insurance Payments	(\$35,908.99)	(\$34,197.53)	(\$34,005.80)	(\$23,656.81)	(\$60,169.41)	(\$21,477.03)	(\$47,089.05)	(\$48,185.21)	(\$29,282.01)	(\$29,598.37)	(\$33,511.61)	(\$397,081.82)
Facility Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,565.28)	\$2,565.28	\$0.00	\$0.00
Patient Payments	(\$11,404.21)	(\$8,670.10)	(\$10,760.01)	(\$11,066.98)	(\$12,273.28)	(\$7,575.85)	(\$13,183.82)	(\$8,874.07)	(\$10,622.79)	(\$16,163.07)	(\$11,387.79)	(\$121,981.97)
Total Payments	(\$61,453.04)	(\$55,483.77)	(\$49,081.38)	(\$52,578.72)	(\$91,706.55)	(\$45,836.76)	(\$70,763.89)	(\$69,793.15)	(\$59,139.57)	(\$50,276.36)	(\$69,706.40)	(\$675,819.59)
Insurance Refunds	\$0.00	\$0.00	\$0.00	\$932.80	\$0.00	\$0.00	\$161.01	\$0.00	\$0.00	\$0.00	\$0.00	\$1,093.81
Patient Refunds	\$232.89	\$0.00	\$0.00	\$0.00	\$1,480.38	\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,873.27
Total Refunds	\$232.89	\$0.00	\$0.00	\$932.80	\$1,480.38	\$0.00	\$321.01	\$0.00	\$0.00	\$0.00	\$0.00	\$2,967.08
Change in A/R	(\$50,023.37)	(\$51,267.44)	(\$25,215.96)	\$101,195.99	(\$97,412.48)	\$81,019.64	\$51,154.76	\$7,153.75	(\$20,595.66)	\$136,861.04	\$45,267.25	\$178,137.52
Ending A/R	\$648,784.95	\$597,517.51	\$572,301.55	\$673,497.54	\$576,085.06	\$657,104.70	\$708,259.46	\$715,413.21	\$694,817.55	\$831,678.59	\$876,945.84	\$876,945.84
Beginning Bad Debt	(\$668,005.80)	(\$744,794.32)	(\$743,208.49)	(\$739,534.85)	(\$865,773.47)	(\$907,768.70)	(\$905,685.53)	(\$903,643.03)	(\$903,643.03)	(\$903,443.03)	(\$900,877.75)	(\$668,005.80)
Accounts Sent to Bad Debt	(\$79,711.46)	\$0.00	(\$813.00)	(\$132,897.01)	(\$46,577.06)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$259,998.53)
Bad Debt Adjustments	\$1,939.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,939.76
Bad Debt Recovery	\$983.18	\$1,585.83	\$4,486.64	\$6,658.39	\$4,581.83	\$2,083.17	\$2,042.50	\$0.00	\$200.00	\$2,565.28	\$0.00	\$25,186.82
Ending Bad Debt	(\$744,794.32)	(\$743,208.49)	(\$739,534.85)	(\$865,773.47)	(\$907,768.70)	(\$905,685.53)	(\$903,643.03)	(\$903,643.03)	(\$903,443.03)	(\$900,877.75)	(\$900,877.75)	(\$900,877.75)
Total # of Tickets	72	32	18	144	59	83	75	59	53	93	90	\$778.00
Total # of Bills Sent	73	91	17	134	91	99	53	83	83	37	123	\$884.00
Gross Days in AR	104.85	126.11	170.23	124.23	93.13	82.39	116.78	117.58	132.93	148.27	135.88	
Avg Charge / Transport	\$2,452.04	\$2,494.05	\$2,568.13	\$2,513.19	\$2,518.40	\$2,497.62	\$2,532.81	\$2,548.10	\$2,455.23	\$2,412.52	\$2,515.17	\$2,495.54
Avg Revenue / Transport	\$853.51	\$1,733.87	\$2,726.74	\$365.13	\$1,554.35	\$552.25	\$943.52	\$1,182.93	\$1,115.84	\$540.61	\$774.52	\$868.66
A0425 Mileage	\$2,076.00	\$945.90	\$533.10	\$4,242.00	\$1,697.40	\$2,391.90	\$2,235.70	\$1,787.80	\$1,498.40	\$2,520.60	\$2,464.30	\$22,393.10



495 Apex Valley Rd. / PO Box 638

Black Hawk, CO 80422

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Fax: (303) 582-3390

Chief's Report

Date: December 11, 2024

Report by: Cody Carroll

- Reviewed and revised 2025 Budget
- Worked with Deputy Chief Putnam on the revision and optimization of administrative tasks and procedures
- Met with multiple vendors for possible payroll and other process changes
- Traveled to Texas to bring up Ambulance 114
- Multiple meetings with counsel
- Analyses as requested
- Multiple shifts worked on the ambulance due to short staffing

Monthly Runs by Disposition (2024)												
Disposition (Billable Dispositions in Blue)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	TOTALS
N/A	12	18	24	7	5	22	25	13	14	17	13	170
Assist, Public	10	10	14	8	8	6	16	16	20	15	19	142
Cancelled (No Patient Contact)	7	4	3	1	3	2	3	3	5	2		33
Cancelled (Prior to Arrival at Scene)	5	5	4	1	3	6	3	3	5	4	8	47
Cancelled on Scene/No Patient Found	3	2	3	2	3	6	3	5	3	3	8	41
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)					1							1
Patient Dead on Scene - Resuscitation Attempted (Without Transport)			1		1		1		1	1		5
Patient Evaluated, No Treatment/Transport Required	9	4	7	4	5	7	6	3	3	1	4	53
Patient Refused Evaluation/Care (Without Transport)	40	21	47	28	19	22	41	43	45	29	18	353
Patient Treated, Released (AMA)	8	5	12	9	16	15	7	13	8	10	16	119
Patient Treated, Released (per protocol)	7	8	4	6	8	5	5	2	2	8	11	66
Patient Treated, Transferred Care to Another EMS Professional/Unit					2		1	3		3	1	10
Patient Treated, Transported by Law Enforcement		2	1	1				1		1		6
Patient Treated, Transported by Private Vehicle	2		2	1		1	2	3	2	1		14
Transported Lights/Siren	7	7	11	16	9	10	12	8	8	8	9	105
Transported Lights/Siren, Downgraded				2	1	2		1				6
Transported No Lights/Siren	62	44	66	53	70	57	60	57	61	63	65	658
Transported No Lights/Siren, Upgraded		1		1	2	2	5			3	4	18
TOTALS	172	131	199	140	156	163	190	174	177	169	176	1,847

Annual Runs by Disposition					
Disposition (Billable Dispositions in Blue)	2020	2021	2022	2023	2024
N/A				147	170
Assist, Agency	1	3			
Assist, Public	48	88	65	76	142
Cancelled (No Patient Contact)	14	76	58	54	33
Cancelled (Prior to Arrival at Scene)	39	45	41	49	47
Cancelled on Scene/No Patient Found	54	42	46	37	41
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	9	14	12	4	1
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	11	8	11	5	5
Patient Evaluated, No Treatment/Transport Required	311	455	429	167	53
Patient Refused Evaluation/Care (With Transport)		2		1	
Patient Refused Evaluation/Care (Without Transport)	85	80	85	274	353
Patient Treated, Released (AMA)	64	110	67	128	119
Patient Treated, Released (per protocol)	76	121	269	127	66
Patient Treated, Transferred Care to Another EMS Professional	7	4			
Patient Treated, Transferred Care to Another EMS Professional/Unit	3	2	6	13	10
Patient Treated, Transported by Law Enforcement	3	6	3	7	6
Patient Treated, Transported by Private Vehicle	1	6	5	16	14
Standby - No Service or Support Provided	12	33	42	12	
Standby - Public Safety, Fire, or EMS Operational Support Provided	56	36	14	2	
Transported Lights/Siren	27	41	56	77	105
Transported Lights/Siren, Downgraded				4	6
Transported No Lights/Siren	469	644	709	712	658
Transported No Lights/Siren, Upgraded		4	9	19	18
Billable Runs	496	689	774	812	787
Billable Percentage	38%	38%	40%	42%	43%
ANNUAL TOTALS	1290	1820	1927	1931	1847

Responses by Entity / Zone / Gaming Relation					
Entity / Zone	2020	2021	2022	2023	2024
Black Hawk - Gaming	523	921	1,010	1,003	962
Black Hawk - Non Gaming	71	60	47	80	82
Black Hawk SUBTOTAL	594	981	1,057	1,083	1,044
Black Hawk PERCENTAGE	46%	54%	55%	56%	57%
Central City - Gaming	79	128	114	84	88
Central City - Non Gaming	72	78	101	92	76
Central City SUBTOTAL	151	206	215	176	164
Central City PERCENTAGE	12%	11%	11%	9%	9%
Gilpin County - Gaming	43	58	34	35	40
Gilpin County - Non Gaming	413	471	526	532	424
Gilpin County SUBTOTAL	456	529	560	567	464
Gilpin County PERCENTAGE	35%	29%	29%	30%	25%
Clear Creek County	44	47	43	43	105
Boulder County	33	40	39	49	40
Jefferson County	9	10	4	1	6
Other		2		1	
Other - Gaming	2				
Uncoded					24
TOTAL	1,289	1,815	1,918	1,920	1,847
TOTAL Gaming	645	1,107	1,158	1,122	1,090
TOTAL Non-Gaming	644	708	760	798	757

Runs by County (Last Month)	
Scene County	Runs
Boulder	6
Clear Creek	6
Gilpin	162
Jefferson	2
Total	176

Runs by County (2024)	
Scene County	Runs
Boulder	40
Clear Creek	105
Gilpin	1,653
Jefferson	6
Summit	4
Uncoded	39
TOTAL	1,847

Insurance Premium Comparison

Coverage Part	Adjusted Expiring Premium	Renewal Quote Premium	Taxes/Surcharges (If Applicable)	Proposed Premium
Property	200	200	0	
Crime	371	371	0	
Portable Equipment	1,817	2,005	0	
Auto	19,209	22,689	9.00	\$24,970
General Liability	6,283	6,283	0	
Management Liability	11,224	13,232	0	
Excess	10,476	12,349	0	
Total	\$49,580	\$57,129	\$9.00	\$59,410

Current	
Tenure	457b Match
1-5 years	3%
5-10 years	4%
10+ years	5%

Proposed	
Tenure	457b Match
0-1 year	5%
1-3 years	6%
3-5 years	7%
5+ years	8%

Retirement Benefit Cost Analysis								
Position	2024 Hourly	2024 Annual	2024 Match %	2024 GAA Match	2025 Hourly	2025 Annual	2025 Match %	2025 GAA Match
Chief		\$ 126,259.90	4%	\$ 5,050.40		\$ 136,360.69	6%	\$ 8,181.64
Deputy Chief		\$ 114,156.46		\$ 4,566.26		\$ 114,156.46		\$ 6,849.39
A Captain	\$ 23.98	\$ 79,805.44		\$ 3,192.22	\$29.38	\$ 97,776.64		\$ 5,866.60
B Captain	\$ 24.96	\$ 83,066.88		\$ 3,322.68	\$30.11	\$ 100,206.08		\$ 6,012.36
C Captain	\$ 24.00	\$ 79,872.00		\$ 3,194.88	\$30.87	\$ 102,735.36		\$ 6,164.12
12A FTO	\$ 23.66	\$ 78,740.48		\$ 3,149.62	\$25.58	\$ 85,130.24		\$ 5,107.81
12B FTO	\$ 22.74	\$ 75,678.72		\$ 3,027.15	\$24.96	\$ 83,066.88		\$ 4,984.01
12C FTO	\$ 25.59	\$ 85,163.52		\$ 3,406.54	\$26.22	\$ 87,260.16		\$ 5,235.61
11A Paramedic	\$ 21.08	\$ 70,154.24		\$ 2,806.17	\$22.14	\$ 73,681.92		\$ 4,420.92
11B Paramedic	\$ 20.67	\$ 68,789.76		\$ 2,751.59	\$22.14	\$ 73,681.92		\$ 4,420.92
11C Paramedic	\$ 20.67	\$ 68,789.76		\$ 2,751.59	\$22.14	\$ 73,681.92		\$ 4,420.92
12A Paramedic	\$ 21.08	\$ 70,154.24		\$ 2,806.17	\$22.14	\$ 73,681.92		\$ 4,420.92
12B Paramedic	\$ 20.27	\$ 67,458.56		\$ 2,698.34	\$21.61	\$ 71,918.08		\$ 4,315.08
12C Paramedic	\$ 20.27	\$ 67,458.56		\$ 2,698.34	\$21.61	\$ 71,918.08		\$ 4,315.08
13A Paramedic	\$ 21.08	\$ 70,154.24		\$ 2,806.17	\$22.14	\$ 73,681.92		\$ 4,420.92
13B Paramedic	\$ 25.19	\$ 83,832.32		\$ 3,353.29	\$25.05	\$ 83,366.40		\$ 5,001.98
13C Paramedic	\$ 22.37	\$ 74,447.36		\$ 2,977.89	\$ 23.96	\$ 79,738.88		\$ 4,784.33
11A EMT	\$ 17.40	\$ 57,907.20		\$ 2,316.29	\$17.61	\$ 58,606.08		\$ 3,516.36
11B EMT	\$ 15.22	\$ 50,652.16		\$ 2,026.09	\$15.63	\$ 52,016.64		\$ 3,121.00
11C EMT	\$ 15.22	\$ 50,652.16		\$ 2,026.09	\$15.63	\$ 52,016.64		\$ 3,121.00
13A EMT	\$ 16.16	\$ 53,780.48		\$ 2,151.22	\$16.41	\$ 54,612.48		\$ 3,276.75
13B EMT	\$ 14.92	\$ 49,653.76		\$ 1,986.15	\$15.63	\$ 52,016.64		\$ 3,121.00
13C EMT	\$ 15.84	\$ 52,715.52		\$ 2,108.62	\$16.01	\$ 53,281.28		\$ 3,196.88
Holiday		\$ 8,000.00				\$ 7,500.00		
TOTALS		\$ 1,687,343.72	4%	\$ 67,493.75		\$ 1,812,093.31	6%	\$ 108,725.60

Current Time-off Policy				
Tenure	Hours / Pay Period	Annual Accrual	24-Hour Shift Equivalent	Accrual Cap
0-4	6.15	160 Hours	6.6	320
5 to 9	7.38	192 Hours	8	320
10+	8.62	224 Hours	9.3	320
Average Field Hourly				\$ 20.54
Average Field Salary				\$ 68,358.87
Mid-Range Average Annual PTO Liability at Average Hourly				\$ 4,507.18
Mid-Range Total Annual PTO Liability at Average Hourly				\$ 94,650.75
Potential Liability / Employee at Average Hourly				\$ 6,572.97
Potential Total Liability at Average Hourly				\$ 138,032.34

Proposed Field Time-off Policy					
Tenure	Hours / Pay Period	Annual Accrual	24-Hour Shift Equivalent	Accrual Cap	Sick Time
0-1 year	8.31	216	9	216	48
1-5 years	9.24	240	10	240	48
5+ years	10.16	264	11	264	48
Average Field Hourly				\$ 22.09	
Average Field Salary				\$ 73,502.84	
Mid-Range Average Annual PTO Liability / Employee at Average Hourly				\$ 6,057.93	
Mid-Range Total Annual PTO Liability at Average Hourly				\$ 127,216.46	
Sick Time Liability / Employee at Average Hourly				\$ 1,211.59	
Annual Sick Time Liability at Average Hourly				\$ 25,443.29	
Total Annual Time-off Liability per Employee at Mid-Range				\$ 7,269.51	
Total Annual Time-off Liability at Mid-Range				\$ 152,659.75	

Proposed Administration Field Time-off Policy				
Tenure	Hours / Pay Period	Annual Accrual	40-Hour Weeks	Accrual Cap
0-1 year	6.92	180	4.5	180
1-5 years	9.24	200	5	200
5+ years	10.16	220	5.5	220

GAA Fee Schedule Adjustments								
Charge Code	Item	2022	2023 CMS	2023	2023 Δ%	2025 CMS	2025	2025 Δ%
A0428	BLS, Non-Emergency	\$ 1,100.00	\$ 338.46	\$ 1,100.00	0.0%	\$298.00	\$ 968.51	-12.0%
A0429	BLS, Emergency	\$ 1,100.00	\$ 448.53	\$ 1,457.72	32.5%	\$476.82	\$ 1,549.65	6.3%
A0426	ALS1, Non-Emergency	\$ 1,300.00	\$ 400.00	\$ 1,300.00	0.0%	\$357.61	\$ 1,162.24	-10.6%
A0427	ALS1, Emergency	\$ 1,300.00	\$ 532.63	\$ 1,731.05	33.2%	\$566.22	\$ 1,840.22	6.3%
A0433	ALS2	\$ 1,800.00	\$ 770.91	\$ 2,505.46	39.2%	\$819.53	\$ 2,663.46	6.3%
A425R	Mileage	\$ 23.00	\$ 8.71	\$ 28.31	23.1%	\$9.29	\$ 30.19	6.7%
	Treat/NPT	\$ -		\$ 350.00			\$ 350.00	0.0%
	Event Standby/Hr	\$ -		\$ 85.00			\$ 150.00	76.5%

GAA Out-of-Area Fee Schedule		
Charge Code	Item	2025
A0428	BLS, Non-Emergency	\$ 1,162.22
A0429	BLS, Emergency	\$ 1,859.58
A0426	ALS1, Non-Emergency	\$ 1,394.68
A0427	ALS1, Emergency	\$ 2,208.26
A0433	ALS2	\$ 3,196.16
A425R	Mileage	\$ 36.23
	Treat/NPT	\$ 420.00
	Event Standby	\$ 180.00
	Out-of-Area Adjustment	20%

Gilpin Ambulance Authority
2023 Projected 2024 Proposed Budget
Budget Hearing
Presented October 18, 2023

	2022	2023	2023	2024	2024	2024	2024	2025	% Change	\$ Change	Explanations:
	Actual/Audited	Adopted	Actual	Adopted	July YTD Actual	YTD Annualized	Projected 08/21/2024	Proposed Budget	Current vs Proposed Budget	Current vs Proposed Budget	
Beginning Fund Balance	387,948	511,794	474,656	441,895			506,775	524,195			
Restricted Reserve (Capital)								0			
								524,195			
Beginning Funds Available for Operations (Cash)	387,948	511,794	474,656	441,895			506,775	524,195	18.6%	82,300	
Revenue											
Contributions											
IGA Black Hawk	476,098	428,562	428,562	442,369	258,049	442,369	442,369	424,484	-4%	(17,885)	
IGA Central City	237,000	153,535	153,535	151,026	75,513	129,451	151,026	129,576	-14%	(21,451)	
IGA Gilpin County	900,246	655,092	655,092	623,577	363,753	623,577	623,577	595,680	-4%	(27,896)	
Total Contributions	1,613,343	1,237,189	1,237,189	1,216,972	697,315	1,195,397	1,216,972	1,149,740	-6%	(67,232)	
Call Revenue											
Income Patient and Insurance (Cash)	371,498	375,000	464,480	400,000	333,584	571,859	500,000	554,400	39%	154,400	
Medicare-derived payments (Cash)	125,908	100,000	153,858	140,000	90,538	155,207	160,000	151,200	8%	11,200	
Collections-derived payments (Cash)	18,735	20,000	36,895	40,000	9,934	17,030	20,000	14,400	-64%	(25,600)	
Total Call Revenue	516,141	495,000	655,232	580,000	434,056	744,096	680,000	720,000	24%	140,000	
Grant Revenue											
Colorado EMTS Grants		93,779	93,779	243,662			243,662	73,390	-70%	(170,272)	
DOLA LGGF Grant Revenue - Operating Expenses	95,096	811,888	811,888	890,000	891,641	891,641	891,641	1,126,416	27%	236,416	
Other Grant Revenue	5,000	-	7,189	-	5,000	5,000	5,000	-	0%	0	
Total Grant Revenue	100,096	905,667	912,856	1,133,662	896,641	896,641	1,140,303	1,199,806	6%	66,144	
Other Revenue											
Sale of Vehicles								6,000			
Other Revenue	2,242		15,502								
CAID Supplemental	218,665		241,287				225,000				
COVID Relief	1,333										
Total Other Revenue	222,240	-	256,789	-	-	-	225,000	6,000	0%	6,000	
Total Revenue	2,839,768	2,637,856	3,536,723	3,372,530			3,769,051	3,599,741	7%	227,211	
Total Cash Revenue for Formula	838,477	1,400,667	1,824,877	1,713,662			2,045,303	1,925,806	12%	212,144	

Gilpin Ambulance Authority
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		2022	2023	2023	2024	2024	2024	2024	2025	% Change	\$ Change	Explanations:
		Actual/Audited	Adopted	Actual	Adopted	July YTD Actual	YTD Annualized	Projected 08/21/2024	Proposed Budget	Current vs Proposed Budget	Current vs Proposed Budget	
Expense												
Capital Expenditures												
Capital (Misc)	97,332	285,000	69,010	287,140	289,862	496,906	254,899	162,380	-43%	124,760	Moved LP lease to "Equipment Lease"; <i>Details attached</i>	
Ambulance Lease								66,803	100%	(66,803)	Moved ambulance payment from "Ambulance Purchase" to here	
Equipment Lease								32,463	100%	(32,463)	Lifepak lease (was incl in 2024 YTD Actual"Cap'l Misc")	
Ambulance Purchase		200,000	249,465	250,790	73,905	126,694	276,254	0	-100%	250,790		
Total Capital Expenditures	97,332	485,000	318,475	537,930	363,767	623,600	531,153	261,645	-51%	276,284		
Uncategorized Expense		17,000		3,723		3,200	5,486	3,200		0%	0	
Administration												
Other												
Reimbursable Expenses			2,054		1,800	3,086				0%	0	
Admin Training	2,941	5,000	1,371	5,000	4,667	8,001	5,000	0	-100%	5,000		
Discretionary	4,562	5,000	9,585	5,000	3,999	6,855	8,000	2,500	-50%	2,500	Holiday meals, EMS week, Meeting meals	
licensing/memberships	5,553	6,500	6,264	6,500	3,580	6,137	5,000	6,500	0%	0	Community Paramedic Program Licensure, EMSAC, NAEMT, IBSC	
Manager Development	1,541	5,000	4,574	5,000	5,007	8,584	6,000	6,000	20%	(1,000)		
Employee Recognition & Retention					0	0		10,000	100%	(10,000)		
Professional Services	10,398	3,000	3,450		2,864	4,910	3,000	9,000	100%	(9,000)		
Total Other	24,994	24,500	27,298	21,500	21,917	37,572	27,000	34,000	58%	(12,500)		
Accounting - Audit		9,691	12,000	8,538	10,000	2,115	3,625	10,000	10,000	0%	0	
Accounting - Contract Services								24,000	100%	(24,000)	Add outsourced monthly accounting service	
Legal	30,382	10,000	32,320	20,000	2,624	4,497	8,000	10,000	-50%	10,000		
Total Administration	65,067	46,500	68,156	51,500	29,855	51,180	45,000	78,000	51%	(26,500)		

Gilpin Ambulance Authority
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	2022	2023	2023	2024	2024	2024	2024	2025	% Change	\$ Change	
	Actual/Audited	Adopted	Actual	Adopted	July YTD Actual	YTD Annualized	Projected 08/21/2024	Proposed Budget	Current vs Proposed Budget	Current vs Proposed Budget	Explanations:
Operations and Maintenance											
Property Maintenance	17,033	35,000	7,622	20,000	13,030	22,337	20,000	20,000	0%	0	
Communications R&M	3,515	5,000	2,707	5,000	4,644	7,961	7,000	5,000	0%	0	
Crew Quarters supplies	9,851	12,000	10,388	12,000	6,839	11,725	12,000	12,000	0%	0	
Disposable Medical Supplies	40,838	35,000	42,265	40,000	39,555	67,809	50,000	50,000	25%	(10,000)	
Durable Medical Equipment	4,415	6,000	10,472	6,000	1,587	2,720	6,000	6,000	0%	0	
Office Supplies/Postage/Credit Card Fees	5,034	5,000	6,578	5,000	4,550	7,800	7,000	6,000	20%	(1,000)	
Property Lease		86,000	65,508	71,000	47,119	80,775	71,000	79,594	12%	(8,594)	
Property Liability Insurance	20,583	22,050	24,890	24,000	23,534	40,344	32,000	34,000	42%	(10,000)	
Public Education/PR	1,100	2,000	1,760	2,000	2,217	3,801	2,000	8,000	300%	(6,000)	
Safety Gear	854	3,000	1,526	3,000	2,133	3,656	3,000	3,000	0%	0	
Service Contracts	52,421	50,000	101,487	73,000	43,193	74,046	68,000	71,081	-3%	1,919	Details attached
Technology/Hardware/Software	7,129	7,000	11,888	10,000	10,174	17,442	11,000	12,000	20%	(2,000)	
Telephone/TV/Internet	13,673	15,000	14,199	17,000	10,980	18,823	16,000	14,500	-15%	2,500	
Training	6,248	7,000	14,850	21,000	27,067	46,400	30,000	60,000	186%	(39,000)	
Uniforms	13,082	12,000	25,831	15,000	12,808	21,956	18,000	20,000	33%	(5,000)	
Utilities	3,162	4,000	6,253	8,000	3,642	6,244	7,000	8,000	0%	0	
Vehicle Expense											
Fuel	33,887	32,000	34,118	35,000	14,898	25,540	35,000	35,000	0%	0	
Insurance	8,391	11,550	13,059	13,000	13,276	22,759	18,000	25,000	92%	(12,000)	
Maintenance	34,643	40,000	103,212	50,000	28,027	48,047	50,000	54,000	8%	(4,000)	
Tires	6,469	9,000	7,634	8,000	3,786	6,490	11,000	8,000	0%	0	
Total Vehicle expense	83,390	92,550	158,023	106,000	59,987	102,835	114,000	122,000	15%	(16,000)	
Total Operations and Maintenance	282,328	398,600	506,248	438,000	313,060	536,673	474,000	531,175	21%	(93,175)	

Gilpin Ambulance Authority
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	Actual/Audited	Adopted	Actual	Adopted	July YTD Actual	YTD Annualized	Projected 08/21/2024	Proposed Budget	Current vs Proposed Budget	Current vs Proposed Budget	
Personnel Expense											
Salaries											
Salaries Admin	175,460	192,000	192,551	200,000	112,952	193,632	208,000	250,517	25%	(50,517)	
Salaries Regular	1,208,890	1,320,000	1,371,099	1,400,000	766,023	1,313,182	1,400,000	1,547,296	11%	(147,296)	
PTO	69,007	62,000	67,354	70,000	32,432	55,598	65,000	153,028	119%	(83,028)	
Employee Bonuses	5,950		29,517		0	0			0%	0	
Holiday stipends	6,500	8,000	8,150	10,000	3,350	5,743	8,000	7,500	-25%	2,500	
Total Salaries	1,465,807	1,582,000	1,668,670	1,680,000	914,757	1,568,154	1,681,000	1,958,341	17%	(278,341)	
Employee Benefits and Payroll Taxes											
457(b) Admin Fess	2,774	3,000	4,389	3,500	990	1,697	3,500	3,500	0%	0	
457(b) employee contribution			25		1,998	3,426			0%	0	
457(b) employer match	34,931	56,000	48,867	56,000	23,076	39,559	56,000	121,004	116%	(65,004)	
Benefits HRA	20,415	27,600	17,703	27,600	15,994	27,419	17,703	27,600	0%	0	2024 Annualized
Benefits Life AD& D STD LTD	15,206	18,000	14,529	18,000	6,746	11,565	12,000	14,722	-18%	3,278	CEBT - Current Avg Monthly (\$943.69) x 30% increase
Employee Wellness	294	1,000	182	1,000	248	425	500	5,000	400%	(4,000)	
Health Insurance	199,758	240,350	182,959	250,000	126,502	216,861	225,000	249,504	0%	496	13% increase for 2025 Budgeted positions; \$904 per empl per month
Payroll Service Fees	5,424	7,000	6,366	7,000	3,654	6,264	7,000	7,000	0%	0	2024 Annualized
Payroll & Unemployment Taxes	107,730	130,000	132,345	144,000	81,280	139,338	142,000	177,553	23%	(33,553)	
Workers Comp	51,047	54,600	57,311	58,000	36,641	62,813	50,000	64,698	12%	(6,698)	2024 Annualized (\$5235 per mo)+ 3% increase
Total Employee Benefits and Payroll Taxes	437,578	537,550	464,676	565,100	297,131	509,367	513,703	670,580	19%	(105,480)	
Total Personnel Expense	1,903,385	2,119,550	2,133,346	2,245,100	1,211,888	2,077,522	2,194,703	2,628,921	17%	(383,821)	
Total Expense	2,365,112	3,049,650	3,029,948	3,272,530	1,918,569	3,288,975	3,244,856	3,499,741	7%	(227,211)	
Total Profit/Loss	-1,526,635	-1,648,983	-1,205,071	-1,558,867	-1,211,888	-2,077,522	-1,199,552	-1,573,935	1%	15,068	

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Contributions											
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IGA Central City	237,000	153,535	153,535	151,026	75,513	129,451	151,026	129,576	-14%	(21,451)	
IGA Gilpin County	900,246	655,092	655,092	623,577	363,753	623,577	623,577	595,680	-4%	(27,896)	
Total Contributions	1,613,343	1,237,189	1,237,189	1,216,972	697,315	1,195,397	1,216,972	1,149,740	-6%	(67,232)	
Ending Fund Balance											
Restricted Reserve (Capital)	474,656	100,000	506,775	100,000			524,195	100,000			
Ending Funds Available for Operations (Cash)		0	0	0				0			
	474,656	100,000	506,775	100,000			524,195	100,000			

Allocations with Base Amounts for Each Member							
Black Hawk Central City Gilpin Total	Expense Balance	Less Ending Unrestricted Balance in Excess of \$100,000 (Net)	County Base 33% of Net	City Base 5% of Net	Remaining Net Balance	Call Volume Allocation	Total Contributions
				57,487.02		366,997.10	424,484.12
				57,487.02		72,088.72	129,575.74
			379,414.30			216,266.15	595,680.45
	1,573,935.08	1,149,740.30	379,414.30	114,974.04	655,351.96	655,351.97	1,149,740.31

% of Calls	2022 Calls	% of Calls	2023 Calls	% of Calls
Black Hawk	1039	55%	1058	56%
Central City	237	12%	207	11%
Gilpin County	614	32%	636	33%
Total	1,890		1,901	

Changes Applied to 2025 Budget	2022-2023 Call Volume Changes		2024-2025	
	% Call Increase /Decrease	Change in % of calls	Contribution Changes	
Black Hawk	2%	1.0%	-4.2%	
Central City	-13%	-1.0%	-16.6%	
Gilpin County	4%	1.0%	-4.7%	
Total	1%		-5.8%	

GILPIN AMBULANCE AUTHORITY

RESOLUTION NO. 01-2024

**RESOLUTION TO ADOPT THE 2025 BUDGET FOR THE GILPIN
AMBULANCE AUTHORITY AND TO MAKE APPROPRIATIONS FOR THE
SAME**

BE IT RESOLVED BY THE GILPIN AMBULANCE AUTHORITY THAT:

Section 1. The 2025 budget for the Gilpin Ambulance Authority, which is attached herein by this reference, is hereby adopted, and the monies are appropriated to the various funds as the same are budgeted.

DATED this 11th day of December, 2025.

Buddy Schmalz, Board President

ATTEST:

Ray Rears, Board Secretary/Treasurer